

UAA Faculty Senate Academic Assessment Committee

Minutes: February 6, 2015

11:00a – 12:30p, ADM 142

Lync (Audio/Video) Conferencing Information: Provided in Email

General Business

- Approval of agenda
 - Approved
- Approval of minutes from 1/16/2015 (pgs. 4-6)
 - Approved
- Vice Provost report
 - Shawnalee Whitney, Jackie Cason, Scott Downing and Maria Stroth will be going to the AAC&U General Education and Assessment Conference. The group will consider what it will bring back to the institution and how it will disseminate and/or use that information.

New Business

- Assessment Plan Reviews
 - 11:30 am – Master of Social Work (pgs. 7-32)
 - Program Representative: Mary Allen
 - The Program Student Learning Outcomes (PSLOs) for the program have been rewritten as part of a rethinking of the program as a whole. The revised PSLOs have been designed to give meaningful information about how students are learning so improvements can be made to the program. The assessment plan is a work in progress.
 - It was suggested that what a program does for their program accreditation can be used for what is done for UAA assessment.
 - The program is accredited by an external program accrediting body. It was suggested that the program consider how it can align program accreditation requirements with UAA assessment requirements, to keep the process manageable. For example, is there a way to combine the PSLOs listed with the competencies listed?
 - It was suggested to provide a visual that maps out how the PSLOs align with the curriculum. There is an internal chart for the program that might be considered.
 - 12:00 pm – Bachelor of Arts and Post-Baccalaureate in Elementary Education (pgs. 33-35)
 - Program Representative: Marc Robinson
 - The Elementary Program is in revision, as part of the review it was noted that the PSLOs were never updated in the assessment plan, so it has been revised to match current program practices.



- It was suggested to add the lesson plan rubrics to the assessment plan, to define some of the acronyms used in the assessment plan, to map out which outcomes are used to assess which PSLOs, and to provide information on how assessment data is used to inform program changes.
- Spring 2015 Academic Assessment Workshop Series (pg. 36)
 - Session titles: Developing Academic Program Assessment Plans, Norming Your Academic Assessment Rubrics, E-Portfolios and Academic Assessment
- Review the college and campus level assessment structures and processes
 - Draft questionnaire for colleges and campuses (pg. 37)
- Review of updated draft academic assessment report template (pg. 38)
 - There was discussion around the second question; it was suggested to shift the language to, “Please list the PSLOs...” to avoid confusion for programs.
 - It was discussed that it may be beneficial to add a question: “What would you like to highlight about your assessment process?”
 - Next steps
 - The goal is to get this out to departments sometime next week. This template is a narrative alternative for programs who do not want to complete the traditional Excel spreadsheet when reporting to their colleges annually.
- Assessment and reporting requirements of programs under various levels of transformation, suspension, teaching out, etc.
 - Should suspended programs be required to assess their students? The process has been that a program suspended with intention to delete has not been required to complete annual assessment activities, while those who may be transformed or reintroduced were asked to complete assessments.
 - Assessment could be a valuable tool when deciding whether or not to delete a program.
 - The Committee will continue to think about this in the coming weeks.

Continuing Business

- 2015 Academic Assessment Seminar theme/topic and speaker
 - Friday, September 11, 2015 in LIB 307
 - Speaker?
 - Please be thinking about who the speaker might be.
- Assessment tracking and archives of artifacts, data, and reports
- Update and adopt Committee bylaws

Future Business

- CIO Pat Shier to talk about options for archiving assessment reports
- Erin Holmes, Director of Institutional Research, to talk about possible collaborations with IR.

Informational

- CAFE, in partnership with OUAA and Student Affairs, will be hosting an all-day event on Tuesday, February 24, 2015 on High Impact Educational Practices, featuring national expert Dr. George Kuh, Director of the Center for Postsecondary Research at Indiana University.



- More information on the CAFE website <https://www.uaa.alaska.edu/cafe/>
- 2015 AAC&U General Education and Assessment Conference
 - From Mission to Action to Evidence: Empowering and Inclusive General Education Programs
 - February 19-February 21, 2015
 - Kansas City, Missouri

Expected Attendees

N	Alan Peabody, CTC	-	Vacant, COE	C	Kaytlyn Church for Maria Stroth, OUAA
N	Scott Downing, KPC	C	Jennifer McFerran Brock, CoEng	C	Susan Kalina – Ex-officio, Vice Provost
P	Cindy Trussell, KOD	C	Kathi Trawver, COH	N	Helena Wisniewski – Ex-officio, Vice Provost
P	Holly Bell, MSC	C	Tim Benningfield, Faculty Senate	C	David Yesner, Graduate School
N	Rebecca Moorman, LIB	P	Rachel Graham, Faculty Senate	P	Melody Mackey, PWSCC
N	Bill Myers, CAS	C	Deborah Mole, Faculty Senate		
P	Kathleen Voge, CBPP	C	Brian Bennett, Faculty Senate		

Note: Confirmed meeting attendees are marked with “C.” Those unable to attend are marked “N.” Those calling in are marked “P.”

Scheduled Meeting Dates Academic Year 2015		
Date	Time	Location
8/29	11:00-12:30p	ADM 204
9/5	11:00-12:30p	ADM 204
9/19	11:00-12:30p	ADM 204
10/3	Canceled	ADM 204
10/17	11:00-12:30p	ADM 204
11/7	Canceled	ADM 204
11/21	11:00-12:30p	ADM 204
12/5	11:00-12:30p	ADM 204
12/19	Canceled	ADM 204
1/16	11:00-12:30p	ADM 204
2/6	11:00-12:30p	ADM 142
2/20	11:00-12:30p	ADM 204
3/6	11:00-12:30p	ADM 204
3/20	11:00-12:30p	ADM 204
4/3	11:00-12:30p	ADM 204
4/17	11:00-12:30p	ADM 204
5/1	11:00-12:30p	ADM 204
Academic Year 2015 schedule: 1 st & 3 rd Fridays unless otherwise noted		