

Draft Minutes
Academic Computing, Distance Learning, and Instructional Technology
Committee
Meeting of Friday 21 April 2006

The April 21, 2006 meeting of the ACDLIT committee was convened at 2:10 PM.

Members present:

Carol Coose
Bogdan Hoanca
Kathi Baldwin
David Meyers
Anne Bridges
Andy Veh (via teleconference)

Guests:

Rich Whitney, Gebe Ejigu

Discussions

Rich Whitney and Gebe Ejigu on current eMedia plans.

.A discussion of future directions for the eMedia group was the focus of the visit by CIO Whitney and Executive Vice Chancellor for Administrative Services Ejigu. Topics discussed included

- Need to involve the new Provost in future plans for eMedia.
- Distributed vs Centralized organization model.
- Maintain or improve current level of service to faculty and students.
- Nature of leadership position: does the position need to be at the Vice Provost level (or similar)?
- The need for a practitioner as leader of eMedia.

There was a considerable range of opinion on these issues, in particular the need for a “cabinet level” person as head of eMedia.

Business Items

Recommendations to the Faculty Senate

The committee proposed and approved presenting two resolutions to the Faculty Senate. Both resolutions address the student evaluation of faculty process.

The first resolution addresses the issue of student evaluation of faculty in the context of a distance course. The text of the resolution follows:

➔ “ACDLIT resolves that student evaluations of faculty be conducted using IDEA’s on-line technology (rather than with the paper based instrument), with a pilot use for distance delivered courses to be done fall semester 2006, and full implementation by spring semester 2007.”

The second resolution addresses the amount of time that elapses between administration of the evaluation process and report of results to faculty. The text follows.

➔ “Given that the purpose of student evaluation of faculty is to provide timely feedback to faculty about the effectiveness of their teaching, ACDLIT recommends that ITS allocate resources that allow results to be returned to faculty within four weeks of receipt of completed evaluation forms by ITS.”

Both of the recommendations were passed unanimously by the committee.

Election of Officers

Kate Gordon nominated Carol Coose for the position of ACDLIT chair for AY 2006-2007. The nomination was seconded, and a vote held. Carol was unanimously approved to be the new chair of ACDLIT.

The meeting was adjourned at 4:10 PM

Submitted by David Meyers

Additional action item

After the conclusion of the regularly scheduled meeting, the committee also voted via email to submit the following additional action item:

➔ ACDLIT motions that the Faculty Senate approve the following corrections to Appendix G in the Curriculum Handbook:

- Bullet 5 on page 73 in the handbook.

Existing text: UAA faculty shall ensure that distance education students have access to a copy of the course syllabus by the first day of the start of the course
...(deleted for brevity)...

(For more information, please view a copy of the CAS Distance Education Course Syllabus Template at the following address:

<http://uaaonline.alaska.edu/faculty/courseDev/documents/CASSyllabusTemplate.rtf>)

Correction: the CAS Distance Education Course Syllabus Template is now at
<http://acdlitc.uaa.alaska.edu/CASSyllabusTemplate.pdf>

- Bullet 9 on page 73 in the handbook.

Existing text: UAA faculty shall build mechanisms into their distance education courses that foster student-to-student interactions as well as student-to-instructor interactions.

Correction: add the disclaimer "unless the nature of the course precludes such interactions" at the end of the bullet text, to account for courses where student-to-student interactions and student-to-instructor interaction is impractical

Both changes were approved by a consent vote via email.

Submitted by Bogdan Hoanca