



UAA Faculty Senate Academic Assessment Committee

Minutes: January 16, 2014

11:00a – 12:30p, ADM 204

Lync (Audio/Video) Conferencing Information: Provided in Email

General Business

- Approval of agenda
 - Approved
- Approval of minutes from 12/5/2014 (pgs. 4-6)
 - Approved
- Vice Provost report
 - UAA's CIO Pat Shier is willing to talk with the committee at an upcoming meeting regarding using Sharepoint to archive academic assessment reports. OUAA would like to have an archiving system set up soon so that we can begin uploading documents this summer.
 - Kathleen Voge suggested that her students in one of her information systems classes can help conceptualize the needs for assessment on campus.

New Business

- Assessment Plan Reviews
 - 11:00 am – Bachelor of Science in Natural Sciences (pgs. 7-19)
 - Program Representative: Dr. Jerry Kudenov
 - This plan reflects recently made revisions to the program's Program Student Learning Outcomes (PSLOs).
 - ETS exams have traditionally been used for assessment of the program. The program is working with Paul Wasko on implementing an ePortfolio system as an additional assessment tool.
 - The committee recommended that the program start simple.
 - Over the next academic year, the program will be working on an implementation plan for ePortfolios to include in its assessment plan.
 - Outcome two addresses several different outcomes. It was suggested that the program consider how it will measure the outcome as written. For example, will the outcome be broken down into sub-outcomes when assessing?
 - Kathleen Voge will compile a list of resources on ePortfolios and provide it to the program.
- Spring 2015 Academic Assessment Workshop Series
 - Friday, February 27, RH 303
 - Facilitator(s): Jennifer McFerran Brock, Bill Myers, Kathi Trawver
 - Workshop on developing academic assessment plans (targeted to programs that do not have an assessment plan).
 - The Committee would like to send examples of good plans to participants in advance and ask participants to bring ideas or draft plans to the workshop.



- The session will include a broad overview of what an assessment plan should look like and then allow time for questions and assistance.
- Friday, March 20, RH 303
 - Facilitator(s): Kathi Trawver, Deborah Mole, Rachel Graham
 - Workshop on rubrics and norming
- Friday, April 3, RH 303
 - Facilitator(s): Kathleen Voge
 - Workshop on using ePortfolios effectively for program level assessment
 - What are the questions you need to ask yourself before you start using ePortfolios for program level assessment?
 - What are the steps to implementing ePortfolios as an assessment tool?
 - How do you make it sustainable?
 - What are the opportunities and challenges that using ePortfolios for program level assessment brings?
- Proposed topics for future workshops
 - Annual reporting
 - Integrating assessment into every day work
- Review of updated draft academic assessment report template
- Review the college and campus level assessment structures and processes
 - Draft questionnaire for colleges and campuses

Continuing Business

- 2015 Academic Assessment Seminar theme/topic and speaker
 - Friday, September 11, 2015 in LIB 307
- Assessment tracking and archives of artifacts, data, and reports
- Update and adopt Committee bylaws

Future Business

- CIO Pat Shier to talk about options for archiving assessment reports
- Erin Holmes, Director of Institutional Research, to talk about possible collaborations with IR

Informational

- CAFE, in partnership with OUAA and Student Affairs, will be hosting an all-day event on Tuesday, February 24, 2015 on High Impact Educational Practices, featuring national expert Dr. George Kuh, Director of the Center for Postsecondary Research at Indiana University.
 - More information on the CAFE website <https://www.uaa.alaska.edu/cafe/>
- 2015 AAC&U General Education and Assessment Conference
 - From Mission to Action to Evidence: Empowering and Inclusive General Education Programs
 - February 19-February 21, 2015
 - Kansas City, Missouri



Attendees

| | |
|---|----------------------|
| N | Alan Peabody, CTC |
| N | Scott Downing, KPC |
| P | Cindy Trussell, KOD |
| P | Holly Bell, MSC |
| N | Rebecca Moorman, LIB |
| C | Bill Myers, CAS |
| C | Kathleen Voge, CBPP |

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| - | Vacant, COE |
| C | Jennifer McFerran Brock, CoEng |
| C | Kathi Trawver, COH |
| C | Tim Benningfield, Faculty Senate |
| P | Rachel Graham, Faculty Senate |
| C | Deborah Mole, Faculty Senate |
| C | Brian Bennett, Faculty Senate |

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| C | Maria Stroth, OAA |
| C | Susan Kalina – Ex-officio, Vice Provost |
| - | Helena Wisniewski – Ex-officio, Vice Provost |
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Note: Confirmed meeting attendees are marked with “C.” Those unable to attend are marked “N.” Those calling in are marked “P.”

| Scheduled Meeting Dates Academic Year 2015 | | |
|---|--------------|-----------------|
| Date | Time | Location |
| 8/29 | 11:00-12:30p | ADM 204 |
| 9/5 | 11:00-12:30p | ADM 204 |
| 9/19 | 11:00-12:30p | ADM 204 |
| 10/3 | Canceled | ADM 204 |
| 10/17 | 11:00-12:30p | ADM 204 |
| 11/7 | Canceled | ADM 204 |
| 11/21 | 11:00-12:30p | ADM 204 |
| 12/5 | 11:00-12:30p | ADM 204 |
| 12/19 | Canceled | ADM 204 |
| 1/16 | 11:00-12:30p | ADM 204 |
| 2/6 | 11:00-12:30p | ADM 142 |
| 2/20 | 11:00-12:30p | ADM 204 |
| 3/6 | 11:00-12:30p | ADM 204 |
| 3/20 | 11:00-12:30p | ADM 204 |
| 4/3 | 11:00-12:30p | ADM 204 |
| 4/17 | 11:00-12:30p | ADM 204 |
| 5/1 | 11:00-12:30p | ADM 204 |
| Academic Year 2015 schedule: 1 st & 3 rd Fridays unless otherwise noted | | |