



UAA Faculty Senate Academic Assessment Committee

Agenda: January 21, 2011
12:00pm – 2:00pm ADM 143A
Audio conference: 1-800-893-8850
Participant code: 1664738

General Business

- Approval of Agenda
- Approval of Minutes for 1/14/11 Meeting

Continuing Business

- Revised draft Handbook

New Business

- Assessment process: AY11

Scheduled Meeting Dates Spring 2011		
Date	Time	Location
1/21	12:00-2:00 pm	ADM 143A
1/28	12:00-2:00 pm	CANCELLED
2/11	12:00-2:00 pm	ADM 283
2/18	12:00-2:00 pm	ADM 283
2/25	12:00-2:00 pm	ADM 283
3/18	12:00-2:00 pm	ADM 283
3/25	12:00-2:00 pm	ADM 283
4/8	12:00-2:00 pm	ADM 283
4/15	12:00-2:00 pm	ADM 283
4/22	12:00-2:00 pm	ADM 283
Spring 2011 schedule: 2 nd , 3 rd , 4 th Fridays		

Expected Attendees

Tara Smith (Chair), Faculty Senate
Osama Abaza, Faculty Senate
Allan Barnes, CHSW
Brian Bennett, CTC
Kim Bloomstrom, MSC
Keith Cates, COE
*Cheryl Siemers, KPC

Sue Fallon, Faculty Senate
Nicolae Lobontiu, SOE
Jesse Mickelson, KOD
Susan Mitchell, LIB
Kenrick Mock, Faculty Senate
Bill Myers, CAS
Jack Pauli, CBPP

Bart Quimby, OAA
Melissa Huenefeld, OAA

* Guest member

*Note: Confirmed meeting attendees are marked with "C."
Those unable to attend are marked "N." Those calling in are marked "P."*

UAA Faculty Senate Academic Assessment Committee Minutes January 14, 2011

General Business

- Approval of Agenda (with changes indicated below)
- Approval of Minutes for 12/10/10 Meeting
- Chair Report (added to agenda at start of meeting)
 - Tom will be stepping down as AAC member per email.
 - Cheryl Siemers introduced as guest member.
 - Tara will not be able to attend 1/28 meeting as she will be attending the AAC&U Annual Conference in San Francisco.
 - Does someone want to volunteer to chair meeting?
 - **Motion passed (all in favor): Cancel 1/28 meeting.**
 - Melissa will not be able to attend 1/21 meeting.
 - Bart has offered to take minutes.
 - Sue Fallon will only be attending meetings when there is not a GERC meeting.
 - John Petraitis would like Tara to present the AAC Handbook at the 2/4 Faculty Senate meeting.
 - Tara would like to have committee representation especially from the Faculty Senate members (Osama, Sue, Kenrick).
 - AAC needs to have a “face” - should be seen as being represented by multiple people rather than just one person.
 - Tara will let John know that she (along with other AAC members) will present the handbook.

Continuing Business

- Revised draft Handbook
 - Various questions/concerns have come up since the November draft was released.
 - Tara has attempted to address these with changes to the handbook.
 - Where does the authority come from?
 - Since assessment is done by faculty, they should have a say in determining how it will be done.
 - AAC was initially formed because the shared governance component of assessment was missing.
 - Handbook may be interpreted as a response to accreditation.
 - We shouldn't state that we are doing this for accreditation only (as there are many ways to meet accreditation standards).
 - If we want to engage people, we need to change some of the handbook language to “us” or “we the faculty.”
 - Improvement of learning should be stated as the primary purpose. There is an overabundance of “important things” listed on the first page of the handbook.
 - We need to state the purpose of AAC as the first sentence.



- Tara will work on incorporating suggestions into next draft.
- Slogan Change
 - The slogan on the front page has been changed from “It’s not the destination. It’s the journey” to “Peer Leadership in Program Improvement.”
 - Tara would like members to provide suggestions for other slogans.
 - Is open to improving/changing the slogan.
- Changes to the Charge
 - Discussion over charge revisions
 - Tara has revised charge to remove ILO section.
 - The body that creates ILO assessment should not be the same body that reviews them.
 - ILOs are an issue that will confuse our charge and should be removed – at least for the time being.
 - Tara added bullet 5 “Field and respond to all requests for information on MAU program assessment results and achievement of student learning outcomes.”
 - If we think we are serving this function, it should be added to our charge.
 - Will need to take new charge to Faculty Senate for approval.
- Other draft changes
 - Need to change all references of Program Assessment to Academic Assessment.
 - Tara to change throughout handbook.
 - This should help distance us from program reviews and clear up any confusion about the language we are using.
 - Allan has looked into CHEA and USDE accreditation recognition criteria.
 - CHEA seems closer to academia and USDE focuses on administrative functions. There seems to be more nuances than substantive changes.
 - It may be reasonable to list CHEA or USDE as acceptable accrediting organizations.
 - Keith to update graphic to match changes in table
 - Will provide to Tara before Monday.
 - Tara will send out revised draft handbook on Wednesday
 - Members should send any further revisions to Tara by Tuesday.
 - Goal is to have time to get this to the February Faculty Senate Meeting.
- Outside Accreditation – Exemption Process Concerns



- Some programs are still concerned that the exemption process as written is not making things easier for them.
 - Programs need to write for their audiences. They have two accreditation bodies to report to.
 - We are flexible in what we will take. Programs just need to summarize their outcomes – combine them if they need to.
 - We need an assessment of student performance.

New Business

- Assessment process: AY11
 - Skipped

Information Items

- Bart is planning to meet with the Provost to discuss sending a team to the AAC&U Summer Institute. Will be working with the Provost to draft a response letter to AAC.
 - Presented our memo at GERC meeting today.

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N	Osama Abaza, Faculty Senate
C	Allan Barnes, CHSW
C	Brian Bennett, CTC
P	Kim Bloomstrom, MSC
C	Keith Cates, COE
P	*Cheryl Siemers, KPC

N	Sue Fallon, Faculty Senate
C	Nicolae Lobontiu, SOE
N	Jesse Mickelson, KOD
N	Susan Mitchell, LIB
C	Kenrick Mock, Faculty Senate
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N	Jack Pauli, CBPP

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