



UAA Faculty Senate Academic Assessment Committee

Minutes: March 4, 2016

11:00a – 12:30p, ADM 201

Skype for Business: Join online at: <https://meet.uaa.alaska.edu/macarlson/SFY4Y1GK> or call 786-6755 and enter Conference ID 68905

General Business

- Approval of agenda
- Approval of minutes from 2/19/16 (attached)
- Vice Provost report
 - Accreditation:
 - NWCCU Year Seven Self-Evaluation Workshop
 - Jennifer, Tom, Erin Holmes, Andre Thorn, Sam, Susan went to this workshop
 - NWCCU has clarified that, for accreditation, mission fulfillment has to do with student learning and success. GER initiative will be important to this.
 - NWCCU Demonstration Project
 - NWCCU is supporting a pilot project that uses GER assessment as a proxy for understanding student success and the extent of mission fulfillment
 - UAA Self-Evaluation Kickoff
 - Suggestion: use the Annual Academic Assessment Seminar this year as a kickoff for the NWCCU Accreditation Self-Study Year
 - How do we define student success?
 - Assessment Funding was distributed, based on the requests from the colleges and campuses. Guidelines and expectations were outlined in the funding letters.
 - Update on SharePoint assessment archive project (CIS A310 students)
 - Students have set up the folder structure and plan to set up a dashboard for each college
 - Every college will have a college group (probably one faculty member from each program, an associate dean and an assessment coordinator) who will be able to upload reports
 - Deans and directors will be able to see and comment on everything
 - This structure should be in place to accept assessment reports this spring, with a possible freeze date in the fall
 - Each program will have an “artifacts” folder, although programs are not expected to start populating those folders at this time

- Program Review
 - The schedule has been sent out to deans, so they can include Program Review in faculty workloads

New Business

- Assessment Plan Reviews
 - Computer Systems Technology AAS (11:00)
 - Program Representative: Harry Banks, Instructor of Information Technology, MSC
 - Suggested additional content regarding measures, including description of protocols/methods, how scored/returned, and identified benchmarks.
- UAA Survey of Progress on Core Theme Objectives
 - This is for our institutional assessment plan
 - This survey will bring a wide range of voices into the conversation about how we think we are doing for the various Core Themes and Indicators
 - FS AAC will be asked to respond to a couple of objectives. Some of the discussion will need to take place by email, since there will be limited time in meetings for this response.
- Annual Academic Assessment Survey (2015 survey attached)
 - Open April 1st to June 15th
 - What about programs that do not have a degree program (e.g. preparatory math)?
 - Can be submitted to the hub discipline (e.g. mathematics) for inclusion in the full department report
 - How often should programs be submitting their plans to the FS AAC?
 - Suggestion to send out a reminder in the fall that if your plan is older than 2010, that we strongly recommend updating the plans
 - This should come from the chairs of FS AAC
 - Put this in the Faculty Senate report that we will be doing this next fall
 - Maybe outline the kinds of questions the committee will ask, such as: have you changed your PSLOs? Has your plan adapted to department changes? Along with offers of assistance to programs.
- Proposed AAC and GER Spring Assessment Workshops
 - Mat-Su had its assessment summit last Friday, discussed assessment reporting and survey (goal of 100% participation this year)
 - Bill and Jeff are hosting an AAC workshop on April 15th at 10:00 on closing the loop and telling a story

Date	Location	Event Time	Title
3/25	RH 111	10:00-11:30	GER: Using the Shared Rubric and Designing Assessments
4/15	LIB 307	9:00-10:00	GER: Gathering and Selecting Student Artifacts
		10:00-11:00	AAC: Telling the Story <i>(Regular AAC meeting will follow 11:00-12:30)</i>
5/6	LIB 307	10:00-11:30	GER: Planning for the Summer 2016 GER Assessment Pilot

- Annual Academic Assessment Seminar, Friday, September 9, 2016 in LIB 307

Continuing Business

- Update and adopt Committee bylaws

Future Business

Informational

- Programs with minor assessment plan/PSLO changes

Committee Members

	Tim Benningfield, Faculty Senate	X	Kathi Trawver, COH
X	Rachel Graham, Faculty Senate	X	Deborah Mole, Library
X	Jeff Hollingsworth, Faculty Senate	X	Jennifer McFerran Brock, CoEng
X	Brian Bennett, Faculty Senate	X	Holly Bell, Mat-Su
X	Bill Myers, CAS	X	Scott Downing, KPC
X	Christina McDowell, CBPP	X	Cynthia Falcone, Kodiak
X	Adrainne Thomas, COE	X	Susan Kalina, Vice Provost <i>Ex-Officio</i>
X	Thomas Harman, CTC		

X = Attendance

Scheduled Meeting Dates Academic Year 2016		
Date	Time	Location
9/4	11:00-12:30p	ADM 204
9/11	Assessment Seminar 9:00-12:30	LIB 307
9/18	Cancelled	-
10/2	11:00-12:30p	ADM 204
10/16	11:00-12:30p	ADM 204
11/6	11:00-12:30p	ADM 204
11/20	Cancelled	-
12/4	11:00-12:30p	ADM 204
12/18	Cancelled	-



Scheduled Meeting Dates Academic Year 2016		
Date	Time	Location
1/15	Cancelled	ADM 204
2/5	11:00-12:30p	ADM 204
2/19	11:00-12:30p	ADM 204
3/4	11:00-12:30p	ADM 204
3/18	Cancelled	-
4/1	11:00-12:30p	ADM 204
4/15	11:00-12:30p	ADM 204
5/6	11:00-12:30p	ADM 204
Academic Year 2016 schedule: 1 st & 3 rd Fridays unless otherwise noted		