UAA Assembly

Thursday, April 14, 2011
1:00 - 3:30 p.m.
ADM 204
Access Number: 1-800-893-8850
Meeting Number: 7730925

I. Call to Order

II. Introduction of Members

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<td>Suzanne Browner</td>
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P= Present  E= Excused

III. Approval of Agenda (pg. 1)

IV. Approval of Summary (pg. 2-4)

V. President’s Report (pg. 5)

VI. Administrative Reports
   A. Chancellor Ulmer
   B. Provost Driscoll
   C. Vice Chancellor of Administrative Services Spindle
   D. Vice Chancellor of Advancement Olson (pg. 6-8)
   E. Vice Chancellor for Student Services Schultz (pg. 9-10)

VII. Governance Reports
   A. System Governance Council
   B. Staff Alliance (pg. 11)
   C. Classified Council (pg. 11)
   D. APT Council
   E. Union of Students/ Coalition of Students
   F. Alumni Association - James R. Hemsath
   G. Faculty Senate/ Faculty Alliance (pg. 12-13)

VIII. Old Business
   A. Letter to President Gamble (pg. 14-15)

IX. New Business
   A. Steve Cobb: State of Athletics at UAA and Governance (2:00 p.m.)
   B. Constitution and Bylaws

X. Information/Attachments
   A. Upcoming Governance Events (recurring item)

XI. Adjourn
I. Call to Order

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III. Approval of Agenda
The agenda was approved with the modification that Will Jacobs would follow Administrative Reports with his update on the health programs reorganization.

IV. Approval of Summary
Approved.

V. President’s Report
Debbie thanked Craig, Megan, Brian and Judi for volunteering for the Staff Make Students Count Committee. Miles will find two students for the committee.

VI. Administrative Reports

A. Chancellors
Chancellor Ulmer gave a legislative update. Chancellor Case urged thoughtful participation in the upcoming disaster preparedness drills and thanked Fran for her continuing service to Alaskans and UAA in her future appointment to lead the Arctic Research Commission. Russell Pressley thanked Chancellor Ulmer for her steadfast commitment to shared governance.
U of A System Highlights (pp. 5-8)

B. Provost Driscoll
(Will Jacobs attended on the Provost’s behalf for the health Programs Reorganization.)

C. Vice Chancellor of Administrative Services Spindle
Not available

D. Vice Chancellor of Advancement Olson
Vice Chancellor Olson highlighted the Pick.Click.Give. campaign as an easy way to give to UAA. She described the upcoming “A Taste of the Arts” event for leadership donors of $1000 or more who will see a demonstration in the ceramic studios and be honored in a reception showcasing student art. She announced the launch of the Faculty and Staff giving campaign. She also stated that an interim dean would be announced shortly for the College of Arts and Sciences and a search committee will also be formed soon.

Camille Oliver presented proposed changes to the Chancellor’s Awards. To be more inclusive of staff and faculty and to give the awards more publicity and attention, the Chancellor’s Award Committee would like to move the event into September on the 16th or the 23rd. The group also proposes reinstating the awards to Service to Community by Faculty and by Staff. Feedback should be sent to Camille Oliver at ancco@uaa.alaska.edu.
E. Vice Chancellor for Student Services Schultz
   Dean of Students and Associate Vice Chancellor for Student Development Dewain Lee attended
   on behalf of Vice Chancellor Schultz. This spring, over 3000 scholarship applications were
   received—a great response, but a challenge to review and score. Faculty willing to assist with
   this effort should contact Ted Malone to volunteer

   Over 600 fifth and sixth grade students will attend the I’m Going to College event on May 6th.
   Approximately 400 seventh and eighth graders will come to campus for the We the People event, a
day of competition and speeches. Judges are needed; contact Cindy Marsh to volunteer.

VII. Governance Reports
A. System Governance Council
   John attended the meeting. President Gamble informed the group about the status of the budget in
Juneau which was received favorably by the House. Plans for the sports arena are moving ahead
even without a decision about the number of seats. The Strategic Plan will be developed in
consultation with governance without rushing the process.

B. Staff Alliance
   More nominations are needed for the Staff Makes Students Count Award; the nomination deadline
has been extended to March 22nd.

   The Staff Alliance retreat was held in Juneau; members took time to visit with legislators during
the trip. The Alliance also approved motions to include two non-represented staff members on the
Joint Health Care Committee (one additional seat) and to recommend allowing non-represented
staff two opportunities to cash in annual leave each fiscal year. Information on health care
changes is included on page 13.

C. Classified Council
   Classified Council will hold a joint meeting with APT Council on April 4th and will plan health
   care forums for staff on April 4th and 5th, possibly in conjunction with HR. Camille Oliver
   addressed the group about the proposed changes for the Chancellor’s Awards.

D. APT Council
   APT met with Bill Spindle to discuss the “State of UAA”. Russell distributed a resolution written
by Brian Brubaker and passed by the APT Council to President Gamble to give voice to concerns
about the announcement of changes to the UA Health Plan.

E. Union of Students/ Coalition of Students
   No report.

F. Alumni Association - James R. Hemsath
   No report.

G. Faculty Senate/ Faculty Alliance
   The Senate will be considering changes to the promotion and tenure processes, performance
issues with the IDEA student evaluations, and issues with e-labs.

VIII. Old Business
A. Draft Letter to President Gamble
   Debbie distributed copies of the latest draft of the letter to the President. Some lively discussion
occurred to change one adjective to “minimal.” Specific numerical references to BOR policy will
be added.

   Motion: The President and Vice President of the Assembly will meet with President Gamble to
discuss shared government roles and responsibilities and will give him the letter as amended.

   The motion was unanimously approved.
IX. New Business
   A. Will Jacobs- Health Programs Reorganization
      Will indicated that documentation is posted at the Academic Affairs website:
      http://www.uaa.alaska.edu/academicaffairs/health-reorganization.cfm
      He outlined the process from the announcement to the meetings, draft proposal, and open forums.
      The plan is now scheduled for presentation to the Board of Regents in June with a delay for more
      discussion with external partners. The Provost will set in motion three ad hoc committees, one on
      student success, a second on curriculum, and a third in health research.

   B. Election of Officers- Constitution and Bylaws
      Through some oversight or typographical errors, our Constitution and Bylaws were not
      consistently changed when the date for election of the President was extended to September in the
      Bylaws, but not in the Constitution; no changes was made to the Vice President’s description.
      Discussion ensued.

      John Petraitis moved and Russell Pressley seconded the following motion:
      Motion: The committee on Constitution and Bylaws from last year will send electronically to
      members a copy of revisions to the Constitution and Bylaws making the language on election of
      Officers and Term of Office consistent with the election policy prior to last year’s changes. The
      discussion at the March meeting will constitute a first reading.

X. Information/Attachments
   A. Upcoming Governance Events (recurring item)

XI. Adjourn
Thanks to Brian Brubaker, Megan Carlson, Craig Mead, and USUAA Vice President Candice Perfect for volunteering for the Staff Makes Students Count Award Committee. Over a dozen staff members were nominated for the award, and it was wonderful to read about the great things staff do at UAA. The committee ranked the applications and forwarded three names for President Gamble to review. The President will make his decision by May 6th.

Megan Carlson and I were scheduled to meet with President Gamble on April 14th to discuss shared governance and to give him our letter we wrote in February. Due to a schedule conflict, he has cancelled our meeting. His secretary suggested sending an email to the President instead. I look to the Assembly for suggestions on how best to communicate.

With finals soon approaching and students scheduling for next year, everyone is busy. I hope you’ll take the time to appreciate all the great work being done by our students—take in a play, concert, lecture, or presentation and be inspired!

Debbie
UNIVERSITY ADVANCEMENT ASSEMBLY REPORT- APRIL 2011

Administration
Events
- April 30 - Graduate Degree Hooding Ceremony at 10:00 am at the Wendy Williamson
- May 1 - UAA Alumni Association ‘Breakfast for the Graduates’ at Commencement rehearsal
- May 1 - Commencement Ceremony at 3 pm at the Sullivan Arena.

Alumni Relations
The 2011 UAA Homecoming dates are set! Mark your calendars for Friday, September 30 through Saturday, October 8, 2011.

Homecoming is an ‘all-University, all-community’ celebration - - Get your event, lecture, production or program on the calendar by contacting Timea Webster, Alumni Relations, 786-1941, or email antmw@uaa.alaska.edu. Current Homecoming news and venues will be ongoing at: http://www.uaa.alaska.edu/homecoming/

The USUAA student Homecoming dance is Friday, September 30th.
The UAA Green and Gold Alumni Gala is Saturday, October 1, 2011.
The UAA Athletics Kendall Hockey Classic is October 7 -8, 2011.

Do you know of an outstanding UAA alumnus in our community or beyond? The UAA Alumni Association is seeking your input to nominate UAA alums you know who are exemplary in their achievements and contributions to society.
Please make your nominations for the 2011 Alumni of Distinction awards
Visit http://edit.uaa.alaska.edu/alumni/alumni-of-distinction-awards/index.cfm

Nominations accepted through April for the 2011:

UAA Alumni of Achievement
UAA Humanitarian Award
UAA Emerging Leader Award

Winners will be announced in late May and will be honored at the 2011 Association Green and Gold Gala during Homecoming Week, October 1, 2011.

Please contact the Office of Alumni Relations, Julia Martinez, 786-1278, anjm5@uaa.alaska.edu.

Annual Giving
The UAA Phonathon program will complete the semester of calling on April 21. Thanks to our dedicated UAA student calling team, this year’s fundraising results will again exceed expectations. The program reaches out to UAA alumni, inviting them to make a charitable gift to UAA. This year the program hopes to reach $150,000 in giving.
2011 Faculty and Staff Giving Campaign
The Office of Annual Giving launched the spring 2011 Faculty and Staff Giving Campaign on March 15.
Make your gift to UAA to help us reach 20% participation in giving. Faculty and staff demonstrate how they value the University through their dedicated work. Making a charitable gift is one more way to show how you value education in the lives of others. Thank you.

Becoming a donor to UAA by making a charitable gift is a personal choice, yet a powerful one. Employee giving is just one more way that the UAA family of faculty and staff are showing their commitment. Last year more than 360 employees gave to UAA. Thank you! This year, the goal is to achieve at least 400 employee donors. You can choose to support a number of UAA foundation funds to support the college, scholarship or program of your choice. Remember, it’s your participation that counts most.

“Never doubt that a small group of thoughtful, committed citizens can change the world. Indeed, it is the only thing that ever has.” - Margaret Mead

Win a free iPad
For a limited time, UAA alumni and friends can update their contact information and be entered to win an iPad! From now until May 6, alumni and friends who update at http://www.uaa.alaska.edu/advancement/update.cfm (all fields are required) have a chance to win. The University looks forward to staying in touch with you!

If you have any comments or questions, please don’t hesitate to contact Alissa Nagel at anaen@uaa.alaska.edu or 907-786-1010.

Development
Scholarship Luncheon Celebrates Privately Funded Scholarships
UAA held its 6th annual Scholarship Celebration on Friday, April 1. The scholarship event allowed donors to meet with scholarship recipients, share a meal and have their photos taken. This year’s event featured remarks by incoming Chancellor Tom Case as well as several scholarship recipients and donors who shared their moving stories about how scholarship have impacted and touched their lives. These stories were a sampling of the 450 scholarships that were awarded year to more than 300 students.

In addition to the lunch, a special video was shown, allowing many more students to express their thanks to donors. Please see this link for this wonderful video and to learn about the impact of scholarships.

Scholarship recipient “Thank You” video
<http://www.youtube.com/watch?v=IPV0dmjJA7k>

CAS Donor Appreciation Event
The College of Arts and Sciences held a donor appreciation event on April 6. More than 45 donors were in attendance including numerous faculty and staff donors. The event featured a reception and a program featuring remarks by incoming Chancellor Tom Case and a wonderful presentation by Dean Jim Liszka about seminal events in the College over the last six years. Donors were treated to a lively debate by the Seawolf Debate team on the topic of whether teachers should receive merit pay.
University Relations

- Accolades to print and expected in about two weeks
- Allied Health and Honors College newsletters completed
- Promotion of various events including Undergraduate Research and Discovery Symposium, Classrooms for Climate, Commencement
- Enrollment Marketing ads featuring academic achievers, running in local print media this spring

# # #
The Advising and Testing Center participated in the Latino Community Outreach and UAA Day at Bartlett High School.

Disability Support Services facilitated the Eighth Annual Reel Eyes Showcase of Films by and about people with disabilities with events on multiple UAA campuses.

The National Federation of the Blind requested the Department of Justice pursue investigations of civil rights violations at schools using Google applications. Disability Support Services is working with Information Technology Services to ensure UAA students are provided good information and solid workarounds while Google improves their offerings.

Native Student Services, in collaboration with the College of Business and Public Policy, hosted an ANCSA@40 panel discussion. The discussion topic was “ANCSA and the Pipeline” and featured former U.S. Senator Mike Gravel, North Slope Borough Mayor Edward Itta, oil historian Jack Roderick, and Alaskan journalist Tim Bradner.

New Student Orientation hosted UAA Fusion, For Unity and Service In Our Neighborhood, on March 24-25. Twenty-four students volunteered; 85.5 hours of service were completed and five agencies provided sites for seven projects (Kid's Corp, Municipality of Anchorage Parks and Recreation, Food Bank of Alaska, Anchorage Gospel Rescue Mission, and Tanaina Development Center).

Eight Educational Talent Search students graduated from Point of Light Youth Leadership Institute (PYLI) after completing leadership training during spring break. The Anchorage Assembly, through Assembly member Elvi Gray-Jackson, issued a resolution honoring the PYLI graduates for their leadership in serving the community.

Spring semester grades are due May 4.

Honor cords are available for pick up at the University Center One Stop kiosk.

UAA Student ambassadors conducted 55 tours with 327 guests during March and April.

UAA recruiters visited Fairbanks, Dillingham, Kenai Peninsula, and Southeast Alaska during March and met with over 600 students and prospective students.

Stacie Meisner, English major and volleyball student-athlete, will represent the Class of 2011 as the Student Commencement Speaker.

Student Union and Commuter Student Services collaborated with College Republicans, Democrat Club, and Political Science Club to develop the Anchorage Municipality Candidate Forum.

Career Services has placed students in the following companies during spring semester for internships: Federal Aviation Administration, Anchorage Water and Wastewater Utility, Arctic Slope Compliance Technologies, Anchorage Economic Development Corporation, Davis Constructors, Meridian Management, Hotwire Communications, Neeser Construction Co., OASIS Environmental Inc., Alaska Geological Materials Center, and ICRC.

Safe Zone is providing training to students, faculty, and staff to increase the overall campus community’s understanding and awareness of issues faced by gay, lesbian, bisexual, transgender, queer/questioning, and allies (GLBTQA) and other marginalized persons.

Alcohol, Drug, and Wellness Educator Lexi Prunella, from the Dean of Students Office, is collaborating with the Department of Residence Life, Student Union and Commuter Student Services, Student Life &
Leadership, and University Police to sponsor Domestic Violence and Sexual Assault Awareness Month. A series of active and passive programs are underway throughout April.

- The annual Student Showcase Academic conference presented the works of 48 students from the most diverse collection of disciplines including Computer Information Systems, Community Engagement, Dietetics, and Political Geography.
- Student Code of Conduct statistics:

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Upcoming events:
- Safe Zone training, April 15, 9:30 a.m. to 12:00 p.m., Lyla Richards Conference Room.
- Student Union Late Nights, April 18 – 21 and 24 – 28.
- Free Pasta Lunch, April 19 – 20, 11:30 a.m., Rasmuson Hall.
- Chat with the Chancellor, April 19, 3:00 p.m. to 4:00 p.m., Student Union Lounge
- Central Intelligence Agency informational session, May 6, Career Services Center. Please contact the Center at 786-4513 for additional information.
Classified Council & Staff Alliance Reports to Assembly, April 2011
Megan Carlson, Classified Council President, Staff Alliance Member

Classified Council
Classified Council elections are currently ongoing. New members will be elected in April, and begin their terms on May 5th. We should have a full slate of 2011-2012 Classified Council representatives at the May Assembly meeting. We will also elect a new CC President at our May meeting.

Our joint meeting with APT Council was a great success. Chancellor Tom Case and Mike Humphrey (UA Director of Benefits) both joined us for conversations. We also talked about how to improve the effectiveness of our staff governance groups. We will be forming a standing committee to prepare regular reports back to our constituents. We will also be establishing liaisons to ensure there is a consistent flow of information between the two staff councils. To lighten the load for time commitments, there will be at least 2 liaisons per council.

Health Care Forums
In partnership with HR, we held two very successful health care forums in the first week of April. We had approximately fifty people at each of the forums, with many more attending via audio or video connections. Thanks to everyone who helped pull these forums off. If you missed the opportunity, UAA’s HR office is planning smaller forums in the coming weeks. Keep an eye out for more information!

- Ways To Save Handout: [http://www.uaa.alaska.edu/governance/upload/HealthCareForum_WaysToSaveHandout_4-2011.pdf](http://www.uaa.alaska.edu/governance/upload/HealthCareForum_WaysToSaveHandout_4-2011.pdf)
- UA Benefits Website: [http://www.alaska.edu/benefits/](http://www.alaska.edu/benefits/)

Health Care Committees
At the March Staff Health Care Committee meeting, we spent significant time talking about how we can improve the committee’s effectiveness and allow our constituents to feel more included in the process of making health care changes. Some changes were administrative, but the motions listed below could have an effect on all employees.

- **Motion:** The University must begin the process of considering potential plan changes at the beginning of the fiscal year preceding the year in which the changes would be implanted. *(Passed unanimously)*
- **Motion:** Open forums on proposed health care plan changes should be held on campuses in early November to allow input while changes can be made, followed by spring forums to discuss the final changes. *(Passed unanimously)*

Staff Alliance
Staff Alliance will meet after the agenda deadline for Assembly.
Updates from Faculty Senate and Faculty Alliance

Some things I know about the April Senate meeting

- Senate recommended that Provost Driscoll begin phasing in the new Faculty Evaluation Guidelines (a.k.a., Promotion & Tenure Guidelines) that have been drafted over the past few years. Senate recommended, however, that the new guidelines be reviewed in 5 years to see how well they are working and how they might be improved.

- Senate approved recommendations to improve response rates on IDEA course evaluations. Because access to IDEA is through Blackboard, Senate recommended that faculty make Blackboard available to their students. Senate also recommended IDEA not be used in courses with less than 10 students, recommending instead that alternate means of evaluation be used. Finally, Senate recommended that e-mails be sent to students to remind them to complete their IDEA forms.

- Senate concluded a spirited discussion about changes to the Course Content Guides for four 100-level Physics labs. At the risk of over-simplifying, the Physic Dept recommended (and UAB approved) learning outcomes that require students in those labs to have some contact with the kinds of modern equipment found in a university facility. Some faculty, however, were concerned that this requirement will adversely affect students who rely on e-learning. Because this discussion will almost certainly be repeated for e-labs in other disciplines (e.g., Theater, Psychology, Chemistry, etc.), Faculty Alliance will soon begin naming faculty from across UA to an e-lab taskforce. The taskforce will not dictate to the MAUs that e-labs should or should not be approved; rather the taskforce will make non-binding recommendations for processes to consider when making decisions about e-labs. In effect, the taskforce will not dictate the destination of departmental decisions on e-labs; instead it will recommend ways to make departmental journeys less bumpy and with fewer curves in the road. If you are interested in being one of UAA’s three representatives to this taskforce, let me know.

Some things from the April meetings of the Statewide Academic Council, President’s Cabinet, and Board of Regents

- Beginning in February, President Gamble formed a new committee that combined the Statewide Academic Council (with the Provost from each MAU; a faculty representative from each MAU; and the chief research administrators from UAA and UAF) with Presidents Cabinet (comprised of the Chancellors from each MAU and Statewide administrators). This new committee is crucial because it puts three faculty at the table with Provosts, Chancellors, and statewide administration when academic matters are being discussed. At the April SAC+PC meeting two issues were discussed.
  - The 1st was a recommendation from the Fisher report for extra funding of ‘halo’ programs – high profile programs that might raise the national ranking of UA universities, and might cast a favorable halo on other UA programs. SAC+PC unanimously agreed that national rankings are dubious and any ‘halo effect’ is far from certain. Provosts, Chancellors, and President Gamble brought this position to BOR. BOR agreed.
  - The 2nd was the development of a 5-year strategic plan for UA. Faculty will play a key role in drafting this plan, as will existing documents (e.g., UAA’s current strategic plan)

- The BOR meeting at Mat-Su College was well-run and had much praise for outgoing Chancellor Ulmer. Decisions about the size of UAA’s new sports complex were not made, but will be made at the June BOR meeting in Fairbanks. On another matter, UAS Chancellor John Pugh spoke
eloquently to remind Regents that UA should not fear asking for more support from the Legislature because the State has a growing budget surplus.

**Some things to look for in the May Senate meeting (May 6th)**

- President Gamble will be visiting Faculty Senate from 4:00-4:30. Senate meetings are open, so please attend. If there are things you want discussed, feel free to send them to me, or bring them to the meeting.

- Senate will consider more motions on IDEA, including (a) the use of a short form vs. long form, (b) having IT Services automatically make Blackboard accessible in all courses by the Monday before final exams week, and (c) sending email reminders to students prior to finals week.

- Senate will consider approving the recommendation from the Senate Academic Assessment Committee to adopt a draft Assessment Handbook. There will be several forums on the handbook during April.

- The May Senate meeting will begin early (2:00) and run late (5:00) so we can finish year-end business.

- Current 1st Vice President Bhattacharyya will take over as Faculty Senate President near the end of the May meeting, joined by incoming senators. Wish him and all Senators luck for next year. Please extend gratitude to outgoing senators.
MEMO

To: President Gamble

From: UAA Assembly

Re: Shared Governance

Date: February 21, 2011

Thank you for visiting the Assembly recently to explain your decision process in filling the position of chancellor. We appreciated your time and your willingness to talk to us. We also appreciate that you have been reading books on shared governance. We would like to offer our assistance by sharing past practices with you as well as the Board of Regents policies on shared governance.

The Board of Regents has recorded its intent that faculty, staff, and students shall share in governance of the university in a meaningful way, that shared governance is an integral part of the university, and participants are empowered to carry out governance responsibilities to the best of their abilities without fear of reprisal. Governance groups are defined separately from community boards and advisory groups with their own duties and responsibilities. Governance groups communicate important information on current issues to their constituents and then represent their viewpoints on policy and regulations to the administration. It is the charge of these groups to advise the president and chancellor in a timely fashion.

In the past, communications from system or local governance groups were acknowledged both for their receipt and by a response. The BOR Regulation 03.01.M.1 is listed below for your convenience:

- The President's office shall acknowledge governance recommendations within ten (10) business days following receipt using a means equivalent to that used for transmittal.

- The President of the University shall notify the spokesperson of the sponsoring governance group and the system governance executive officer of the approval, disapproval, or modification of a governance action within forty-five (45) days of receiving the recommendation.

- In cases where this arrangement cannot be satisfied, the responsible executive will notify the sponsoring governance group as to the review process and anticipated date the review is likely to be concluded. and administrative recommendations forwarded to the president.

The members of the governance groups are elected representatives with the privilege and responsibility to listen to and speak for our constituents. The APT Council (Administrative, Professional and Technical Council) is a body of 15 representing 350 salaried employees. The Classified Council consists of 24 members representing 650 hourly employees. The 50 senators of the Faculty Senate
represent over 400 members of the faculty. The 29 members of the Union of Students (USUAA) represent 20,000 students. All of these groups regularly communicate with their constituents and bring their opinions and ideas to the table. We have attached a flowchart describing the UAA governance groups for your convenience.

Whether or not it is your intention, the six-to-eight month delays in scheduling meetings with governance groups could be interpreted as minimal commitment to shared governance and the constituents the groups represent: the students, staff, and faculty of the UAA campuses. The lack of response to recommendations from governance groups reinforces this impression. It is our hope that this is not your intention and we suggest the following actions for better communication and cooperation:

- Attend a UAA Assembly meeting at least once a year, and preferably once a semester. If a visit in person is not feasible, join the meetings by video or audio.

- Consult with our governance groups during the decision-making process on any issue that will affect the entire UAA community; for example, a search for a chancellor, the Academic Master Plan, the Strategic Plan, and major changes in benefits or health plans impacting faculty, staff, and/or students.

- Acknowledge receipt and reply to any correspondence from governance groups.

The faculty and staff will continue to strive to advance knowledge and support learning because it is our passion. We hope that you will trust and work with governance groups as well as administrative leaders to make the university system stronger and more effective. If you regularly communicate your intentions, we will respond and offer our expertise and experience to assist you in our common goals.