

University of Alaska Anchorage ("UAA" or the "University")
Regular Meeting of the Campus Planning Advisory Board ("CPAB" or the "Board")
Anchorage, AK – [Zoom](#)
March 3, 2025, at 3:00 pm

Agenda and Summary

A. CALL TO ORDER

The meeting of the Board was called to order by the majority.

MEMBERS

Co-Chairs

Name	Title	Present	Excused
Ryan Buchholdt	Vice Chancellor for Administrative Services (VCAS)	☒	☐
Denise Runge	Vice Chancellor & Provost	☒	☐

Faculty

College	Name	Term	Present	Excused
Arts & Sciences (CAS)	Paul Dunscomb	2025/2026	☐	☒
Business and Public Policy (CBPP)	Lance Howe	2025/2026	☒	☐
Education (SOE)	Ginger Blackmon	2025/2026	☐	☒
Engineering (CoEng)	Anthony Paris	2025/2026	☐	☒
Health (COH)	Sharon Chamard	2025/2026	☒	☐
Community & Technical (CTC)	Kellie Puff	2025/2026	☐	☒
Community Campuses (CC)		2025/2026		
Consortium Library (LIB)	Jodee Kuden	2025/2026	☒	☐

Staff

Area	Name	Term	Present	Excused
Centers & Institutes	Jon Bittner	2025/2026	☒	☐
Research	John Moore	2025/2026	☒	☐
Community Campuses	Carrie Couey	2025/2026	☐	☒

Ex Officio (Non-voting Members)

Name	Title	Department	Present	Excused
Dan Campbell	Director	Institutional Research	☒	☐
Amanda Graham	Director	Budget Office	☒	☐
Susan Kalina	Senior Vice Provost	Academic Affairs & Institutional Effectiveness	☒	☐
Kim Mahoney	Associate Vice Chancellor	Facilities & Campus Services	☐	☒

Recoding Secretary

Name	Title	Department	Present	Excused
Rhiannon Calkins	Executive Assistant	Administrative Services	☒	☐

GUESTS

Chris McConnell, Director, Facilities Planning and Construction

B. REVIEW AND APPROVAL OF TODAY'S AGENDA

Speaker: Ryan

The Board reviewed the proposed agenda for today's meeting.

C. REVIEW AND APPROVAL OF THE PREVIOUS MEETING'S SUMMARY

Speaker: Ryan

Documents: [2025.02.10_CPAB Meeting Agenda and Summary.docx](#)

The Board reviewed the minutes of the previous meeting. As motioned by Jodee, and seconded by Sharon, the minutes were unanimously approved.

D. SERVICE ASSESSMENT

Speaker: Denise

Documents: [Services Assessment](#)

Denise asked for a volunteer to assist in the review process. The commitment would be to review three reports and respond, as well as to attend a subcommittee meeting. She reported that there are three reports left to review: Academic Advising, Emergency and Health Services, and the Kenai Peninsula College Library.

E. BUDGET AND FEDERAL FUNDING UPDATE

Speaker: Ryan

Documents: [UA Federal Executive Actions Website](#)

[UA FY26 Operating & Capital Budget Request \(Redbook\)](#)

2025.02.20-21 BOR Agenda Item 18 – Approval of FY25 Supplemental Operating and Capital Budgets and FY26 Amended Operating Budget

[Approval of the FY25 Supplemental Operating Budget Request](#)

[Approval of the FY25 Supplemental Capital Budget Request](#)

[Approval of the FY26 Amended Operating Budget Request](#)

[Alaska State House University of Alaska \(UA\) Finance Subcommittee](#)

[House UA Subcommittee Meeting \(Feb. 10\)](#)
President Pitney's [presentation](#) on what's ahead

Ryan updated the Board on outstanding federal orders. The new secretary of education was just confirmed today. Ryan also reviewed the process of UA budget approvals that go through the UA House Finance Subcommittee.

F. ADMINISTRATIVE POSITION REVIEWS

Speaker: Ryan
Documents: [FY21 Administrative Management Reviews](#)
[FY21 Administrative Management Reviews Continued](#)
[FY21 Position Listing](#)
[Draft FY25 Position Listing - started](#)

Ryan reviewed the process that he and others went through during the last Administrative Management Reviews cycle.

The Board decided that they would break up the review into a 7-year cycle. During the remainder of this year, the Vice Chancellors and the Board would update the review process and propose a schedule.

G. MONTHLY GOVERNANCE REPORTS

Speaker: Ryan
Documents:

The Governance groups do not meet until March 6 and 7, 2025.

H. OTHER MATTERS

No other matters were brought before the Board.

I. ADJOURNED

With no further matters to be brought before the group, the meeting was adjourned.

Respectfully Submitted,

Rhiannon J. Calkins, CAP
Executive Assistant and Recording Secretary