

University of Alaska Anchorage ("UAA" or the "University")  
**Regular Meeting of the Campus Planning Advisory Board ("CPAB" or the "Board")**  
Anchorage, AK – [Zoom](#)  
December 8, 2025, at 3:00 pm

**Agenda and Summary**

**A. CALL TO ORDER**

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The meeting of the Board was called to order by the majority.

**MEMBERS**

**Co-Chairs**

| Name           | Title                                              | Present                             | Excused                  |
|----------------|----------------------------------------------------|-------------------------------------|--------------------------|
| Ryan Buchholdt | Vice Chancellor for Administrative Services (VCAS) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Denise Runge   | Vice Chancellor & Provost                          | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

**Faculty**

| College                           | Name            | Term      | Present                             | Excused                             |
|-----------------------------------|-----------------|-----------|-------------------------------------|-------------------------------------|
| Business and Public Policy (CBPP) | Lance Howe      | 2025/2026 | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Education (SOE)                   | Ginger Blackmon | 2025/2026 | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Engineering (CoEng)               | Anthony Paris   | 2025/2026 | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Health (COH)                      | Sharon Chamard  | 2025/2026 | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Community & Technical (CTC)       | Kellie Puff     | 2025/2026 | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Consortium Library (LIB)          | Jodee Kuden     | 2025/2026 | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

**Staff**

| Name         | Area                                                              | Term      | Present                             | Excused                  |
|--------------|-------------------------------------------------------------------|-----------|-------------------------------------|--------------------------|
| John Moore   | Research Laboratory Manager, College of Arts and Sciences (CAS)   | 2025/2026 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Carrie Couey | Kenai Peninsula College (KPC) Director of Administrative Services | 2025/2026 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

**Ex Officio (Non-voting Members)**

| Name            | Title                     | Department                                     | Present                             | Excused                             |
|-----------------|---------------------------|------------------------------------------------|-------------------------------------|-------------------------------------|
| Dan Campbell    | Director                  | Institutional Research                         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Sandra Blum     | Director                  | Budget Office                                  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Susan Kalina    | Senior Vice Provost       | Academic Affairs & Institutional Effectiveness | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Chris McConnell | Associate Vice Chancellor | Facilities & Campus Services                   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

**Recoding Secretary**

| Name             | Title               | Department              | Present                             | Excused                  |
|------------------|---------------------|-------------------------|-------------------------------------|--------------------------|
| Rhiannon Calkins | Executive Assistant | Administrative Services | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

**GUESTS**

None

## B. REVIEW AND APPROVAL OF TODAY'S AGENDA

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**Speaker:** Ryan

The Board reviewed the proposed agenda for today's meeting, outlined below.

## C. REVIEW AND APPROVAL OF THE PREVIOUS MEETING'S SUMMARY

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**Speaker:** Ryan

**Resources:** [2025.11.10\\_CPAB Meeting Agenda and Summary.docx](#)

The Board reviewed the minutes of the previous two meetings. As motioned by Jodee, and seconded by Ginger, the minutes were unanimously approved.

## D. TUITION TRANSPARENCY PROJECT

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**Speaker:** Ryan

**Resources:** [2025.11.06 Board of Regents' Audit and Finance Committee Agenda](#)

Ryan shared with the Board slides from the T<sup>2</sup> Coordination Committee meeting held on December 1, 2025. This committee is focused on how tuition at all three Major Academic Units (MAUs) are charged and how those charges are communicated to the community.

## E. SERVICE ASSESSMENT

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**Speaker:** Ryan / Denise

**Resources:** [Reviews - Services Assessment](#) - Document Folder  
[Schedule - Services Assessments.xlsx](#)  
[Template MASTER - CPAB Services Assessment Questionnaire.docx](#)

The Board reviewed the Services Assessment Questionnaire (the "Questionnaire"). As motioned by Ginger, and seconded by Carrie, the Questionnaire was unanimously approved.

As motioned by Ginger and seconded by Jodee, the Board unanimously approved that all voting members of CPAB would help to review the 10 service areas up for review this fiscal year.

### Next Steps:

1. The Questionnaire will be sent to the unit heads, who were selected for the FY26 review this week. Unit heads will have until Friday, **January 23, 2026** to return their questionnaires to the CPAB Admin.

2. The initial review and recommendations will be completed by **February 20, 2026**, and will be presented to the full board at their **March 2, 2026 meeting**.
3. The final assessments will be provided to UAA's Executive Council on **March 16, 2026**, and their comments will be due back by **March 20, 2026**.
4. The CPAB and Executive Council comments will be returned to the unit heads by **March 24, 2026**, and the final finding posted to the CPAB website by **March, 26, 2026**.

## **F. MONTHLY GOVERNANCE REPORTS**

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**Speaker:** Ryan

**Resources:**

- [Interim Chancellor, Cheryl Siemers](#)
- [Provost, Denise Runge](#)
- [Vice Chancellor for Administrative Services, Ryan Buchholdt](#)
- [Executive Director of Advancement, Tanya Pont](#)

These reports were provided to the Faculty Senate and Staff Council governance groups and copied here for the Board's awareness and convenience.

## **G. OTHER MATTERS**

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No other matters were brought before the Board.

## **H. ADJOURNED**

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With no further matters to be brought before the group, the meeting was adjourned.

Respectfully Submitted,

Rhiannon J. Calkins, CAP  
Executive Assistant and Recording Secretary