Thursday, April 10, 2008
1:00 - 3:30 p.m.
ADM 204

I. Call to Order

II. Introduction of Members

President – Kim Stanford  
Vice President – Karl Wing 

APT  
Classified  
Faculty  
USUAA  

Dave Smith  
Megan Carlson  
Bogdan Hoanca  
John Roberson  

Jim Cummings  
Lois Hall  
Anne Bridges  
Karl Wing  

Joyce Colajezzi  
Brenda Henderson  
Larry Foster  
Ryan Buchholdt  

Bob Kizer  
Kim Stanford  
Kate Gordon  
Seth Holtshouser  

Comm. Campus  
Lisa Sparrell  
Andy Veh  
Sonia Christenson  

P= Present  E= Excused

III. Approval of Agenda (pg. 1-2)

IV. Approval of Meeting Summary (pg. 3-4)

V. President’s Report (pg. 5)

VI. Administrative Reports
A. Interim Chancellor Ulmer  
   http://www.uaa.alaska.edu/chancellor/fran-answers-questions.cfm  
B. Provost Driscoll  
C. Vice Chancellor of Administrative Services Spindle  
D. Interim Vice Chancellor of Advancement Olson  
E. Vice Chancellor for Student Services Lazzell  
F. Vice Chancellor for Community Partnerships Carter-Chapman

VII. Governance Reports
A. System Governance Council  
B. Faculty Alliance/Faculty Senate (pg. 6)  
C. Staff Alliance (pg. 7-8)  
D. APT Council  
E. Classified Council  
F. Coalition of Students/Union of Students  
G. Alumni Association (w/Advancement Report)

VIII. Old Business
A. Sports Arena (pg. 9-10)  
B. Strategic Plan Update- Will Jacobs

IX. New Business
A. IDEA Survey- Bogdan Hoanca  
B. Chancellor Status  
C. Student Success- Bogdan Hoanca and Megan Carlson

X. Information/Attachments
A. External Review  
   http://www.uaa.alaska.edu/governance/upload/FINAL-Alaska-Cover-Letter-08-2.pdf  
B. Health Benefits Update: Open Enrollment April 16-May 16 (pg. 11-12)  
C. Election of Officers at May meeting  
D. UAA Community Celebration May 15  
E. Education Benefit Change (pg. 13-14)  
F. 2010 Accreditation Reminder
G. Governance Travel Funds (pg. 15-16)

XI. Adjourn
Thursday, February 14, 2008
1:00 - 3:30 p.m.
ADM 204

I. Call to Order

II. Introduction of Members

 Treasurer – Kim Stanford
 Vice President – Karl Wing

APT

P = Present  E = Excused

President – Kim Stanford

Classified

Vice President – Karl Wing

USUAA

APT

P = Present  E = Excused

President – Kim Stanford

Classified

Vice President – Karl Wing

USUAA

P = Present  E = Excused

I. Call to Order

II. Introduction of Members

President – Kim Stanford

Classified

Vice President – Karl Wing

USUAA

P = Present  E = Excused

III. Approval of Agenda (pg. 1)

Approved

IV. Approval of Meeting Summary (pg. 2-4)

Header needs to be updated

Approved w/changes

V. President’s Report (pg. 5)

Traveling to Juneau to represent UAA
Staff Development Day review- group will meet on Monday to discuss feedback from Cabinet

VI. Administrative Reports

A. Interim Chancellor Ulmer

http://www.uaa.alaska.edu/chancellor/fran-answers-questions.cfm

Unable to attend

B. Provost Driscoll

Will be visited by Accreditation Institution in Fall 2010

On schedule for 2010

C. Vice Chancellor of Administrative Services Spindle

1. Last week- Went to Juneau

Board of Regents time spent with Legislatures

Receptive to pro University message

No feedback from Governor vs. Regents Budget

Need to continue fighting for Health Science Building

2. External Review

Report is now public and posted on the website

President has set up schedule with opportunities to talk about report

3. Cabinet is interested in new Chancellor Awards Program

Chancellor’s Awards will be at Convocation

Looking for feedback from Governance

This will be pushed back into Classified Council, APT Council, and Faculty Senate

D. Interim Vice Chancellor of Advancement Olson (pg. 6-7)

Advocacy Sheets available on Chancellor’s website (Health Sciences Building)

E. Vice Chancellor for Student Services Lazzell (pg. 8-9)

Changed Satisfactory Academic Progress

KRUAs Birthday

Tomorrow is Spring Preview Day

F. Vice Chancellor for Community Partnerships Carter-Chapman

VII. Governance Reports

A. System Governance Council

B. Faculty Alliance/Faculty Senate (pg. 10)

C. Staff Alliance (pg. 11-12)
D. APT Council (pg. 13)
E. Classified Council
F. Coalition of Students/Union of Students
   New Vice Presidential Appointment
G. Alumni Association (w/Advancement Report)

VIII. Old Business
A. Sustainability- Larry Foster
   Sustainability Council is being reformulated
   9 members (3 students, 3 staff, 3 faculty) + chair
   Job of putting together PBAC proposal
   When director is hired, the Sustainability Council will be advisory committee
   Another goal is moving toward a zero waste goal
   Tyler Morris is the director of the Recycling Program

IX. New Business
A. Tracking Student Goal Attainment- Gary Rice
   Handout distributed
   PowerPoint shown
B. Degree Works- John Allred and Shirley Valek Wilson
   Automated student tracking system
   John Allred’s contact info is anjda2@uaa.alaska.edu
C. “How to Talk to Legislatures” video by the Chancellor can be found on the Governance website

X. Information/Attachments
A. March Meeting- 3/20/07 1-3:30
B. New UPD Emergency Number 786-4911
C. External Review posted online

XI. Adjourn

Meeting adjourned @ 2:55 p.m.
• The UAA Faculty and Staff Association’s executive committee has upcoming meetings with Dan Julius and Mark Hamilton. The Association is beginning work on legislator rankings which we expect to finish shortly after the regular session ends.

• UAA Community Celebration planning continues and is moving into high gear as May 15th is not far away! If anyone is interested in volunteering to help with the day, please contact either Ryan Belnap or me. We are still looking for interesting entertainment for opening and/or closing ceremonies.

• The Planetarium Planning Committee (for the Integrated Sciences Building) held our first meeting on March 28th. This first meeting focused on information regarding the process to date and tasks to be completed by the committee.

• The reworked UAA Sustainability Council has completed the Office of Sustainability proposal and submitted it to Vice Chancellor for review and inclusion in the FY09 PBAC presentation.

• Governance Leaders prepared Governance Travel Guidelines that were submitted to Chancellor Ulmer along with a request for FY09 travel funds. The Chancellor has accepted the guidelines and supports the request, based on available funds, for FY09.
Faculty Senate President’s report to UAA Assembly
Bogdan Hoanca
April 7, 2008

**Faculty Senate actions**
At its April 4, the Faculty Senate approved curriculum changes and held the second reading for the changes to the Constitution and By-laws. The changes will go for a faculty-wide vote in April.

The Senate also heard from Dr. Gary Rice about the data driven model for Student Success.

**Student evaluations**
There are a total of 2897 courses entered into IDEA from Spring 2008 semester as of Tuesday 4/1 at 9:45. 1,320 of the FIF’s were NOT completed or had errors. About 45.5% have been completed. Statistics are received from IDEA every Tuesday.

Surveys are scheduled to open on April 8 unless instructors call ITS to select custom opening and closing times.

**Evaluation of Deans**
The survey results are in the Provost’s office. Response rates for the various colleges were 50-90%. Staff results are considered separately from faculty responses (and the two surveys are slightly different to account for different job functions and relationships with the Dean). Results for Spring 2008 will be presented at the May Faculty Senate meeting.

**Faculty Alliance**
The Faculty Alliance discussed the MacTaggert Review report with President Hamilton and CITO Steve Smith on March 31. The Alliance started to discuss possible metrics to evaluate the performance of the Statewide Administration based on the recommendations in the report. Another topic for discussion was a possible alignment of high-school and college requirements.
Staff Alliance & Classified Council Reports to Assembly, April 2008
Megan Carlson, Classified Council President & Staff Alliance Chair

Classified Council
The annual Classified Council election is currently underway. New members will be elected in April, to begin their terms on May 1st.

Classified Council passed two motions during the April meeting. The text of the motions is attached to this report. The first was a motion in support of President Hamilton appointing Chancellor Ulmer to the permanent position. The second was a response to the changes to the Chancellor’s Awards categories announced on the HRS website. The categories for individual awards were revised to only include sustainability and diversity categories. The motion supported the reinstatement of service to the university and service to students.

Staff Alliance
Advocacy
Staff Alliance had a successful advocacy trip to Juneau in late February. We were able to find funding to bring a community campus representative from each MAU. Kim Stanford and Melodee Monson scheduled their advocacy visit, funded by UAA, for the same week.

The Integrated Advocacy committee has seen great success in the past few months. Having this committee in place has helped us to quickly communicate with a variety of university constituents on legislative action. It has also helped us all to better understand the advocacy activities going on in the different areas of the university, from students to employees to alumni.

Child Care
The Child Care committee is currently conducting a child care needs assessment at each of the three main campuses. The survey is available to all students and employees, whether or not they have child care needs, here: [http://www.surveymonkey.com/s.aspx?sm=A13NousOPokiidoCF_2b3ICQ_3d_3d](http://www.surveymonkey.com/s.aspx?sm=A13NousOPokiidoCF_2b3ICQ_3d_3d).

External Review
President Hamilton has tasked his executive team with preparing draft responses to each of the recommendations in the external review. When the draft responses are complete, he has asked the advisory committee to reconvene and evaluate the responses. The final plan of action will be presented at the June Board of Regents meeting in Anchorage.

Statewide Student Goal Attainment Committee
During the March meeting, the committee established goals and targets for student success, such as reducing the number of credits a student takes before completing a program, and increasing successful course completion.

Each MAU is expected to prepare proposals for how they would use carryforward funds for student success, as well as longer-term requests for base funds.

The work of this committee and the advocacy for the cause shown by Vice President Dan Julius has resulted in the UA Budget and Planning leadership agreeing to increase our request for Student Success to the legislature from one to three million dollars in FY10. This is no guarantee that it will be funded, but it’s a good sign that we’re making the importance of these efforts known at the first step in the budget approval process.

System Governance Council
System Governance Council meets after the deadline for Assembly reports (4-7-08).
Classified Council 4/3/08 Motions

(1) The University of Alaska Anchorage Classified Council strongly encourages President Hamilton to appoint and the University of Alaska Board of Regents to confirm Frances Ulmer as the Chancellor to the University of Alaska Anchorage.

Further, we want to establish that this “direct appointment” does not set a precedent for a future selection process.

(2) Recognizing the diverse areas of contribution that staff and faculty at UAA make, the Classified Council urges the restoration of individual staff and faculty Chancellor’s Awards in Service to the University and in Service to Students. Additionally, we recommend revision to the individual awards in Sustainability and Diversity to have separate staff and faculty categories.
To: Fran Ulmer  
Chancellor

From: Megan Olson  
Vice Chancellor for University Advancement  
Bill Spindle  
Vice Chancellor for Administrative Services

Subj: Sports Arena Study Final Report

After the veto of the $1M in planning money for a new sports arena on UAA’s Anchorage campus in July 2007, you asked us to lead a series of conversations with internal and external stakeholders about sports at UAA and the state of our facilities. We have since spoken to and received comments from hundreds of university and community members including every major staff, faculty and student organization at UAA, and all of the community councils bordering the campus. Additionally in September of 2007 we conducted a comprehensive public opinion survey of 300 Anchorage residents to get their thoughts about sports at UAA.

The public opinion survey, conducted by the Ivan Moore Company, found that public support of UAA sports was strong. Eighty-five percent of those polled thought UAA sports were important or very important to the Anchorage community. Eighty-four percent said a new facility would improve UAA sports programs, and 83 percent said a new facility would make UAA more attractive to prospective students.

Additionally, we received 145 email messages/comments regarding the proposed new facility and of those, 115 were supportive, 16 were neutral, and 14 were opposed.

- The positive responses mirror the conversations we had with stakeholders. Supporters agree that the facility will increase the recruitment and retention of students, relieve the overcrowded use of the current facility, and greatly improve current services for athletics, health and physical education programs, as well as student and community recreation.
- The neutral and negative comments also reflected the discussions with internal and external constituents. Nearly all disliked the proposed location of the facility, off of Northern Lights and Bragaw, across from East High School. Opposing views centered on the traffic and environmental impact of the facility, and the cost and size of the facility.

The originally proposed location is near an extensive trail and wetlands area enjoyed by many of our neighbors and is considered an important recreation area close to campus. Many also disagreed with the idea of developing a University commercial village in this location. Again, the impact on the land, the increase in commercialization and traffic impacts were cited as major concerns. There was much discussion of the cost and size of a 200,000+ square foot facility.

All of these conversations and the abundant community feedback help us draw the following conclusions concerning the originally proposed sports arena:

- The Anchorage community supports UAA sports and understands our need to expand and grow our facilities to keep pace with the growth of the institution.
- There is concern about the proposed North Campus location.
There is anxiety about the size and cost of a new sports arena.

As a result, we have revisited the needs of our campus and community and recommend the following revised approach:

1) Change the proposed location to UAA land directly north of Student Housing on the corner of Providence Drive and Elmore. This land does not have a specified use in our master plan and this area is well-drained and wetlands-free.

2) Divide the Sports Arena project into two phases:
   a. Phase 1: a 130,000 square foot facility designed to accommodate 11 of the 12 intercollegiate sports (all but hockey). The facility would feature a three-court gymnasium that could be transformed into a 3,500 seat performance gym for basketball, volleyball, and other university and community events. The facility would also house a gymnastics facility, and a two-court auxiliary gym for additional student, academic, and community use. A one-eighth mile running track would circle the performance gymnasium. The facility would also house a fitness center, training room, locker rooms, academic classrooms, and administration offices and storage.
   b. Phase 2: a 110,000 square foot hockey arena. This arena would have a 7,500 seat capacity and be capable of conversion to basketball for the once-a-year Great Alaska Shootout.

3) Eliminate a commercial university village from the plan. Any commercial development will be encouraged outside the boundaries of the University.

4) Before further development of Phase 2, discuss partnership opportunities with the Municipality of Anchorage. Such collaboration could result in an improved ice arena off campus, thus minimizing impact on our campus footprint. The city administration has been responsive to our concerns about the condition of the Sullivan Arena and seems willing to consider other Arena development possibilities.

Adoption of our recommendations would have the following corollary benefits:

1) Upon completion of Phase I, The Wells Fargo Sports Complex can serve primarily as a student recreation center. There would continue to be a need to upgrade the Wells Fargo facility, due to its age and size, but we would not need to build a separate Student Recreation Facility.

2) The North Campus area will remain undisturbed by traffic and building, providing enjoyment to University and community members. Traffic impact from a facility at the new location would be minimal by comparison.

3) This new location, north of housing provides our on-campus students easy access to the facility.

4) Our summer conferencing program will have new opportunities for larger and more diverse conferences with the addition of this facility in close proximity to student housing.

This new approach, guided by our internal and external constituent groups represents a creative solution that serves the needs of both the campus and the community. We hope you agree it has merit.

We look forward to discussing this further with you and to reporting back to our internal and external stakeholders soon about our progress.
# UA CHOICE FY09 RATES

## 26 Payrolls

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## 19 Payrolls

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### Bi-Weekly Supplemental Life Insurance Rates

**Effective July 1, 2008**

#### Rates for 12 month employees

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#### Rates for 9, 10, and 11-month employees

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R04.06.010. Employee Tuition Benefits.

Regular employees, spouses and dependents are authorized a waiver of course charges under the following conditions:

A. A regular employee of the university will have graduate and/or undergraduate course credit hour charges waived for up to six credits per semester. A regular employee will have course charges waived for up to three non-credit supervisory courses per semester, with prior approval by the employee’s supervisor. Course charges may be waived for a maximum of 12 credit hours and 6 non-credit supervisory courses per academic year, beginning with the fall semester and ending with the summer term.

B. A regular employee who will be employed by the university for the following academic year but who is off contract during the summer will have graduate and/or undergraduate course credit hour charges waived for up to 12 credits and for up to 6 non-credit supervisory courses per summer session within the 12 credit and 6 non-credit supervisory course limitation in each academic year.

C. An employee may take non-credit supervisory courses or up to three credit hours during working hours, with prior approval by the supervisor, without having to make up the time if, in the opinion of the supervisor, the coursework will be of direct benefit to the university.

D. An employee may take coursework that does not directly benefit the university during working hours, provided that it is approved in advance by the supervisor and does not impede the work to be performed. The employee will be responsible for making up lost work time through a flexible work schedule requested through and approved by the supervisor.

E. Spouses and dependent children under the age of 24 of employees in benefits-eligible positions will have course credit hour charges waived. Course charges for non-credit courses will not be waived.

F. An individual who qualifies for permanent disability during his/her regular employment under the applicable state retirement system will have course credit hour charges waived for a period of three academic years following qualification for a permanent disability.
G. An employee who has included university coursework as part of an approved leave of absence is entitled to the same tuition benefits as a regular employee.

H. Tuition benefits cease upon termination of employment except for those courses in which the employee is currently enrolled and classes are in session at the time of termination.

I. Tuition benefits provided by this section apply to the total number of credit hours in which the employee, spouse, and/or dependent enrolls.

J. An employee is responsible for any tax liability generated from employee tuition benefits.

K. With the exception of non-credit supervisory courses, self-support course charges are not eligible to be waived under this benefit.

L. For a student enrolled in the WWAMI Medical Program, a tuition waiver may be used only for University of Alaska-provided coursework.

DATE Revision
April 1, 2008

TO: Fran Ulmer, Chancellor

FROM: Kim Stanford, President, UAA Assembly

RE: UAA Governance Travel Funds – FY09

The UAA staff and faculty governance leaders have met recently to prepare the attached draft UAA Governance Travel Guidelines. We are respectfully requesting Governance travel funds for FY09 in the amount of $10,000.00 to be used in accordance with these guidelines contingent upon your approval.

As always, your support of UAA governance is greatly appreciated. If you have any questions or concerns, please let me know.

Cc: Christine Tullius, Governance Office
University of Alaska Anchorage
Governance Travel Guidelines

General Purpose: Representation on behalf of UAA and/or advocacy related to issues of importance to UAA governance.

Distribution of Funds: Each staff and faculty governance group (APT Council, Classified Council, Faculty Senate) and UAA Assembly will be allocated a portion of the total Governance travel budget for each fiscal year ($10,000.00) as follows:

UAA Assembly $1,900.00
APT Council 2,700.00
Classified Council 2,700.00
Faculty Senate 2,700.00

Travel fund usage for each area is intended for use by the officers of that group. First consideration is given to the President, then Vice President. If it will not be used by the officers, it may be used for other members of that governance group as decided by the officers or reallocated among the groups as agreed to by the governance leadership.

Approved purposes:
- Attendance at UA Board of Regents meetings for specific relevant topics and/or testimony.
- Advocacy in Juneau on behalf of UAA.
- Travel from community campuses to Anchorage for retreat meetings.
- Travel to conferences that directly benefit the UAA governance mission.

Travel Summary:
A brief, written recap should be submitted by travelers using Governance funds within two weeks of their return. This recap should be submitted to the constituent governance group as well as UAA Assembly so that all may benefit from their experience and information attained.