

UAA Faculty Senate Academic Assessment Committee

Minutes: October 16, 2015

11:00a – 12:30p, ADM 204

Skype for Business (Audio/Video) Conferencing Information: Provided in Email

General Business

- Approval of agenda
 - Approved
- Approval of minutes from 10/2/2015
 - Approved
- Vice Provost report
 - New electronic curriculum process
 - Programs that change PSLOs must submit/upload an updated assessment plan. Programs making substantial changes to the assessment plan will come to speak to the AAC.
 - OAA is working with the Registrar's office to add a help bubble to this effect, as not all programs are uploading a revised plan.
 - Example: Nursing has recently proposed several curricular revisions. There are a few related substantive changes to the assessment plan, and it would be worth a discussion with AAC. The NWCCU will speak first with the AAC regarding the status of assessment at UAA.
 - Kathleen Voge in CIS has students reviewing and proposing solutions to how UAA archives annual reports and other assessment materials.
 - Their project is related to a larger SharePoint project for data related to academic programs, and Susan will connect the students with IR and this larger project.
 - Suggestion that the students present to the AAC.
 - A conversation with the Provost regarding annual funding for assessment activities is scheduled.

New Business

- Review of Special Education MEd/GC assessment plan– requested by Adrienne Thomas
 - We are reviewing the plan that was submitted previously, so that the committee can give advice on how close the current plan is to what we're looking for when it is resubmitted by the program.
 - Question: what is expected from the accreditors, because the committee notes that there is an awful lot here.
 - Accreditors only look at CEC standards
 - Feedback: it is confusing where the column labels in Table 1 come from
 - Since this plan is being redone, it might be better to simplify the assessment process as much as possible down to what is required by the accreditors.



- Maybe check out Elementary Ed's plan – they came through the committee last year.
- Format and structure of the current plan are well done, but the content needs to change based on the number of outcomes actually required. The program is free to change the format as well if it wishes to. Other models are available on the AAC website.
- This document is overwhelming in its length and complexity and should be simplified as much as possible – look for ways to streamline it and make the assessment process more efficient.
- Evaluation of data and using it to make improvements to the curriculum is more important than simply gathering lots of data.
- If the accrediting body has a template to follow, that might be a good place to start.
- Spread out the assessment activity over the accreditation cycle so that you are not trying to assess everything every semester (as permitted by the accreditors).

Continuing Business

- Assessment tracking and archives of artifacts, data, and reports – CIS A310 students
 - Handled on the college level. How do we standardize to provide assistance, and leave flexibility for the programs? Right now looking at a SharePoint site.
- College/Campus Interviews on Assessment Process and Structure
 - This information has not been sent out, but it can be if there is interest on the committee.
 - There is interest on the committee.
- Update and adopt Committee bylaws
 - Continuing discussion.

Future Business

Informational

- Erin Holmes, Director of Institutional Research, will attend on 11/20
- Workshops for next spring – at some point we will have to start planning what we want to cover.
 - Holly Bell and Rachel Graham are giving a workshop at Mat-Su on 10/30, 8:30 am – 1:00 pm, on curriculum mapping.
 - Maybe Holly and Rachel would be willing to run their curriculum mapping workshop on the Anchorage campus in the spring to tie in with the larger campus discussion on curriculum mapping.
 - What happens after curriculum mapping? → Creating good artifacts and generating good assessment data, so these might be good topics for future workshops.



- Eportfolios and assessment – what is the current status on Anchorage campus?
 - There are programs using eportfolios in interesting ways, but the institution does not intend to mandate the use for program student learning outcomes assessment. This is primarily a student tool, and it is important to allow time for students to realize its potential. Mandating use could have an opposite effect.
 - Eportfolios are required by the Mathematics Department for all degrees BS or higher (Digication).
 - Programs piloting the use of Eportfolios are still working through the process and adjusting their approaches.

Committee Members

X	Tim Benningfield, Faculty Senate
X	Rachel Graham, Faculty Senate
X	Jeff Hollingsworth, Faculty Senate
X	Brian Bennett, Faculty Senate
X	Bill Myers, CAS
X	Christina McDowell, CBPP
X	Adrainne Thomas, COE
X	Thomas Harman, CTC

X	Kathi Trawver, COH
X	Deborah Mole, Library
X	Jennifer McFerran Brock, CoEng
X	Holly Bell, Mat-Su
X	Scott Downing, KPC
X	Cynthia Falcone, Kodiak
X	Susan Kalina, Vice Provost <i>Ex-Officio</i>

X = Attendance

Scheduled Meeting Dates Academic Year 2016		
Date	Time	Location
9/4	11:00-12:30p	ADM 204
9/11	Assessment Seminar 9:00-12:30	LIB 307
9/18	Cancelled	-
10/2	11:00-12:30p	ADM 204
10/16	11:00-12:30p	ADM 204
11/6	11:00-12:30p	ADM 204
11/20	11:00-12:30p	ADM 204
12/4	11:00-12:30p	ADM 204
12/18	Cancelled	-
1/15	11:00-12:30p	ADM 204
2/5	11:00-12:30p	ADM 142
2/19	11:00-12:30p	ADM 204
3/4	11:00-12:30p	ADM 204
3/18	Cancelled	-
4/1	11:00-12:30p	ADM 204



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4/15	11:00-12:30p	ADM 204
5/6	11:00-12:30p	ADM 204
Academic Year 2016 schedule: 1 st & 3 rd Fridays unless otherwise noted		