



UAA Faculty Senate Academic Assessment Committee

Minutes: February 20, 2015

11:00a – 12:30p, ADM 204

Lync (Audio/Video) Conferencing Information: Provided in Email

General Business

- Approval of agenda
 - Approved
- Approval of minutes from 2/6/2015 (pgs. 4-7)
 - Approved
- Vice Provost report
 - There is currently a team from UAA at the AAC&U General Education and Assessment meeting.
 - Brian Bennett will be attending the Association for the Assessment of Learning in Higher Education (AALHE) conference this summer.
 - Nine people have registered for the February 27th assessment workshop on developing academic assessment plans.
 - The template for the narrative assessment report has been shared with the Academic Policy Advisory Committee (APAC). OUAA will coordinate the distribution to colleges.

New Business

- Assessment Plan Reviews
 - 11:00 am – Bachelor of Science in Environment & Society (pgs. 8-24)
 - Program Representative: Dr. Dorn Van Dommelen
 - This plan is very similar to the version approved by the committee two years ago. A few pieces were added:
 - Artifacts to include in portfolios for graduating students
 - New courses
 - After this semester the department will have data from their first run of assessing their program through electronic portfolios. So far students are responding positively to ePortfolios.
 - It would be good for the program to consider how it will capture discussions and conversations on changes and improvements for accreditation purposes. Narrative assessment reports can help capture this.
 - 11:30 am – Master of Education in Teaching and Learning (pgs. 33-35)
 - Program Representative: Dr. Tim Jester
 - The program is revising its curriculum to create more coherence. New courses and a research project have been added. The revised assessment plan includes changes related to these curriculum revisions. PSLOs were also updated for clarity.
 - It was suggested that the program include its rubric in the assessment plan.



- 12:00 p.m. – Bachelor of Social Work (pgs. 36-57)
 - Program Representative: Dr. Kathi Trawver
 - Program's accrediting body has changed accreditation standards to a competency based curriculum expectation. There are nine competencies and a minimum of 29-30 practice behaviors that graduates should be able to demonstrate.
 - In the summer and fall of 2014, all courses were revised to include new language, programs PSLOs were revised to match the nine competencies, and the assessment plan was updated to reflect the new PSLOs.
 - The revised assessment plan reflects greater emphasis on program assessment and continual program improvement.
 - The program has added an exit survey which is a good source of information on what can be improved across the program from admissions, advising, faculty engagement, etc. Program accreditors are asking for assessment data on implicit curriculum.
- Review the college and campus level assessment structures and processes
 - The committee approves the questions on the questionnaire. OUAA will work on delivery mechanism.
- Programs seeking assistance with writing academic assessment plans and other assessment related activities
 - How to handle consultation?
 - The Committee is interested in exploring how to best provide assistance to programs looking for guidance on writing assessment plans and the assessment process.
 - Programs might be invited to watch the review process.
 - Model assessment plans could be shared.
 - The workshop on developing academic assessment plans might be repeated regularly.
 - College assessment coordinators can also provide guidance.
 - Programs could submit a draft to the committee prior to their presenting of it to allow for feedback during the development process.
 - Are there model assessment plans to share with them?
 - Models provided should be different enough to illustrate examples for a wide array of programs.
- Assessment and reporting requirements of programs under various levels of transformation, suspension, teaching out, etc.
 - A decision is needed relative to suspended programs. One approach: if programs are suspended with intention to delete, they should not be required to submit assessment reports. If programs are suspended for other reasons, such as capacity limits or for reorganization, they should still submit assessment reports.

Continuing Business

- Spring 2015 Academic Assessment Workshop Series
 - Developing Academic Program Assessment Plans
 - Friday, February 27, 10:00 a.m. – 12:00 p.m., RH 303



- Facilitators: Jennifer McFerran Brock, Bill Myers, Kathi Trawver
 - Let people know they can bring their plans to the workshop
 - Norming Your Academic Assessment Rubrics
 - Friday, March 20, 10:30 a.m. - 11:30 a.m., RH 303
 - Facilitators: Kathi Trawver, Deborah Mole, Rachel Graham
 - ePortfolios and Academic Assessment
 - Friday, April 3, 10:30 a.m. - 11:30 a.m., RH 303
 - Facilitators: Kathleen Voge, Scott Downing
- 2015 Academic Assessment Seminar theme/topic and speaker
 - Friday, September 11, 2015 in LIB 307
 - Speaker?
- Assessment tracking and archives of artifacts, data, and reports
- Update and adopt Committee bylaws

Future Business

- CIO Pat Shier to talk about options for archiving assessment reports on March 6 – move to after spring break
- Erin Holmes, Director of Institutional Research, to talk about possible collaborations with IR. – possible presentation of dashboards for public view

Informational

- CAFE, in partnership with OUAA and Student Affairs, will be hosting an all-day event on Tuesday, February 24, 2015 on High Impact Educational Practices, featuring national expert Dr. George Kuh, Director of the Center for Postsecondary Research at Indiana University.
 - More information on the CAFE website <https://www.uaa.alaska.edu/cafe/>
- 2015 AAC&U General Education and Assessment Conference
 - From Mission to Action to Evidence: Empowering and Inclusive General Education Programs
 - February 19-February 21, 2015
 - Kansas City, Missouri

Attendees

N	Alan Peabody, CTC
N	Scott Downing, KPC
P	Cindy Trussell, KOD
P	Holly Bell, MSC
C	Rebecca Moorman, LIB
C	Bill Myers, CAS
C	Kathleen Voge, CBPP

-	<i>Vacant</i> , COE
C	Jennifer McFerran Brock, CoEng
P	Kathi Trawver, COH
P	Tim Benningfield, Faculty Senate
N	Rachel Graham, Faculty Senate
N	Deborah Mole, Faculty Senate
C	Brian Bennett, Faculty Senate

C	Kaytlyn Church for Maria Stroth, OUAA
C	Susan Kalina – Ex-officio, Vice Provost
C	David Yesner – Ex-officio, Associate Dean



*Note: Confirmed meeting attendees are marked with "C."
Those unable to attend are marked "N." Those calling in are marked "P."*

Scheduled Meeting Dates Academic Year 2015		
Date	Time	Location
8/29	11:00-12:30p	ADM 204
9/5	11:00-12:30p	ADM 204
9/19	11:00-12:30p	ADM 204
10/3	Canceled	ADM 204
10/17	11:00-12:30p	ADM 204
11/7	Canceled	ADM 204
11/21	11:00-12:30p	ADM 204
12/5	11:00-12:30p	ADM 204
12/19	Canceled	ADM 204
1/16	11:00-12:30p	ADM 204
2/6	11:00-12:30p	ADM 142
2/20	11:00-12:30p	ADM 204
3/6	11:00-12:30p	ADM 204
3/20	11:00-12:30p	ADM 204
4/3	11:00-12:30p	ADM 204
4/17	11:00-12:30p	ADM 204
5/1	11:00-12:30p	ADM 204
Academic Year 2015 schedule: 1 st & 3 rd Fridays unless otherwise noted		