Monday, October 24, 2016
3:00-4:00 p.m.
ADM 204

I. Call to Order:
II. Introduction of Members
   [P = Present  E = Excused  X = Absent]

2015-2016 University Assembly Membership

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<th>President - Elizabeth Winfree</th>
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III. Approval of Agenda (pg. 1-2)

IV. Approval of Summary (pg. 3-4)

V. President’s Report

VI. Administrative Reports
   A. Chancellor, Tom Case
   B. Provost & Executive Vice Chancellor, Sam Gingerich
   C. Interim Vice Chancellor of Administrative Services, Pat Shier
   D. Vice Chancellor of Advancement, Megan Olson (pg. 5-8)
   E. Vice Chancellor of Student Affairs, Bruce Schultz (pg. 9-12)

VII. New Business
   A. Elections

VIII. Old Business

IX. Governance Reports
   A. System Governance Council
   B. Faculty Senate/Faculty Alliance – Dave Fitzgerald
   C. Staff Alliance – Elizabeth Winfree & Chris Triplett
   D. Staff Council – Brenda Levesque (pg. 13)
E. Union of Students/Coalition of Students – Samuel Erickson & Johanna Richter

F. Alumni Association - Rachel Morse

X. Information/Attachments
   A. Upcoming Governance Events (recurring item)

XI. Adjourn
I. Call to Order:
II. Introduction of Members
   [P = Present   E = Excused   X = Absent]

2015-2016 University Assembly Membership

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III. Approval of Agenda (pg. 1-2)
   Approved
   Quorum not met

IV. Approval of Summary (pg. 3-4)
   Approved

V. President’s Report

VI. Administrative Reports
   A. Chancellor, Tom Case
   B. Provost & Executive Vice Chancellor, Sam Gingerich
   C. Vice Chancellor of Administrative Services, Bill Spindle
   D. Vice Chancellor of Advancement, Megan Olson (pg. 5-7)
   E. Vice Chancellor of Student Affairs, Bruce Schultz (pg. 8-11)

VII. New Business
   A. Elections
      Must be postponed until the fall due to not meeting quorum
   B. 2016-17 Meeting dates/times
      It was decided that if meeting should happen more often and preferably on different
days at different times.

VIII. Old Business
IX. Governance Reports
   A. System Governance Council – Kathleen McCoy
   B. Faculty Senate/Faculty Alliance – Tara Smith
   C. Staff Alliance – Liz Winfree and Kathleen McCoy
      i. Staff Alliance Dispatch
   D. Staff Council – John Moore and Chris Triplett
   E. Union of Students/Coalition of Students – Jonathan Taylor and Matthieu Ostrander
      (pg. 13)
   F. Alumni Association - Rachel Morse

X. Information/Attachments
   A. Upcoming Governance Events (recurring item)

XI. Adjourn
CAMPUS EVENTS

Fall Graduate Degree Hooding Dec. 17 and Commencement Ceremony Dec. 18
Save the date for the Graduate Degree Hooding Ceremony, Dec. 17 and Commencement, Dec. 18.

ALUMNI RELATIONS NEWS/UPDATES

Green & Gold Gala
At Green & Gold Gala on Oct. 1, the UAA Alumni Association welcomed more than 320 alumni and friends back to campus to support the UAA Annual Fund for Excellence and celebrate the 2016 alumni of distinction. The alumni honored include Emerging Leader Michael Rose B.A. ’09, Humanitarian Sammy Pokryfki, B.S.W. ’98, M.S.W. ’99, B.A. English ’06 and Alumni of Achievement Elizabeth Stuart, B.A. ’94. The event raised more than $45,000 in pledges and gifts.

College of Engineering Alumni Chapter
Thursday, Sept. 22, the College of Engineering alumni chapter, in partnership with the College of Engineering and Alumni Relations, hosted exclusive tours of the newly renovated Engineering & Computation Building for engineering grads. Meanwhile, the Seattle Area community reached out to its northern neighbors, meeting for dinner and drinks at a lakeside restaurant in Everett, Wash. The next night, in partnership with UAA Recruitment, alumni met again in Dallas, Texas for a conversation on outreach to area high school students.

GREEN & GOLD GALA AWARD RECIPIENTS

UAA Alumni Humanitarian Award Recipient
Sammye Pokryfki
Bachelor of Social Work ’98
Master of Social Work ’99
B.A. English ’06

UAA Alumni Emerging Leader Award Recipient
Michael Rose, B.A. Political Science ’09
STUDENT PHONATHON PROGRAM

The UAA student ran Phonathon program is in its 7th week and has raised over $51,000.00 from 515 donors for our College Excellence programs and student scholarships. We have 13 amazing student who will be calling through Dec. 2.

INDIVIDUAL DONORS

The Ruth A. M. Schmidt Administrative Trust contributed to the Dr. Ruth A. M. Schmidt Memorial Scholarship. In addition to the time and energy she spent educating geology students while she was here, she also chose to give back with her bequest. Ruth’s vision and generosity to support deserving geology students is a concrete demonstration of her commitment to UAA students.

Tom and Vicki Packer continued their Leadership Circle support of the Building Futures fund. They stand with us, helping to preserve a sensational space for students, our community and future Seawolves.

CORPORATE AND FOUNDATION GIFTS

Alaska Trauma & Acute Care Surgery gave to support UAA’s burgeoning surgical technologist program. With donors’ help, the surgical technologist program will add to an ever more effective College of Health, and ultimately, more lives saved in our healthcare sector.

Hecla Greens Creek Mining Company renewed its commitment to the Visiting Professor of Public Policy fund in support of Bob Loeffler.

ANNUAL FUND FOR EXCELLENCE

The UAA Annual Fund for Excellence is made possible by alumni and friends. It provides the unrestricted dollars that are so critical to maintaining the margin of excellence at UAA. This year’s focus was to award worthy proposals that strengthen UAA’s Accreditation Core Themes.
The five winning projects—chosen out of 26 proposals after a challenging evaluation process by a committee comprised of Academic Affairs, Administrative Services, Student Affairs, Community Campuses and student and alumni representatives—will receive a total of approximately $164,000. The winning proposals include:

**Supplemental Instruction for High Demand, High Attrition GERs** (Shannon Gramse)
**Faculty-in-Residence** (Ryan Hill)
**UAA Emerging Leaders Program** (Paula Fish)
**UAAspire** (Theresa Lyons)
**Tutor Center/Homework Night** (Crickett Watt)

Congratulations to the awardees and thanks to all who submitted proposals this year.

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**UNIVERSITY RELATIONS NEWS/UPDATES**

**MEDIA**

UAA was mentioned in nearly 370 news clips in September. Coverage included:
- STEM Day hosted by biology and physics departments and UAA Planetarium
- Contributions of immigrants to Anchorage’s economy based on ISER’s 9/19 panel on stemming “brain waste”
- Use of preparatory courses to help get students college-ready
- UAA’s first-ever Guitar Symposium hosted by music department
- Development of new concrete mixture to make Alaska roads more durable

In August, University Relations started syndicating stories weekly to local and statewide media outlets. This strategy has proven effective in increasing our statewide reach. Recent syndicated include:
- Nurse practitioner students help rural Head Start kids (Juneau Empire)
- Pokémon Go opens doors to digital learning (The Cordova Times and Juneau Empire)
- Giving kids a good start (Juneau Empire)
- UAA team works to end the need for honey buckets (The Delta Discovery)

**SOCIAL MEDIA**

Facebook: 15,590 likes (+1.3%)
Twitter: 5,141 followers (+1.2%)
Instagram: 1,978 followers (+6.9%)
LinkedIn: 29,629 members (+0.9%)
YouTube: 312 subscribers (+4%)
Community Total: 52,659 (+0.5%)

**Highlights & Campaigns**
- Drafting production plan for first short-form UAA community video, slated for early November
- Instagram Contest slated for late October; working on promo graphics & contest outline

**Implemented Hashtags**

Institution Specific Hashtags for Branding:
#UAA
#UAAmazing
#SeawolfNation
#GoSeawolves

Local / Relevant Hashtags that direct traffic and increase engagement:
#Alaska
#Anchorage
#college
#collegelife
#community
#education
Performance
Facebook - Top Posts
1. UAA in College Magazine (4.1K organic reach)
2. Green & Gold Gala Promo + Tuxedo Spirit (3.6K organic reach)
3. Happy Labor Day, Seawolves! (3.6K organic reach)
4. New Digs! Engineering Bldg & Parking Garage Now Open (3.4K organic reach)
5. Instagram Cross-Promo Photography - Fall Colors (3.2K organic reach)
Twitter - Top Tweets
1. Labor Day Reminder + Spirit Graphic (1.7K impressions)
2. How Athletes Train in Alaska – UAAMBB Retweet (1.6K impressions)
3. Learn About Alaska's Indigenous Peoples – Event Promo (1.6K impressions)
4. UAA Welcome Week Panel with Mayor Berkowitz Link (1.2K impressions)
5. THINK TANK Community Discussion @ UAA Photo (1.2K impressions)

Instagram - Top Posts
1. Integrated Science Building / Flowers - PHOTO
2. Campus Shot of Changing Colors - PHOTO
3. Mens XC Action Shot - PHOTO
4. Community Regram / Student Photos of Fall on Campus - PHOTO
5. President & VP of UAA Union of Students - PHOTO

Linkedin - Top Posts
1. UAA Leadership Fellows Program Kicks Off
2. Green & Gold Story: Alumni of Distinction
3. Green & Gold Gala Promotion
Office of Student Affairs (OSA) & SA Assessment
Alaska PEAK (Purposeful Engagement Assessing Knowledge)
Student Affairs is committed to providing student employees with the opportunity to gain valuable skills and experiences through on-campus employment that will enhance their personal development, professional growth, and academic success. With over 850 students employed at UAA annually, Student Affairs is aiming to make student employment a high impact practice through Alaska PEAK that enables students to reflect and integrate learning within and beyond the classroom.

Alaska PEAK is in full swing and booming with participation this year. This is the second year of the program and there are now currently 23 supervisors and 111 student employees participating. Alaska PEAK uses brief, structured conversations between student employees and their supervisors to help make the learning that is occurring through student employment more “visible” to students. The goal is to help students connect the skills and knowledge they are gaining in the classroom with the work they are doing, and vice versa. Find more information at https://intranet.uaa.alaska.edu/student-affairs/osa/akpeak.cshtml.

Student Employee Student Outcomes
This report explores how students are perceiving their on-campus student employment experience and how it has contributed to helping them learn key skills related to success. This data was also gathered in order to establish a baseline measure prior to the launch of Student Affairs’ pilot (AY16) of Alaska PEAK. The skills evaluated in this survey reflect the attributes within the Student Affairs Student Employee Learning Outcomes (SELO’s). For the full report, see: uaa.alaska.edu/students/assessment/_documents/StudentEmploymentOutcomesSurveyAugust2015.pdf.

UAA Admitted Non-Enrolled Student Questionnaire & Outreach Initiative
Following the successful completion of an August 2015 pilot initiative, this initiative gathered information about the factors that influence students’ decision not to enroll and how the University of Alaska Anchorage (UAA) can best support them and future students in their academic pursuits and allowed students to get started in reactivating their application or let us know that they’ve made other plans. For the full report, see: uaa.alaska.edu/students/assessment/_documents/AdmittedNonEnrolledOutreachNov2015.pdf.

Specific Student Population Reports
The Office of Student Affairs also analyzed surveys focused on the following student populations; please see the associated report for more in-depth information:

- Non-Degree Seeking Students: intranet.uaa.alaska.edu/student-affairs/osa/assessment/reports/2016-08-31_non_degree_seeking.cshtml
- UA Scholars: intranet.uaa.alaska.edu/student-affairs/osa/assessment/reports/2016-09-14_ua_scholars.cshtml
- First-time Freshman Origin of Entry: intranet.uaa.alaska.edu/student-affairs/osa/assessment/reports/2016-09-07_ftf_oe_states.cshtml

Admissions
The Office of Admissions is working closely with the graduate programs to update the application for admissions so every document required from the applicant is loaded directly to the student application portal. Admissions staff are also working to add program-specific questions that will help the graduate programs gather all information from the applicant at one time. The ultimate goal is to ensure all documents are together and all questions are answered so staff can make admission decisions more quickly and easily.

The International Student Services (ISS) team is working to develop a brochure for academic programs that show program requirements for international students. This will let departments know when they should contact Admissions and ISS if they are making changes to program curricula, for example, when a program moves to only distance delivery.

Career Exploration & Services (CES)
CES hosted the Fall Career Fair on Thursday, October 13. More than 50 employers came to campus recruiting for part-time, full-time and internship positions in career fields from business to nursing, aviation to human services. Prior to the Career Fair, an open lab was held October 11 for students to receive walk-in assistance for job search documents.
Dean of Students Office: Student Conduct; Alcohol, Drug, and Wellness Education; and Care Team

During the third week of October, the Dean of Students Office celebrated National Collegiate Alcohol Awareness Week. The week included events everyday on campus and in the residential community. Programs included a "BBQ with the Officers in Blue" and "How to Say No at a Party to Alcohol."

In November, the Dean of Students Office begins a review of UAA's current alcohol and other drug (AOD) prevention program. During the review, a committee will compare strategies in UAA's AOD prevention program to best practices identified by the National Institute on Alcohol Abuse and Alcoholism.

A national search is underway for a new Dean of Students. On-campus interviews are anticipated in November. Members of the UAA community will have an opportunity to attend open forums to meet the candidates.

From September 1 to October 18, Care Team activities were filled with outreach to 135 referred students. The referrals resulted in 471 follow-up interventions.

Department of Residence Life (DRL)

With three days left, the Quality of Life survey has 179 completed responses, a response rate of 24.3%. The survey is an assessment of students living on campus and closes on October 19.

Associate Director of Residence Life Ryan Hill, and the Diversity Action & Inclusion Plan Committee hosted a focus group discussion in the Cama-i Room on October 12. Seventeen students participated in the discussion to explore what UAA is doing well regarding diversity and inclusion and what challenges UAA faces.

The Residence Hall Association will send two delegates and one advisor to the Pacific Affiliate of College and University Residence Halls (PACURH) Conference at the University of Southern California from November 11 - 13.

Disability Support Services (DSS)

Disability Awareness Week was a great success. Several UAA departments and federal, state, and local agencies participated in the Resource Table Fair. The Deaf Jam movie touched the hearts of the attendees who were students, faculty, staff, and community members. The most exciting new event was the Mythbusters Panel. The panel included students, faculty, and alumni who each experience a different disability. Dr. Kimberly Pace, political science instructor and director of Women’s Studies, was the moderator.

In recognition of Constitution Day, DSS hosted a table for students to register to vote. Ten students registered and are now eligible to vote on November 8.

Exploratory/Transition Advising

The search committee for the two Transition Advisor positions, led by Whitney Penn as chair, completed its work and identified two qualified candidates. The request to hire has been submitted to Human Resource Services for approval with a proposed start date of November 1, 2016.

Military & Veteran Student Services (MVSS)

MVSS Certifying Technicians have processed certifications for VA benefits for more than 1,200 student veterans at this point in the semester. MVSS has partnered with KPC staff to conduct a Veteran Student’s Workshop in Soldotna on Veterans Day. This event will be both an informational session for KPC students and a training opportunity for KPC faculty and staff.

MVSS has collaborated with Student Veterans of UAA (SVUAA) and the Department of Labor (DOL) to facilitate volunteer opportunities for UAA students during the November Veterans Job Fair. In addition, MVSS also worked with SVUAA and the UAA Veteran Alumni chapter to coordinate a meet-and-greet networking opportunity for the two groups during the week of Veterans Day.
Multicultural Center (MCC)
The Multicultural Center and the Anchorage Alumni Chapter of Kappa Alpha Psi Fraternity sponsored mid-term study halls for all students, October 10 – 13. This program offered extended hours, a computer lab, and a quiet and conducive study environment for students as well as food sponsored by the fraternity. This is a long-standing partnership between these two organizations.

Student Success Coordinator Leo Medal has been selected as a panel reviewer for the prestigious 2017 Gilman Scholarship selection committee. He will travel to San Francisco to serve on November 1. This is his second time serving in this capacity.

Native Student Services (NSS)
NSS is currently conducting an aggressive outreach effort to the UAA 2016 fall semester Alaska Native and American Indian students with a “balance due” to the University. Over one-third of the Alaska Native student body had a “balance due” hold on their account after the September 19 payment deadline. Assisting these students in resolving their financial holds is a major priority for NSS. In addition, mid-semester progress contact will be made to all first-time, full-time Alaska Native and other targeted at-risk Alaska Native cohorts.

New Student Orientation (NSO)
The Wolf Pack (NSO student leaders) served at the 35th Annual Anchorage Alaska College and Career Fair on October 16 and 17 in collaboration with the TRIO Educational Opportunity Center. They also supported New Student Recruitment in providing a campus tour to high school students from Talkeetna, Alaska on October 17.

New Student Recruitment (NSR)
NSR is busy building the fall 2018 class of incoming freshmen through college fairs, new publications and increased collaborations around campus.

NSR staff are using the new customer relationship management (CRM) system to better track their recruitment efforts. Staff are now able to enter a student’s information from a contact card and follow their activities, showing whether recruitment efforts are working or not. NSR will be able to evaluate this data next year to fine-tune its activities for a better return on investment.

The new Career Pathways publications are underway with the first of the new design now completed. NSR is refreshing the look and feel of these publications for a longer shelf life and increased use for recruitment of future students.

Important events for you to consider participating in:

- UA Scholars Night Tuesday, November 1
- Preview Day Friday, November 4

Office of the Registrar
The Office of the Registrar is gearing up for spring registration. Spring courses become viewable on Monday, October 31 and UAA seniors will begin registering on November 14.

The Office of the Registrar is working on process changes, which will hopefully result in a later deadline for fall 2017 course proofs.

The Office of the Registrar has been working with Statewide programmers to combine the Sentence Skill and Reading Comprehension scores for the Accuplacer and to load this combined score into Banner. This will allow for better prerequisite checking for UAA students. Staff are also developing a process, which can be run to automatically drop students from next term courses when they fail or withdraw from the prerequisite.

The Office of the Registrar will begin testing the next upgrade of DegreeWorks and Schedule Planner soon with a hoped for implementation of early spring.

Office of Student Financial Assistance (OSFA)
OSFA is advertising availability of the 2017/18 Free Application for Federal Student Aid (FAFSA) and the UAA Foundation Scholarship application. To assist students with the application processes, FAFSA and scholarship workshops have been scheduled and are published on the OSFA website: uaa.alaska.edu/students/financial-aid/workshops.
Student Health & Counseling Center (SHCC)
On October 14, the SHCC hosted a Health Fair and 25th Anniversary Celebration entitled “Education and Healthcare: Supporting the Wellbeing of All Alaskans.” The Health Fair included both campus and community health partners, and offered flu shots to the community and free flu shots to student veterans. The 25th Anniversary Celebration highlighted health services offered to students and the UAA community over the past 25 years, the health education offerings through the College of Health, and the Medicaid Expansion contributions of the State of Alaska. Speakers included Governor Bill Walker, Chancellor Tom Case, Dean Bill Hogan, Student Leader Johanna Richter, Student Speaker Ariane Audett, Vice Chancellor Bruce Schultz, and SHCC Director Georgia DeKeyser.

Student Information Services
The Office of Student Information Services is in the process of completing its “Come Home To Alaska” report on residency applications for the past year. Preliminary numbers show that 97 students took advantage of the program at the Anchorage campus with favorable comments such as, “I have wanted to live in Alaska my whole life and have been coming up every summer since I was born to visit my family; if it were not for this program, I would not be able to attend UAA.” Another student said, “Thank you for providing this program! It has made it possible for my siblings and I to pursue an education and made it affordable to my family and lineage here! Thank you!!” This report should be available by the end of November.

Student Life & Leadership (SL&L)
SL&L welcomed two new staff members this month. Tim Flynn is the new Student Union Operations Coordinator and Kojin (David) Tranberg is the new Commuter Student Programs Coordinator. Please welcome them in their new roles.

SL&L supported and coordinated a variety of events to celebrate the 2016 UAA Homecoming. Programs included the annual Homecoming Dance (1,100 students and guests), A Cappella Festivella (featuring three “bands”), the Shopping Cart Parade (15 student organizations participated), and the UAA-UAF Hockey Tailgate party, which featured grilled hot dogs right outside the Sullivan Arena.

The Emerging Leaders Program is in full swing with two cohorts this semester. The program was awarded the 2016 Annual Fund for Excellence and staff are making plans for the Spring Leadership Conference with these funds.

The Student Union was the site for several major campus programs the week of October 10, including: Global Opportunities Fair, Anchorage Candidate Debate, Disability Awareness Fair, Student Health & Counseling Center Fair and 25th Anniversary Celebration, and the Fall Career Fair.

Upcoming Events:
- No Big Heads Juried Art Exhibit and Lecture, October 24 – 26
- Halloween Bash, October 27 in the Student Union Den, 7:00 – 9:00 pm
- Haunted Halloween Fun Night, October 29 in the entire Student Union from 1:00 – 6:00 pm

TRIO
Educational Opportunity Center (EOC)
TRIO Educational Opportunity Center (EOC) hosted the 35th Annual Anchorage Alaska College and Career Fair, October 16 and 17, 2016 at the Alaska Airlines Center. Ninety-four colleges from across the nation participated; more than 20 school districts from across the state of Alaska visited the event.

Educational Talent Search (ETS)
Student Support Services (SSS)
TRIO SSS and ETS staff are attending the Northwest Association of Educational Opportunity Programs (NAEOP) Conference in Boise, Idaho, October 16-19.
New Business:
- **Staff Morale Survey Results** reviewed and posted on Staff Council webpage.
- Presentation has been provided to UAA Deans and Directors.
- What’s next: data analyzing, reporting and prioritizing results, follow-up with Deans and Directors
- **Title IX**: Mandatory training targeted to begin soon.
- **Strategic Pathways**: A member of UAA Staff Council is serving on the e-Learning review team in Phase II. A brief description of the process was provided. Two UAA Staff Council members served on review teams during Phase I.

Staff Emeritus Status:
To be addressed at Staff Alliance to see if UAF & UAS would like to be under the same policy.

Employee Recognition Committee:
- A list of what employee awards are currently in the UAA system was provided.
- Committee proposes that a Staff Council Employee Recognition Award be considered.
- A nomination form will be presented at the November meeting.
- Committee proposes that the Marketing Committee be brought back to the council. This committee will be the same members who serve on the Employee Recognition Committee.
- This was approved by Staff Council members.
- The UAF Employee Recognition Policy 04.05.001 was shared by a Staff Council member with consideration of having a similar one at UAA.

Diversity Action Council:
- Update provided.
- Council working on the creation of a Diversity Action & Inclusion Plan. Most discussions will take place on Blackboard.

Campus Safety Committee:
- Discussion regarding MAUs safety trainings.

Open Forum:
- It was proposed that a **Morale Committee** be formed. This was approved and two members volunteered to serve.