



UAA Faculty Senate Academic Assessment Committee

Minutes: September 5, 2014

11:00a – 12:30p, ADM 204

General Business

- Approval of agenda
 - Approved
- Approval of minutes from 8/29/2014
 - Approved
- Vice Provost report

New Business

- 2014 Annual Academic Assessment Seminar on September 12, 2014
- Update and adopt Committee bylaws
 - General discussion held around updating Committee bylaws. OUAA will update the bylaws based on the discussion and send the draft around to the Committee for review.
- AAC yearly goals
 - The Committee Co-chairs will submit these goals to Faculty Senate in the October report.
 - Update of the Committee bylaws;
 - Host the Annual Academic Assessment Seminar;
 - Host an Academic Assessment Workshop Series;
 - Explore the role of colleges and campuses in the assessment process;
 - Research how UAA is approaching quality and eLearning;
 - Review and update (if necessary) the Annual Academic Assessment Survey; and
 - Continue to spread the word about the culture of assessment.
- AAC Workshops
 - The Committee agreed to hold workshops in the spring semester (one in February, March & April). Kathleen Voge will let CAFE know the plan with dates TBD.
- Overview of the review process for Academic Assessment Plans

Continuing Business

- Clarifying role of colleges in assessment process
 - The Committee would like to discuss an approach for this at the next meeting.
- Explore assessment tracking and archives of artifacts, data, and reports
 - The Committee would like this to be part of the discussion with the colleges.
 - Erin Holmes might have some advice on this.



Future Business

- Dave Dannenberg and team to talk about work on online course quality
 - The Committee would like to tentatively schedule this for October 3.

Informational

Attendees

N	Sarah Kirk, CTC
C	Scott Downing, KPC
N	Cindy Trussell, KOD
P	Holly Bell, MSC
P	Melodie Mackey, PWSC
N	Rebecca Moorman, LIB
C	Bill Myers, CAS

P	Kathleen Voge, CBPP
-	Vacant, COE
C	Jennifer McFerran Brock, CoEng
C	Kathi Trawver, COH
C	Tim Benningfield, Faculty Senate
P	Rachel Graham, Faculty Senate
C	Deborah Mole, Faculty Senate

C	Brian Bennett, Faculty Senate
C	Maria Stroth, OAA
C	Susan Kalina – Ex-officio, Vice Provost
N	Helena Wisniewski – Ex-officio, Vice Provost

Note: Confirmed meeting attendees are marked with “C.” Those unable to attend are marked “N.” Those calling in are marked “P.”

Scheduled Meeting Dates Academic Year 2014		
Date	Time	Location
8/29	11:00-12:30p	ADM 204
9/5	11:00-12:30p	ADM 204
9/19	11:00-12:30p	ADM 204
10/3	11:00-12:30p	ADM 204
10/17	11:00-12:30p	ADM 204
11/7	11:00-12:30p	ADM 204
11/21	11:00-12:30p	ADM 204
12/5	11:00-12:30p	ADM 204
12/19	11:00-12:30p	ADM 204
1/16	11:00-12:30p	ADM 204
2/6	11:00-12:30p	ADM 204
2/20	11:00-12:30p	ADM 204
3/6	11:00-12:30p	ADM 204
3/20	11:00-12:30p	ADM 204
4/3	11:00-12:30p	ADM 204
4/17	11:00-12:30p	ADM 204
5/1	11:00-12:30p	ADM 204
Academic Year 2014 schedule: 1 st & 3 rd Fridays unless otherwise noted		