



UAA Faculty Senate Academic Assessment Committee

Minutes: October 18, 2013

11:00a – 12:30p ADM 204

Audio conference: 1-800-893-8850

Participant code: 1664738

General Business

- Approval of Agenda
 - Approved
- Approval of Minutes from 9/6/2013
 - Approved
- Vice-Provost Report
 - OAA would like to fund a group to attend the AAC&U General Education and Assessment meeting in Portland, Oregon.
 - Deborah Mole and Kathi Trawver expressed interest.
 - College assessment funding requests are due by colleges today. OAA will let AAC know the kinds of assessment activities colleges are requesting funding for.
 - Several programs have PSLOs in the catalog that don't match their assessment plans. OAA will send out the list to the Committee soon so it can think about how best to move forward.
 - The Committee expressed interest in webinar opportunities.
 - The Committee is encouraged to look at what kinds of assessment webinars are available and give suggestions to OAA.

New Business

- General discussion around Annual Assessment Survey results
 - The Committee will think about what the results really mean for colleges.
 - If no changes were made in a program, it might just be that no changes were needed.
- How can we support college-level assessment?
- Annual Assessment Survey - Optional questions data
 - Committee members agreed to review the optional questions for discussion at the next meeting.
- CAFE classes
 - Brainstorming about possible sessions:
 - Assessment for improvement (the Scholarship of Teaching faculty group might be interested in working with the Committee on this)
 - Tools
 - The basics – PSLOs, etc.
 - Different kinds of evidence
 - Holistic approaches
 - Assessment uses
 - KathleenVoge and Chair, Keith Cates will work on getting CAFÉ classes scheduled.
- Tracking and filing assessment data at the college level



- The Committee discussed thinking carefully about what kind of assessment management tool would be useful and would meet assessment goals on campus.
 - Suggestions:
 - Assess My Program software (repository at this point)
 - PETAL
- UAA Academic Assessment Seminar 2014
 - Schedule:
 - Morning GERA session
 - Afternoon – Scholarship of Teaching group
 - How different is program assessment for the community campuses?
 - Small programs-difficult to capture data; numbers are not represented
 - Could campuses collaborate more on assessment for degree programs offered on multiple campuses?
 - Committee members should keep a lookout for potential speakers at conferences.

Continuing Business

- Yearly update of AAC handbook
 - The Handbook needs to be updated for clarity.
 - Send suggestions to Chair, Keith Cates.
- AAC review process
 - What changes are “big enough” changes to warrant AAC review
- Assessment Plan Guidelines

Informational

- Academic Assessment Professional Development Opportunities
 - Indiana University (IUPUI) 2013 Assessment Institute in Indianapolis
 - Indianapolis, Indiana, October 27-29, 2013
 - Website: <http://www.assessmentinstitute.iupui.edu/index.shtml>
 - Flier: <http://www.assessmentinstitute.iupui.edu/pdf/flier.pdf>
 - AAC&U 2014 Annual Meeting: QUALITY, E-QUALITY, AND OPPORTUNITY
How Educational Innovations Will Make—or Break— America’s Global Future
 - Washington, DC, January 22-25, 2014
 - Website: <http://www.aacu.org/meetings/annualmeeting/AM14/>
 - AAC&U GENERAL EDUCATION AND ASSESSMENT: Disruptions, Innovations, and Opportunities
 - Portland, Oregon, February 27–March 1, 2014
 - Website: <http://www.aacu.org/meetings/generaleducation/gened2014/index.cfm>
 - Association for the Assessment of Learning in Higher Education (AALHE) Annual Conference
 - Albuquerque, New Mexico, June 2014 (dates TBA)
 - Website: <http://aalhe.org/>



Expected Attendees

P	Brian Bennett, CTC
-	Vacant, KPC
P	Cindy Trussell, KOD
P	Holly Bell, MSC
N	Rebecca Moorman, LIB
C	Bill Myers, CAS
P	Kathleen Voge, CBPP

-	Vacant, COE
C	Jennifer McFerran Brock, SOE
C	Kathi Trawver, COH
C	Keith Cates (Chair), Faculty Senate
C	Bill Hazelton, Faculty Senate
C	Deborah Mole, Faculty Senate
-	Vacant, Faculty Senate

C	Maria Stroth, OAA
C	Susan Kalina – Ex-officio, Vice Provost
N	Helen Wisniewski – Ex-officio, Vice Provost

Note: Confirmed meeting attendees are marked with “C.” Those unable to attend are marked “N.” Those calling in are marked “P.”

Scheduled Meeting Dates Fall 2013		
Date	Time	Location
10/18	10:30a-12:30p	ADM 204
11/1	10:30a-12:30p	ADM 204
11/15	10:30a-12:30p	ADM 204
12/6	10:30a-12:30p	ADM 204
12/20	10:30a-12:30p	ADM 204
Fall 2013 schedule: 1 st , 3 rd & 5 th Fridays		

Scheduled Meeting Dates Spring 2014		
Date	Time	Location
1/3	10:30a-12:30p	ADM 204
1/17	10:30a-12:30p	ADM 204
1/31	10:30a-12:30p	ADM 204
2/7	10:30a-12:30p	ADM 204
2/21	10:30a-12:30p	ADM 204
3/7	10:30a-12:30p	ADM 204
3/21	10:30a-12:30p	ADM 204
4/4	10:30a-12:30p	ADM 204
4/18	10:30a-12:30p	ADM 204
5/2	10:30a-12:30p	ADM 204
Spring 2014 schedule: 1 st , 3 rd & 5 th Fridays		