Thursday, September 13, 2007
1:00 – 3:30 p.m.
ADM 204

I. Call to Order

II. Introduction of Members

President – Kim Stanford  
Vice President – Karl Wing

APT  
Classified  
Faculty  
USUAA

Bob Kizer  
Megan Carlson  
Bogdan Hoanca  
John Roberson

Jim Cummings  
Sandi Barclay  
Anne Bridges  
Karl Wing

Joyce Colajezzi  
Brenda Henderson  
Larry Foster  
John Wilcox

Dave Smith  
Kim Stanford  
Kate Gordon  
Robert Skula

Comm. Campus  
Comm. Campus  
Andy Veh

III. Approval of Agenda (pg. 1)

IV. Approval of Meeting Summary (pg. 2-4)

V. President’s Report (pg. 5)

VI. Administrative Reports
   A. Interim Chancellor Ulmer
   B. Provost Driscoll
   C. Interim Vice Chancellor of Administrative Services Spindle
   D. Interim Vice Chancellor of Advancement Olson (pg. 6)
   E. Vice Chancellor for Student Services Lazzell
   F. Vice Chancellor for Community Partnerships Carter-Chapman

VII. Governance Reports
   A. System Governance Council
   B. Faculty Alliance/Faculty Senate (pg. 7)
   C. Staff Alliance (pg. 8)
   D. APT Council
   E. Classified Council
   F. Coalition of Students/Union of Students
   G. Alumni Association (pg. 9)

VIII. Old Business
   A. Strategic Plan Update  
      [Link](http://www.uaa.alaska.edu/strategicplan/uaa-2017.cfm)
   B. Family Friendly Campus Initiative

IX. New Business
   A. SkillSoft Update- Anne Sakumoto
      [Link](http://www.alaska.edu/hr/training/e-learning/skillsoft.xml)

X. Information/Attachments
   A. UAA Safety Awareness Month in September
      [Link](http://www.uaa.alaska.edu/upload/safetybruce-7.pdf)
   B. UA My Way
      [Link](www.uamyway.net)

XI. Adjourn
Thursday, May 10, 2007
1:00 - 3:30 p.m.
ADM 204

I. Call to Order

II. Introduction of Members

President - Kim Stanford

APT

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Classified

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USUAA

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<td>Kerri Morris</td>
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<td>Debbie Narang</td>
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III. Approval of Agenda (pg. 1-2)

Approved

IV. Approval of Meeting Summary (pg. 3-6)

Approved

V. President’s Report (pg. 7)

VI. Administrative Reports

A. Chancellor Ulmer
   Came from Retirees Luncheon and meeting with 6th grade students on campus
   This is her first official week on the job

B. Provost Driscoll
   Unable to attend, but submitted a letter to the committee

C. Vice Chancellor of Administrative Services Ejigu
   Effective June 1st Bill Spindle will be interim Vice Chancellor of Administrative Services
   Appropriation process in Juneau is still going on
   Encouraging signs on Capital side
   Just started discussions with statewide officers
   They are talking to us, before decisions are made
   Regents will meet next month to consider recommendations of the President
   Have addressed unfunded retirement liabilities
   Board gave permission to build parking garage (16.5 million project)
   Have been engaged in conversations with U-Med district to talk about on what conditions we would allow the cut through
   If that were to happen UAA would have to get a recreation center

D. Vice Chancellor of Advancement Lindbeck
   Unable to attend

E. Vice Chancellor for Student Services Lazzell (pg. 8-9)
   Unable to attend

F. Vice Chancellor for Community Partnerships Carter-Chapman
VII. Governance Reports

A. System Governance Council
B. Faculty Alliance/Faculty Senate
   Still struggling with Priority registration
   When does Faculty Senate need to be informed? When do they need to weigh in?
   This could be discussion item next year.
   Some things seem to be managerial, should Faculty need vote on this?
   Senate voted on two important things:
   1st item is on agenda
   Provost is appointed task force on student success
   Faculty Alliance is working on poster on Student Success
C. Staff Alliance
   Education release time
   Transitional grid-1st two steps will be removed and moved to a step 3
   Working on Hiring proposal module
   Working on more training
D. APT Council
   Elected new members
   Electronic voting was successful
   Dave Smith elected President
   Jim Cummings elected Vice President
E. Classified Council (pg. 10)
   Megan Carlson elected President
   AWAIC Drive- put kits in usable containers
   Had about 50 starter kits
F. Coalition of Students/Union of Students
G. Alumni Association

VIII. Old Business

A. Strategic Planning- Will Jacobs
   In January the Strategic Planning committee agreed that we should take a bolder approach
   Power Point presentation

IX. New Business

A. Welcome new members

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B. Election of officers

Nominations for President:
Kim Stanford
Kim Stanford elected President
Nomination for Vice President:
Kate Gordon
Karl Wing
John Wilcox
Karl Wing elected Vice President
C. Faculty Senate Resolution (pg. 11)
Motion for Assembly to endorse the resolution put forward by FS
(Bogdan Hoanca)
2nd Jim Cummings
Unanimously approved

D. Sustainability Office Funding Letter (pg. 12-14)
Motion for Assembly to endorse the formation and full funding of
the Office of Sustainability as stated in the letter (Bogdan Hoanca)
2nd Karl Wing
Unanimously approved

X. Information/Attachments
A. Open Enrollment
http://www.alaska.edu/hr/benefits/open_enrollment/index.xml
B. Banner Prerequisites (pg. 15-21)
Looking at using banner to enforce prerequisites to individual turn on sections
Starting in Spring 2008, some students will notice that they may not be able to register
without the proper prerequisites
C. New Dining Services Contract- Bill Spindle
NMS- partnership with Nana and Sadesco
Alaskan company
All three campuses will have same company
Looking to expand student union to have three different venues
More venues, smaller size
If there is a big day of catering, they can supplement what we need
Vending contract is separate- Aurora
Survey was done in the spring, will look for feedback in the fall
5 year contract, with 2 option periods for two years each
D. Family Campaign (pg. 22-23)
E. Vice Chancellor of Administrative Services Gebe Ejigu’s Farewell-
May 17 in ADM 204 from 3 to 5 p.m.

XI. Adjourn
Welcome to a new academic year at UAA and a new governance season! I look forward to a great year of positive contributions from this Assembly.

I served on the search committee for a new staff person in the Governance Office, and Margot Easter was recently hired to assist Christine. Welcome, Margot! We’re glad to have you join us!

UAA Faculty and Staff Convocation 2007 was held on September 23rd. Faculty Senate President Bogdan Hoanca and myself were invited to speak as faculty and staff representatives.

A beautiful outdoor dedication to former Chancellor Lee Gorsuch and former Administrative Services Vice Chancellor Bill Rose took place on August 29th. The UAA Commons is now known as the E. Lee Gorsuch Commons, and the Bill Rose Memorial Bridge and Garden can be found just to the south.

While the Faculty Association did not meet over the summer, there is great news for fall! The UAA Faculty Association is now known as the UAA Faculty & Staff Association. Membership forms have been disseminated to the UAA community and we are hopeful for staff membership based on their active participation in the Association’s postcard campaigns. Bob Kizer and myself are the new executive committee members based on staff inclusion. We will soon be working on our postcard campaign to Governor Palin related to UA budget – so watch for that information!

The Chancellor’s Council on Sustainability will meet September 21st. Although this is the first official Council meeting since spring, there have been sustainability events going on, and hopefully you have found opportunities to be involved.

I am anxious to hear of goals and interests for UAA Assembly to focus on this year. The Student Success initiative is something that affects all of us, and I am hopeful we will find ways to assist in this process. I have also heard concerns regarding the future of health benefits costs. While I may not have the answers, I’ll be happy to facilitate a discussion with those who do.

Please be sure to let me know of ideas, concerns, etc that you hear about on campus. Issues that affect one group affect all of us, and I am hopeful we will find ways of working together as faculty, staff, and student leaders to help UAA continue to move forward as a community.

I wish you all of the best in the year ahead and look forward to working with you.

Kim Stanford
Development

- **FY08 fundraising goal** is $6.45 million. During the month of August our development team raised $399,138.

- **Rasmuson Challenge Grant** – Campaign continues. Every first-time alumni gift of $1000 to UAA will be matched by the Rasmuson Foundation up to $100,000. During our most recent Family Campaign, we received several new alumni gifts at this level. We are currently at 83% of goal on this campaign, which will close no later than Dec. 31, 2007.

- **Phonathon Begins** – UAA begins its new Phonathon year next week. Students will place calls to several alumni over the course of the semester, updating records, reconnecting with alums, and asking for gifts to the University. Last year's Phonathon raised over $70 thousand.

- **Philanthropy Training** – Several members of the Advancement team traveled to the UA Statewide offices this past month to attend a training seminar titled, “Building a Culture of Philanthropy.”

- **Freshman Convocation Parent Reception** – Debra Lopez, Advancement's events director, worked with Julia Martinez, UAA's Annual Giving Manager, to host a warm and welcoming parent reception as part of the Freshman Convocation activities.

University Relations

- **Work on the fall ‘06 issue of Accolades continues (due out in October)** - This issue will highlight workforce development and research at UAA. Story ideas are welcome for future issues, please send them to: afkad@uaa.alaska.edu.

- **Dr. Donald C. Johanson** – In cooperation with the University Honors College and Freshman convocation, Advancement worked to present a public lecture by the famous Paleoanthropologist who discovered Lucy. Johanson spoke to nearly 900 people in UAA's Wendy Williamson Auditorium.

Administration

- **Personnel recruitments underway in Advancement** – Advancement is seeking to fill three positions in the department: editorial associate, graphic designer and fiscal tech [www.uakjobs.com](http://www.uakjobs.com).

- **New Hires in Advancement** – Harry Need, our new Development Coordinator, began work in our office this summer. Two new interns also recently started in our office, Jazon Burnell (Podcasting) and Ann Marie Wawersik (editorial).

- **On the Move** – As our Advancement team grows, so does our need for space. With the recent move of Accounting and Travel, both Advancement and the Office of Sponsored Programs secured some temporary space on the main level of the Administration building. Trisa Northcutt, Kat Harvey and our new fiscal tech have relocated to that vacant space.

###
Faculty Senate President’s report to UAA Assembly
Bogdan Hoanca
September 13, 2007

The Faculty Senate held its annual Retreat on August 21 and established goals for the year.

- Among the goals:
  - Increase visibility and relevance of senate to faculty; get more faculty engaged
  - Revise and update constitution and bylaws
  - Consider ways to assess relevance of curriculum
  - Revise tenure and promotion guidelines
- Chancellor Ulmer gave an excellent presentation on how to run effective meetings (will be posted on the Senate web site)

Motions approved at the first Senate meeting for the year, September 7, 2007

- Motion to support updated intellectual property language (mainly, but not only to clarify ownership of online materials for distance delivered courses)
- Priority registration (two tiers)
- Endorsement of the new strategic plan
- New Statewide metric for Partnership and Outreach
- Two ad-hoc committees to tackle some of the Senate goals
  - Revise constitution
  - Advise the Provost on usage of IDEA instrument results

Other topics discussed

- ORP1 funding level
- New VPAA Dan Julius
- Online deployment of IDEA student evaluation instrument
Staff Alliance

August Retreat

Staff Alliance met in August in Fairbanks for their annual retreat. During the retreat, I was elected Chair for the year. In addition to chairing Alliance meetings, this means that I will provide a report to the Board of Regents at each of their meetings. I also expect to be serving as the staff representative on the committee related to the external review of the system this fall.

I’m very pleased that Staff Alliance was able to distribute seats on various statewide committees (Human Resources Council, Business Council, etc.) so that every member of the Alliance is involved in at least one committee. In addition to reducing the load on the chair, it ensures that information and connections are spread throughout the alliance.

Goals

Staff Alliance has divided our goals in two categories. One category is goals on which we plan to take the lead. These goals include the retiree tuition waiver, child care, and integrated advocacy. The Alliance also has a category of goals where we plan to honor our partnerships with other governance groups and support them, but take less of a lead role. These goals include student success, employee relations, and community relations.

Classified Council

Online Training Pilot

Anne Sakumoto, who is the Statewide Director of Training and Development, came to our meeting to brief us on the pilot for an online training program. The pilot runs from August 31st to November 30th. The program offers modules in business and management, customer service, and desktop/information technology.

Campus Safety Update

Chief Dale Pittman gave a Campus Safety Update. He talked about Lieutenant Ron Swartz’s new position as the Emergency Preparedness Coordinator for UPD. He also talked about ways that we are improving our safety in response to the Virginia Tech incident, including fitting all classrooms with locks that can easily be engaged from the inside. They are also working to enhance our emergency notification system and our capabilities to respond to 911 calls when volumes are high.
UAA Assembly Members:

Welcome to another academic year! It is exciting to see the students back and campus alive. On the other hand, I think we all agree we miss the plentiful parking!

The UAA Alumni Association has continued to be active over the last few months and I am happy to share some of our activities with you.

- May – UAAAA sponsored the Graduation Rehearsal Breakfast for the Class of 2007, assisted with Commencement and provided information and graduation gifts to the new alumni.
- June – Summer Social. UAAAA sponsored a kick-off celebration to summer at Bernie’s Bungalow. Complete with live music, free BBQ. We turned Bernie’s green & gold with UAA decorations as well. Alumni, donors, friends of UAA and students over 21 had a great time and packed the patio from 5-9:00 p.m. Many insisted we make it the 1st annual and do it every year. Chancellor Ulmer even danced! I hope that isn’t why she needed surgery!
- July – The UAA Board of Directors held an orientation and planning retreat to prepare for the year. We held elections and expanded our board from 9 to 15 members and now have members in Portland, Seattle and Ohio as well as Alaska. Our board now represents our alumni better geographically and our diversity has increased.
- July – If you don’t have a UAA license plate yet now is the time to get one! We have rolled out our new UAA vanity plates which can be personalized! CWOOF, ALUMNI, EVNTQN, and UAAFAN are just a few of the ones you can find on campus. Order them through the link at www.uaaalumni.org today.
- August – UAAAA sponsored a t and green at the UAA Athletics Golf Tournament at Eagleglen. We played Seawolf Trivia with the golfers on our hole and everyone had a great time.
- August – Several members of the UAAAA Board of Directors and me attended a seminar on “The Culture of Philanthropy” held at UAF. We joined advancement and alumni staff, alumni board members and foundation board members from UA Foundation, UAF and UAS. We look forward to sharing this information with the rest of the board throughout the year.
- August – UAAAAA participated in Campus Kick-off, handing out over 900 green & gold laundry bags to the students who attended. They were a hit as our welcome gift to them.
- August – UAAAAA staffed the cabin at the Alaska State Fair. We met a lot of potential UAA students and their families and alumni. Governor Palin event stopped by for a chat and had her picture taken with us!

Throughout the summer we have also been working on recruiting alumni to our various committees, planning our year and actively coordinating Homecoming 2007. We have an ambitious year planned with lots of great activities for alumni, the community and students. We look forward to seeing you there!

For Homecoming events and activities visit www.uaaalumni.org and click on the link. You’ll find everything you want to know and forms to download to enter the Spirit Contest and Hockey Tailgate!

Go Seawolves!

Stacey Marsh