



UAA Faculty Senate Academic Assessment Committee

Minutes: October 17, 2014

11:00a – 12:30p, ADM 204

Lync (Audio/Video) Conferencing Information: Provided in Email

General Business

- Approval of agenda
 - Approved
- Approval of minutes from 9/19/2014
 - Approved
- Vice Provost report

New Business

- Assessment Plan Review (pgs. 6-28)
 - 11:00 am – Computer Science, BA/BS
 - Program Representatives: Dr. Frank Moore and Dr. Kenrick Mock
 - General discussion was held around the assessment plan. After the program's most recent ABET visit, the program revised its outcomes to match the ABET outcomes. The updated assessment plan reflects this.
 - Dr. Kenrick Mock will send the final Academic Assessment Plan to OUAA for posting on the website.
- Accreditation Mid-Cycle Evaluation Visit, October 29th & 30th
 - To prepare for the site-visit, members should think about assessment from all the levels they are involved: as a member of this Committee, at the institutional level, and as someone involved with assessment at the program level. To demonstrate how we are using assessment to make program improvements it will be good to have a few examples.
 - If you will not be at the meeting, please share your examples with the AAC or GERA chairs in advance.
- 2014 Annual Academic Assessment Seminar
 - Participant Feedback (pgs. 29-30)
- Online course quality (guest: Dave Dannenberg, Director of Academic Innovations & eLearning)
 - The eLearning Workgroup is a voluntary faculty workgroup that reports to Academic Innovations & eLearning. The group was asked to look at how UAA could evaluate the design and structure of online learning and recommended Quality Matters as UAA's design standard. UAA is now realigning design standards to meet the necessary criteria for Quality Matters.
 - Quality Matters looks at eight general criteria for design and structure of courses. If a faculty member requests to have their course reviewed, a group of three peer faculty is created to review the course.



- Workshops and trainings on quality eLearning are made available to faculty interested in online courses.
- Quality Matters is used as a voluntary process for evaluating online courses at Kodiak and KPC as well. Many faculty are involved and it has become an important resource on these campuses.
- How does this play a role in the work of the AAC?
 - Quality Matters is one of the ways the courses in our programs are being evaluated. It might be important to consider if any of the courses academic programs are using for assessment are online. AAC can encourage programs to assess both online and face-to-face courses in their assessment plans and look at artifacts from all modes of delivery.
 - To keep AAC informed, a suggestion was made that Academic Innovations and eLearning include, as an informational item to the AAC, a list of courses that are reviewed under Quality Matters.
- Brainstorm approach to clarifying the role of colleges in the assessment process
 - Deferred

Continuing Business

- Assessment tracking and archives of artifacts, data, and reports
- Update and adopt Committee bylaws

Future Business

- Erin Holmes, Director of Institutional Research, to talk about possible collaborations with IR.

Informational

Attendees

-	Vacant, CTC
P	Scott Downing, KPC
P	Cindy Trussell, KOD
P	Holly Bell, MSC
C	Rebecca Moorman, LIB
C	Bill Myers, CAS
N	Kathleen Voge, CBPP

-	Vacant, COE
C	Jennifer McFerran Brock, CoEng
N	Kathi Trawver, COH
C	Tim Benningfield, Faculty Senate
C	Rachel Graham, Faculty Senate
C	Deborah Mole, Faculty Senate
C	Brian Bennett, Faculty Senate

C	Maria Stroth, OAA
C	Susan Kalina – Ex-officio, Vice Provost
N	Helena Wisniewski – Ex-officio, Vice Provost

Note: Confirmed meeting attendees are marked with “C.” Those unable to attend are marked “N.” Those calling in are marked “P.”



Scheduled Meeting Dates Academic Year 2014		
Date	Time	Location
8/29	11:00-12:30p	ADM 204
9/5	11:00-12:30p	ADM 204
9/19	11:00-12:30p	ADM 204
10/3	<i>Canceled</i>	ADM 204
10/17	11:00-12:30p	ADM 204
11/7	11:00-12:30p	ADM 204
11/21	11:00-12:30p	ADM 204
12/5	11:00-12:30p	ADM 204
12/19	11:00-12:30p	ADM 204
1/16	11:00-12:30p	ADM 204
2/6	11:00-12:30p	ADM 204
2/20	11:00-12:30p	ADM 204
3/6	11:00-12:30p	ADM 204
3/20	11:00-12:30p	ADM 204
4/3	11:00-12:30p	ADM 204
4/17	11:00-12:30p	ADM 204
5/1	11:00-12:30p	ADM 204

Academic Year 2014 schedule: 1st & 3rd Fridays
unless otherwise noted