

## **UAA Faculty Senate Academic Assessment Committee**

Minutes: September 6, 2013

11:00a – 12:30p ADM 204

Audio conference: 1-800-893-8850

Participant code: 1664738

### **General Business**

- Approval of Agenda
  - Approved
- Approval of Minutes from 8/30/2013
  - Approved
- Vice-Provost Report
  - There will be a session for the GER Assessment Task Force, Academic Assessment Committee and Dr. Robert Mundhenk immediately following the Showcase session of the Seminar.
  - Suggestion to have a feedback evaluation form created for the Seminar.
    - Qualtrics?

### **Continuing Business**

- UAA Academic Assessment Seminar – Sep 13<sup>th</sup> in the Student Union Den
- College-level results of the Annual Academic Assessment Survey
  - Hard copies were handed out at the meeting
- Optional questions from the Annual Academic Assessment Survey—what would the committee like to see from the results? (Raw data, recurring themes, etc.)
  - OAA will send raw data out to the Committee

### **New Business**

- Yearly update of AAC handbook
- AAC review process
  - What changes are “big enough” changes to warrant AAC review
    - Major
      - Changes in PSLOs
      - Systematic overhaul of methodology or tools
    - As campuses are aligning PSLOs across campuses, do these have to go through review?
    - Could a certain level of change be approved at the college level?
      - The local role in assessment, beyond the program level, could be better encouraged and developed.
  - Should program review be aligned with learning outcomes assessment?



- Historically, the Committee hasn't wanted to combine them because they wanted programs to be able to focus on and honestly assess student achievement.
      - Suggestion that programs should come to the AAC when they "need to."
        - Changes affecting the catalog should come through AAC.
- Handbook
  - Committee should take a look at the Handbook again and send suggestions via email.
- Assessment Plan Guidelines
  - The assessment plan "template" was simplified last year.
  - It would be good to provide best practice examples or refer faculty to the plans posted on the website.
- Committee membership Bylaws
  - The Committee can adjust the membership section of bylaws to allow for more flexible membership

**Informational**

- The Committee's initial response regarding the ILO's was sent to Faculty Senate President, Mark Fitch. eBoard will look at it and get back to the Committee.

*Expected Attendees*

P	Brian Bennett, CTC
-	Vacant, KPC
-	Cindy Trussell, KOD
P	Holly Bell, MSC
C	Rebecca Moorman, LIB
C	Bill Myers, CAS
C	Kathleen Voge, CBPP

-	Vacant, COE
	Jennifer McFerran Brock, SOE
-	Vacant, COH
C	Keith Cates (Chair), Faculty Senate
C	Bill Hazelton, Faculty Senate
C	Deborah Mole, Faculty Senate
-	Vacant, Faculty Senate

C	Maria Stroth, OAA
-	Susan Kalina – Ex-officio, Vice Provost
-	Helen Wisniewski – Ex-officio, Vice Provost

*Note: Confirmed meeting attendees are marked with "C."  
Those unable to attend are marked "N." Those calling in are marked "P."*



<b>Scheduled Meeting Dates Fall 2013</b>		
<b>Date</b>	<b>Time</b>	<b>Location</b>
9/6	11:00a-12:30p	ADM 204
9/13	9:00a-3:00p	Student Union Den
10/4	10:30a-12:30p	ADM 204
10/18	10:30a-12:30p	ADM 204
11/1	10:30a-12:30p	ADM 204
11/15	10:30a-12:30p	ADM 204
12/6	10:30a-12:30p	ADM 204
12/20	10:30a-12:30p	ADM 204
Fall 2013 schedule: 1 <sup>st</sup> , 3 <sup>rd</sup> & 5 <sup>th</sup> Fridays		

<b>Scheduled Meeting Dates Spring 2014</b>		
<b>Date</b>	<b>Time</b>	<b>Location</b>
1/3	10:30a-12:30p	ADM 204
1/17	10:30a-12:30p	ADM 204
1/31	10:30a-12:30p	ADM 204
2/7	10:30a-12:30p	ADM 204
2/21	10:30a-12:30p	ADM 204
3/7	10:30a-12:30p	ADM 204
3/21	10:30a-12:30p	ADM 204
4/4	10:30a-12:30p	ADM 204
4/18	10:30a-12:30p	ADM 204
5/2	10:30a-12:30p	ADM 204
Spring 2014 schedule: 1 <sup>st</sup> , 3 <sup>rd</sup> & 5 <sup>th</sup> Fridays		