



**UAA Faculty Senate Academic Assessment Committee**

Agenda: March 25, 2011  
11:00am – 3:00pm AHS 147  
Audio conference: 1-800-893-8850  
Participant code: 1664738

**General Business**

- Approval of Agenda
- Approval of Minutes for 3/18/11 Meeting

**Continuing Business**

- Feedback from the Forums

**Information Items**

- Work Schedule for AAC on the Academic Assessment Policy & Procedure document:
  - 3/25 AAC Meeting (Work Session) 11:00-3:00pm, AHS 147 (draft for second reading, summary of changes, and a track change version completed)
  - 4/1 Faculty Senate (document not on agenda)
  - 4/4-4/15 Open forums
    - 4/6 10:00-11:00am, LIB 302A, offered via audio conference
    - 4/7 10:00-11:00am, LIB 214, offered via eLive
    - 4/11 1:00-2:00pm, RH 303, offered via audio conference
    - 4/12 2:30-3:30pm, LIB 302A, offered via eLive
    - 4/13 2:30-3:30pm, UC 145, offered via audio conference
  - 4/8 AAC Meeting 12:00-2:00pm, ADM 283
  - 4/15 AAC Meeting 12:00-2:00pm, ADM 283
  - 4/22 AAC Meeting (Work Session) 11:00-3:00pm, AHS 147 (final draft, summary of changes, and track change version completed)
  - 4/29 AAC Meeting 12:00-2:00pm, ADM 283
  - 5/6 Faculty Senate (document on agenda for second reading)

Scheduled Meeting Dates Spring 2011		
Date	Time	Location
3/25	11:00-3:00 pm	AHS 147
4/8	12:00-2:00 pm	ADM 283
4/15	12:00-2:00 pm	ADM 283
4/22	11:00-3:00 pm	AHS 147
4/29	12:00-2:00 pm	ADM 283
Spring 2011 schedule: 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> Fridays		



*Expected Attendees*

Tara Smith (Chair), Faculty Senate
Osama Abaza, Faculty Senate
Allan Barnes, CHSW
Brian Bennett, CTC
Kim Bloomstrom, MSC
Keith Cates, COE
Cheryl Siemers, KPC

Sue Fallon, Faculty Senate
Nicolae Lobontiu, SOE
Jesse Mickelson, KOD
Susan Mitchell, LIB
Kenrick Mock, Faculty Senate
Bill Myers, CAS
Jack Pauli, CBPP

Bart Quimby, OAA
Melissa Huenefeld, OAA

*Note: Confirmed meeting attendees are marked with "C."  
Those unable to attend are marked "N." Those calling in are marked "P."*

## **UAA Faculty Senate Academic Assessment Committee**

### **Minutes March 18, 2011**

#### **General Business**

- Approval of Agenda
- Approval of Minutes for 2/25/11 Meeting
- Update from Bart: AAC&U Institute on General Education & Assessment response (added to agenda at start of meeting)
  - Proposal sent to this institute was not accepted
    - This is the most oversubscribed institute and favors programs that are doing a major overhaul to their GERs
  - To honor the intent of our original proposal, Bart would like to suggest that a team be formed (before the end of this semester) to hold a 2-4 day intensive during the first week of fall contracts
    - Wants to talk about GER assessment
    - Could possibly borrow parts of the AAC&U Institute agenda for our intensive
    - Should have money set aside from the original proposal team that could be used for an intensive
    - Bart hasn't put anything in writing yet, but would like to know if AAC is in favor of using an alternative route to look into GER assessment
      - GERs are a separate problem and we do not want to add this to our charge, however, we are in favor of having an in-house intensive as a substitute for the AAC&U Institute (since our proposal was not accepted).
        - It is important to find a way to assess GERs as we have no data or documentation to show that students are meeting the GER outcomes
        - ILOs may have a place within GER assessment

#### **Continuing Business**

- Feedback from the Forums
  - Comments in spreadsheet compiled by Susan M. relate to similar topics. Rather than addressing topics one at a time, it would be more efficient to identify where in the document these comments should/could/would be addressed
    - Assignments divided out to members. Melissa to record this information in one master spreadsheet once everyone is finished
      - We won't be able to fix all of these problems, such as administration/budget questions and concerns. They may need to be addressed in another venue
      - This spreadsheet will probably evolve into a FAQ document that can be posted to our website. This will hopefully help us point people in the right direction



- Do we want to error on having too much information or not enough? Do we need to add more to the document to show that we are not a punitive body?
  - We might not need to add more language, but instead can adjust or clarify the wording
  - There are places where we can soften the language of the document – as some language may be interpreted as confrontational
  - The more we add to the document, the more we increase our changes of nuances
- What about the possibility of only having a three year review and no annual updates?
  - This might equal two years of procrastination and 1 year of catching up
  - Not sure if this will meet Bart’s needs for reporting to BOR
- Could there be more clarification (maybe in the appendix) of the required reporting that needs to go to BOR?
- Unless we make major changes to the process, there may not be a lot of changes that need to be made to the document
- Melissa to send out revised comments spreadsheet (in xls format) to committee

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