



UAA Faculty Senate Academic Assessment Committee

Minutes: August 30, 2013

11:00a – 12:30p ADM 204

Audio conference: 1-800-893-8850

Participant code: 1664738

General Business

- Approval of Agenda
 - Approved
- Approval of Minutes from 5/3/2013
 - Approved
- Vice-Provost Report
 - 98% of programs have published PSLOs in the catalog.
 - Academic Program Assessment Plans have been posted to the AAC website.
 - Academic Program Assessment funding memo went out to the Deans. A shift has been made this year, to include a broader level of options for funding, and colleges/schools are encouraged to think about what would be the most beneficial use of funding for their particular college/school..
 - OAA would like to fund faculty development opportunities around assessment for members of the General Education Assessment Task Force and the Academic Assessment Committee. Requests should be submitted to Susan Kalina and include 1) the name and dates of the opportunity; 2) the cost; 3) how it will be beneficial to the individual to attend; and 4) the impact participation will have at UAA, i.e. how the individual will use what they have learned in their assessment role/s at UAA. Funding is available for approximately 4-5 individuals. Preference will go to faculty members who did not have the opportunity last year.

Continuing Business

- UAA Academic Assessment Seminar – Sep 13th in the Student Union Den
 - RSVPs – Committee members need to RSVP as well, which can be done through the AAC's website.
 - Guest Speaker Itinerary
 - The Committee is interested in meeting with Dr. Mundhenk after the Conference.
 - OAA will work on getting something set up.
- Annual Academic Assessment Survey
 - The committee reviewed the institutional-level report, resulting from the Annual Academic Assessment Survey.
 - The committee will have an opportunity to review the survey questions, before the survey goes live in April.
 - OAA requests that the committee members review the reports for future discussion. Are they providing the campus with useful information?



- The committee discussed the value of indicating the number of measured PSLOs for which students met or exceeded faculty expectations. Suggested that this data point does not provide useful information and that the committee might rethink using it in future reports.

New Business

- Yearly meeting schedule
 - Committee should continue to hold 10:30-12:30am, but will meet at 11am, unless notified in advance.
- AAC 2013-2014 goals
 - Revise and update Academic Assessment Handbook. In particular, determine what constitutes a “major change” to an assessment plan.
 - Update Annual Academic Assessment Survey
 - Organize UAA’s Academic Assessment Seminar to promote continuing program assessment development and practices
 - Provide assessment support to programs, encouraging posting of plans and annual surveys
- Other topics to for future consideration
 - CAFE Sessions
 - Review and Revise Program Assessment Plan guidelines
 - Possibility of an assessment repository
- Institutional Learning Outcomes
 - If the institution keeps the ILO’s it needs to develop an assessment process for them.
 - Discussion
 - Should these even exist anymore?
 - Is there redundancy between these and GER Learning Outcomes?
 - ILOs are difficult to measure.
 - Do GER Learning Outcomes ignore graduate programs?
 - Graduate programs still have PSLOs
 - The University and individual programs have mission statements
 - The Committee agreed that Keith Cates will submit a motion to the Faculty Senate to remove them.
- AAC review process
 - What changes are “big enough” changes to warrant AAC review
 - Deferred to a future meeting.
- Bylaws
 - Change to elect Chair post-seminar for continuity?
 - The Committee agreed not to do this.
 - Membership
- Keith will send the AAC 2013-2014 Goals and motion regarding ILOs to the Committee. These have to be submitted to Faculty Senate by Tuesday, September 3.



Attendees

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|---|----------------------|
| C | Brian Bennett, CTC |
| - | Vacant, KPC |
| N | Cindy Trussell, KOD |
| P | Holly Bell, MSC |
| C | Rebecca Moorman, LIB |
| C | Bill Myers, CAS |
| C | Kathleen Voge, CBPP |

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| - | Vacant, COE |
| C | Jennifer McFerran-Brock, SOE |
| C | Jacque Woody, COH |
| C | Keith Cates (Chair), Faculty Senate |
| C | Bill Hazelton, Faculty Senate |
| P | Deborah Mole, Faculty Senate |
| - | Vacant, Faculty Senate |

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| C | Maria Stroth, OAA |
| C | Susan Kalina – Ex-officio, Vice Provost |
| N | Helen Wisniewski – Ex-officio, Vice Provost |
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Note: Confirmed meeting attendees are marked with “C.” Those unable to attend are marked “N.” Those calling in are marked “P.”

| Scheduled Meeting Dates Fall 2013 | | |
|---|---------------|----------|
| Date | Time | Location |
| 8/30 | 11:00a-12:30p | ADM 204 |
| 9/6 | 10:30a-12:30p | ADM 204 |
| 9/20 | 10:30a-12:30p | ADM 204 |
| 10/4 | 10:30a-12:30p | ADM 204 |
| 10/18 | 10:30a-12:30p | ADM 204 |
| 11/1 | 10:30a-12:30p | ADM 204 |
| 11/15 | 10:30a-12:30p | ADM 204 |
| 12/6 | 10:30a-12:30p | ADM 204 |
| 12/20 | 10:30a-12:30p | ADM 204 |
| Fall 2013 schedule: 1 st , 3 rd & 5 th Fridays | | |

| Scheduled Meeting Dates Spring 2014 | | |
|---|---------------|----------|
| Date | Time | Location |
| 1/3 | 10:30a-12:30p | ADM 204 |
| 1/17 | 10:30a-12:30p | ADM 204 |
| 1/31 | 10:30a-12:30p | ADM 204 |
| 2/7 | 10:30a-12:30p | ADM 204 |
| 2/21 | 10:30a-12:30p | ADM 204 |
| 3/7 | 10:30a-12:30p | ADM 204 |
| 3/21 | 10:30a-12:30p | ADM 204 |
| 4/4 | 10:30a-12:30p | ADM 204 |
| 4/18 | 10:30a-12:30p | ADM 204 |
| 5/2 | 10:30a-12:30p | ADM 204 |
| Spring 2014 schedule: 1 st , 3 rd & 5 th Fridays | | |