Tuesday, September 19, 2017
1:00-2:00 p.m.
ADM 204

Link to Live Skype Meeting

I. Call to Order:

II. Introduction of Members

[P = Present   E = Excused   X = Absent]

2017-2018 University Assembly Membership

<table>
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<tr>
<th>President -</th>
<th>Vice President -</th>
<th>USUAA</th>
<th>Alumni Association</th>
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<tr>
<td>Brenda Levesque</td>
<td>Sharon Chamard</td>
<td>Alec Burris</td>
<td>Rachel Morse</td>
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<td>College of Health</td>
<td>Justice Center</td>
<td>USUAA President</td>
<td>Alumni Relations</td>
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<td>Kathy Lardner</td>
<td>Maria Williams</td>
<td>Josiah Nash</td>
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<td>College of Education</td>
<td>Alaska Native Studies</td>
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<td>John Moore</td>
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<td>Moira Pyhala</td>
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<td>College of Arts &amp; Sciences</td>
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<td>Kendra Conroy</td>
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<td>Business Enterprise Institute</td>
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<td>Elizabeth Winfree</td>
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<td>Center for Human Development</td>
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III. Approval of Agenda (pg. 1-2)

IV. Approval of Summary

V. President's Report

VI. Administrative Reports
   A. Interim Chancellor, Samuel Gingerich
   B. Interim Provost & Executive Vice Chancellor, Duane Hrncir
   C. Interim Vice Chancellor of Administrative Services, Pat Shier
   D. Vice Chancellor of Advancement, Megan Olson (pg. 3-6)
   E. Vice Chancellor of Student Affairs, Bruce Schultz (pg. 7-11)
   F. Institutional Self-Study Chairs, Susan Kalina, Larry Foster & Jennifer Brock (pg. 12-14)

VII. New Business
   A.

VIII. Old Business

IX. Governance Reports
   A. System Governance Council
   B. Faculty Senate/Faculty Alliance
C. Staff Alliance

D. Staff Council (pg. 15-17)

E. Union of Students/Coalition of Students – Alec Burris

F. Alumni Association - Rachel Morse

X. Information/Attachments
   A. Upcoming Governance Events (recurring item)

XI. Adjourn
### CAMPUS EVENTS

**Nobel Laureate, Vernon Smith** will be honored at a luncheon on October 13th at Lucy’s.

**Interim Chancellor Gingerich will host donors to the Community and Technical College** for an evening at the Chancellor’s Residence on Thursday, October 19th. The event will show appreciation for private support of the college.

**New Weidner Center opening**
An open house and ribbon cutting for the Weidner Center for Real Estate Management will be held Wednesday, Oct. 25 in Rasmuson Hall. This will be an opportunity to mingle with students, faculty, staff and members of the community, and thank Mr. Weidner for his support of UAA’s Property Management and Real Estate program. Made possible with a $600,000 gift from Dean and Ana Weidner, the new space includes a classroom and student lounge area and has been designed to enhance learning and foster student collaboration.

**Interim Chancellor Gingerich will host donors to the College of Health** for an evening at the Chancellor’s Residence on Thursday, November 2. The event will show appreciation for private support of the college and welcome Vice Provost of Health Programs and Dean of the College of Health Jeff Jessee.

**Save these commencement dates!**
- Fall graduate degree hooding ceremony: 3 p.m., Saturday, Dec. 16, Wendy Williamson Auditorium
- Fall commencement ceremony: 1 p.m., Sunday, Dec. 17, Alaska Airlines Center.

### ALUMNI RELATIONS NEWS/UPDATES

**Seattle chapter event**
The Seattle Alumni Forum held another successful event for UA graduates on Tuesday, June 13. UAA alumna Rachel Sindorf, B.A. ’05, M.A. ’07, hosted a presentation on business development tools for career and personal advancement. More than two dozen alumni and friends of the UA system attended the evening event.

**Upcoming events: Homecoming Breakfast is Oct. 13**
The UAA Alumni Association will recognize its 2017 Alumni of Distinction recipients at Homecoming Breakfast on Friday, Oct. 13. The morning event will bring alumni back to campus to toast the recipients and learn ways graduates can engage with the university. Attendees will also be able to make a
financial donations to the program or fund of their choosing.

**Alumni Assembly**

The Office of Alumni Relations hosted its Alumni Assembly on Thursday, June 8. The annual event brings together chapter leaders, members of the UAA Alumni Association board, Chancellor Case and his cabinet to share ideas and discuss opportunities for alumni engagement with the university. Leaders of the Seattle and Washington, D.C. area alumni chapters returned to Anchorage for this year’s assembly.

### DEVELOPMENT NEWS/UPDATES

#### CORPORATE GIFTS

**United States Seafoods** made a $300,000 pledge to establish the ISER Fisheries Research fund, which provides support for research on topics relevant for managing Alaska’s fisheries resources.

**The Council of Alaska Producers** and their members will continue to support the ISER Visiting Professor of Public Policy with gifts totaling $85,000.

**ConocoPhillips Alaska** donated $90,000 toward the purchase of a strong floor actuator for the College of Engineering Structures Testing Lab.

**Northrim Bank** contributed $100,000 to ISER to support the Institute’s continued study of state fiscal policies.

**Rasmuson Foundation** contributed $1 million in fulfillment of a $5 million multi-year pledge in support of ANSEP institutional sustainability.

**Bartlett Regional Hospital** continued its support of the School of Nursing with a $50,000 contribution.

#### INDIVIDUAL DONOR GIFTS

**Allan and Jennifer Johnston** donated at the Leadership Circle level to help establish the Global Entrepreneur in Residence Support Fund.

19 individual donors have contributed more than $36,000 to the **CBPP Excellence in Leadership Fund in honor of Tom Case**. The CBPP Leadership Fellows Program has been renamed the Tom Case Leadership Fellows Program.

**Robert and Charilyn Cardwell** established the Cardwell Family Achievement Scholarship to provide support to vocational education students at Mat-Su College.

### NEW FUNDS
Phonathon Program:

This year the UA System has partnered with Ruffalo Noel Levitz (RNL) to develop a UA System wide calling program, housed at UAA’s call center in the Admin/Humanities Building. The best practices and technology that RNL brings will allow us to call greater numbers of alumni with increased frequency to improve overall results. One of the primary goals is to increase the numbers of alumni donors to the university, and phone outreach is one of the best acquisition tools available. The hiring of student callers is underway; please help us spread the word about this rewarding student job opportunity. This on-campus job provides an introduction to the university’s development function and fosters connections between students and alumni to serve UAA. We look forward to sharing the results of our calling program in the coming months.

UNIVERSITY RELATIONS NEWS/UPDATES

MEDIA

UAA appeared in more than 500 articles in August. Coverage highlights include:

- New UAA surgical technology program designed to help meet industry need
- Great Alaska Shootout will end after 2017
- UAA professor gets $300K investment for startup

  Startup created through Seawolf Holdings LLC, investment negotiated by Helena Wisniewski, Vice Provost for Research and Graduate Studies; startup based on research of Joey Yang, Professor and Chair of Civil Engineering

- Wild

  Alaska salmon not on menus in China...yet
  Research of Angie Zheng, Associate Professor of Quantitative Methods and Economics

- Solar eclipse stories

  Featured faculty experts Erin K.S. Hicks, UAA Planetarium Director/Assistant Professor of Astronomy and Travis Rector, Professor of Physics and Astronomy

SOCIAL MEDIA

AUGUST SOCIAL MEDIA

Facebook: 17,557 likes (3% summer gain)
Twitter: 5,993 followers (6.5% summer gain)
Instagram: 3,103 followers (11.6% summer gain)
YouTube: 359 subscribers (5.6% summer gain)
LinkedIn: 37,628 (2.6% summer gain)
Community Total: 64,640 (3.5% summer gain)

IMPORTANT NOTES
- Had a successful turnout for Instagram Contest #SeawolvesOfSummer, where students, alumni, faculty, and staff submitted their favorite summer photos for a chance to win prizes.
- Our Instagram and Twitter followers grew nearly twice as much as expected over the summer.
- Facebook engagement has seen a steady incline and our summer content reached over 1.4 million individual users.

PERFORMANCE
FACEBOOK - Top Posts
1. #UAAKickoff Photo & Video Album (2.8K impressions, 204 engaged)
2. Great Alaska Shootout Press Conference Video (23.9K impressions, 1,085 engaged)
3. #UAAKickoff Walk-In Movie Photos (5.8K impressions, 287 engaged)
4. New Surgical Tech Program Article (6.1K impressions, 233 engaged)
5. NYT Article on Anchorage Adventure (3.1K impressions, 106 engaged)

TWITTER - Top Tweets
1. Alumni Spirit Magazine wants Alumni Photos! (2.7K impressions, 59 engagements / 2.2%)
2. Fall Application Period ends soon! (2K impressions, 22 engagements / 1.1%)
3. #SeawolvesOfSummer Instagram Contest Promo (1.8K impressions, 33 engagements / 1.8%)
4. Happy #AKWildSalmonDay! / Photo (1.8K impressions, 34 engagements / 2%)
5. College & Career Fair This Fall! / Poster (1.5K impressions, 27 engagements / 1.8%)

INSTAGRAM - Top Posts
1. Moose Calves on Campus Showing Up Early for Class (226 likes, 7.4% engagement)
2. UAA Volleyball Team 2017-18 Group Shot / Regram (186 likes, 6.2% engagement)
3. Wildlife on Campus (162 likes, 5.25% engagement)
4. Group Studying on Rasmuson Lawn - Summer Classes Over! (150 likes, 5% engagement)
5. Just another day as a UAA #Geology student / Field Photo (148 likes, 5% engagement)

LINKEDIN - Top Posts
1. UAA Logistics Professor Darren Prokop Story (8K impressions, 88 interactions).
2. COH’s New Surgical Tech Program Story (6.2K impressions, 68 interactions)
3. Solar Eclipse Throwback Story (6.7K impressions, 43 interactions)
4. Alumni of Distinction Awards / Call to Action (6.6K impressions, 42 interactions)
5. Alumni Spirit Magazine Wants YOUR Photos! / Call to Action (14.8K impressions, 90 interactions)
Office of Student Affairs (OSA) & SA Assessment
Alaska PEAK
Student employees and their supervisors are invited to participate in Alaska PEAK (uaa.alaska.edu/about/student-affairs/initiatives/akpeak). For the third year in a row, Alaska PEAK is elevating student employment as a high-impact educational practice.

Alaska PEAK (Purposeful Engagement, Assessing Knowledge) is a framework for the on-campus student employment experience that leverages reflective learning and relationship building between student employees and their supervisors. What began as an initiative out of the Student Affairs Assessment Team to evaluate the student employment experience has grown into a culture of learning through work and reflection within the on-campus employment experience. It has provided a guide for supervisors to create meaningful and enriching experiences, turning student employees into student leaders.

On-campus student employees graduate at twice the rate of non-student employees, achieve higher success rates, and develop the ability to articulate their transferable skills, greatest accomplishments in their roles, their goals for the future and their path to get there. Read more about Alaska PEAK in the Green & Gold News (greenandgold.uaa.alaska.edu/blog/5962/student-workers-find-just-job-alaska-peak) and about the evolution of the program in a recent report about Alaska PEAK (uaa.alaska.edu/about/student-affairs/assessment/_documents/akpeak-report-2017.pdf).

Please contact Whitney Brown, assessment and strategic projects director (wabrown3@alaska.edu), Ryan-Jasen Henne, director of Residence Life (rhenne@alaska.edu), or Molly Orheim, director of Career Exploration and Services (mdorheim@alaska.edu), with questions about Alaska PEAK.

Admissions
UAA has an increase of almost 100 applications between July 15 through August 15 compared to fall 2016. Thanks to the new admissions deadline, UAA is able to admit students within days versus weeks, ensuring that they have financial aid prior to classes starting.

UAA has over 2,900 new students enrolled for fall 2017 as of August 25. Over the course of this summer, enrollment has stayed steady compared to fall 2016, which after 5 years of continuous decline is a positive sign.

Career Exploration & Services (CES)
CES is proud to present Seawolves@Work, powered by Handshake, a national job platform and leading recruiting marketplace for college students. CES invited employers to the platform on June 30. Currently, 1,224 employers have logged into the system, 641 are approved and active, 55 are pending, and 336 declined. CES invited students to Handshake on July 10. As of August 25, 328 students have logged into the system, 12% have uploaded a resume already and 29 students have made contact/appointments. Currently, 616 jobs are posted on Seawolves@Work right now, with a running total of 745 jobs posted this year.

Career Exploration & Services Upcoming Events:

- Accounting Week—September 25-29
  University Hub, WellsFargo Sports Center 142 (access through the lower level of Student Union)
  uaa.alaska.edu/students/career/events/accounting-week

- Fall Career Fair—Thursday, October 12, 9:00 am-2:00 pm
  Student Union
  uaa.alaska.edu/students/career/events/fall-career-fair

Dean of Students Office: Student Conduct; Alcohol, Drug, and Wellness Education; and Care Team
On August 23, the Dean of Students Office implemented Maxient—an online database that stores all student conduct, Care Team, Title IX, employee discipline, and Clery Act records for the University of Alaska system.

The Dean of Students Office created a new online UAA Student Handbook which includes sections on campus safety, complaint procedures, and student rights, freedoms, and responsibilities (catalog.uaa.alaska.edu/handbook). The Dean of Students Office also created a print quick reference guide of the online handbook; contact the Dean of Students Office (786-1214 or aydos@uaa.alaska.edu) to receive one.
The Dean of Students Office will collaborate with the Provost Office to create a new process regarding how academic misconduct will be addressed throughout the UAA system. After developing the process, the Dean of Students Office will collaborate with the Provost Office to provide training to faculty departments.

The Care Team Book Club will resume this semester. The club will read *I Am Malala: The Girl Who Stood Up for Education and Was Shot by the Taliban* by Malala Yousafzai and Christina Lamb. The club meets on Thursdays at 2:30 pm in the Student Union Den.

September is Safety Awareness Month. The Dean of Students Office has collaborated with multiple departments to provide a safety awareness resource fair, as well as specific presentations on ride share options, self-defense, alcohol education, staying safe on campus, and gender and violence.

**Department of Residence Life (DRL)**

Residence Life completed training for 41 student leaders. Many campus partners were incorporated into the training, including: Title IX; Disability Support Services; the Multicultural Center; Financial Literacy; University Housing, Dining and Conference Services; University Police Department; Student Conduct; Dean of Students Office; Parking Services; Smoke Free Campus; International Student Services; Student Life and Leadership; Care Team; Athletics; Career Exploration and Services; Student Health and Counseling Center (SHCC); Health Promotions; Standing Together Against Rape (STAR); and seven community partners from Alaska. In response to the events in Charlottesville, VA, a debrief with student leaders was held that incorporated support from several campus partners.

A mini immunization clinic with SHCC was held for student staff, during which 32 of the 41 student leaders received their required shots.

This year, On Campus Living moved 90% of the check-in paperwork into the UAOnline portal. This cut wait times down to less than three minutes. At the end of the first day of move in, approximately two-thirds of the residential students had moved in. During move-in, 169 students received services through the SHCC mobile immunization, and an additional 25 checked in and were already fully immunized. This is a 20% increase of students served this year over last year.

**Disability Support Services (DSS)**

In July, DSS sponsored a live-stream training conference via webinar from the 2017 National Registry of Interpreters for the Deaf (RID) LEAD Together Conference. The conference was a catalyst for support and development of a richer American Sign Language interpreter base in Alaska. The training created a shared opportunity for purpose-driven leaders and practitioners within RID and local Deaf and Interpreter communities to come together as advocates for best practices and skills in interpreting. The virtual conference was also an opportunity for much needed professional development in a remote location. This live-streamed event was a first for Alaska and UAA. There were seven Anchorage based interpreters and three Deaf individuals from the community that participated.

DSS Director Karen Andrews was invited to speak to the monthly meeting of the Anchorage Medical Society, the local branch of the Alaska State Medical Association. The topic was regarding service animals in medical offices, hospitals, and facilities.

**Enrollment Services (ES)**

The Office of New Student Recruitment is now reporting to Enrollment Services (ES). This move will enable UAA to have one steady pathway for students from point of entrance through to enrollment.

ES continues to work with the consulting team from Ruffalo Noel-Levitz (RNL) to improve UAA recruitment and admissions processes. The team is in the process of developing a formalized communication plan for all high school seniors that ES hopes to roll out this year. This will be the first of many communication plans designed to increase enrollment.

Also due to work with RNL, ES is pleased to announce the creation of the new enrollment services communications
team. The communications team will be responsible for developing, producing, and delivering UAA’s new student marketing and communications efforts in support of institutional strategic enrollment goals. The team comprises three new positions (Written Communications Specialist, Web & Digital Communications Specialist, and CRM Systems Administrator), along with the talented Liz Shine, Marketing & Creative Design Coordinator. Austin Osborne joined UAA as the new Written Communications Specialist on August 21. Whitney Brown, the Assessment and Strategic Projects Director, oversees this team.

Between August 14-24, the main ES help line received 2,300 phone calls and ES staff served almost 1,350 students in the University Center lobby.

**Multicultural Center**

On July 27 and 28, the Seawolf Success Academy sponsored by the Multicultural Center hosted a two-day intense transition experience for over 50 incoming first-year students. Participating students learned the basic skills and behaviors necessary to start their college journey at UAA. Students will continue their first-year transition into the University this fall with strategic guidance, support, and skill-building services exclusively offered through the Seawolf Success Program and AHAINA mentors.

The Multicultural Center announced the outcomes from the 2016-2017 Seawolf Success Program cohort. The cohort had an 80% retention rate from fall to spring semesters and 77% met the SAP requirements during their first year at UAA.

**Native Student Services (NSS)**

NSS hosted the Native Early Transition (NET) program on August 22 and 24. This year’s NET program focused on introducing Alaska Native and rural students to UAA’s digital platforms. Students learned to navigate UAOnline, UA Gmail, Google Docs, Blackboard, and the UAA ePortfolio platforms. In addition, staff reviewed participating students’ course schedules and financial aid, and assisted them with any necessary corrections. The NET program concluded with student panel and student break-out sessions. After completing the NET program, the NET students were directed to attend the New Student Orientation Out-of-Region Howl Days.

NSS hosted its 2017 fall semester Welcome Potluck on September 8. This event welcomes incoming freshmen and returning Native students into UAA. Following the Welcome Potluck, the Native Student Council student club held their first meeting for the 2017-18 academic year.

**New Student Orientation (NSO)**

NSO opened registration for UAA FUSION (For Unity and Service In Our Neighborhoods). This volunteer opportunity for university students will be hosted Monday through Friday, September 25-29. UAA students will serve select non-profit agencies across the community of Anchorage, including Cook Inlet Housing Authority, Alaska SPCA Thrift Store, Fairview Elementary School, and Anchorage Parks and Recreation. Students that participate will receive a certificate upon request and a UAA FUSION t-shirt with its motto, “It doesn’t cost to care.” To join as a volunteer or sign-up as a FUSION partner, register online: uaa.alaska.edu/students/orientation/uaa-fusion.

**Office of the Registrar**

UAA Anchorage campus awarded 316 degrees and certificates this summer.

Spring 2018 class schedule proof deadline has been extended to September 22 to allow departments an additional month to finalize their spring schedule and to minimize the number of class schedule change form submissions.

**Office of Financial Aid (OFA)**

As of August 25, the Office of Financial Aid has paid 5,308 students $20.5 million in financial aid for the fall semester.

The fall Savvy Seawolf financial literacy workshop schedule is now available online: uaa.alaska.edu/students/financial-aid/financial-literacy/savvy-seawolf-workshop-calendar.
Student Health & Counseling Center (SHCC)

On August 14, SHCC hosted an on-campus lecture on the topic of traumatic brain injury. Anchorage neuro-radiologist, Dr. Gerry York, who has worked with the US military and consulted with the NFL, presented.

Hannah Guzzi has been hired as the new Health Education Specialist. The SHCC Health Promotion Team provided Bringing in the Bystander training to the Residence Life professional staff and Resident Assistants during their fall trainings. SHCC professional counselors also assisted with Residence Life staff training by providing support around the topic of suicide prevention and awareness. SHCC counselors have been collaborating with International Student Services and Disability Support Services to provide communication and information about health related topics.

On August 24, 25, 26, and 27, the SHCC staff hosted immunization clinics in the Commons for students living in the Residence Halls and apartments. These clinics were held in collaboration with the UAA-University of Idaho Pharmacy Program, allowing first and second year pharmacy students to have clinical experiences and speak with incoming students and parents about the pharmacy program.

Student Life & Leadership (SL&L)

After 31 years of service to UAA, Annie Route retired from the director of SL&L position on June 30. This summer, Assistant Director of Student Leadership Paula Urtubey-Fish also bid UAA farewell.

After a national search, SL&L is excited to welcome Sarah Garner as the new director of SL&L; she joined UAA on August 28. Having served in Student Affairs for more than ten years at a variety of institutions, she brings directly relevant leadership experience to this position. Most recently, Sarah served as the director of Student Leadership and Community Engagement at the University of Massachusetts Boston.

SL&L also welcomes Kim Morton as the Interim Associate Director of SL&L. She joins us from Saint Louis University, where she served as the Associate Director of the Student Involvement Center.

Student Life & Leadership Upcoming Events:

- **Radical Reels Tour** – Friday, September 22, 7:00 pm
  *Wendy Williamson Auditorium*

- **USUAA General Assembly Meetings** – Fridays, 3:00 pm
  *Lyla Richards Conference Room, Student Union*

Student Outreach & Transition (SO&T)

SO&T will host a REL Webinar: Leveraging Postsecondary Data to Increase College Access on Wednesday, September 20, in the Lyla Richards Conference Room in the Student Union from 8:00 am to 9:30 am.

SO&T department and program offices will be closed from 10:00 am to 2:00 pm on Friday, September 22 for staff training.

Executive Director Theresa Lyons will attend the National Coalition Building Institute (NCBI) Train-the-Trainer, which will be held in Charleston, South Carolina, September 29 through October 1. Ms. Lyons is a member of the UAA NCBI Steering Committee.

TRIO

Student Support Services (SSS)

SSS program participants are making good use of their fairly new location, Eugene Short Hall Room 207. Students are using computers, study lounge, and daily walk-in services. To date, 260 students have signed-in and, as a result of the increase of student usage, staff is seeking an electronic check-in process.

The SSS Fall Welcome Back event was held on Friday, September 8 in the Student Union South Café; 41 students participated and seven Peer Mentors assisted with the event. Workshop presentations were provided by Career Exploration & Services, the Learning Commons, and Student Life and Leadership. SSS students that earned high grade point averages (3.5 to 4.0 GPA), securing their place on the Chancellor’s List and Dean’s List was recognized and celebrated, (six students on Chancellor’s List for spring 2017; 12 students on Dean’s List for spring 2017, and one student on the Chancellor’s List for summer 2017). Recognized UAA
student Nyabony Gat as the NAEOP Scholastic Achievement Award Recipient. Student presentations were included:

- Tiffany Kentaro presented on CDIP (Career Discovery Internship Program) Internship working with the Diversity & Civil Rights Office in the U.S. Fish & Wildlife Service through the Student Conservation Association.
- Kou Thao presented on Undergraduate Research and his joint project, Effects of Capsaicin in Epstein-Barr Virus Positive Gastric Cancer Cells.

SSS is seeking to fill student worker tutor positions in the areas of English, math, and science. Referrals are welcome—please contact Project Director Kelly Foran at 786-1378 for more information.

**Upward Bound**

UAA successfully secured two TRIO Upward Bound grants to serve pre-college students at Bartlett and Anchorage West High Schools. Student Outreach and Transition posted the available program director, assistant and two advisor-coordinator positions online and search committees are beginning the recruitment process.
NWCCU Accreditation

Mission:

The mission of the University of Alaska Anchorage is to discover and disseminate knowledge through teaching, research, service, engagement, and creative expression. Located in Anchorage and on community campuses in Southcentral Alaska, UAA is committed to serving the higher needs of the state, its communities, and its diverse peoples.

UAA is an open-access university with academic programs leading to occupational endorsements; undergraduate and graduate certificates; and associate, baccalaureate, and graduate degrees in a rich, diverse, and inclusive environment.

UAA’s Core Themes:

- Teaching and Learning
- Research, Scholarship, and Creative Activity
- Student Success
- UAA Community
- Public Square


The Self-Study focuses on Mission Fulfillment, as supported by the Core Theme objectives and indicators. With NWCCU’s postponement of the site visit to Fall 2018, after a year of engagement around the data, analysis, and draft report, the institution took the time to conduct a gap analysis of the report, correct factual errors, and develop a single voice throughout the document.

- Fall 2017 Roll out and finalize the Self-Study Report
- Spring 2018 Prepare the Institution for the Site Visit

Curriculum

Curriculum information, guidance, and access to the electronic curriculum system has been consolidated onto one website:

- Curriculum Website: [https://www.uaa.alaska.edu/academics/office-of-academic-affairs/curriculum/index.cshtml](https://www.uaa.alaska.edu/academics/office-of-academic-affairs/curriculum/index.cshtml)

Academic Policy

Academic Dispute Resolution Procedure

- The revised policy was approved and is published in the UAA Catalog here: [https://catalog.uaa.alaska.edu/academicpoliciesprocesses/academicstandardsregulations/academicrightsofstudents/](https://catalog.uaa.alaska.edu/academicpoliciesprocesses/academicstandardsregulations/academicrightsofstudents/)
- There is a Committee Member Training on Friday, September 1, 2017 from 10:00-12:00 in LIB 307 and by distance. Contact Heidi Tillicki for more information at hmtilicki@alaska.edu.
- Dean and Chair templates are available on the Academic Affairs intranet here (requires UAA username and password): [https://intranet.uaa.alaska.edu/academic-affairs/office-of-academic-affairs/index.cshtml](https://intranet.uaa.alaska.edu/academic-affairs/office-of-academic-affairs/index.cshtml)

Program Student Learning Outcomes Assessment

Assessment Seminar

Please plan to join us for the annual Assessment Seminar on Friday, September 8th from 9:00-12:30 in LIB 307 and by video conference to the community campuses (coffee and registration at 8:30). [Register Now](#)
Annual Academic Assessment Survey: 100% Participation!
This summer, every UAA program completed an Annual Academic Assessment Survey. The general findings will be shared at the Assessment Seminar, and the reports will be posted on IR-Reports here: https://ir-reports.uaa.alaska.edu/Assessment/AACp/Pages/default.aspx.

Annual Academic Assessment Reports: Due October 15, 2017
All active programs, i.e. not those with suspended admissions, must submit an AY17 Annual Academic Assessment Report to their dean/community campus director by posting it to the Academic Assessment Repository on IR-Reports: https://ir-reports.uaa.alaska.edu/Assessment/Pages/Default.aspx.

General Education Workshop Series
Dan Kline, General Education Director, will facilitate a series of workshops, moving toward a third round of assessment for the quantitative skills, natural sciences, and knowledge integration GER student learning outcomes. He will also facilitate a series of general education forums. The series will repeat in the Spring.

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<tr>
<td>Fri 9/22</td>
<td>LIB 307</td>
<td>10:00-11:30</td>
<td>General Education Assessment Workshop 1: Curriculum Mapping &amp; Shared Assessment</td>
<td>Register</td>
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<td>11:30-12:30</td>
<td>General Education Forum: Alaska Native-Themed General Education Roll-Out</td>
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<td>Fri 10/13</td>
<td>LIB 307</td>
<td>10:00-11:30</td>
<td>General Education Assessment Workshop 2: Student Learning Outcomes &amp; Rubric Development</td>
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<td>11:30-12:30</td>
<td>General Education Forum: Gen Ed High Impact Practices (HIPs) &amp; Student Success</td>
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<td>Fri 11/10</td>
<td>RH 303</td>
<td>10:00-11:30</td>
<td>General Education Assessment Workshop 3: Rubric Development &amp; Student Work</td>
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<td>General Education Forum: Looking Ahead in General Education</td>
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<td>11:30-12:30</td>
<td>General Education Forum: Alaska Native-Themed General Education Roll-Out</td>
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<td>Fri 2/23</td>
<td>LIB 302A</td>
<td>10:00-11:30</td>
<td>General Education Assessment Workshop 2: Student Learning Outcomes &amp; Rubric Development</td>
<td>Register</td>
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<td>11:30-12:30</td>
<td>General Education Forum: Gen Ed High Impact Practices (HIPs) &amp; Student Success</td>
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<tr>
<td>Fri 3/23</td>
<td>LIB 302A</td>
<td>10:00-11:30</td>
<td>General Education Assessment Workshop 3: Rubric Development &amp; Student Work</td>
<td>Register</td>
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<td>11:30-12:30</td>
<td>General Education Forum: Looking Ahead in General Education</td>
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<tr>
<td>Mon 5/7</td>
<td>LIB 307</td>
<td>9:00-1:00</td>
<td>GER/AA Assessment Soiree</td>
<td>Register</td>
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<td>Tues 5/8</td>
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Cyclical Academic Program Review

2017 Program Review Findings
Findings from programs reviewed in AY2017 are posted on the Program Review site on IR-Reports under the “AY2017” section. https://ir-reports.uaa.alaska.edu/programreview/SitePages/programreview.aspx
2018 Program Reviews
Programs scheduled for review in AY2018, and the process guidelines and templates are posted on the Program Review site on IR-Reports under the “AY2018” section, and on the Academic Affairs Program Review website. https://www.uaa.alaska.edu/academics/office-of-academic-affairs/academic-program-review.cshtml

Program Accreditation

The annual report to the Board of Regents on program accreditation is posted on the Program Accreditation website: https://www.uaa.alaska.edu/academics/office-of-academic-affairs/institutional-accreditation/specialized-program-accreditation.cshtml.

Program Accreditation Actions

- The Doctorate in Nursing Practice was granted initial accreditation this summer.
- The Nursing AAS, Nursing Science BS/MS, Family Nurse Practitioner GC, Psychiatric and Mental Health Nurse Practitioner GC, and Nursing Education GC were granted continued accreditation.
- The Social Work BSW/MSW and Culinary Arts AAS recently submitted program accreditation self-studies. The College of Education is finalizing a self-study to submit this month.
- Legal Studies and Culinary Arts will host site visits later this fall.
Staff Council Meeting – 7 September 2017

The meeting was held in Library 302.

Following approval of the Agenda and the summary from July the President introduced Brad Munn (University Chief of Police) and Adam Paulick (CIO – Chief Information Officer). Chief Munn talked about safety classes they offer, that UAA is a safe campus, there are currently 13 sworn officers (down from 18 3-years ago), there are 600 cameras on campus – most inside but some, not many, in parking areas, crime stats are due in October for Federal reports: car thefts up 300% (13 in last year as opposed to 2 the year before) and break-ins. He cautioned everyone to NOT leave anything visible in your car. Anything is an invitation to break in. Question asked about adding more security. Answer that has been talk about adding more but nothing decided. There was student workers patrolling (no guns or authority to stop – just report) but budget cuts depleted that source; talking about/looking into using parking services people or hiring a security company. Just in the talking phase.

Adam Paulick spoke about the new IT (email) policy coming (attached). He specifically spoke about 2.4 and 2.9 and 2.11. 2.4 is the retention schedule for email; 2.9 is personal email accounts and 2.11 is forwarding email. Questions were asked – specifically about the forwarding email to an account outside of UAA. I mentioned @alaskachd.org and someone else mention another “outside” email and Adam will make note and adjust. Comments are welcomed through the 22nd.

9/11 a response from Adam:

1) Records retention policies – here is the link to the UA Records Retention page:  https://www.alaska.edu/records/records/rds/ Links on this page dive into specific retention schedules for various areas.

2) Directory print – a print function has been developed and is in final testing. All employee print and print by department will be available. More to come on this very soon.

The Council had 3 vacancies due to attrition or supervisors not allowing staff to be a member with the written effort expectations. There were three chosen: Tania Rowe from Student Support; Jessica Salas from Registrar’s office and Betty Hernandez from the COH Dean’s office. All come with varying backgrounds and a desire to be involved.

Reviewed the Chancellor’s search memo from President Johnsen. In May the Council had suggested not using a national search procedure and keep it local (home-grown) but the faculty wanted a wider search. The Co-Presidents are on the search committee. Target date of May to select someone.

Vice Chancellor search committee – one Co-President is on that committee and they expect to have it filled by end of December and a person on-board by January 18.

Vice Provost for Student Success committee – there is no SC member on that committee; 10 member search committee and it will be an internal search. The SC Presidents have asked to meet with candidates.

Staff Alliance retreat met on Wednesday, September 6th. There were 5 goals set:
1. Retirement options and decreasing opportunity for staff
2. Define full time employment (brought about by the 37.5 reduced schedule being part-time at UA while the state calls that full-time. Has created problems with employees)
3. Unionization for staff to provide more job security.
4. Board of Regents seat for Staff and Faculty representation
5. Layoff for staff (hourly) is 1 month and for staff (salaried) is 3 months – wants equity.

The hourly Co-President talked to Jeff Jessee (COH Dean) about restructuring COH and layoffs. He said he would personally review any decision concerning anyone and to keep him informed.

**New Business**

- Committee Assignments were reviewed...there are three standing committees and 1 ad hoc. (I am on the ad hoc committee – for Event Planning. We have a committee meeting Monday – if you have any suggestions let me know. We are leaning toward this including Professional Development. All committees will meet soon, pick a chair and get-back to SC with their internal goals (as listed from the retreat) in the next 2 weeks. .
- Professional Development – the Interim Chancellor is supportive of Professional Development and wants suggestions. Kendra mentioned that BEI (Business Enterprise Institute) offers said training and maybe would be willing to offer to staff – at a reduced rate. Suggestions for training included
  - Gmail
  - Office Suite
  - Supervisor training for supervisors
  - How to defuse situations | Frontline positions | Difficult people
  - OU Campus
  - More suggestions requested by 20th
- Retreat evaluation feedback was reviewed.
- The health savings account changes email was briefly talked about (it’s a done deal) (attached)
- Diversity action & inclusion petition feedback was provided to committee and is in Green & Gold for further feedback. SC is partnering with Faculty Senate to reply.
- An email from Erika Van Flein on SB125 that changed the PERS funding. Consensus was there seems to be an overwhelming inequity in several areas: i.e. TERS employees can use their sick leave to add to longevity. More information for clarity will be requested. (attached)
- Longevity / Recognition Awards was discussed with the Vice Chancellor by the Co- Presidents and he would like to spread recognition over the year. Not just at convocations; but, be personal not just drop a “pin” on your desk. The SC welcomes suggestions/feedback. How would you like to be recognized for longevity or outstanding work?

**Old Business**

- At least one member of the Board of Regents is supportive of the idea of having a staff and a faculty appointed to the Board.
- UAA SC input on Stage #3 of Strategic Pathways was reviewed
- Employee Morale Survey questions were approved – it will be coming out shortly. It was decided at the retreat we would conduct a yearly Employee Morale Survey in September.
● Staff Emeritus is supported by the Interim Chancellor and will be processed through the SC but final decision lies with the Chancellor and Cabinet.

The meeting adjourned at 1130 am without finishing the agenda.

Liz