



## UAA Faculty Senate Academic Assessment Committee

Minutes: January 31, 2014

11:00a – 12:30p ADM 204

Audio conference: 1-800-893-8850

Participant code: 1664738

### General Business

- Approval of Agenda
  - Approved
- Approval of Minutes from 1/17/2014
  - Scott Downing should be added to the attendee list for the AAC&U General Education & Assessment Conference and as an attendee to the last meeting on 1/17.
  - Approved with minor changes.
- Vice-Provost Report
  - Overview of the AAC&U Annual Conference
    - AAC&U surveyed Provosts on assessment at their respective universities.
      - Universities have shifted their attention from trying to perfect their assessment tools to focusing on using authentic assessments and on how assessment information is used to improve teaching and learning. There is interest in faculty incentives and rewards for assessment and in the value institutions place on this work.
      - Internal and external communication about assessment remains a challenge.
      - UAA seems to be in line with national trends.
  - Alignment of the Assessment Handbook and the UAA Curriculum Handbook
    - OAA will send comments on the two documents to the AAC via email. Suggested revisions are around settling on final wording for “assessment plans” and “annual surveys,” as well as adding a piece about OAA’s partnership with the AAC.
    - Chair, Keith Cates suggested adding some language around the college level review requirement.

### New Business

- Assessment Plan Review -  
Computer Engineering and Computer Science, MS  
Program representatives: Dr. Kenrick Mock & Dr. Frank Moore
  - New program is currently going through the curriculum approval process. The assessment plan was reviewed by the newly formed School of Engineering Academic Assessment Committee. The program student learning outcomes were created in collaboration with the SOE faculty and advisory board.
  - Assessment Measures: Master’s Thesis (for student’s in thesis option), Graduate Exit Survey, Publications, and Instructor Evaluation.
  - Suggestion to revise outcome 1 to remove “and systems”, to clarify the distinction between outcomes 1 and 3.



- General discussion around the tracking of student publications. Professors will report on student publications and a rubric will be used to assess them. There was a suggestion to consider tracking student success in publications after graduation. There was another suggestion that presentations in a professional setting might also be added to the publication measure (due to the nature of the field changing rapidly, more conference presentations are written over journal articles).

**Continuing Business**

- CAFE classes
  - February 7, 10a-11a, Rasmuson Hall 303  
*Program Mission Statements & Program Student Learning Outcomes (PSLO's): Are Yours Effective?*
  - March 7, 10a-11a, Rasmuson Hall 303  
*Rubrics & Assessment Data Collection: Making Things Good, Better, & Innovative*
  - April 4, 10a-11a, Library 307  
*A Conversation about Program Improvement*
  - Committee will meet after workshops in Rasmuson Hall 303.
- Yearly update of AAC handbook
- AAC review process & assessment plan guidelines
  - Revision of Assessment Plan Action form
- Assessment tracking and archives of artifacts, data, and reports
- Revision of the Annual Survey Report
- Annual Assessment Survey - Optional questions data

**Informational**

- AAC&U GENERAL EDUCATION AND ASSESSMENT: Disruptions, Innovations, and Opportunities
  - Portland, Oregon, February 27–March 1, 2014
  - Website: <http://www.aacu.org/meetings/generaleducation/gened2014/index.cfm>
  - Attendees funded by the Office of Undergraduate Academic Affairs (OUAA): William Myers, Shawnalee Whitney, Brian Partridge, Sandra Pence, Kenrick Mock, Jacqueline Cason, & Kathi Trawver

*Expected Attendees*

C	Brian Bennett, CTC
P	Scott Downing, KPC
N	Cindy Trussell, KOD
N	Holly Bell, MSC
C	Rebecca Moorman, LIB
C	Bill Myers, CAS

-	Vacant, COE
C	Jennifer McFerran Brock, SOE
C	Kathi Trawver, COH
C	Keith Cates (Chair), Faculty Senate
C	Bill Hazelton, Faculty Senate
N	Deborah Mole, Faculty Senate

C	Maria Stroth, OAA
C	Susan Kalina – Ex-officio, Vice Provost
N	Helena Wisniewski – Ex-officio, Vice Provost



C	Kathleen Voge, CBPP	-	Vacant, Faculty Senate	
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*Note: Confirmed meeting attendees are marked with "C."  
Those unable to attend are marked "N." Those calling in are marked "P."*

Scheduled Meeting Dates Spring 2014		
Date	Time	Location
1/17	10:30a-12:30p	ADM 204
1/31	10:30a-12:30p	ADM 204
2/7	11:00-12:30p	RH 303
2/21	10:30a-12:30p	ADM 204
3/7	11:00-12:30p	RH 303
3/21	10:30a-12:30p	ADM 204
4/4	11:00-12:30p	LIB 307
4/18	10:30a-12:30p	ADM 204
5/2	10:30a-12:30p	ADM 204
Spring 2014 schedule: 1 <sup>st</sup> , 3 <sup>rd</sup> & 5 <sup>th</sup> Fridays		