

UAA Faculty Senate Academic Assessment Committee

Minutes: February 21, 2014

11:00a – 12:30p, ADM 204

Audio conference: 1-800-893-8850

Participant code: 1664738#

General Business

- Approval of Agenda
 - Approved
- Approval of Minutes from 2/7/2014
 - Approved
- Vice-Provost Report
 - Recommended to look at Provost's survey on AAC&U site:
<http://www.aacu.org/meetings/annualmeeting/AM14/documents/JankowskiProvost.pdf>
 - There will be a WICHE Passport discussion today at 1 in ADM 204.

New Business

- Review of Annual Assessment Survey Questions
 - The Committee was in agreement to keep the Annual Assessment Survey as is.
 - A suggestion was made to include a line about the Annual Assessment Seminar in the thank you note to the survey respondents and to welcome their input regarding future assessment speakers and/or workshop topics.
- OUAA will work with Whitney Brown in Student Affairs to set up a demo for CampusLabs
 - 4/4/14 from 11:30-12:00 in LIB 306
- Aligning AAC & Curriculum Handbooks
 - The Committee agreed to have a Collaborate session at the next meeting (March 7) to finalize the Handbook.
 - OUAA will send out the most current Handbooks for the Committee to review prior to this meeting.
- 2014 Academic Assessment Seminar – September 12, 2014 – LIB 307, 302A & 304
 - Committee agreed it might be good to follow the same general format as last year.
 - Programs for case studies?
 - OUAA will work on a call for proposals message to send to last year's Seminar attendees and run it by the Committee. The Committee would like to get this out soon. The message will include the need to have a well-balanced set of programs, e.g. programs from a couple of different colleges and one from a community campus.

Continuing Business

- CAFE classes
 - March 7, 10a-11a, Rasmuson Hall 303



- *Rubrics & Assessment Data Collection: Making Things Good, Better, & Innovative*
- April 4, 10a-11a, Library 307
- *A Conversation about Program Improvement*
- Kim Bloomstrom – Video to Matsu College (Kathleen will email)
- AAC review process & assessment plan guidelines
 - Revision of Assessment Plan Action form
- Assessment tracking and archives of artifacts, data, and reports
- Revision of the Annual Survey Report

Informational

- AAC&U GENERAL EDUCATION AND ASSESSMENT: Disruptions, Innovations, and Opportunities
 - Portland, Oregon, February 27–March 1, 2014
 - Website: <http://www.aacu.org/meetings/generaleducation/gened2014/index.cfm>
 - Attendees funded by the Office of Undergraduate Academic Affairs (OUAA): William Myers, Shawnalee Whitney, Brian Partridge, Sandra Pence, Kenrick Mock, Jacqueline Cason, Scott Downing & Kathi Trawver

Attendees

P	Brian Bennett, CTC
P	Scott Downing, KPC
P	Cindy Trussell, KOD
P	Holly Bell, MSC
N	Rebecca Moorman, LIB
C	Bill Myers, CAS
P	Kathleen Voge, CBPP

-	Vacant, COE
N	Jennifer McFerran Brock, SOE
C	Kathi Trawver, COH
N	Keith Cates (Chair), Faculty Senate
N	Bill Hazelton, Faculty Senate
C	Deborah Mole, Faculty Senate
-	Vacant, Faculty Senate

C	Maria Stroth, OAA
C	Susan Kalina – Ex-officio, Vice Provost
C	Helena Wisniewski – Ex-officio, Vice Provost

Note: Confirmed meeting attendees are marked with “C.” Those unable to attend are marked “N.” Those calling in are marked “P.”

Scheduled Meeting Dates Spring 2014		
Date	Time	Location
2/7	10:30a-12:30p	RH 303
2/21	10:30a-12:30p	ADM 204
3/7	10:30a-12:30p	RH 303
3/21	10:30a-12:30p	ADM 204
4/4	10:30a-12:30p	LIB 307
4/18	10:30a-12:30p	ADM 204
5/2	10:30a-12:30p	ADM 204
Spring 2014 schedule: 1 st , 3 rd & 5 th Fridays		

2013-2014 Faculty Senate Academic Assessment Committee

Brian Bennett 2012-2014	Community and Technical College	bebennett@uaa.alaska.edu	786-6420
Scott Downing 2012-2014	Kenai Peninsula College	smdowning@kpc.alaska.edu	262-0390
Cindy Trussell 2013-2015	Kodiak College	ctrussell@kodiak.alaska.edu	486-1224
Holly Bell 2012-2014	Matanuska-Susitna College	hbelle@matsu.alaska.edu	746-9316
Rebecca Moorman 2013-2015	Consortium Library	rmoorman@uaa.alaska.edu	786-1974
Bill Myers 2012-2014	College of Arts and Sciences	wlm Myers@uaa.alaska.edu	786-1948
Kathleen Voge 2013-2015	College of Business and Public Policy	klvoge@uaa.alaska.edu	786-4164
Vacant 2012-2014	College of Education		786-
Jennifer McFerran-Brock 2013-2015	School of Engineering	jmcferran@uaa.alaska.edu	786-4745
Kathi Trawver 2013-2015	College of Health	krtrawver@uaa.alaska.edu	786-6915
Keith Cates, <i>Chair</i> 2013-2014	Faculty Senate	kcates2@uaa.alaska.edu	786-6314
Bill Hazelton 2013-2014	Faculty Senate	nwhazelton@uaa.alaska.edu	786-1920
Deborah Mole 2013-2014	Faculty Senate	dlmole@uaa.alaska.edu	786-1967
Vacant	Faculty Senate		
Susan Kalina	Ex-officio – Vice Provost for Undergraduate Academic Affairs	smkalina@uaa.alaska.edu	786-1988
Helena Wisniewski	Ex-officio – Vice Provost for Research and Graduate Studies	hswisniewski@uaa.alaska.edu	786-4833

Academic Affairs Staff

Maria Stroth	Accreditation and Academic Programs Coordinator	mastroth@uaa.alaska.edu	786-1039
--------------	---	--	----------