



UAA Faculty Senate Academic Assessment Committee

Minutes: March 1, 2013

9:30a – 12:30p ADM 204

Audio conference: 1-800-893-8850

Participant code: 1664738

General Business

- Approval of Agenda
 - Approved
- Approval of Minutes from 2/15/2013
 - Approved
- Vice-Provost Report

New Business

- Anthropology PSLO review @10a
 - Summary of changes
 - The program wanted to have a mission statement that filtered down into its outcomes and assessment. Previous outcomes weren't necessarily a holistic measure of what the program wanted students to achieve in the program.
 - The program is:
 - Assessing more courses.
 - Keeping in mind faculty workload.
 - The program has 60 courses and only 6 program faculty.
 - Continuously looking at improving its assessment process.
 - Moving away from relying on pre and post-tests, which it had done in the past.
 - Focusing on collating course assessment measures and student assessment measures.
 - Focusing on organic assessment.
 - Discussion
 - Is a final grade really representative of outcomes achievement?
 - The program might think about using one specific assignment to evaluate these courses instead. To make this workable for such a large program, it might think about sampling.
 - How do you apply assessment results to make improvements in your course?
 - Some students are not prepared to write academic papers that meet program faculty expectations.



- Faculty members have been thinking about the writing goals at each level, and incorporating related assignments throughout the program.
 - Because these outcomes are so complex and detailed, do you think students will be enticed by them?
 - Yes, potential Anthropology students are likely to be enticed, because they capture so many different exciting things about Anthropology and they are clear and understandable.
- New and revised PSLOs and Assessment Plans
 - Process for revised assessment plans
 - Will be the same as the process for PSLOs, with the same required materials.
 - Defining major and minor revisions
 - Major
 - Change of PSLOs
 - Minor
 - Changing a measure or tool

Continuing Business

- Letter to Deans, re: change in AAC Program review format
 - Send to anyone in UAA community that touches assessment.
 - Add a statement that says please distribute this to everybody that needs to see this information.
 - Copy and paste message into message of email, not as an attachment.
 - Post the message on the website.
- Annual Assessment Survey
 - A link will be sent to the Committee asking for realistic testing.
- Seminar / Workshop Proposal
 - Format and speaker
 - Sessions
 - Suggestion from Brian Bennett (handout attached).
 - The GER Assessment Task Force would like to have a session on general education assessment.
 - Focus? A discussion of best practices for GER assessment.
 - Reception?
 - Dave Dannenberg in FTC might be able to lay out a session that shows what tools are available on campus.
 - Speaker



- Would like a guest speaker that sees the big pictures-moving away from accountability and toward the dialogue and culture of assessment.
- Suggestion to contact NWCCU for a speaker recommendation.
- Audience
 - Who's the main audience and how will we ensure that messaging gets to them?
 - Assessment coordinators/curriculum coordinators
 - Suggestion to target people directly for invites.
 - Ask for CAFÉ to assist with messaging and invites.
 - Kathleen Voge will ask if they will be willing to assist.
 - Deans and Directors can assist with encouraging attendance.
 - Suggestion to keep track of who attends and send them a thank you for their file, with a copy to their Dean.
- Best practices on campus for presentations?
 - CBPP
 - Mechanical Engineering
 - Sociology
 - ePortfolio best practices
 - Math, Social Work
- Dave Dannenberg in FTC might be able to lay out a session that shows what tools are available on campus.

Scheduled Meeting Dates Spring 2013		
Date	Time	Location
4/5	9:30a-12:30p	ADM 204
4/19	9:30a-12:30p	ADM 204
5/3	9:30a-12:30p	ADM 204
Spring 2013 schedule: 1 st , 3 rd Fridays		

Attendees

C	Brian Bennett, CTC
P	Anthony Lack, KPC
P	Cindy Trussell, KOD
P	Holly Bell, MSC
C	Deborah Mole, LIB
C	Bill Myers, CAS
C	Kathleen Voge, CBPP

N	Amina Turton, COE
C	Jennifer McFerran Brock, SOE
N	Kathi Trawver, COH
C	Keith Cates (Chair), Faculty Senate
C	Bill Hazelton, Faculty Senate
-	Vacant, Faculty Senate
-	Vacant, Faculty Senate

C	Maria Stroth, OAA
N	Susan Kalina – Ex-officio, Vice Provost
N	Helen Wisniewski – Ex-officio, Vice Provost
C	Rebecca Moorman – Ex-officio



*Note: Confirmed meeting attendees are marked with "C."
Those unable to attend are marked "N." Those calling in are marked "P."*

Scheduled Meeting Dates Fall 2013		
Date	Time	Location
8/16	9:30a-12:30p	ADM 204
9/6	9:30a-12:30p	ADM 204
9/20	9:30a-12:30p	ADM 204
10/4	9:30a-12:30p	ADM 204
10/18	9:30a-12:30p	ADM 204
11/1	9:30a-12:30p	ADM 204
11/15	9:30a-12:30p	ADM 204
12/6	9:30a-12:30p	ADM 204
Fall 2013 schedule: 1 st , 3 rd Fridays		

Scheduled Meeting Dates Spring 2014		
Date	Time	Location
1/3	9:30a-12:30p	ADM 204
1/17	9:30a-12:30p	ADM 204
2/7	9:30a-12:30p	ADM 204
2/21	9:30a-12:30p	ADM 204
3/7	9:30a-12:30p	ADM 204
3/21	9:30a-12:30p	ADM 204
4/4	9:30a-12:30p	ADM 204
4/18	9:30a-12:30p	ADM 204
Spring 2014 schedule: 1 st , 3 rd Fridays		

Assessment Conference Schedule

	Day 1	Day 2
9:30/10:30	Keynote Address	Evaluation Outcomes
10:45/11:45	Mission GER	Examples Tools
12:00/1:00	Lunch	Lunch
1:00/2:00	Outcomes Evaluation	Mission ePortfolio
2:15/3:15	Tools Examples	GER Examples

Mission statements: their cause and cure- relating to course, program, college, an university (2 sessions)

Outcomes development and relation to program goals (2 sessions writing your own)

Tools for acquiring relevant and valid data (2 sessions 6 tools)

Evaluation, internal and external application of data (2 sessions)

Examples of best practices (2 sessions 4 examples)

GER assessment and reporting (2 sessions)

ePortfolio usage in assessment (1 session)