



To: Provost, Sam Gingerich  
University of Alaska Anchorage

Fr: Kimberly Swiantek,  
UAA Governance Office

Re: Updates to Early Childhood Associates Program Catalog

On September 4, 2015 the Faculty Senate approved the following motion, brought forward by the Undergraduate Academic Board (UAB), revising the catalog copy for AAS, Early Childhood to include: "Associates program students must receive at least a C in *all* major requirements in order to graduate from the program."

Attachment: Memo from COE Dean, Paul Deputy, and Program Chair, Karen Roth.

Please let me know if I can be of further assistance.

**Provost**

Approved     Disapproved

Comments:

Sam Gingerich, Provost

11/15/2015  
Date

**Chancellor**

Approved     Disapproved

Comments:

Tom Case, Chancellor

19 Nov 2015

Date





Department of  
Teaching and Learning  
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April 28, 2015

To: Lora Volden, UAA Registrar

Re: Updates to Early Childhood Associates Program Catalog

Dear Ms. Volden,

The Early Childhood Associates Program catalog currently states that students must have a C in all coursework leading up to the final practicum, but doesn't stipulate they must also receive at least a C in that last course.

Our Associates program just completed review by the UAB, including our revised catalog copy. However, Early Childhood faculty would like an additional policy statement placed in the new catalog.

We need to include: "Associates program students must receive at least a C in *all* major requirements in order to graduate from the program."

I spoke to Dr. Francisco Miranda, Chair of the UAB, and he suggested I write a memo to you for permission for this exception at this stage in the review process.

Thank you for considering our request.

Warm regards,

Karen Roth

A handwritten signature in black ink that reads "Karen Roth".

Early Childhood Program Chair  
College of Education  
UAA

Dr. Paul Deputy, Dean

A handwritten signature in black ink that reads "Paul N Deputy".

College of Education  
UAA

## Karen L Roth

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**From:** Francisco Miranda  
**Sent:** Monday, April 27, 2015 9:24 AM  
**To:** Karen L Roth  
**Cc:** Wei Hsiao; Kathryn Ohle; Aaron L Hotch  
**Subject:** RE: Early Childhood Associates Program catalog changes

Dear Karen--

I have been having some issues with e-mail and it seems that I missed your message. I am so sorry.

You can write a brief memo describing the issue and the way you'd like to fix it; address it to the Registrar thru UAB, and have it signed by your department chair and your college dean and then send it to Governance. UAB will put it in its agenda for its next meeting, which will take place in mid August.

Regards,

Francisco Miranda

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**From:** Karen L Roth  
**Sent:** Wednesday, April 22, 2015 2:57 PM  
**To:** Francisco Miranda  
**Cc:** Wei Hsiao; Kathryn Ohle; Aaron L Hotch  
**Subject:** Early Childhood Associates Program catalog changes

Hello Dr. Miranda,

We had a situation arise this week with a student who received a D in a final practicum in our Associates program and wants to graduate.

Our Associates program catalog states that students must have a C in all coursework leading up to the final practicum, but doesn't stipulate they must also receive at least a C in that last course.

This semester we have no basis to require the student to take the practicum again, but would like our new catalog to reflect that wording.

Is it too late to add the wording, "Associates students *must* receive at least a C in all major requirements to graduate from the program" to the Associates catalog?

I spoke to the Registrar's office and they suggested I ask you.

Thank you so much!  
Karen

Karen Roth  
Early Childhood Program Chair  
College of Education  
786.1928