

## **UAA Faculty Senate Academic Assessment Committee**

Minutes: March 21, 2014

11:00a – 12:30p, ADM 204

Audio conference: 1-800-893-8850

Participant code: 1664738#

### **General Business**

- Approval of Agenda
  - Approved
- Approval of Minutes from 3/7/2014
  - Approved
- Vice-Provost Report
  - The new ePortfolio Coordinator, Paul Wasko, is leading an ePortfolio committee. If anyone is interested in participating please let OUAA know.
  - It would be good to send messaging to the colleges to remind them of their role in approval, as they are the last approval level for PSLOs going in the catalog.

### **New Business**

- The Committee agreed to shift the CampusLabs presentation from Student Affairs to the fall semester, to allow time for Handbook discussion and assessment plan reviews on the last two agendas of the semester.
- Continue Aligning AAC & Curriculum Handbooks (Collaborate Session)
  - OUAA will send out the most recent version of the Handbook. The Committee agreed to send feedback by March 28. The goal will be to finalize and approve the Handbook at the next meeting.
- Committee nominations
  - Nominations for seats on the Committee are due by April 1 at 5 p.m. Committee members with terms expiring this year should remember to nominate themselves if they are interested.
- Annual Academic Assessment Survey
  - The survey will go live April 1. OUAA will send a message out to faculty through the faculty listserv.
- Academic Assessment Seminar
  - Keith Cates will contact Lynn Priddy from the Higher Learning Commission to see if she is interested and available to speak at next year's Assessment Seminar.
  - Kathleen Voge will send a speaker suggestion to the Committee via email.
- Assessment Plan Reviews
  - 11:30 am – International Studies, BA
    - Program representative: Dr. Dorn VanDommelen
    - Major was restructured to “reconfigure the tracks within the major, add several new capstones, tighten languages requirements, and add international/intercultural experiences requirement to the major.” As a result



- of this curriculum shift, a new student learning outcome was created (#3) and one was removed.
  - Evidence from the outcomes has demonstrated the program’s strength.
  - The program uses student feedback and input in its assessment process.
- 12:00 pm – Speech Language Pathology, PBCT
  - Program Representative: Professor Ellen Brigham
  - This is a fully distance program.
  - The program aligned its assessments with standards of the American Speech and Hearing Association (ASHA). Even though the ASHA only accredits graduate programs, undergraduate work can be used for graduate programs, so the program wanted to align with their standards.
  - Measures will be key assignments from courses in the program. The program seeks feedback on these assignments from students.
  - Considering that there are so many measures, the program will consider a cyclical process for measuring outcomes.

**Continuing Business**

- CAFE classes
  - April 4, 10a-11a, Library 307  
*A Conversation about Program Improvement*  
*Bill Myers & Kathleen Voge*
- 2014 Academic Assessment Seminar – September 12, 2014 – LIB 307, 302A & 304
- Annual Assessment Survey Live April 1 – June 15
- AAC review process & assessment plan guidelines
  - Revision of Assessment Plan Action form
- Assessment tracking and archives of artifacts, data, and reports
- Revision of the Annual Survey Report

**Informational**

*Expected Attendees*

N	Brian Bennett, CTC
P	Scott Downing, KPC
N	Cindy Trussell, KOD
P	Holly Bell, MSC
C	Rebecca Moorman, LIB
C	Bill Myers, CAS
C	Kathleen Voge, CBPP

-	Vacant, COE
C	Jennifer McFerran Brock, SOE
N	Kathi Trawver, COH
C	Keith Cates (Chair), Faculty Senate
C	Bill Hazelton, Faculty Senate
C	Deborah Mole, Faculty Senate
-	Vacant, Faculty Senate

C	Maria Stroth, OAA
C	Susan Kalina – Ex-officio, Vice Provost
N	Helena Wisniewski – Ex-officio, Vice Provost



*Note: Confirmed meeting attendees are marked with "C."  
Those unable to attend are marked "N." Those calling in are marked "P."*

<b>Scheduled Meeting Dates Spring 2014</b>		
<b>Date</b>	<b>Time</b>	<b>Location</b>
2/7	10:30a-12:30p	RH 303
2/21	10:30a-12:30p	ADM 204
3/7	10:30a-12:30p	RH 303
3/21	10:30a-12:30p	ADM 204
4/4	10:30a-12:30p	LIB 307
4/18	10:30a-12:30p	ADM 204
5/2	10:30a-12:30p	ADM 204
Spring 2014 schedule: 1 <sup>st</sup> , 3 <sup>rd</sup> & 5 <sup>th</sup> Fridays		