

NameUniversity of Alaska Anchorage ("UAA" or the "University")
Regular Meeting of the Planning and Budget Advisory Council ("PBAC" or the "Council")
Anchorage, AK – [Zoom](#)
March 2, 2026, at 3:00 pm

Agenda and Summary

A. CALL TO ORDER

The meeting of the Council was called to order by the majority. **NOTE:** It is noted for the record that a quorum was not met at this meeting. Therefore, any items to be voted on was moved to next month's agenda.

MEMBERS

Co-Chairs

Name	Title	Present	Excused
Ryan Buchholdt	Vice Chancellor for Administrative Services (VCAS)	☒	☐
Denise Runge	Vice Chancellor & Provost	☐	☒

Faculty

College	Name	Term	Present	Excused
Business and Public Policy (CBPP)	Lance Howe	2025/2026	☒	☐
Education (SOE)	Ginger Blackmon	2025/2026	☐	☒
Engineering (CoEng)	Anthony Paris	2025/2026	☐	☒
Health (COH)	Sharon Chamard	2025/2026	☒	☐
Community & Technical (CTC)	Kellie Puff	2025/2026	☒	☐
Consortium Library (LIB)	Jodee Kuden	2025/2026	☒	☐

Staff

Name	Area	Term	Present	Excused
John Moore	Research Laboratory Manager, College of Arts and Sciences (CAS)	2025/2026	☐	☒
Carrie Couey	Kenai Peninsula College (KPC) Director of Administrative Services	2025/2026	☐	☒

Ex Officio (Non-voting Members)

Name	Title	Department	Present	Excused
Dan Campbell	Director	Institutional Research	☒	☐
Sandra Blum	Director	Budget Office	☐	☒
Susan Kalina	Senior Vice Provost	Academic Affairs & Institutional Effectiveness	☒	☐
Chris McConnell	Associate Vice Chancellor	Facilities & Campus Services	☒	☐

Recoding Secretary

Name	Title	Department	Present	Excused
Rhiannon Calkins	Executive Assistant	Administrative Services	☒	☐

GUESTS

None

B. REVIEW AND APPROVAL OF TODAY'S AGENDA

Speaker: Ryan

The Council reviewed the proposed agenda for today's meeting, outlined below.

C. REVIEW AND APPROVAL OF THE PREVIOUS MEETING'S SUMMARY

Speaker: Ryan

Resources: [2026.02.09_CPAB Meeting Agenda and Summary.docx](#)

The approval of the summary from the February 9th meeting was postponed to the April meeting due to not reaching quorum at today's meeting.

D. FOLLOW-UP ON RESOLUTION TO CHANGE THE NAME OF THE CAMPUS PLANNING AND ADVISORY BOARD (CPAB) TO THE PLANNING AND BUDGET ADVISORY COUNCIL (PBAC)

Speaker: Ryan

Resources: [2026.02.09_PBAC Resolution 202601_NameChange_SIGNED.pdf](#)

Resolution #2026-01 Renaming the Campus Planning and Advisory Board (CPAB) to the Planning and Budget Advisory Council (PBAC) was approved by the Council at their February 9th, 2026 meeting. The resolution was signed by the Co-Chairs, Denise Runge, Provost and Executive Vice Chancellor, and Ryan Buchholdt, Vice Chancellor for Administrative Services (VCAS), on February 11th and 12th, 2026 respectively, and signed by Interim Chancellor Cheryl Siemers on February 13th, 2026.

The Executive Assistant to the VCAS will update internal and external documentation to the new name of the Council.

E. SERVICE ASSESSMENT UPDATE

Speaker: Ryan

Resources:

- [Reviews - Services Assessment](#) - Document Folder
- [Schedule - Services Assessments.xlsx](#)
- [FY26 Services Assessment](#) – Document Folder
- [Council Reviews](#) – Document Folder

Three of the 11 units asked to submit completed questionnaire did not submit their documentation. Kodiak's ITS unit and the office of Research Compliance and Commercialization did not respond to the request from the Council

and will be marked at Continuation with Monitoring. These two units will be added to the FY27 schedule for review. The Testing Center is currently going through a reorganization, and their review has been postponed to FY28 or FY29 (depending on workload).

Document	Report submitted	Reviewer 1	Review Complete	Reviewer 2	Review Complete	Recommendation
Registrar	Yes	Lance	Yes	Kellie	Yes	Enhance
Testing Center	Postponed	Ginger	n/a	John	n/a	--
EHS	Yes	Anthony	Yes	Carrie	Yes	Continue w/monitoring
Parking Services	Yes	Sharon	Yes	Jodee	Yes	Enhance
Development	Yes	Kellie	Yes	Ginger	Yes	Continue/Enhance
Research	No	John	n/a	Anthony	n/a	--
ITS KOC	No	Carrie	n/a	Lance	n/a	--
ITS Mat-Su	Yes	Jodee	Yes	Sharon	Yes	Continue
ITS PWSC	Yes	Ginger	Yes	Lance	Yes	Continue/Enhance
ITS KPC	Yes	Anthony	Yes	Kellie	Yes	Continue
CCEL	Yes	Carrie	Yes	John	Yes	Enhance/Continue

The Council discussed the Development and ITS PWSC units. For the Development unit, backup data was not provided which made it difficult for Council members to fully understand what the unit needed. It was noted that the Advancement department, under which Development sits, is currently short staffed and has a large workload. On the ITS PWSC unit, it was noted that it was a small number of staff supporting a large workload.

Next Steps: The completed reviews and Council recommendations will be compiled into a summary document for the Chancellor's Executive Council (EC) to review. The EC will then either confirm the Council's recommendation or recommend adjustment to the recommendation.

F. LEGISLATIVE UPDATE

Speaker: Ryan

- Resources:**
- [FY27 LRP Summary](#)
 - [FY27 Redbook](#)
 - [2026 Legislature Operating Budget University of Alaska](#)
 - [2026 University of Alaska Capital Reports](#)

Ryan provided an update on current legislative matters concerning the university.

G. OTHER MATTERS

No other matters were brought before the Board.

H. ADJOURNED

With no further matters to be brought before the group, the meeting was adjourned.

Respectfully Submitted,

Rhiannon J. Calkins, CAP
Executive Assistant and Recording Secretary