

Classified Council

Agenda

Thursday, March 4th, 2010

8:30-10:00

ADM 204

Access Number 1-800-893-8850

Meeting Number 7730925

I. Call to Order

II. Introduction of Members, New Members and Guests

	Megan Carlson, President*	08-10	Judi Spry *	09-10	
	Melodee Monson, Vice President*	08-10	Sandra Barclay	09-11	
	Kathy Smith, Secretary**	08-10	Janet Burton	09-11	
	Bette Belanger	08-10	Connie Dennis	09-11	
	Marilyn Borell *	08-10	Gwen Gere	09-11	
	Lois Hall**	08-10	Debra Gritman*	09-11	
	Kim Heidemann	08-10	Tina Hudspeth	09-11	
E	Sarah Hill **	08-10	Natalie Kowal**	09-11	
	Lara Madden	08-10	Gianna Ridgeway	09-11	
	Craig Mead *	08-10	John Seltenright	09-11	
	Jennifer Schultz	08-10	Kim Stanford	09-11	
	Kristin Warren	08-10	Vacant (PWSCC)	09-11	

Assembly Reps *

Alternate Assembly Reps **

III. Approval of Agenda (pgs. 1-2)

IV. Approval of Summary (pgs. 3-7)

V. Note: Update on union organization efforts from HR (New Business item A) will be addressed at the top of the meeting. Discussion of this topic, including questions and answers, will be limited to no more than 30 minutes.

VI. Reports

- A. President - *Megan Carlson (pg. 8)*
- B. Staff Alliance - *Megan Carlson (pg. 8)*
- C. UAA Assembly – *Megan Carlson (pg. 8)*
- D. Diversity Action Council - *Tina Hudspeth (p. 9)*
- E. Campus Safety Committee - *Kim Heidemann*
- F. Sustainability Council - *Kathy Smith*
- G. UAA Advisory Council for Enhancing Student Success (ACCESS) - *Lois Hall (pg. 10-11)*
- H. Staff Health Care Committee - *Megan Carlson*
- I. Child Care Task Force – *(need new representative, see New Business)*
- J. UAA Faculty/Staff Association - *Kim Stanford*
- K. Academic & Research Managers – *Melodee Monson (pg. 12)*

- VII. Old Business
 - A. Joint Committee evaluating combining APT & Classified Councils- *Kim Stanford*
 - B. Committee Reports
 - a. Awareness Committee – *Natalie Kowal*
 - b. Service Events Committee – *Melodee Monson*
 - c. Internal Events Committee – *Kim Stanford*
 - d. Sunshine Committee – *Kathy Smith*
 - C. 2009 – 2010 Goals
 - a. Improve communication and awareness
 - b. Service to our local communities
 - c. Staff community building
 - d. Collaboration with other governance groups
- VIII. New Business
 - A. Union Organization Effort Update and Policy Clarifications (*to be discussed at the start of the meeting, see pg. 1*)- *Ron Kamahela*
 - B. Elections (*pg. 13*)
 - C. Classified Council representative for UAA Child Care Task Force
 - D. FY11 Budget Update- *Kim Stanford (p. 14)*
- IX. Information Items
 - A. Presidential Search Update <http://www.alaska.edu/bor/pres-search>
 - B. Upcoming Events
 - A. **Staff Make Students Count nomination deadline is March 19th!**
 - B. UAA Assembly Day of Service – *Date TBA (postponed)*
 - C. Governance Health Care Forum – *Postponed, likely April 2nd at 12 pm in the Den*
 - C. Accreditation Update- <http://www.uaa.alaska.edu/accreditation/2010.cfm> (*pg. 15*)
- X. Agenda Items for April meeting:
 - A. Report on staff governance travel—*Megan, Melodee, Judi*
- XI. Adjourn

Classified Council

Summary

Thursday, February 4th, 2010

**Classified Council Meeting from 9:00 - 9:30 a.m., followed by:
Joint meeting with APT Council from 9:30-10:30 a.m.**

ADM 204

Access Number 1-800-893-8850

Meeting Number 7730925

I. Call to Order

II. Introduction of Members, New Members and Guests

X	Megan Carlson, President*	08-10	Judi Spry *	09-10	E
X	Melodee Monson, Vice President*	08-10	Sandra Barclay	09-11	X
X	Kathy Smith, Secretary	08-10	Janet Burton	09-11	X
X	Bette Belanger	08-10	Connie Dennis	09-11	X
X	Marilyn Borell *	08-10	Gwen Gere	09-11	X
X	Lois Hall	08-10	Debra Gritman*	09-11	X
X	Kim Heidemann	08-10	Tina Hudspeth	09-11	X
X	Sarah Hill **	08-10	Natalie Kowal**	09-11	X
E	Lara Madden	08-10	Gianna Ridgeway	09-11	X
	Craig Mead *	08-10	John Seldenright	09-11	
X	Jennifer Schultz	08-10	Kim Stanford	09-11	E
X	Kristin Warren	08-10	Vacant (PWSCC)	09-11	

Assembly Reps *

Alternate Assembly Reps **

III. Approval of Agenda (pgs. 1-3)

**Addition of PERS/TERS Identity Theft discussion
Approved with Amendments**

IV. Approval of Summary (pgs. 4-6)

Approved

V. Reports

A. President - Megan Carlson (pg. 7)

Chancellor Ulmer will be retiring in 18 months

**Presidential Search campus visits coming up on Tuesday, March 2nd. Details and
agendas being worked out, more details to come**

B. Staff Alliance - Megan Carlson (pg. 7)

Making plans for advocacy trip in March

C. UAA Assembly – Megan Carlson (pg. 7)

**UAA Assembly Day of Service coming up Friday, March 19th. Service project will
take place at the Alaska Food Bank. Times and more details available soon**

D. Diversity Action Council - Tina Hudspeth (pgs. 8-12)

Several events coming up are listed in the report, encouraged members to attend

- E. Campus Safety Committee - *Kim Heidemann*
Written report is on Governance website
Can contact Dean of Students office for information of Intervention Strategies meetings
Question asked about dim lighting on the service road leading to and from the new CPISB parking garage. Kim will inquire about this at the next committee meeting report findings to Classified Council
- F. Sustainability Council - *Kathy Smith (pg. 13)*
Sustainability action board selected. List of board members listed in written report
Kathy will contact Jeffery Wagner, a classified employee on the board, and ask him to report to Classified Council
Megan Carlson publically thanked Kathy Smith for her work on this council
- G. UAA Advisory Council for Enhancing Student Success (ACCESS) - *Lois Hall*
Lois serves on a subcommittee for Support Services
Next meeting with ACCESS is Feb. 19th, more to report next month
- H. Staff Health Care Committee - *Megan Carlson (pg. 7)*
Plan design changes were approved
Meeting next week, talking about communication of health care plan for faculty and staff
Classified Council, Apt Council and Faculty Senate working to facilitate a Health Care Forum. Event will take place on Friday, March 26th from 12:00 – 1:00.
Location TBA. Hoping to host a second forum at the UC Center on the same day
- I. Child Care Task Force - *Vicky Warren (will give update, meeting on Wednesday, February 3rd)*
Task Force currently working on putting final touches on written report
Hoping to have report complete by end of the semester and present the report to the Chancellor at that time
- J. UAA Faculty/Staff Association - *Kim Stanford*
Letters have gone out for post Card campaign
- K. Academic & Research Managers – *Melodee Monson (pg. 14)*
Currently forming study groups for those interested in the Certified Research Administrator certification
Can contact Tana Myrstol @ antm4@uaa.alaska.edu or 786-1065 for more information

- L. IT Service Disruption Committee – *Kim Stanford*
<http://www.uaa.alaska.edu/academicaffairs/upload/Final-Report-w-Provost-Cover.pdf>

- VI. Old Business
 - A. Governance Travel Plans
The Governance office has funds for two members of Classified Council to travel to Juneau to advocate for UAA
Advocacy trip will take place March 15th and 16th, if interested please send a short email expressing your interest to Megan
 - B. Committee Reports
 - a. Awareness Committee – *Natalie Kowal (no update)*
No Update
 - b. Service Events Committee – *Melodee Monson (pg. 15)*
Looking into ideas for the Spring semester
 - c. Internal Events Committee – *Kim Stanford*
3 events planned
Diversity Brown Bag Luncheon Friday, 12th Den
Council Concept Forum Feb. 26, 12 – 1
Gov Health Care Forum March 26th 12 – 1
 - d. Sunshine Committee – *Kathy Smith*
Kathy Smith asked for members to express interest once more. If no interest is shown, will postpone starting this committee at this time
 - C. 2009 – 2010 Goals
 - a. Improve communication and awareness
 - b. Service to our local communities
 - c. Staff community building
 - d. Collaboration with other governance groups

- VII. New Business
 - A. Call for Assembly Alternates
Lois Hall
Kathy Smith
 - B. PERS/TERS
Moved to Combined Meeting with APT

- VIII. Information Items
 - A. Upcoming Events
 - a. Diversity Brown Bag Luncheon - Friday, February 12th, 12:00 - 1:00, Den
 - b. Staff Governance Council Concept Forum – Friday, February 26th, 12:00 - 1:00
 (Tentatively: Lyla Richards Conference Room)
 - c. UAA Assembly Day of Service – Friday, March 19th (Time TBA)
 - d. Governance Health Care Forum – Friday, March 26th, 12:00 – 1:00 (Tentatively: Den)
 - B. Board of Regents Draft Operating and Capital Budget Requests for FY11
 - 1. Operating: <http://www.alaska.edu/bor/agendas/2009/oct-30/091030ref01.pdf>
 - 2. Capital: <http://www.alaska.edu/bor/agendas/2009/oct-30/091030ref03.pdf>

- C. Accreditation Update - <http://www.uaa.alaska.edu/accreditation/2010.cfm>
(pg. 16)
- D. Presidential Search Update - <http://www.alaska.edu/bor/pres-search/> (pg. 17-18)
- IX. Agenda Items for March meeting:
March 4th @ 5pm – March 10th or 11th Banner Outage (could affect when time sheets are due)
- X. Adjourn

**Joint Classified Council – APT Council Meeting
9:30 a.m. - 10:30 a.m.
ADM 204**

- I. HR Training Brainstorming - *Steve Hinds*
Thanked Governance groups for work done at UAA.
Short introduction of himself
Steve enjoys training, and would like to have ideas on how to increase opportunities
Handout presented about training opportunities currently available, possibilities and ideas people have. Would like to have people respond either electronically or by paper.
Question asked about mandatory training. Stated he is not a fan of this type of training, although he does believe some subjects should be included (such as Sexual Harassment and Safety Training)
Technical process, meeting management and other types of training were requested
UAA focusing on performance management, supervisors and employees should be discussing training options.
Time management problems, some times training is wanted and or planned on, and things come up so the opportunity lapses
For more information or to offer suggestions, please contact Steve Hinds at 786 – 1425 or anshph1@uaa.alaska.edu
- II. CC/APT Combined Committee Update – *Kim Stanford & Vince Yelmene (10 minutes)*
Committee planning an open forum on Friday, February 26th, at 12:00 noon, to further discuss the idea of combining the two existing councils at UAA (Location TBA)
- III. Chancellor Ulmer (10:00 a.m.)
 - A. Brief APT and Classified Council goal updates
APT – Evaluate Governance Structure, Service, Compensation, Recognize and promote community involvement and collaborate with other governance groups/APT employees
CC – Improve communication and awareness, service to local communities, staff community building and collaboration with other governance groups
 - B. Chancellor's outlook for year
FAQs: <http://www.uaa.alaska.edu/chancellor/faq/index.cfm>
Chancellor's Report <http://www.uaa.alaska.edu/chancellor/upload/Chancellors-Report-201001.pdf>
Accreditation – thank those who have helped getting us in the position we are in
As a pilot university, the process can be scary. Megan Carlson thanked for her work, as well as the many others who have helped

When our goals are clear, it is easy to tell our story
Transition – a very hard decision, really loves UAA and the people and progress being made. Timing has been hard personally, but seems fine, UAA is in a very great place
Will have time to finish up some very important projects, accreditation, the first year of the new President
Chancellor Ulmer gives credit to all the people that make UAA the wonderful place it is. Wants to make sure that people know that the culture of UAA is what is makes UAA a great place
Hopes to continue to be with UAA in some way, perhaps teaching or lecturing
Presidential Search – In early March candidates will be on all campuses for a small amount of time and will be given a chance to meet with students, faculty and staff.
Legislative Session – This year is different with the addition of the Blue Book In the past, the Red Book has been the main document for those advocating for UAA to go by, this year, the Blue Book is the Governor’s budget and is being used as the main document by statewide
Community members and University employees can advocate for the Red Book, however statewide will go by Blue Book and answer questions about the Red Book only if asked
There are a lot of things happening on Campus. UAA is well positioned to make progress. UAA is serving the state, need to keep that in mind

- C. Discussion of Chancellor’s transition (pg. 19-20)
See above

IV. Opportunities for Involvement

- A. Legislative Advocacy - March 15-16
- B. UAA Assembly Day of Service planning - Event date: Friday, March 19th
- C. Governance Health Care Forum planning - Event date: Friday, March 26th from 12:00 - 1:00 (Tentatively scheduled in the Den)
- D. Staff Make Students Count Awards
 - a. Nominations due March 19th
 - b. Serve on review committee (review of nominations March 20th - April 2nd)
- E. UAA Development Day planning (event likely in May)

V. General Discussion

Classified Council President's Report, March 2010

Governance Office Update

Unfortunately, I am disappointed to announce that Vicky Warren has left the Governance Office. Christine Lidren will be doing her best to support out council, but please go easy on her because she'll be doing the work of at least two and a half people until she fills the position. (If you know anyone looking for work, either temporary or long term, let her know!) If you have events or committee work that you would usually ask the Governance Office do, please consider whether it's possible for a member of your committee to handle it before asking Christine.

Staff Governance Council Forums

Thank you to everyone who has participated in the forums discussing the possibility of combining the councils. **An extra special thank you to Kim Stanford and her committee for putting so much work and thought into this project!**

Governance Travel

Judi Spry and Melodee Monson will be traveling on behalf of Classified Council to Juneau to advocate for the university later this month. **Thanks to Melodee for taking the lead with the new group of advocates, and to Judi for taking a leap and signing up for the opportunity!**

Diversity Forum

Thanks to everyone who attended the kickoff Classified Council forum of the year, which was a partnership with Marva Watson and her National Coalition Building Institute. They have a fantastic program, and I highly recommend you look into their training sessions. Keep an eye out for announcements about future programs for staff.

UA President Search (<http://www.alaska.edu/bor/pres-search/>)

I hope you were able to attend the forums for staff and governance groups while the UA Presidential candidates were on campus. The Regents are expecting to make a decision as soon as March 15th. If you did attend, please be sure to submit feedback on the candidates using the form available here: <http://www.alaska.edu/files/bor/PresSearchFeedbackForm.doc>.

Staff Alliance

Staff Alliance discussed issues related to the presidential search, the annual legislative advocacy trip in March, and the process involved with potential outcomes of the union organization efforts. I found it particularly informative to hear that it is likely that supervisors and non-supervisors would be in two separate units, and this division would not be as clean-cut as the APT/Classified employee line.

Health Care

The Staff Health Care Committee is having a meeting on March 3rd to talk about unexpected increases in health care claims on the university's plan. Since we are self-insured, our costs can be affected by increases in catastrophic claims. I'm hoping to have an update about some of the options being discussed to deal with this unexpected increase in expenses at our meeting, but I don't have them at the time of the report deadline.

We are still planning a health care forum for faculty and staff, but we are considering moving the date to April 2nd to allow more time for SW HR to rework the projections and plan design changes before the presentation.

University Assembly

The Assembly Day of Service is likely to be postponed from the current planned date of March 19th. Melodee serves on the planning committee, so we can touch base with her.

The Provost spoke about the Academic Master Plan, which is an academic strategic plan of sorts for the UA System. The writing process is still under way, but we expect that it will be brought to Faculty Senate soon for feedback (at least two readings are planned). The Provost agreed that it should receive feedback from the University Assembly as well, and we'll be sure to pass it on to Classified Council members when the opportunity arises. Senior Vice Provost Renee Carter-Chapman also gave an illuminating presentation on retention and graduation rate trends.

Diversity Action Council
Report for February

I was not available to attend the regular meeting held on February 12, 2010 due to another commitment at work. As of yet, I do not have any reports or notes available from that meeting.

A Joint meeting with the Diversity Action Council and the Faculty Senate Diversity Council was held on February 19, 2010. Marva Watson presented information about the statistics about employees within the UAA system and the breakdown of the diversity of employees at each of the UAA campuses. There was an activity and discussion was held about what has been accomplished in the past 10 years and what has changed within that time, as well as what changes we would like to see in the next 10 years. We were also reminded of the mission of the UAA DAC is “ to nurture an environment where the diverse cultures and beliefs of all people are acknowledged, where diversity is respected and all people are valued” .

Prepared by
Tina Hudspeth

March 4, 2010

ACCESS report by Lois Hall (p. 1 of 2)

UAA ADVISORY COUNCIL

FOR ENHANCING STUDENT SUCCESS (ACCESS) MET FEBRUARY 19, 2010 1:00 - 4:00 P.M.

LOCATION: Library 306

First Year Charter Committee is working on the model.

Placement Advisory Council

- Reading and Writing placement tests will not have an expiration date
- If the departments change the cut scores, they will consider instituting an expiration date
- Math scores have a 1 year expiration date
- Mat-Su and CPDS are planning to pilot the Writeplacer this summer
- Anchorage campus applied for a grant to pilot using the LASSI as part of the placement testing process

First-Year Advising

1. Looking at CAS standards for 8 core elements advising for professional advisor
 - a. Tied to assessment of advising
 - b. Standardization of advising
 - c. Mat-Su, Kenai and Kodiak would like to identify a similar list for their respective campuses
 - i. Will bring the faculty advisors together from the extended campuses to go through the CQI process and determine the core elements on those campuses
 - d. Recommendation that list be recorded in DegreeWorks
2. Advising survey sent out by Student Voice to students' UAA email at Anchorage campus sent out on February 15 has received 600 responses so far. 25% of students do not know who their advisor is
3. How to use LASSI in advising students - training at UAA on April 15 by Barb and Evelyn
 - a. Time TBA
 - b. For professional advisors
 - c. Will also invite ACCESS members

First-Year Instruction and Curriculum

Lauren is the new lead on this committee since Lynn is on sabbatical this semester; Lynn will stay involved as member of committee

Faculty intensive for this spring

Highest attrition courses are in sciences and math

Invite faculty in those departments to address issue through a three-day intensive looking at pedagogy and committing to change courses

Biology argues that students are simply unprepared

March 4, 2010

ACCESS report by Lois Hall (p. 2 of 2)

Stepping stone course needed?

Would be open to discussing many possible solutions to the problem

Would like to include extended campuses and CPDS faculty

SI is provided for these courses, but attendance is very poor

UW-Madison has training on how to teach sciences at the college level

Biology faculty want to meet with HS biology faculty

Advisors/students need to be aware that the lack of a pre-requisite does not mean the course is not academically rigorous

Some students may be advised to take certain teachers depending on their individual learning style

Second emphasis is on the GUID A150 course

Vara is coordinating the re-writing of the course

First-Year Academic Support Services Student Success Inventories

Worked with Student Affairs to set up a process to collect and publish the inventories

- Would be a directory of programs
- Set up a timeline so that submission is standardized
- Deans will have the opportunity to sign off on inventories
- ACCESS members asked to read, make changes, and approve the new inventory process – Appendix B of handout
- Next step would be to give the Deans the process and the previous inventories
- Where does the document live? Who's in charge of it? How will work be funded? Need to think long term
- The concept is that the inventories will eventually be an online tool – easily accessible and easily updated – and the audience is intended to be administrators, faculty and staff
- Interest in making this information available to students at some point

Academic Support Services

- Best practices vs. practices
- UAA's capacity to support first-year students
- Identify and/or develop a systematic approach
- Much of this work is already being done so we want to support and align with these groups
- Research the expanding role of technology in supporting student success

Learning Resources Center support issue

- CTC committed bridge funding and submitted a proposal to the Provost to fund the service next year

ACADEMIC AND RESEARCH MANAGERS

Academic and Research Managers have met on February 12th.

UPD were the invited speakers - they discussed their force, and what they offer.

Items of interest:

- The UPD will do fingerprinting
- The UPD is working to have notaries in their office
- UPD will do cash deposit pick-ups (fee involved)
- RAD training is offered through UPD
- Any theft, no matter how small should be reported

Respectfully submitted by

Melodee Monson

2010 Classified Council Elections Timeline

DRAFT

April 4th: Nomination Email sent out by Governance Office.

Any member whose term ends in 2010 (see the roster on the agenda for your term) and wants to run for another term will need to follow instructions in the nomination email.

IMPORTANT: Any member whose term does not end until 2011, but does not intend to serve on the Classified Council next year, should notify the Governance Office by April 4th so that we can include these seats in our election.

April 16th: Nomination period ends

April 19th: Open Ballots

April 30th: Close Ballots

May 3rd – 4th: Letters sent to new members, including an invitation to attend the May 6th meeting.

May 6th: Classified Council meeting

This meeting will include this year and next year's members.

Officer and Committee Elections will take place during this meeting.

University of Alaska Budget Summary
FY11 House Finance Subcommittee
February 25, 2010

The House Finance subcommittee (HFS) proposed budget for UA is a \$10.1 million increase, 3.1%, over the current fiscal year. The proposed budget is \$2.3 million less than the Governor's budget. The HFS proposed budget does not include funding for UA's utility funding request (\$1.5 million) and \$832.4 thousand of UA's compensation and other fixed cost requests.

The Governor's budget and the HFS proposed budget support \$950 thousand for priority programs for the Alaska Center for Energy and Power, and Energy Outreach through the Cooperative Extension Service that are funded in the current year (FY10) budget as one-time items. Both the Governor's budget and the HFS proposed budget support a single appropriation for the University of Alaska.

The HFS proposed budget will move to the full House Finance Committee next week, and the priorities included in the Governor's and the Regents' budget requests will be given further consideration. The table below provides a summary comparison of the House Finance Subcommittee Proposed Budget, Governor's Proposed Amended Budget, and UA's Board of Regents' Revised Request.

The HFS also introduced a funding approach based on the ratio of Unrestricted General Funds (UGF) to Designated General Funds (DGF), with intent language that future requests by the University of Alaska for Unrestricted General Funds move toward a long-term goal of 125% of actual university receipts for the most recently closed fiscal year. The FY11 UGF/DGF ratio included in the HFS's proposal is 127% compared to the Governor's amended budget proposal of 128%.

Note: Unrestricted General Funds includes: General Fund, General Fund Match, and General Fund/Mental Health ; Designated General Funds includes: Interest Income, Auxiliary Receipts, Student Tuition/Fees, Indirect Cost Recovery, University Receipts, and Technical Vocational Education Program (TVEP).

University of Alaska FY11 Operating Budget				
UA Board of Regents', Governor's Proposed Budget Amended, and House Finance Subcommittee				
State Appropriations				
(in thousands)				
	UA BOR Revised Request	Gov's Proposed Amended Budget	HFS Proposed Budget	HFS over/ (under) Gov's
FY10 Operating Budget	328,226.6	328,226.6	328,226.6	
Subtotal - FY10 Adjustments	(1,100.0)	(1,100.0)	(1,100.0)	
FY10 Operating Budget after Adjustments	327,126.6	327,126.6	327,126.6	
Adjusted Base Requirements				
Compensation Increases	7,465.4	7,465.4	7,013.4	(452.0)
Non-Personnel Services Fixed Cost Increases	3,307.8	2,168.4	1,788.0	(380.4)
Compliance Mandates	265.0	-	-	-
Utility Cost Increases	1,484.3	1,484.3	-	(1,484.3)
New Facility Operating and Maintenance Costs	692.0	692.0	692.0	-
Subtotal - Adjusted Base Requirements	13,214.5	11,810.1	9,493.4	(2,316.7)
Priority Program Enhancement and Growth				
Energy	1,063.2	950.0	950.0	
Science, Technology, Engineering & Math (STEM)	1,415.1	-	-	
Climate	1,189.0	-	-	
High Demand Jobs	5,232.9	-	-	
Student Success Initiatives	2,137.4	-	-	
Subtotal - Priority Programs	11,037.6	950.0	950.0	
FY11 Adjustments				
FY11 Additional TVEP Funding	478.3	478.3	478.3	
Mental Health Trust and MHTAAR	584.1	-	-	
Dept. of Health & Social Services Trf.	305.0	305.0	305.0	
Subtotal - FY11 Adjustments	1,367.4	783.3	783.3	
Total FY11 Increment Request (less FY10 Adjustments)	24,519.5	12,443.4	10,126.7	(2,316.7)
Total FY11 Operating Budget	352,746.1	340,670.0	338,353.3	(2,316.7)
Classified Council Agenda March 4, 2010	7.5%	3.8%	3.1%	of 15

Accreditation Status Update for UAA Governance Groups, March 2010

Preparations for March 17th Report Deadline

The Year 5 Report (including chapters on **Planning and Implementation** and **Effectiveness and Improvement**, with updates to previous submissions) is nearing completion for the March 17th deadline.

Relevant sections of the report will be sent back to the Core Theme Evaluation Teams with specific questions by the end of the week of March 1st. The Chancellor's Cabinet and Accreditation Steering Committee will review the near-final draft of the March accreditation report during the week of March 8th. When this draft is shared with the Cabinet, it will also be shared with the Governance Leaders and members of Faculty Senate E-Board.

When the final draft is submitted to the NWCCU, it will also be posted on the Accreditation 2010 website here: <http://www.uaa.alaska.edu/accreditation/2010.cfm>.

Once again we'd like to thank all of the faculty and staff who have contributed to the report currently in progress, along with all the previous ones. In particular, we would like to thank the contributors to the core theme evaluation process.

NWCCU Accreditation Workshops

Last month, the NWCCU held workshops for member institutions on how to prepare reports under the new standards and process. Members of UAA's Accreditation Leadership Team had the opportunity to present and facilitate at these workshops, and to meet with the other pilot institutions to talk about our progress on the report due later this month. It was good to hear that we are moving along similar paths and timelines.

Timeline for Reports & Other Milestones		
3/1/09	Chapter 1: Mission, Core Themes, and Expectations	<i>Submitted</i>
6/15/09	Revisions to Chapter 1 on Mission, Core Themes, and Expectations	<i>Submitted</i>
9/1/09	Chapter 2 on Resources and Capacity with revisions to Chapter 1	<i>Submitted</i>
9/30/09 - 10/2/09	Site Visit on Chapters 1 and 2 (including a visit to Kenai Peninsula College)	<i>Completed</i>
3/17/10* (Revised deadline)	Chapter 3 (Planning and Implementation) and Chapter 4 (Effectiveness and Improvement) with revisions to Chapters 1 and 2	**Next!**
9/1/10	Chapter 5 on Mission Fulfillment, Adaptation, and Sustainability with revisions to Chapters 1-5	
10/4/10 - 10/6/10	Site Visit on cumulative report (Chapters 1-5) (may also visit one or more community campus)	