UAA Faculty Senate Academic Assessment Committee
Minutes: March 7, 2014
11:00a – 12:30p, RH 303
Audio conference: 1-800-893-8850
Participant code: 1664738#

General Business

- Approval of Agenda
  - Approved
- Approval of Minutes from 2/21/2014
  - Approved
- Vice-Provost Report

New Business

- Reminder about terms expiring
  - The Committee discussed a possible revision to the current bylaws which require that the Chair of the Committee be on Faculty Senate.
  - A suggestion was made to consider having some criteria for chairs if moving away from this requirement.
- Feedback on AAC&U General Education & Assessment Conference
  - Speaker ideas?
    - Recommendation to consider Ashley Finley from AAC&U.
    - OUAA will follow up with GERA members who attended to see if they had other ideas.
  - A common theme at the conference was in finding ways to incorporate student input into the assessment process.
- 2014 Academic Assessment Seminar
  - The Committee had general discussion around the theme of the next seminar. The Committee would like to keep the speaker focused on a higher level, building the culture of assessment and/or program improvement. The Committee is also considering focusing the case studies in the afternoon on rubrics.
- Aligning AAC & Curriculum Handbooks Collaborate Session
  - The Committee worked on revisions to the Assessment Handbook and will finish editing at the next meeting.

Continuing Business

- CAFE classes
  - March 7, 10a-11a, Rasmuson Hall 303
    - Rubrics & Assessment Data Collection: Making Things Good, Better, & Innovative
  - April 4, 10a-11a, Library 307
    - A Conversation about Program Improvement
Annual Assessment Survey Live April 1 – June 15
- AAC review process & assessment plan guidelines
  o Revision of Assessment Plan Action form
- Assessment tracking and archives of artifacts, data, and reports
- Revision of the Annual Survey Report

Informational

- AAC&U GENERAL EDUCATION AND ASSESSMENT: Disruptions, Innovations, and Opportunities
  o Portland, Oregon, February 27–March 1, 2014
  o Website: [http://www.aacu.org/meetings/generalEducation/gened2014/index.cfm](http://www.aacu.org/meetings/generalEducation/gened2014/index.cfm)
  o Attendees funded by the Office of Undergraduate Academic Affairs (OUAA):
    William Myers, Shawnalee Whitney, Brian Partridge, Sandra Pence, Kenrick Mock, Jacqueline Cason, Scott Downing & Kathi Trawver

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<tr>
<th>Attendees</th>
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<td>C Brian Bennett, CTC</td>
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<td>P Cindy Trussell, KOD</td>
<td>C Kathi Trawver, COH</td>
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<td>P Holly Bell, MSC</td>
<td>C Keith Cates (Chair), Faculty Senate</td>
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<td>C Rebecca Moorman, LIB</td>
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<td>C Bill Myers, CAS</td>
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<td>C Maria Stroth, OAA</td>
<td>C Susan Kalina – Ex-officio, Vice Provost</td>
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<td>N Helena Wisniewski – Ex-officio, Vice Provost</td>
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Note: Confirmed meeting attendees are marked with “C.”
Those unable to attend are marked “N.” Those calling in are marked “P.”

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<th>Scheduled Meeting Dates Spring 2014</th>
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Spring 2014 schedule: 1st, 3rd & 5th Fridays