

University of Alaska Anchorage ("UAA" or the "University")
Regular Meeting of the Campus Planning Advisory Board ("CPAB" or the "Board")
Anchorage, AK – Zoom
October 13, 2025, at 3:00 pm

Agenda and Summary

A. CALL TO ORDER

The meeting of the Board was called to order by the majority.

MEMBERS

Co-Chairs

Name	Title	Present	Excused
Ryan Buchholdt	Vice Chancellor for Administrative Services (VCAS)	☒	☐
Denise Runge	Vice Chancellor & Provost	☒	☐

Faculty

College	Name	Term	Present	Excused
Business and Public Policy (CBPP)	Lance Howe	2025/2026	☒	☐
Education (SOE)	Ginger Blackmon	2025/2026	☒	☐
Engineering (CoEng)	Anthony Paris	2025/2026	☒	☐
Health (COH)	Sharon Chamard	2025/2026	☒	☐
Community & Technical (CTC)	Kellie Puff	2025/2026	☒	☐
Consortium Library (LIB)	Jodee Kuden	2025/2026	☐	☒

Staff

Name	Area	Term	Present	Excused
John Moore	Research Laboratory Manager, College of Arts and Sciences (CAS)	2025/2026	☒	☐
Carrie Couey	Kenai Peninsula College (KPC) Director of Administrative Services	2025/2026	☐	☒

Ex Officio (Non-voting Members)

Name	Title	Department	Present	Excused
Dan Campbell	Director	Institutional Research	☒	☐
Sandra Blum	Interim Director	Budget Office	☒	☐
Susan Kalina	Senior Vice Provost	Academic Affairs & Institutional Effectiveness	☐	☒
Chris McConnell	Associate Vice Chancellor	Facilities & Campus Services	☒	☐

Recoding Secretary

Name	Title	Department	Present	Excused
Rhiannon Calkins	Executive Assistant	Administrative Services	☒	☐

GUESTS

None

B. REVIEW AND APPROVAL OF TODAY'S AGENDA

Speaker: Ryan

The Board reviewed the proposed agenda for today's meeting, outlined below.

C. NWCCU RECAP

Speaker: Denise

Resources: n/a

At their exit meeting last Friday the NWCCU evaluators verbally gave UAA 3 commendations (1. The culture of student success at UAA; 2. The culture of continuous improvement at UAA; and, 3. How community integrated the UAA library is) and one recommendation (UAA Administrators' proposed improvements could be made to the overall budget process; NWCCU evaluators approved of this recommendation).

Next Steps: The Vice Chancellors will start discussing creating and implementing a plan to improve our budget model.

D. SERVICE ASSESSMENT

Speaker: Ryan and Denise

Resources: [Reviews - Services Assessment](#) - Document Folder
[Schedule - Services Assessments.xlsx](#)
[Template MASTER - CPAB Services Assessment.docx](#)

Ryan requested that a subgroup review the [Template MASTER - CPAB Services Assessment.docx](#) questionnaire and suggest changes to be adopted by the November 10th meeting.

Members were asked to review the [Schedule - Services Assessments.xlsx](#), which shows a list of departments that should be reviewed and tentative years they will be reviewed in, and make any suggestions for changes.

The following individuals volunteered to review the questionnaire: John, Lance, Sharon

E. ADMINISTRATIVE POSITION REVIEWS

Speaker: Ryan

Resources:

- [Reviews - Administrative Management](#) - Document Folder
- [Template MASTER - CPAB Administrative Review Questionnaire.docx](#)
- [Positions List.xlsx](#)

Ryan requested volunteers to help draft the updated process including a proposed schedule for this process.

The following individuals volunteered to work on this process: John, Ryan, and Rhiannon

F. MONTHLY GOVERNANCE REPORTS

Speaker: Ryan

Resources:

- [Interim Chancellor](#), Cheryl Siemers
- [Provost](#), Denise Runge
- [Vice Chancellor for Administrative Services](#), Ryan Buchholdt
- [Vice Chancellor for the Office of Research](#), Aaron Dotson
- [Executive Director of Advancement](#), Tanya Pont
- [Dean of Students & Interim Vice Chancellor for Student Affairs](#), Ben Morton
- [Dean of the Graduate School](#), Mary Jo Finney

These reports are provided to the Faculty Senate and Staff Council governance groups and copied here for the Boards awareness and convenience.

G. OTHER MATTERS

No other matters were brought before the Board.

H. ADJOURNED

With no further matters to be brought before the group, the meeting was adjourned.

Respectfully Submitted,

Rhiannon J. Calkins, CAP
Executive Assistant and Recording Secretary