

University of Alaska Anchorage ("UAA" or the "University")
Regular Meeting of the Campus Planning Advisory Board ("CPAB" or the "Board")
Anchorage, AK – [Zoom](#)
February 10, 2025, at 3:00 pm

Agenda and Summary

A. CALL TO ORDER

The meeting of the Board was called to order by the majority.

MEMBERS

Co-Chairs

Name	Title	Present	Excused
Ryan Buchholdt	Vice Chancellor for Administrative Services (VCAS)	☒	☐
Denise Runge	Vice Chancellor & Provost	☐	☒

Faculty

College	Name	Term	Present	Excused
Arts & Sciences (CAS)	Paul Dunscomb	2025/2026	☐	☒
Business and Public Policy (CBPP)	Lance Howe	2025/2026	☒	☐
Education (SOE)	Ginger Blackmon	2025/2026	☒	☐
Engineering (CoEng)	Anthony Paris	2025/2026	☒	☐
Health (COH)	Sharon Chamard	2025/2026	☒	☐
Community & Technical (CTC)	Kellie Puff	2025/2026	☒	☐
Community Campuses (CC)		2025/2026		
Consortium Library (LIB)	Jodee Kuden	2025/2026	☒	☐

Staff

Area	Name	Term	Present	Excused
Administrative Services		2025/2026		
Centers & Institutes	Jon Bittner	2025/2026	☐	☒
Research	John Moore	2025/2026	☐	☒
Student Services		2025/2026		
Community Campuses	Carrie Couey	2025/2026	☒	☐

Ex Officio (Non-voting Members)

Name	Title	Department	Present	Excused
Dan Campbell	Director	Institutional Research	☒	☐
Amanda Graham	Director	Budget Office	☒	☐
Susan Kalina	Senior Vice Provost	Academic Affairs & Institutional Effectiveness	☒	☐

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Kim Mahoney	Associate Vice Chancellor	Facilities & Campus Services	☐	☒
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Recoding Secretary

Name	Title	Department	Present	Excused
Rhiannon Calkins	Executive Assistant	Administrative Services	☒	☐

GUESTS

Chris McConnell, Director, Facilities Planning and Construction

B. REVIEW AND APPROVAL OF TODAY'S AGENDA

Speaker: Ryan

The Board reviewed the proposed agenda for today's meeting. After discussion and motioned by Jodee, and seconded by Sharon, the agenda for today's meeting was unanimously approved.

C. REVIEW AND APPROVAL OF THE PREVIOUS MEETING'S SUMMARY

Speaker: Ryan

Documents: [2025.01.13_CPAB Meeting Agenda and Summary.docx](#)

The Board reviewed the minutes of the previous meeting. As motioned by Jodee, and seconded by Sharon, the minutes were unanimously approved.

D. BUDGET AND FEDERAL FUNDING UPDATE

Speaker: Ryan

Documents: [UA Federal Executive Actions website](#)
[UA FY26 Operating and Capital Budget Request \(Redbook\)](#)
[House UA Subcommittee February 10 meeting - presentation by President Pitney](#)

Ryan provided the Board with information on the state of the University's budget and Executive Orders that impact the budget.

- Grants
 - Any questions on grants should be directed to the Office of Sponsored Programs or the Federal Relations Office at the System Office.
 - The UA Federal Executive Actions website is being updated daily
 - As of February 10, 2025, the National Institutes of Health (NIH) has implemented a policy capping the Facilities and Administrative (F&A) rate, also known as the indirect cost rate, at 15% for all new and existing grants, effectively preventing any F&A rate increase; this represents a significant

decrease from previously negotiated rates which could be much higher for some institutions. As of this meeting, 22 states have filed lawsuits against the NIH.

- UA FY26 Operating and Capital Budget
 - The Redbook has been attached above.
 - The budget (as outlined in the Redbook) was discussed in the House UA Subcommittee on February 10, 2025. The meeting information and President Pitney's presentation is attached.
 - The Governor's budget was almost 100% aligned with the University of Alaska's (UA) Board of Regents (BOR) request, particularly in terms of compensation and fixed costs.
 - The budget request also included funds to absorb the inflationary costs of benefits such as healthcare for employees.
 - The budget request (both the BOR's and the Governor's) also includes a 2.75% raise in FY26 for faculty and staff.

E. SERVICE ASSESSMENT

Speaker: Ryan on behalf of Denise
Documents: Services Assessment
CPAB Reviews - FY25

All Board members were asked to review a couple of the completed service assessments and the subcommittee's responses and make suggestions on improvements to the templates or the process for next time. Suggestions for improvements to the process and forms should be emailed to Denise and Rhiannon.

F. ADMINISTRATIVE POSITION REVIEWS

Speaker: Ryan
Documents: [FY21 Administrative Management Reviews](#)
[FY21 Administrative Management Reviews Continued](#)

A proposal was made to start the reviews with the Vice Chancellors writing a description of the purpose like the Service Assessment reviews. An additional request was made to have more guidance on the overall administrative structure of the university.

Sharon and Ginger volunteered to assist the VCAS in reviewing and updating the administrative management list.

G. MONTHLY GOVERNANCE REPORTS

Speaker: Ryan
Documents: [Chancellor](#), Sean Parnell
[Provost](#), Denise Runge
[Vice Chancellor for Administrative Services](#), Ryan Buchholdt

[Vice Chancellor for Student Affairs](#), Deanne Woodard
[Advancement](#), Tanya Pont
[Office of Research](#), Aaron Dotson

These reports, from the February 2025 Faculty Senate agenda, were provided to the Board for their general information in advance of today's meeting.

H. OTHER MATTERS

No other matters were brought before the Board.

I. ADJOURNED

With no further matters to be brought before the group, the meeting was adjourned.

Respectfully Submitted,

Rhiannon J. Calkins, CAP
Executive Assistant and Recording Secretary