



UAA Faculty Senate Academic Assessment Committee

Agenda: April 22, 2011
11:00 – 3:00pm AHS 147
Audio conference: 1-800-893-8850
Participant code: 1664738

General Business

- Approval of Agenda
- Approval of Minutes for 4/8/11 Meeting

Continuing Business

- Feedback from open forums
- Draft Survey
- May 13th Meeting: off contract

Information Items

- Work Schedule for AAC on the Academic Assessment Policy & Procedure document:
 - 4/22 AAC Meeting (Work Session) 11:00-3:00pm, AHS 147 (final draft, summary of changes, and track change version completed)
 - 4/29 AAC Meeting 12:00-2:00pm, ADM 283
 - 5/6 Faculty Senate (document on agenda for second reading)
 - 5/13 AAC Meeting 12:00-2:00pm, ADM 283

Scheduled Meeting Dates Spring 2011		
Date	Time	Location
4/22	11:00-3:00 pm	AHS 147
4/29	12:00-2:00 pm	ADM 283
Spring 2011 schedule: 2 nd , 3 rd , 4 th Fridays		

Expected Attendees

Tara Smith (Chair), Faculty Senate
Osama Abaza, Faculty Senate
Allan Barnes, CHSW
Brian Bennett, CTC
Kim Bloomstrom, MSC
Keith Cates, COE
Cheryl Siemers, KPC

Sue Fallon, Faculty Senate
Nicolae Lobontiu, SOE
Jesse Mickelson, KOD
Susan Mitchell, LIB
Kenrick Mock, Faculty Senate
Bill Myers, CAS
Jack Pauli, CBPP

Bart Quimby, OAA
Melissa Huenefeld, OAA

*Note: Confirmed meeting attendees are marked with "C."
Those unable to attend are marked "N." Those calling in are marked "P."*

UAA Faculty Senate Academic Assessment Committee Minutes April 8, 2011

General Business

- Approval of Agenda
- Approval of Minutes for 3/25/11 Meeting

Continuing Business

- Feedback from open forums
 - Members haven't received as much feedback as the initial release
 - Forums have been small sessions so far
 - Tara has asked E-board to invite people to these forums – we need to get people that support the document and those who have questions/concerns
 - Most of the questions have been more hands on related
 - For example in the first forum we clarified what the annual assessment survey is and what a face to face meeting will consist of
 - Want to emphasize the dialogue component of the face to face
 - People are interested in training if we offer it
 - If assessment was tied to funding this could help increase interest – would make coordinator position more attractive
 - Until the Policies and Procedures document is adopted and put into place it will be “business as usual” with what will be due this summer
 - Questions/comments from the forums should form the basis of a FAQ sheet
 - We should wait to post this until after the document is approved
- Draft Annual “Compliance” Survey
 - Tara will be putting in edits and sending out the survey to the committee for feedback
 - Any additional comments about the survey should be emailed to Tara
 - Do we want to keep the word “compliance?”
 - No - we don't need to keep this in title as it is unnecessarily confrontational
- Plan to address:
 - Feedback on program review documents (Provost offered to attend AAC meeting)
 - The Provost has offered to attend an AAC meeting in the future if we would like to have him come
 - He asked AAC to make the changes we would like to see regarding program assessment and program review directly on the program review documents – we should take advantage of this opportunity for input
 - This should be our number one focus to address before the semester is over
 - Campus-wide survey on assessment
 - This anonymous survey would look at faculty across campus and ask who is participating in assessment
 - We could track this over time as a campus
 - It could be a valuable tool to show if we are creating a culture of assessment at UAA



- Is this survey worth doing?
 - We should wait to address this until after the Policies and Procedures document is in place
 - Goal for AY12
- Issues of tracking majors/graduates
 - Tara is not sure exactly what we were referring to with this issue
 - Goal for AY12
- Funding issues: equity, base, PBAC
 - Should try to figure out a way to make the money a part of the base funding for colleges
 - There is a concern that if money is rolled into a college fund, then it could be used for other purposes
 - This money would need to be designated towards assessment – programs could then choose how to use it to get assessment done
 - Will this solve the problem of inequity?
 - Is this a college level problem or an institutional level problem?
 - Appears to be institutional
 - Would like to have a funding formula discussion, however, we should do this at a time when we have data
 - Until Faculty Senate approves our work then it is premature to try and set up a funding formula – that is why this has been put on hold.
 - Goal for AY12
- AAC Website
 - Need to address the website this semester
 - Should propose the bridge page to OAA – need their approval
- Finalize April meeting schedule:
 - Meet 15th?
 - Meeting cancelled
 - Meet 29th?
 - Yes – to discuss feedback on program review documents, website and elect a new chair
 - When will we elect chair for AY12?
 - 4/29 meeting as noted above
 - Meet May 13th?
 - Yes – meeting will be held from 12:00-2:00pm
- Appendices
 - Kenrick will work on editing the annual update spreadsheet template – this has been removed from the appendices, however, it will be needed for the three year review
 - Will this new process (annual surveys as opposed to annual updates) create a need for assessment plans to be updated/changed?
 - Plans may need to be written to be more congruent with the cycle process
 - If it is not clear how this will interface with the plan, we need to relook at this



Information Items

- Work Schedule for AAC on the Academic Assessment Policy & Procedure document:
 - 4/4-4/15 Open forums
 - 4/6 10:00-11:00am, LIB 302A, offered via audio conference
 - 4/7 10:00-11:00am, LIB 214, offered via eLive
 - 4/11 1:00-2:00pm, RH 303, offered via audio conference
 - 4/12 2:30-3:30pm, LIB 302A, offered via eLive
 - 4/13 2:30-3:30pm, UC 145, offered via audio conference
 - 4/22 AAC Meeting (Work Session) 11:00-3:00pm, AHS 147 (final draft, summary of changes, and track change version completed)
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