

University of Alaska Anchorage ("UAA" or the "University")
Regular Meeting of the Campus Planning Advisory Board ("CPAB" or the "Board")
Anchorage, AK – [Zoom](#)
January 13, 2025, at 1:00 pm

Agenda and Summary

A. CALL TO ORDER

The meeting of the Board was called to order by the majority.

MEMBERS

Co-Chairs

Name	Title	Present	Excused
Ryan Buchholdt	Vice Chancellor for Administrative Services (VCAS)		X
Denise Runge	Vice Chancellor & Provost	X	

Faculty

College	Name	Term	Present	Excused
Arts & Sciences (CAS)	Paul Dunscomb	2025/2026		X
Business and Public Policy (CBPP)	Lance Howe	2025/2026		X
Education (SOE)	Ginger Blackmon	2025/2026	X	
Engineering (CoEng)	Anthony Paris	2025/2026	X	
Health (COH)	Sharon Chamard	2025/2026	X	
Community & Technical (CTC)	Kellie Puff	2025/2026	X	
Community Campuses (CC)		2025/2026		
Consortium Library (LIB)	Jodee Kuden	2025/2026	X	

Staff

Area	Name	Term	Present	Excused
Administrative Services		2025/2026		
Centers & Institutes	Jon Bittner	2025/2026	X	
Research	John Moore	2025/2026	X	
Student Services		2025/2026		
Community Campuses	Carrie Couey	2025/2026	X	

Ex Officio (Non-voting Members)

Name	Title	Department	Present	Excused
Dan Campbell	Director	Institutional Research	X	
Amanda Graham	Director	Budget Office	X	
Susan Kalina	Senior Vice Provost	Academic Affairs & Institutional Effectiveness	X	
Kim Mahoney	Associate Vice Chancellor	Facilities & Campus Services	X	

Recoding Secretary

Name	Title	Department	Present	Excused
Rhiannon Calkins	Executive Assistant	Administrative Services	X	

B. REVIEW AND APPROVAL OF TODAY'S AGENDA

Speaker: Co-Chairs

The Board reviewed the proposed agenda for today's meeting. After discussion and motioned by John, and seconded by Sharon, the agenda for today's meeting was unanimously approved.

C. REVIEW AND APPROVAL OF THE PREVIOUS MEETING'S SUMMARY

Speaker: Co-Chairs

Documents: [2024.12.12_CPAB Meeting Agenda and Summary.docx](#)

The Board reviewed the minutes of the previous meeting. As motioned by Sharon, and seconded by John, the minutes were unanimously approved.

D. SERVICE ASSESSMENT

Speaker: Denise

Documents: Services Assessment
CPAB Reviews - FY25

Denise explained the review template for the FY25 Service Assessment Reviews. Two members of the subcommittee have been assigned to review each report. Those reviews will be submitted to the Board at their next meeting for final review and discussion.

E. OTHER MATTERS

Administrative Position Reviews. Denise asked the Board if another [administrative position review](#) should be held. It was suggested that a review should be undertaken on a regular basis, possibly on a seven-year cycle. Denise will work with Rhiannon to get a list of the current administrative positions within the university.

Future meeting agenda items:

- Budget update from Ryan
- Federal funding update from Ryan

Monthly Reports to Governance. The Faculty Senate is provided written reports from key units within the university including the Provost's office, Administrative Services, Student Affairs, Advancement, and the Office of Research. Each month the focus of the report changes with the focus of the February reports being on budget processes. These reports are public and also read by the Staff Council. Board members were encouraged to read these reports which can be found attached to the agendas posted on the [Faculty Senate website](#). Copies of the February reports will be included in the CPAB February agenda.

NWCCU Accreditation Update. Accreditation evaluators will be onsite October 8-10, 2025. CPAB members were asked to save the date on their calendars as they will be asked to meet with evaluators during this time.

F. ADJOURNED

With no further matters to be brought before the group, the meeting was adjourned.

Respectfully Submitted,

Rhiannon J. Calkins, CAP
Executive Assistant and Recording Secretary