UAA Assembly

Thursday, September 10th, 2009
1:00 - 3:30 p.m.
ADM 204

I. Call to Order

II. Introduction of Members

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<th>APT</th>
<th>Classified</th>
<th>Faculty</th>
<th>USUAA</th>
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<tr>
<td>Suzanne Browner</td>
<td>Marilyn Borrell</td>
<td>Genie Babb</td>
<td>Ryan Buchholdt</td>
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<td>Anna Bryant</td>
<td>Megan Carlson</td>
<td>Michael Hawfield</td>
<td>Peter Finn</td>
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<td>Linda Morgan</td>
<td>Craig Mead</td>
<td>Deborah Narang</td>
<td>Michaela Hernandez</td>
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<td>Russell Pressley</td>
<td>Melodee Monson</td>
<td>John Petraitis</td>
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<td>Vince Yelmene</td>
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<td>Katherine Rawlins</td>
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P= Present   E= Excused

III. Welcome New Members

IV. Approval of Agenda (pgs. 1-2)

V. Approval of Meeting Summary (pgs. 3-5)

VI. President’s Report

VII. Administrative Reports
   A. Chancellor Ulmer (pgs. 6-7)
   B. Provost Driscoll
   C. Vice Chancellor of Administrative Services Spindle
   D. Vice Chancellor of Advancement Olson (pg. 8-9)
   E. Vice Chancellor for Student Services Schultz
   F. Senior Vice Provost for Institutional Effectiveness, Engagement, and Academic Support Carter-Chapman

VIII. Governance Reports
   A. System Governance Council
   B. Faculty Senate/ Faculty Alliance
   C. Staff Alliance (pg. 10)
   D. APT Council
   E. Classified Council (pg. 10)
   F. Union of Students/ Coalition of Students (pg. 11)
   G. Alumni Association
IX. Old Business
   A. Accreditation Update
      http://www.uaa.alaska.edu/accreditation/2010.cfm
   B. Elections
      a. Officer Elections (pg. 12)
      b. System Governance Council (if needed)

X. New Business
   A. Exchange Migration – Rich Whitney
   B. Student Success Model – Gary Rice

XI. Information/Attachments
   A. Day of Service

XII. Adjourn

October 2009 Agenda Items:
IDEA
I. Call to Order

II. Introduction of Members

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<td>X Julia Martinez</td>
<td>X Megan Carlson</td>
<td>X Anne Bridges</td>
<td>X Karl Wing</td>
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<td>Russell Pressley</td>
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<td>X Genie Babb</td>
<td>Seth Holthouser</td>
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<td>X Karol Weatherby</td>
<td>X Craig Mead</td>
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<td>X Bob Kizer</td>
<td>Judi Spry</td>
<td>X Deborah Narang</td>
<td>X Peter Finn</td>
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<td>X Sandy Gravley</td>
<td>X Lisa Sparrell</td>
<td>Jan Vandever</td>
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P= Present  E= Excused

III. Welcome New Members

IV. Approval of Agenda (pgs. 1-2)
   Add Certificates to Bylaws and Constitution Committee
   Approved as amended

V. Approval of Meeting Summary (pgs. 3-5)
   Approved

VI. President’s Report (pg. 6)
   Thanked everyone for their support during Presidency

VII. Administrative Reports
   A. Chancellor Ulmer
      Unable to attend
   B. Provost Driscoll
      Unable to attend
   C. Vice Chancellor of Administrative Services Spindle
      Budget outcomes explained
      Very grateful for anonymous gift, will be able to open the ISB on time
      UAA did not get money for the Sports Arena or ENGR building
      Space in ULB building will be used by ENGR
      Road improvement projects happening this summer near Student Housing and Providence
      Health Science building construction to begin end of Summer 2009, will be finished by Fall 2011
      There will be 3 places open to eat this summer
      Working on complying with Title Nine complaint, will be taking some of the general use lockers in Women’s locker room
   D. Vice Chancellor of Advancement Olson (pg. 7)
      Just completed very successful hooding and Commencement ceremonies
      New logos coming out soon
      Tomorrow is annual retirement luncheon
E. Interim Vice Chancellor for Student Services Schultz (pgs. 8-9)
   Vera Allen-Jones reporting for Student Services
   I'm Going to College event happening today
   Blind Boys of Alabama coming June 9th as part of Juneteenth celebration
   TRIO program will be bringing children on campus this summer

F. Senior Vice Provost for Institutional Effectiveness, Engagement, and Academic Support
   Carter-Chapman
   Did not attend

VIII. Governance Reports
   A. System Governance Council
   B. Faculty Senate/ Faculty Alliance (pg. 10)
      Have had a very productive year
      Achieved all 6 goals for the year
   C. Staff Alliance (pg. 11)
      Report attached
      Feedback from Legislators stated some confusion by seeing UAA groups so close
      together, suggested having a greater gap between advocacy trips
   D. APT Council
      Held elections for 2009-2010 academic year today
      Russell Pressley elected President and Julia Martinez elected Vice President
   E. Classified Council (pg. 11)
      Held elections for 2009-2010 academic year today
      Megan Carlson elected President, Melodee Monson elected Vice President, Kathy Smith
      elected Secretary
   F. Union of Students/ Coalition of Students
      Michaela Hernandez elected President and Mallory Gibbons elected Vice President
      Summer session will begin May 18th
      Peter Finn has been nominated for the Coalition Speaker from the Anchorage Campus
      Late night tutoring successful
   G. Alumni Association (included in Advancement Report)

IX. Old Business
   A. Day of Service – UAA Day @ Bean’s Café Update – Vicky Warren
      - Presentation of Certificates to Planning Committee
      1st annual UAA Day of Service went very well
      Approximately 80 volunteers, had to turn some away
      UAA is ready and willing to serve
   B. Presentation of Certificates to Bylaws and Constitution Committee
X. New Business
   A. Presentation of Plaques and Certificates
   
   B. Election of Officers
      Much discussion ensued. Technically there was a quorum in attendance, but many felt uncomfortable voting without the students having official representation present. Tabled until September 2009 meeting
      Question rose about leadership during the summer
      Motion
      UAA Assembly will keep default rule this year, present President and Vice President will hold offices until election in September takes place
      Unanimously passed

XI. Information/Attachments
   A. UAA Development Day- May 14th
      http://www.uaa.alaska.edu/developmentday/
   B. Open Enrollment April 15-May 15
      http://www.alaska.edu/benefits/open_enrollment/
   C. Accreditation update
      http://www.uaa.alaska.edu/accreditation/2010.cfm
   D. Faculty and Staff Giving Campaign
      http://www.uaa.alaska.edu/advancement/giving/faculty-and-staff.cfm
   E. Budget Update

XII. Adjourn

September 2009 Agenda Items:
Elections
Day of Service
Gary Rice – Student Success Model Update
Dear Assembly,

The start of the Fall 2009 semester at UAA is truly remarkable. This semester we opened the ConocoPhillips Integrated Science Building, ushered in our first Seawolf Opportunity Scholarship students and opened Alaska’s first Confucius Institute! And we are growing: as of August 31, MAU headcount is up 5% and student credit hours are up 5.2%.

Built on time on budget, the state-of-the-art ConocoPhillips Integrated Science Building is making it possible for us to raise the level of science education at UAA. High demand jobs in Alaska – jobs in health care, engineering, education, and natural resources, among others – demand first-class science education that the CPISB is helping UAA provide our students.

This semester we welcomed our first group of Seawolf Opportunity Scholarship (SOS) students. SOS was made possible by the $7 million anonymous donation to UAA last spring. This donation, the largest cash gift ever received by the University of Alaska, provides needs-based support to students who are the first in their family to go to college. SOS adds $200,000 to $250,000 a year for student scholarships in perpetuity, more than doubling the amount of needs-based scholarships – which was $110,000 a year. Fifty students were provided the SOS this year. Of those, 68% were female and 48% were ethnic minorities.

There is a common chord in the essays of SOS students – whether it be a desire to provide health care in a rural community or to work as a wildlife biologist to help those who subsist fish – these students want to help others in their Alaska communities. As first generation college students, they will also serve as role models to their brothers and sisters as well as high school classmates.

We are very proud of the stewardship UAA has demonstrated in handling the $7 million anonymous gift. It is making a difference in the lives of students and their communities. We also used $1 million of this gift to open the CPISB on time, when the legislature gave us only half the money necessary to open and operate CPISB. This one-time use of unrestricted funds will not be available to operate CPISB next year.

On September 8, UAA officially opens the first Confucius Institute in Alaska, one of only 58 in the country. The Confucius Institute operates as a partnership between UAA and China’s Northeast Normal University to promote an understanding of Chinese language and culture in the communities served by UAA. The opening ceremony will kick off Chinese Culture Week – an entire week of entertainment and education promoting knowledge of Chinese culture.

UAA is off to a great start this year and we appreciate your support in helping us continue to provide for our students’ and Alaska’s needs!

Sincerely,

Fran Ulmer
Chancellor
STUDENT SUCCESS

Three Honors Students receive NSF Scholarship grants
Alex Bonnecaze, Carly Craig and Deana Glick, all seniors majoring in biological sciences, received UAA's first National Consortium for Measurement and Signature Intelligence Research scholarship grants.

COE student receives Kathleen McCarten Award for service
Carrie Plant, M.Ed. in Early Childhood Special Education, Summer 2009, received the Kathleen W. McCartan Award from the Division for Early Childhood of the Council for Exceptional Children for her service to the field, community and professional organizations.

STAFF AND FACULTY SUCCESS

New Dean for Community and Technical College (CTC)
Dr. Karen R. Schmitt has accepted the position of dean of CTC. For the past eight years Karen has served as dean of the School of Career Education at the University of Alaska Southeast.

Chancellor's Awards for Excellence
Small Team Collaboration (under 25 people)
Procurement services staff (tied) with, staff in the office of the Alaska WWAMI Biomedical Program and the Office of Undergraduate Research and Scholarship for their work in organizing the Alaska PreMed Summit.

Large Team Collaboration (over 25 people)
Faculty and staff from the College of Arts and Sciences, College of Education, Kodiak College and Kenai Peninsula College for their work in development and distance delivery of the Bachelor of Liberal Studies program.

Individual Chancellor's Awards
Diane Taylor from Kenai Peninsula College won the Diversity Award.
Georgia DeKeyser from UAA won the Faculty or Staff Service to Students award and Libby Roderick of UAA won the Sustainability award.

RESEARCH SUCCESS

Economic conditions among Alaska Natives are much better today than they were in 1970, but they still fall considerably below averages among other Alaskans and other Americans, according to UAA's ISER.

Bering Sea Sub Network receives $3 million from NSF
The five year project connecting Alaska and Russia coastal communities to gather data on the changing environment will be implemented by UAA's Resilience and Adaptive Management Group and the Aleut International Association.

UAA receives Stimulus Research Awards
UAA has been notified that it has received $3,588,835 in stimulus funding for 10 research projects. Four have been approved by the Alaska Legislature's Budget and Audit; the rest are awaiting approval. The six awaiting approval are on the LB&A agenda for review Sept. 8th.

DEVELOPMENT NEWS

New Student Call Center opened
Five years ago students began calling UAA alumni for donations in annual phonathons and to date they have raised $373,680.70, averaging more than $100,000 a year the past two years.

Kodiak College Faculty and staff win NISOD award
Faculty and staff members Barbara Brown, Evelyn Davidson, Thia Falcone and Debbi Canavan were selected as 2009 NISOD excellence award recipients for their work piloting a variety of student success projects.

COMMUNITY CAMPUSES

Kenai Peninsula College
Kachemak Bay Campus Director Carol Swartz honored
Carol Swartz was honored as a woman of distinction by the South Peninsula Haven House.
Advancement Report, September 2009

Alumni Relations

• “Alumni Alerts”
  AR is sending out “alumni alerts” to a variety of constituents this year. When we receive exciting news and information about one of our alums, I send out an “alumni alert” to VIPs to share the news. This effort helps to build awareness of what successes our alumni have once they leave UAA.

• **Homecoming is the week of October 9 -16 2009.** Mark your calendars!

University Advancement Personnel Updates:

**Donor Relations:**
Jill Fankhauser is our new Donor Relations Manager. Jill is a UAA alumna and has strong writing, donor relations and database management skills. Most recently she served as a reporter/editor for the *Alaska Star*, and has also served as the Development Coordinator for AWAIC and the Communications Manager for Food Bank of Alaska. She will be a great addition to the Advancement team.

**Development Specialist:**
Heather Karwowski has joined the Advancement team as a Development Specialist. Her official start date was Thursday, August 27. Heather brings great energy and a solid background in database, communications, events and research skills. In her role here, she will serve as the liaison between Advancement and the colleges to ensure accurate and timely donor acknowledgement, coordinate scholarship activities, provide event support to development officers and conduct research on prospects. She will work closely with our new Donor Relations Manager, Jill Fankhauser.

Heather has a BA in Communications, with an emphasis in PR. Her work experience includes conducting research and managing events for an executive search firm in London and serving as an events specialist for Washington State University (WSU) Campus Involvement. She has also served in a volunteer capacity as the Public Relations Director for Washington State University Student Alumni Connection, so has a strong appreciation for the importance of alumni and student relations.

**Maternity Leave:**
Vice Chancellor Megan Olson is on maternity leave and will be out of the office completely until October 6, 2009. She will return part-time on October 6.

In her absence, the Office of University Advancement will continue to operate in the capable hands of our leadership team, which includes two Assistant Vice Chancellors, Kristin DeSmith (University Relations) and Beth Rose (Development) and a Senior Director of Alumni Relations and Annual Giving, Julia Martinez.
Save the Date – ISB Grand Public Opening
Friday, October 16, 2009 at 4:00 pm.
Please save the date to attend the large public celebration of the opening of the Integrated
Science Building. More details to come.

Development
UAA’s Directors of Development are working with colleges and alumni relations staff to
conduct outreach to alumni. Upcoming events, to which alumni of those colleges will be
invited, include:
• WWAMI White Coat ceremony and alumni reunion
  Dena’ina Convention Center
  Saturday, August 15th
• Nursing Simulation Center Open House
  UAA Professional Studies Building
  Saturday, September 12th, 10 am – noon.
• School of Engineering Open House
  ANSEP Building
  Thursday, November 5, 2009
Development continues to work with University Relations on the creation of newsletters
that integrate news of the college, an alumni highlight and development news.

University Relations
University Relations is working with colleges, the university, alumni and the Anchorage
community on the continued efforts to promote UAA as the premiere Alaska institution.
• Accolades is in the editing stage and will be shipped to readers in October.
• The UR team, in cooperation with UAA’s Copy & Print Center, just finished launching new
  logos and image standards for UAA. Complete information, including downloads of new
  logos, is available at http://www.uaa.alaska.edu/imagestandards/index.cfm.
• UR continues to work with Alumni Relations and Development on departmental/college-
  based newsletters (CAS, Nursing and Engineering up next).
• UR is currently working on new fact sheets for Earthquake Engineering, Confucius
  Institute, Biomedical Research and Climate Change Research.
• UR is overhauling and developing new Green & Gold Daily templates for faculty/staff and
  students. New versions of the Green and Gold will be targeted specifically to students (one
  version) and specifically to faculty/staff (other version).
• UR is producing a series of podcasts called, “UAA Stories,” (YouTube.com channel:
  www.youtube.com/user/uaanchorage <http://www.youtube.com/user/uaanchorage> )
  video stories of what makes UAA, UAA. Check them out!
Staff Alliance & Classified Council Reports to Assembly, September 2009
Megan Carlson, Classified Council President & Staff Alliance Member

**Classified Council**
At our September 3rd meeting, we established ad hoc committees for planning service and social events, and for recommending our response to the results of a survey we conducted this spring. We are in the midst of planning for our second annual Classified Council Retreat, which is scheduled on October 15th. We’re looking forward to another opportunity to pull the full council together (including the community campus representatives) to set the tone for the year and establish our goals. The ad hoc committees we established in September will also present at the October retreat.

**Staff Alliance**

**Annual Retreat**
The Staff Alliance held its annual retreat in August. There is a lot of new blood on the Alliance this year, with only two members from last year returning. Russell Pressley, UAA’s APT Council President, was elected as the Vice Chair of Staff Alliance. We were also pleased to learn that the Faculty and Staff Alliance chairs will serve on the search committee for President Hamilton’s replacement.

**September Meeting**
Most of the September Alliance meeting was devoted to discussion with SW HR representatives about staff compensation changes, including evening out the salary grid so every step is 1% away from those around it. This shift to the grid is planned for late in FY10, to minimize the impact of these increases on department budgets. The FY11 request for staff salary increases is expected to be 3%, owing to lower cost of living trends than this time last year.

**Goals**
The Alliance is still in the process of setting our goals for the year, based on feedback from our local staff councils. So far, we have established preliminary goals: (1) Integrated Advocacy, (2) Family Friendly Policies, (3) Community Engagement, and (4) Staff Emeritus.

**Convocation/Chancellor's Awards**
The Chancellor has invited governance groups to provide constructive feedback on the Faculty/Staff Convocation and any ways that it could be improved. If you have ideas, please send them to me so that we can compile them and share them with Chancellor’s Cabinet.

**Staff Health Care Committee**
The Staff Health Care Committee, which has staff governance representatives from each of the MAUs, is meeting monthly. Your UAA representatives are Kim Stanford and me. Any changes to the health care plan design must be decided upon by December to allow time to develop the rates before open enrollment in spring.

Statewide HR is in the process of setting up presentations from two vendors for staff governance members. The first presentation will be regarding a proposal to implement a Dependent Audit, which would audit the dependents covered by our health care plan and verify that they are still eligible. The second presentation will be provided by Caremark, our pharmacy provider, and address ideas they have for reducing the rate at which our health care costs rise because of prescription usage.
**USUAA**

Advocacy: We are working on getting students to come to the board of regents meeting as well as know what issues will be discussed there. We are planning to have tables in the SU as well as do a flyer campaign to get the word out. We have reserved the Lyla for the 25th so that students can come give testimony during BOR meeting.

Appointments:
Out of 27 external appointments 22 have been filled. This means that USUAA is right on track for getting people in place to represent us around campus

Other:
Through the efforts of Mallory Gives (VP) and myself there is now no more fee for students to receive access to mental health services on campus.
UAA Assembly Officer Nominations
2009-2010

President

Melodee Monson
I work in the Human Services Department (academic) as the Business Manager. I have been with UAA for 21 years and with the Human Services Department for the last 6 years.

I have been involved with governance activities at the University for about ten years, serving on Classified Council for ten, and two years on Assembly during the 99/00 and 00/01 terms. It is my pleasure to serve both my constituents and the University by bringing concerns to both parties, and watching resolutions go forward. I have also had the fortune to advocate for the University with the legislature in Juneau the past two years, bringing forward issues both from the statewide perspective, and being fortunate enough to be able to bring UAA issues forward also.

In all the positions I have held with the University I have had the opportunity of working with Classified Staff, APT Staff, Faculty and Students, with whom I enjoy very productive relationships. I also have a good working relationship with UAA Administration.

I would appreciate the opportunity to serve as Assembly President, or as Vice President during the coming term, and look forward to a productive year.

Debbie Narang
Debbie Narang is a professor of Mathematics at UAA and has been on the faculty since 1995. She has represented the faculty as a member of the Assembly from 2000-2003, 2006-2007, and 2008-2009. She worked on Assembly committees for Make Students Count, Constitution and Bylaws revision, and recommendations for the university calendar. She served as Faculty Senate President in 2002 and has also served as First Vice President, Second Vice President, a representative to the System wide Governance Council, and as Senator. Debbie is also currently a member of the Intercollegiate Athletic Board and the College of Education Advisory Board. She appreciates the leadership of the Assembly over recent years and in particular wishes to maintain and increase service activities and communication between the Assembly and the university as a whole.

Vice President

Suzanne Browner
I started working as a work-study student for ACC/ASC Veterans Office and for the College of Education from Fall of 73 to Fall of 76.

I started full-time as a general information clerk in Dec. 1976 for the combined Admissions and Records Office for the Anchorage Community College and the Anchorage Senior College. I held many classified jobs from 1976-1992, general information, registration, admissions and as the transfer evaluator in May of 1979 and finally as Credentials Evaluation Supervisor in Sept 1992. In April of 1994 my job became an APT position and still is to this day. I now work within UAA’s Office of the Registrar.

I became a member of the APT Council in September of 2004 and currently I am a University Assembly member representing the APT Council.

My education is:
ACC Associate of Arts Social Science May 1976
UAA Associate of Arts History May 1977
UAA BA History, Minor in Anthropology May 1996

Melodee Monson (see biography above)