



## UAA Faculty Senate Academic Assessment Committee

Minutes: March 7, 2014

11:00a – 12:30p, RH 303

Audio conference: 1-800-893-8850

Participant code: 1664738#

### General Business

- Approval of Agenda
  - Approved
- Approval of Minutes from 2/21/2014
  - Approved
- Vice-Provost Report

### New Business

- Reminder about terms expiring
  - The Committee discussed a possible revision to the current bylaws which require that the Chair of the Committee be on Faculty Senate.
  - A suggestion was made to consider having some criteria for chairs if moving away from this requirement.
- Feedback on AAC&U General Education & Assessment Conference
  - Speaker ideas?
    - Recommendation to consider Ashley Finley from AAC&U.
    - OUAA will follow up with GERA members who attended to see if they had other ideas.
  - A common theme at the conference was in finding ways to incorporate student input into the assessment process.
- 2014 Academic Assessment Seminar
  - The Committee had general discussion around the theme of the next seminar. The Committee would like to keep the speaker focused on a higher level, building the culture of assessment and/or program improvement. The Committee is also considering focusing the case studies in the afternoon on rubrics.
- Aligning AAC & Curriculum Handbooks Collaborate Session
  - The Committee worked on revisions to the Assessment Handbook and will finish editing at the next meeting.

### Continuing Business

- CAFE classes
  - March 7, 10a-11a, Rasmuson Hall 303  
*Rubrics & Assessment Data Collection: Making Things Good, Better, & Innovative*
  - April 4, 10a-11a, Library 307  
*A Conversation about Program Improvement*
- 2014 Academic Assessment Seminar – September 12, 2014 – LIB 307, 302A & 304

- Annual Assessment Survey Live April 1 – June 15
- AAC review process & assessment plan guidelines
  - Revision of Assessment Plan Action form
- Assessment tracking and archives of artifacts, data, and reports
- Revision of the Annual Survey Report

### Informational

- AAC&U GENERAL EDUCATION AND ASSESSMENT: Disruptions, Innovations, and Opportunities
  - Portland, Oregon, February 27–March 1, 2014
  - Website: <http://www.aacu.org/meetings/generaleducation/gened2014/index.cfm>
  - Attendees funded by the Office of Undergraduate Academic Affairs (OUAA): William Myers, Shawnalee Whitney, Brian Partridge, Sandra Pence, Kenrick Mock, Jacqueline Cason, Scott Downing & Kathi Trawver

<i>Attendees</i>					
C	Brian Bennett, CTC	-	Vacant, COE	C	Maria Stroth, OAA
C	Scott Downing, KPC	C	Jennifer McFerran Brock, SOE	C	Susan Kalina – Ex-officio, Vice Provost
P	Cindy Trussell, KOD	C	Kathi Trawver, COH	N	Helena Wisniewski – Ex-officio, Vice Provost
P	Holly Bell, MSC	C	Keith Cates (Chair), Faculty Senate		
C	Rebecca Moorman, LIB	N	Bill Hazelton, Faculty Senate		
C	Bill Myers, CAS	C	Deborah Mole, Faculty Senate		
C	Kathleen Voge, CBPP	-	Vacant, Faculty Senate		

*Note: Confirmed meeting attendees are marked with “C.”  
Those unable to attend are marked “N.” Those calling in are marked “P.”*

<b>Scheduled Meeting Dates Spring 2014</b>		
<b>Date</b>	<b>Time</b>	<b>Location</b>
2/7	10:30a-12:30p	RH 303
2/21	10:30a-12:30p	ADM 204
3/7	10:30a-12:30p	RH 303
3/21	10:30a-12:30p	ADM 204
4/4	10:30a-12:30p	LIB 307
4/18	10:30a-12:30p	ADM 204
5/2	10:30a-12:30p	ADM 204
Spring 2014 schedule: 1 <sup>st</sup> , 3 <sup>rd</sup> & 5 <sup>th</sup> Fridays		