

University of Alaska Anchorage ("UAA" or the "University")  
**Regular Meeting of the Campus Planning Advisory Board ("CPAB" or the "Board")**  
Anchorage, AK – Zoom  
September 22, 2025, at 3:00 pm

Agenda and Summary

**A. CALL TO ORDER**

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The meeting of the Board was called to order by the majority.

**MEMBERS**

**Co-Chairs**

| Name           | Title                                              | Present                             | Excused                  |
|----------------|----------------------------------------------------|-------------------------------------|--------------------------|
| Ryan Buchholdt | Vice Chancellor for Administrative Services (VCAS) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Denise Runge   | Vice Chancellor & Provost                          | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

**Faculty**

| College                           | Name            | Term      | Present                             | Excused                  |
|-----------------------------------|-----------------|-----------|-------------------------------------|--------------------------|
| Business and Public Policy (CBPP) | Lance Howe      | 2025/2026 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Education (SOE)                   | Ginger Blackmon | 2025/2026 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Engineering (CoEng)               | Anthony Paris   | 2025/2026 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Health (COH)                      | Sharon Chamard  | 2025/2026 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Community & Technical (CTC)       | Kellie Puff     | 2025/2026 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Consortium Library (LIB)          | Jodee Kuden     | 2025/2026 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

**Staff**

| Name         | Area                                                              | Term      | Present                             | Excused                  |
|--------------|-------------------------------------------------------------------|-----------|-------------------------------------|--------------------------|
| Jon Bittner  | Director, Alaska Small Business Development Center (SBDC)         | 2025/2026 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| John Moore   | Research Laboratory Manager, College of Arts and Sciences (CAS)   | 2025/2026 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Carrie Couey | Kenai Peninsula College (KPC) Director of Administrative Services | 2025/2026 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

**Ex Officio (Non-voting Members)**

| Name            | Title                     | Department                                     | Present                             | Excused                  |
|-----------------|---------------------------|------------------------------------------------|-------------------------------------|--------------------------|
| Dan Campbell    | Director                  | Institutional Research                         | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Sandy Blum      | Interim Director          | Budget Office                                  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Susan Kalina    | Senior Vice Provost       | Academic Affairs & Institutional Effectiveness | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Chris McConnell | Associate Vice Chancellor | Facilities & Campus Services                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

### Recoding Secretary

| Name             | Title               | Department              | Present                             | Excused                  |
|------------------|---------------------|-------------------------|-------------------------------------|--------------------------|
| Rhiannon Calkins | Executive Assistant | Administrative Services | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

### GUESTS

None

## B. REVIEW AND APPROVAL OF TODAY'S AGENDA

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**Speaker:** Ryan

The Board reviewed the proposed agenda for today's meeting, outlined below.

## C. REVIEW AND APPROVAL OF THE PREVIOUS MEETING'S SUMMARY

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**Speaker:** Ryan

**Resources:** [2025.04.14\\_CPAB Meeting Agenda and Summary.docx](#)

The Board reviewed the minutes of the previous meeting. As motioned by Jon, and seconded by Carrie, the minutes were unanimously approved.

## D. NWCCU SITE VISIT

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**Speaker:** Susan & Denise

**Resources:**

- [NWCCU Peer Evaluation Team Fall 2025.pdf](#)
- [Standard 1.B Improving Institutional Effectiveness](#)
- [Year Seven Evaluation of Institutional Effectiveness Report](#)
- [Selected evidence website](#)

NWCCU peer evaluators will be onsite from October 8 – 10, 2025. The Board is scheduled to meet with the evaluators on Wednesday, October 8<sup>th</sup> from 2:00 to 2:50 pm in ADM 202. A calendar invite has been sent to board members.

**Meeting:** The evaluators will be particularly focused on [Standard 1.B Improving Institutional Effectiveness](#).

**To Prepare:** Please generally familiarize yourself with those sections of UAA's [Year Seven Evaluation of Institutional Effectiveness Report](#). For a quick overview, you might look at the [corresponding selected evidence website](#). Please be prepared with examples from the work of the committee, such as this year's new Services Review, the process used when new funding is available, such as was conducted a couple of years ago, and the Administrative

Management Review that occurred in the past and is planned moving forward. They will wonder how this committee fits into the overall governance structures at UAA, broadly defined.

## E. SERVICE ASSESSMENT

**Speaker:** Ryan & Denise  
**Resources:** [Reviews - Services Assessment](#) - Document Folder  
[Schedule - Services Assessments.xlsx](#)

### FOLLOW-UP ON FY25 REVIEWS

The [FY 2025 Services Assessment Report](#) with CPAB's recommendations were provided to the Executive Council. The Executive Council accepted all CPAB's recommendations in this report.

### POSSIBLE AREAS FOR REVIEW IN FY26:

| Division       | Department                                   | FY25 | FY26                         |
|----------------|----------------------------------------------|------|------------------------------|
| <b>Provost</b> | Center for Community Engaged Learning (CCEL) |      |                              |
| <b>Provost</b> | ANSEP                                        |      |                              |
| <b>VCSA</b>    | Registrar                                    |      |                              |
| <b>VCSA</b>    | Military & Veteran Student Services (MVSS)   |      |                              |
| <b>VCSA</b>    | Financial Aid                                |      |                              |
| <b>VCSA</b>    | Testing Center                               |      | Continuation with Revisions  |
| <b>VCAS</b>    | Environmental Health and Safety (EHS)        |      | Continuation with Monitoring |
| <b>VCAS</b>    | University Police Department (UPD)           |      |                              |
| <b>VCAS</b>    | Campus Services                              |      |                              |
| <b>VCAS</b>    | Facilities                                   |      |                              |
| <b>VCAS</b>    | IT Services (ITS) - Anchorage                |      | Enhance                      |
| <b>KPC</b>     | ITS                                          |      |                              |
| <b>Kodiak</b>  | ITS                                          |      | Continuation with Monitoring |
| <b>MSC</b>     | ITS                                          |      |                              |
| <b>PWSC</b>    | ITS                                          |      | Continuation with Monitoring |

The CPAB reviewed the above list of possible service areas to be reviewed in FY26. Members were asked to review the [Schedule - Services Assessments.xlsx](#) and send any suggestions they have for areas that should be reviewed to the Co-Chairs and the Recording Secretary. An updated schedule will be provided at the next meeting.

## F. BUDGET AND FEDERAL FUNDING UPDATE

**Speaker:** Ryan  
**Resources:**

- [UA Federal Executive Actions Website](#)
- [Alaska State House University of Alaska \(UA\) Finance Subcommittee](#)

- [UA Capitol Report Newsletter](#)

### **SEPTEMBER UNIVERSITY OF ALASKA (UA) BOARD OF REGENTS (BOR) MEETING**

Ryan provided a brief overview of budget and financial items that came out of the September 4<sup>th</sup> and 5<sup>th</sup>, 2025 BOR meeting. The following reports were highlighted.

- [FY25 financial update](#)
- [FY26 budget request](#)
- [UA Operating Asset Pool study](#)

## **G. MONTHLY GOVERNANCE REPORTS**

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**Speaker:** Ryan

**Resources:**

- [Interim Chancellor, Cheryl Siemers](#)
- [Provost, Denise Runge](#)
- [Vice Chancellor for Administrative Services, Ryan Buchholdt](#)
- [Dean of Students & Interim Vice Chancellor for Student Affairs, Ben Morton](#)
- [Vice Chancellor for the Office of Research, Aaron Dotson](#)
- [Executive Director of Advancement, Tanya Pont](#)

These reports are provided to the Faculty Senate and Staff Council governance groups and copied here for the Boards awareness and convenience.

## **H. OTHER MATTERS**

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No other matters were brought before the Board.

## **I. ADJOURNED**

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With no further matters to be brought before the group, the meeting was adjourned.

Respectfully Submitted,

Rhiannon J. Calkins, CAP  
Executive Assistant and Recording Secretary