



UAA Faculty Senate Academic Assessment Committee

Minutes: August 29, 2014
11:00a – 12:30p, ADM 204

General Business

- Approval of agenda
 - Approved
- Approval of minutes from 5/2/2014
 - Approved
- Vice Provost report
 - Thank you to Kathleen Voge for her leadership in filling in for Keith Cates and assisting with planning the assessment seminar this summer.
 - Overview of assessment handouts: Academic Assessment Overview, Annual Academic Assessment Survey Results (Institutional and College Level), GER Faculty Perspective Survey Results (handouts are posted on the Committee's website: http://www.uaa.alaska.edu/governance/academic_assessment_committee/index.cfm)
 - OUAA requests that the Committee helps the institution think about the role of colleges and campuses in the assessment process.
 - The Academic Assessment RFP has gone out to the Deans and funding requests are due from the colleges by October 17. In addition, OUAA is committed to funding assessment travel. Given the budget cuts to travel, OUAA will be looking at how to award these funds in ways that will have the most impact on sustaining excellence in assessment at UAA.

New Business

- Welcome new members
- AY14 Academic Assessment Survey Results
- 2014 Annual Academic Assessment Seminar on September 12, 2014 (LIB 307)
 - Suggestion that Committee spreads out amongst tables to give each an opportunity to talk with participants about assessment.
- Review and update of bylaws
 - Brian Bennett will draft bylaws and send them out to the Committee for review before the next meeting.
- Committee chair?
 - The Committee selected Brian Bennett and Kathi Trawver to serve as co-chairs.
- AAC yearly goals
 - Update of the Committee bylaws
 - Explore the role of colleges and campuses in the assessment process
 - The Committee is interested in finding out how many colleges have assessment committees? If the Committee has a set of questions it would like to ask, OUAA can query colleges.
 - Host the Annual Academic Assessment Seminar



- Host an Academic Assessment Workshop Series
- Review and update (if necessary) the Annual Academic Assessment Survey
- Continue to spread the word about the culture of assessment

Continuing Business

- Exploring the role of colleges and campuses in the assessment process
- Assessment tracking and archives of artifacts, data, and reports
 - Will include this in the conversation with colleges and campuses.

Future Business

- Assessment plans for non-degree/certificate “program” academic assessment
- Dave Dannenberg to talk about work on online course quality.
 - Suggested to also invite members of his team, such as Heather Nash.

Informational

Expected Attendees

P	Sarah Kirk, CTC
P	Scott Downing, KPC
N	Cindy Trussell, KOD
P	Holly Bell, MSC
P	Melodie Mackey, PWSC
C	Rebecca Moorman, LIB
C	Bill Myers, CAS

C	Kathleen Voge, CBPP
-	Vacant, COE
C	Jennifer McFerran Brock, CoEng
C	Kathi Trawver, COH
C	Tim Benningfield, Faculty Senate
P	Rachel Graham, Faculty Senate
N	Deborah Mole, Faculty Senate

C	Brian Bennett, Faculty Senate
C	Maria Stroth, OAA
C	Susan Kalina – Ex-officio, Vice Provost
N	Helena Wisniewski – Ex-officio, Vice Provost

Note: Confirmed meeting attendees are marked with “C.” Those unable to attend are marked “N.” Those calling in are marked “P.”

Scheduled Meeting Dates Academic Year 2014		
Date	Time	Location
8/29	11:00-12:30p	ADM 204
9/5	11:00-12:30p	ADM 204
9/19	11:00-12:30p	ADM 204
10/3	11:00-12:30p	ADM 204
10/17	11:00-12:30p	ADM 204
11/7	11:00-12:30p	ADM 204
11/21	11:00-12:30p	ADM 204
12/5	11:00-12:30p	ADM 204



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12/19	11:00-12:30p	ADM 204
1/16	11:00-12:30p	ADM 204
2/6	11:00-12:30p	ADM 204
2/20	11:00-12:30p	ADM 204
3/6	11:00-12:30p	ADM 204
3/20	11:00-12:30p	ADM 204
4/3	11:00-12:30p	ADM 204
4/17	11:00-12:30p	ADM 204
5/1	11:00-12:30p	ADM 204
Academic Year 2014 schedule: 1 st & 3 rd Fridays unless otherwise noted		