I. Call to Order

II. Introduction of Members

President - Kim Stanford  
Vice President – Bob Kizer

APT  
Bob Kizer
Elizabeth Downing
Jim Cummings
Joyce Colajezzi
Suzanne Browner

Classified  
Jennifer Myrick
Lois Hall
Megan Carlson
Marilyn Borrell

Faculty  
Kerri Morris
Bogdan Hoanca
Deb Narang
Suzanne Strisik
Jan Vandever

USUAA  
Anthony Rivas
Karl Wing
Kristina Hurlburt
Samuel Abney

III. Approval of Agenda (pg. 1-2)

IV. Approval of Meeting Summary (pg. 3-5)

V. President’s Report (pg. 6)

VI. Administrative Reports

A. Chancellor Maimon
B. Provost Driscoll
C. Vice Chancellor of Administrative Services Ejigu
D. Vice Chancellor of Advancement Lindbeck
E. Vice Chancellor for Student Services Lazzell (pg. 7-8)
F. Vice Chancellor for Community Partnerships Carter-Chapman
G. Jim Mullen- HRS Director

VII. Governance Reports

A. System Governance Council (pg. 9-10)
B. Faculty Alliance/Faculty Senate
C. Staff Alliance (pg. 11)
D. APT Council
E. Classified Council
F. Coalition of Students/Union of Students
G. Alumni Association
VIII. Old Business
   A. Paperless Process at UAA
   B. UAA Family Friendly Campus - Kerri Morris and Megan Carlson

IX. New Business

X. Information/Attachments
   A. Next UAA Assembly Meeting – February 15th

XI. Adjourn
Thursday, December 14
1:00 - 3:30 p.m.
ADM 204

I. Call to Order

II. Introduction of Members

x President - Kim Stanford

APT

Bob Kizer

x Vice President – Bob Kizer

USUAA

Bob Kizer

x Jennifer Myrick

APT

x Kerri Morris

Classified

x Bob Kizer

Faculty

Jennifer Myrick

x Bogdan Hoanca

x Anthony Rivas

x Lois Hall

x Karl Wing

x Megan Carlson

x Kristina Hurlburt

x Debbie Narang

x Samuel Abney

x Elizabeth Downing

x Suzanne Strisik

x Jim Cummings

x Jan Vandever

x Joyce Colajezzi

x Suzanne Browner

x Marilyn Borrell


III. Approval of Agenda (pg. 1-2)
Approved

IV. Approval of Meeting Summary (pg. 3-5)
Marilyn Borrell add to roll
Approved w/ change

V. President’s Report (pg. 6)

VI. Administrative Reports

A. Chancellor Maimon (pg. 7-9)
Carnegie classification awarded UAA as a community engaged university
UAA is 1 of 62 institutions awarded two Carnegie categories
Federal earmarks are in a state of suspension
Encouraging competitive grant proposals
Civic Engagement Certificate approved by Board of Regents

B. Provost Driscoll
Enjoyed production at UAA

C. Vice Chancellor of Administrative Services Ejigu
Athletics teams are doing exceptionally well
Women’s basketball team won and are 9-0
Men’s basketball team is 7-3
Hockey team beat nationally 3rd and 9th teams

Voice over IP network- Rich Whitney
Finished installing phones at University Center and IT phones
Goals- install 300 phones a week and have 3500 phones done by March
Process will begin first part of January with Administrative Building
Focus on minimal disruption to offices
Repairing old phone system would have been more costly than the new system
Jim Mullen now in HR Director position and planning for Staff Development Day
Budget '07 - UAA is in fairly good financial condition
Addressing deficit issues
Awaiting President decisions on budget
Strategic Opportunity Fund will be announced by mid-April
UAA requested 17.5 million dollars in fixed costs - only 15 million was in governor's proposal
UAA requested 14.5 for program enhancement - none of it was approved in proposal
Palin likely to set aside 200-400 million dollars in withholding to maintain flexibility, do not know the impact of this decision

D. Vice Chancellor of Advancement Lindbeck
Did not attend

E. Vice Chancellor for Student Services Lazzell
Decrease in Academic dishonesty
Decrease in alcohol and drug use
Taylor Branch coming to UAA campus on January 25

F. Vice Chancellor for Community Partnerships Carter-Chapman
Did not attend

VII. Governance Reports

A. System Governance Council (pg. 10)
B. Faculty Alliance/Faculty Senate
   Advising Assembly was successful
   First step map out existing advising processes
C. Staff Alliance (pg. 11-12)
   Had presentation from WiN Alaska
   Discussions on blackboard issues
   Results from HRA's are at statewide
   Rebates should be in December paycheck
   Participation was same, increase in spouse participation
D. APT Council (pg. 13)
   Liz Downing will be leaving Kachemak Bay Campus and APT
E. Classified Council (pg. 14)
F. Coalition of Students/Union of Students
G. Alumni Association (pg. 15-18)

VIII. Old Business

A. Paperless Process at UAA
   Possibility of cost saving and efficiency
   Hopes to move toward electronic signatures
   Statewide may be investigating this sort of movement to paperless
   Vice Chancellor Ejigu suggests that Assembly and other gov. groups put together one page proposal on what kinds of process can benefit and present this to him

IX. New Business

A. UAA Family Friendly Campus - Kerri Morris
   Faculty are largely misinformed about children on campus
   It is up to faculty discretion to decide if children should be in class
Goal- to see families of students, faculty and staff getting together
There may be HR policy that prohibits staff children on campus
Ideas:
Organizing babysitting session, while others are at university event
Working with sustainability council - children making art out of recyclables
Faculty and staff picnic, sledding event, etc.
Tours of campus and labs for children
Some areas of the university may be doing some of these events- need to build
on already existing events and make them more public
Create logo to put on event that makes it known that it is child friendly
Megan and Kerri will gather more info to bring back

Provost comments:
Children are always welcome
Students should not be unaccompanied or disrupting work
Safety issues should always be a concern
Strategic guidance- strengthening community and public square
Need to carefully think about guidance or child approval seal
Provost will speak with Jim Mullen and Kim will try to schedule him for January

B. WIN Alaska- Summer and Engel
Presentation available on governance website
http://www.uaa.alaska.edu/governance/classified/upload/WINAlaskaPresentation_2.pdf

C. UAA Facilities/PBAC Update- Larry Foster
Two new activities:
PBAC Facilities Sub-committee- designed for absolute transparency, are
beginning to make progress, committee member list is on website

Sustainability Council- last year had several noble issues; this year will focus on
global climate change as the primary issue

3 Tasks-
- Create UAA carbon footprint
- Looking for indicators and trends
- Plan to send info to students, faculty & staff
(Then do the same thing with U-Med district and Anchorage)

Currently working on getting resolutions to Faculty Senate and then to
Legislature to ask them to take measurable activities to reduce the
carbon footprint

D. Emergency Preparedness- Lieutenant Ron Swartz
Presentation on governance website http://www.uaa.alaska.edu/governance/

X. Information/Attachments

A. Revised 2006 – 2007 University Assembly Membership / Schedule
http://www.uaa.alaska.edu/governance/

X. Adjourn
Meeting Adjourned
PRESIDENT’S REPORT TO UAA ASSEMBLY, JANUARY 2007

Prepared by Kim Stanford

- **PBAC**
  Next PBAC meeting is scheduled for January 26th.

- **FACULTY ASSOCIATION**
  Continue to attend regular meetings of the UAA Faculty Association.

- **SERVICE RELATED TO UAA**
  Participated in Classified Council’s fall clothing drive event, collecting, sorting, and helping to deliver clothing. AWAIC, Covenant House, Anchorage Rescue Mission, and Brother Francis Shelter all received clothing.
Academic & Multicultural Student Services Division

- Advising and Testing hosted a NACADA Webinar on academic advising which explored the link between advising and teaching and identified student learning outcomes associated with a systematic advising process. The concept of an advising syllabus was presented as a tool to articulate the purpose of academic advising and expected student learning outcomes.
- Advising and Testing received notification that UAA has been approved by Thompson Prometics to serve as an official internet testing site for the Graduate Record Exam beginning fall 2007.
- The Adaptive Computing Lab was used heavily during the fall 2006 semester with close to 500 appointments including approximately 100 final exams that were proctored by Disability Student Services staff. In addition to providing test proctoring the lab was also used for training in adaptive software and study by students with disabilities.
- Native Student Services will sponsor a UAA outreach/recruitment table at the Cook Inlet Tribal Council (CITC) job fair on January 16 and at the 33rd Bilingual and Multicultural Education/Equity Conference (BMEEC) from January 29 thru January 31.
- New Student Orientation hosted HOWL DAYS (for first time students) on January 9. All Schools and Colleges were invited to participate.
- The TRIO website is up and running and can be accessed by going to uaa.alaska.edu/trio
  - Educational Opportunity Center (EOC)
    - Quarterly Report Statistics:
      - 547 new participants since September 1
      - 87% are both first generation and low income
      - 59% are male and 41% are female
      - 51% are white and 49% are minority
      - 107 enrolled in a postsecondary program
      - 35 enrolled at UAA
      - 25 completed 2 UAA credits at Gateway Learning Center (an EOC extended site)
- On January 15, nine AHAINA student leaders will be speaking about "service for peace", at six different Anchorage community centers in celebration of Martin Luther King Jr. Day.
- Native Student Services will host its spring semester Welcome Potluck on Friday January 19 from noon until 2:00 pm.
- The Martin Luther King Celebration & AHAINA Open House on Wednesday, January 24 in Rasmuson Hall 106 from 1:00 p.m. to 3:00 p.m.

Enrollment Management Division

- Student Financial Aid spring disbursements began Monday, January 8.
- Student Records is completing the degree audit process for spring 2007, with requests up 26% over last spring 2006. There is a record number of 1370 degree application requests for spring 2007.
- Student Financial Aid continues to work on preparation for College Goal Sunday for February 11 and February FAFSA Frenzy.
- On-Base went live on December 4. This applies to all areas of Enrollment Management
- Over 500 transcript requests were received during the winter break.
- Faculty web grading for fall semester was successful. In a comparison to fall 2006, requests for hard copy bubble sheets went from 5,000 to 200. 95% of grades were in by the deadline. The number of missing grades from fall 2006 is down from previous fall. There are approximately 1000 missing grades.
Mavis Staples, a Rock and Roll Hall of Fame inductee and legendary lead singer of The Staples Singers, will perform at the University of Alaska Anchorage (UAA) on Thursday, February 8 at 7:30 p.m. at the Wendy Williamson Auditorium. Reserved tickets are now on sale at www.uaatix.com. The event is sponsored by UAA Student Activities.

The Human Services Club collected 343 pounds of peanut butter and jelly during a directed food drive for the Food Bank of Alaska.

The Alaska Debate Society will hold their annual Cabin Fever Debates on February 6 in the Student Union Den.

Club Council and Enrollment Services are collaborating for UAA Preview Day on February 16 in the Student Union. Members of the Council and student organizations will set up and host tables during the luncheon.

Student Judicial Services and Ethical Development is hosting a Division of Student Development audio conference titled, Trends in Judicial Affairs. Please join us on Wednesday, January 17, at 9:30 a.m. to engage in a national dialogue with fellow colleagues to explore these issues.

The Concert Board, working with KRUA 88.1FM, has confirmed the rock band Cursive (www.cursivearmy.com) for a concert February 17, in conjunction with KRUA's 15th anniversary.

2007 Student Appreciation Luncheon on Friday, January 26. 280 students and the nominating 117 faculty/staff members received the invitations.

Pulitzer Prize winning historian, Taylor Branch, will speak on campus, Thursday, January 25 at 7:30 p.m. in the Williamson Auditorium. Reserve your seats through UAAtix.com.

The Engineering and Geomatics Expo will take place on February 6, 10:00 a.m. to 3:00 p.m. in the Student Union.

The General Employer Expo will take place on April 12, 10:00 a.m. to 3:00 p.m. in the Student Union.

Career Services Center has contact with employers who would like to reach students with information on internships or careers within their company. The Center would like to collaborate with professors in order to have these employers visit appropriate classes for the benefit of UAA students and departments.

Residence Life had over 400 guests register during the week December 6-13 using the new guest registration process in West Hall. This process gave students a better understanding of safety procedures, community monitoring, and pride on campus.

On December 12, Residence Life and Housing staff members served over 300 pancakes to students living in the Residential Community as a way to say thank you for a great semester and good luck on finals. Special guests represented the following areas UPD, ANPsych, RRANN, and the Dean of Students Office.

Alaska Native Rural Outreach Program (ANROP) coordinator, Karla Booth gave a presentation at Chugiak High School about the ANROP program and the Cama-i Room, and Residence Life. This event was in collaboration with Native Student Services and Enrollment Services and provided information to students about college processes and to answer questions.

700 happy soup eating students were fed “brain food” Free Soup Lunch during fall semester finals week.
• UA System Governance Council met December 15, 2006 (regular meeting)

• BUDGET DISCUSSIONS/UPDATES
  Budget updates and discussion focused on the initial submission from Governor Palin’s office, and the need to impress upon her the importance of UA’s budget. It is hoped that this is merely a starting point and the final result will improve related to UA.

• STUDENT SUCCESS INITIATIVE
  This initiative is lagging a bit behind. A tentative draft has been prepared by SGC members and will be shared with the remaining members soon.
PUBLIC TESTIMONY TO UA BOARD OF REGENTS – SEPTEMBER 21, 2006
Kim Stanford

President Hamilton, Chair Hughes and members of the Board of Regents. My name is Kim Stanford and I am an employee of the University of Alaska Anchorage, coming up soon on my sixteen year anniversary with UAA. I currently serve in governance as President of UAA’s Classified Council, President of the UAA Assembly, and a member of UA Staff Alliance. I consider UAA and the University of Alaska as a whole to be an important part of my life. I am grateful for the opportunity to work at a university, helping people reach their educational goals, and for the opportunities for service I have found here.

I would like to thank the Board of Regents for their hard work and support over the last year. Such efforts are what make us a better university. I am especially thankful for the efforts to complete funding for the Integrated Science Building which will provide the resources for our faculty and students to reach their full potential as they study the sciences.

I would also urge the Board as you work on the FY08 budget to maintain the will necessary to guide us through the year ahead, bring what it may. Recent events affecting oil production and the frightening PERS/TERS situation are enough to make us all feel perhaps a little less bold and visionary. We are at a point where we could sit back and feel grateful for a good year and decide to be content and cautious. We could allow ourselves to be stagnant or perhaps backslide for a year or so, not wanting to appear too greedy. Investment in the future of our university, our state, and our people is not greedy. It is necessary. You are all respected leaders, which is what brought you to serve on this Board. Your leadership and strength of conviction are sincerely needed as we strive to keep positive momentum.

I appreciate the opportunity to address you this morning and would like to leave you with a well-known and relevant quote from Michelangelo:

(quote)
“The greater danger for most of us lies not in setting our aim too high and falling short; but in setting our aim too low, and achieving our mark.” (end quote)

Thank you again for your dedication to the University and for your time this morning.
STAFF ALLIANCE REPORT TO UAA ASSEMBLY, JANUARY 2007

Prepared by Kim Stanford

- Staff Alliance met December 14th (regular meeting)

- WIN FOR ALASKA PRESENTATION
  Presentation given by Shannon from WIN for Alaska regarding services to be provided to benefits eligible UA employees.

- STUDENT SUCCESS
  Brief discussion of student success as a collaborative effort among staff, faculty, and students. Staff must acknowledge their role and the importance of a commitment to student success across the university.

- BENEFITS/WELLNESS UPDATE
  Rebates ($100) for those who participated in the fall Health Risk Assessment (HRA) will be seen in the December 22nd payroll run. Participation overall was similar to 2005 (approximately 50%). However, there was an increase in the number of dependent/spouses participating.