



Faculty Senate

UNIVERSITY of ALASKA ANCHORAGE

UAA Faculty Senate Agenda
Lew Haines Conference Room (LIB 307)
Audio: 786-6755 | ID: 284572
2:30 - 4:30 p.m.
March 4, 2016

I. Call to Order

II. Roll- (P= Present; A= Absent; E= Excused; T= Telephonic Participation)

2015-2016 Officers:

Smith, Tara – President	King, Carrie - Chair, UAB
Fitzgerald, Dave - 1 st Vice President	Schmuland, Arlene - Chair, GAB
Widdicombe, Toby - 2nd Vice President	Hirshberg, Diane - Past President

2015-2016 Senators

Bartels, Jonathan	Foster, Larry	Nabors, Forrest
Bennett, Brian	Fox, Deborah	Ohle, Kathryn
Benningfield, Tim	Garcia, Gabe	Orley, Soren
Bhattacharyya, Nalinaksha	Graham, Rachel	Palmer, DB
Bowie, David	Harville, Barbara	Paris, Anthony
Bridges, Anne	Hoanca, Bogdan	Pence, Sandra
Brown, Barbara	Hollingsworth, Jeffrey	Piccard, LuAnn
Cenek, Martin	Horn, Steve	Pfeiffer, Karl
Cook, Sam	Ippolito, Mari	Schreiter, Mark
Dannenberg, Clare	Kappes, Bruno	Shamburger, Carri
Davis, Leanne	Karahan, Gokhan	Smith, Cheryl
Denison, Veronica	Kelley, Colleen	Strobach, Cynthia
Din, Herminia	Kirk, Sarah	Thiru, Sam
Downing, Scott	Knott, Catherine	Toscano, Sharyl
Dutta, Utpal	Kopacz, Eva	Trotter, Clayton
Flanders Crosby, Jill	Kuden, Jodee	Venema, Rieken
Folias, Stefanos	Laube, Jeff	Ward, Jervette
	McCoy, Robert	

II. Agenda Approval (pg. 1-3)

III. Meeting Summary Approval (pg. 4-6)

IV. Officer's Reports

A. President's Report (p. 7-8)

B. First Vice President's Report

C. Second Vice President's Report

V. Old Business

VI. Consent Agenda

- A. Graduate Curriculum (pg. 9)
- B. Undergraduate Curriculum (pg. 10)

VII. Boards and Committees Reports

- A. Graduate Academic Board
- B. Undergraduate Academic Board
- C. General Education Review Committee
- D. University-wide Faculty Evaluation Committee
- E. Academic Assessment Committee
- F. Academic Computing, Distance Learning and Instructional Technology and e-Learning (pg. 11-13)
- G. Budget, Planning, and Facilities Advisory Committee- BPFA (pg. 14)
- H. Nominations and Elections Committee
- I. Diversity Committee
- J. Faculty Grants and Leaves Committee
- K. Institutional and Unit Leadership Review Committee (pg. 15)
- L. Library Advisory Committee (pg. 16)
- M. Student Academic Support and Success Committee (pg. 17-18)
- N. Community Campus Committee
- O. Academic Honesty and Integrity Committee (pg. 19-20)
- P. Research and Creative Activity Committee (pg. 21)
- Q. Joint Ad Hoc Committee

VIII. New Business

- A. **Strategic Pathways Memo**
- B. **Proposed Revisions to the Faculty Senate Bylaws & Constitution** (pg. 22-53)
- C. **Motion on the Library Advisory Committee** (pg. 52-54)

Motion: The Faculty Senate supports the following Open Access Policy for the University of Alaska Anchorage, and recommends its adoption and implementation effective as of August 10th, 2016.

D. BPFA Motion on the Budget, Planning and Advisory Committee

Motion: When instructors are scheduled to teach back-to-back classes in order to fulfill educational goals for students the classes need to be scheduled in the same or adjacent buildings.

E. Proposed Revisions to Faculty Handbook Ch. IV & Sabbatical Leave Ch. V (pg. 55-72)

IX. Administrative Reports

A. Chancellor, Tom Case

B. Provost, Sam Gingerich

C. Vice Chancellor of Administrative Services, Bill Spindle

D. Vice Chancellor of Advancement, Megan Olson (pg. 73-75)

E. Vice Chancellor of Student Affairs, Bruce Schultz (pg. 76-78)

F. CIO, Patrick Shier (pg. 79-81)

G. Union Representatives

i. UAFT

ii. United Academics

H. Office of Institutional Effectiveness, Engagement and Academic Support (pg. 82-85)

I. Interim Associate Vice Chancellor for Alaska Natives and Diversity, Jeane Breinig (pg. 86-87)

VIX. Informational Items & Adjournment

A.



Faculty Senate

UNIVERSITY of ALASKA ANCHORAGE

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Audio: 786-6755 | ID: 284572
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P	Smith, Tara – President	P	King, Carrie - Chair, UAB
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2015-2016 Senators

P	Bartels, Jonathan	P	Foster, Larry	E	Nabors, Forrest
P	Bennett, Brian	P	Fox, Deborah	P	Ohle, Kathryn
P	Benningfield, Tim	P	Garcia, Gabe	P	Orley, Soren
P	Bhattacharyya, Nalinaksha	P	Graham, Rachel	T	Palmer, DB
P	Bowie, David	P	Harville, Barbara	P	Paris, Anthony
P	Bridges, Anne	P	Hoanca, Bogdan	P	Pence, Sandra
T	Brown, Barbara	P	Hollingsworth, Jeffrey	T	Piccard, LuAnn
A	Cenek, Martin	P	Horn, Steve	P	Pfeiffer, Karl
P	Cook, Sam	P	Ippolito, Mari	T	Schreiter, Mark
A	Dannenberg, Clare	P	Kappes, Bruno	P	Shamburger, Carri
P	Davis, Leanne	P	Karahan, Gokhan	P	Smith, Cheryl
E	Denison, Veronica	T	Kelley, Colleen	T	Strobach, Cynthia
P	Din, Herminia	P	Kirk, Sarah	P	Thiru, Sam
T	Downing, Scott	A	Knott, Catherine	P	Toscano, Sharyl
T	Dutta, Utpal	P	Kopacz, Eva	A	Trotter, Clayton
P	Flanders Crosby, Jill	P	Kuden, Jodee	P	Venema, Rieken
P	Folias, Stefanos	T	Laube, Jeff	P	Ward, Jervette
		P	McCoy, Robert		

II. Agenda Approval (pg. 1-3)

Approved

III. Meeting Summary Approval (pg. 4-8)

Approved

IV. Officer's Reports

A. President's Report

B. First Vice President's Report

C. Second Vice President's Report

V. Old Business**A. Second Reading: UAA Final Course Grade Assignment Review Policy (pg. 9-15)**

- i. *Motion approved*

VI. Consent Agenda**A. Graduate Curriculum (pg. 16)****B. Undergraduate Curriculum (pg. 17-18)**

- i. UAB Board Vacancies
Grant Cochran, CAS Representative

Motion to approve the consent agenda.

Unanimously Approved

VII. Boards and Committees Reports**A. Graduate Academic Board****B. Undergraduate Academic Board****C. General Education Review Committee (pg. 19)****D. University-wide Faculty Evaluation Committee****E. Academic Assessment Committee (pg. 20)****F. Academic Computing, Distance Learning and Instructional Technology and e-Learning (pg. 21)****G. Budget, Planning, and Facilities Advisory Committee- BPFA (pg. 22)****H. Nominations and Elections Committee****I. Diversity Committee (pg. 23-25)****J. Faculty Grants and Leaves Committee****K. Institutional and Unit Leadership Review Committee (pg. 26)****L. Library Advisory Committee (pg. 27)****M. Student Academic Support and Success Committee (pg. 28-29)****N. Community Campus Committee****O. Academic Honesty and Integrity Committee (pg.30-32)****P. Research and Creative Activity Committee (pg. 33-35)**

VIII. New Business

IX. Administrative Reports

- A. Chancellor, Tom Case
- B. Provost, Sam Gingerich
 - i. Vice Provost, Susan Kalina (pg. 36-39)
- C. Vice Chancellor of Administrative Services, Bill Spindle
- D. Vice Chancellor of Advancement, Megan Olson (pg. 40-41)
- E. Vice Chancellor of Student Affairs, Bruce Schultz (pg. 42-44)
- F. CIO, Patrick Shier (pg. 45-52)
 - i. Adam Paulick
- G. Union Representatives
 - i. UAFT
 - ii. United Academics
- H. Office of Institutional Effectiveness, Engagement and Academic Support (pg. 53-59)
- I. Interim Associate Vice Chancellor for Alaska Natives and Diversity, Jeane Breinig

VIX. Informational Items & Adjournment

- A.



Faculty Senate

UNIVERSITY of ALASKA ANCHORAGE

March 2016 Report of the President

Budget

The Capitol Reports will have the latest on legislative actions and deliberations on the University of Alaska budget for next year. You should receive these notices in your UAA email. You can access them here, as well: <http://www.alaska.edu/state/report/>

UA Regents

There has been a great deal of feedback to the Strategic Pathways proposal. The public testimony at the February meeting in Fairbanks was immense. The preliminary results of the survey done by the System Governance Council were given. UAA had slightly over half the responses. Regent Lucason asked for the full results for the BOR and President Johnsen. In response to the outpouring of feedback, both President Johnsen and Regent Heckman issued statements to the UA community via UA Outreach. The Regents also noted the considerable passion displayed by UAF faculty and students who appeared at the meeting.

The April meeting will be in Anchorage. Please consider testifying in person about your work, accomplishments of your programs, successes of your students, and other items of interest to the BOR. Even if you do not get a chance to speak, your presence will be noticed by the board. You are also free to send written comments to the Board.

<http://www.alaska.edu/bor/>

UA President Johnsen & Statewide

President Johnsen gave an interview on Strategic Pathways that may be of interest:

http://www.newsminer.com/news/local_news/q-a-with-the-ua-president-on-budget-cuts/article_6ff002c6-ddf3-11e5-95e3-6ba2c640c6ac.html

In the above interview, President Johnsen emphasized the need to cut administration, as well. The current status of the Statewide Transformation project can be found at <http://www.alaska.edu/swbir/transformation-team/>

Faculty Alliance

The Faculty Alliance held its February meeting on the 12th. We had a faculty member from UAA observe the meeting (thank you, Kat!)—please do not hesitate to link into Faculty Alliance meetings. The Faculty Alliance has received a request to consider the establishment of a GER in Alaska Native Studies for all three universities. We have sent the proposal with general support to our GER Statewide Alignment Task Force. Dr. Daniel Kline of UAA chairs this taskforce.

We meet once a month on second Fridays from 1:30-3:30p. The meetings are held via Google Hangouts.

Please contact me for more information on Faculty Alliance or visit <http://www.alaska.edu/governance/faculty-alliance/>

Faculty Senate Executive Board

Your 'Eboard' meets weekly to examine on going issues and prepare them for discussion of the boards, committees, and/or the senate. In February, we prepared revisions to the Faculty Senate Constitution and Bylaws. We also prepared and disseminated a response to the Strategic Pathways proposal on behalf of the Faculty Senate. We have received positive feedback on that response and heard concerns of the perceptions of and funding for research at UAA. Faculty Senate and Eboard have heard requests for information on the cost of Athletics at UAA, and intercollegiate athletics was also addressed in the House subcommittee hearings on the University of Alaska. We have requested Athletics budget information from Vice Chancellor Spindle. I've also included this link to a recent interview with UAA Athletics Director Keith Hackett:

<http://www.ktva.com/university-of-alaska-anchorage-athletics-braces-for-financial-cuts-603/>

We welcome your input on issues of concern to you and your fellow faculty members.

Please remember that we have changed the final Faculty Senate meeting of AY16 to Monday, May 2nd in consideration of the end of faculty contracts.

The call for nominations for Faculty Senate seats will go out this month. Please encourage your colleagues and to run and, if your term is up this spring, please consider running again.

Questions or Concerns?

The Faculty Senate President meets biweekly with Provost Gingerich and monthly with Chancellor Case and Vice Chancellor Spindle and the Union of Students President. I am continuing with these regular meetings and invite you to send me governance issues or items you would like these leaders to consider.

Tara Smith

tmsmith@uaa.alaska.edu

PSB 102N

Courses

Chg	<u>EDFN A601</u>	<u>Educational Philosophy, History and Sociology</u>
Chg	<u>EDRS A660</u>	<u>Fundamentals of Research in Education</u>
Chg	<u>EDRS A661</u>	<u>Data-Informed Instruction</u>
Chg	<u>EDRS A662</u>	<u>Action Research in Education</u>
Chg	<u>EDRS A663</u>	<u>Research Design</u>
Chg	<u>EDRS A667</u>	<u>Program Evaluation Fundamentals</u>
Chg	<u>EDRS A668</u>	<u>Fundamentals of Qualitative Research in Education</u>
Chg	<u>EDSY A644</u>	<u>Learning Environments in Secondary Classrooms</u>
Chg	<u>EDSY A661</u>	<u>Assessment in Secondary Classrooms</u>
Chg	<u>ESM A601</u>	<u>Engineers and Scientists in Organizations</u>
Chg	<u>ESM A605</u>	<u>Engineering Economy</u>
Chg	<u>ESM A610</u>	<u>Cost Estimating</u>
Chg	<u>ESM A619</u>	<u>Computer Simulation of Systems</u>
Chg	<u>ESM A621</u>	<u>Operations Research</u>
Chg	<u>ESM A623</u>	<u>Total Quality Management</u>
Chg	<u>SWK A685</u>	<u>Social Work Services in School</u>

Programs

Chg	<u>Master of Social Work</u>	
Chg	<u>EDUC-MAT</u>	<u>Master of Arts in Teaching</u>
Chg	<u>SPED-MED</u>	<u>Master of Education in Special Education</u>
Chg	<u>TLRN-MED</u>	<u>Master of Education in Teaching and Learning</u>

Courses

Chg	ADT A151	Medium/Heavy Duty Engine Repair
Chg	ADT A152	Heavy-Duty Suspension and Steering
Chg	ADT A153	Medium/Heavy-Duty Diesel Engines
Chg	ADT A155	Heavy-Duty Brake Systems
Chg	ADT A156	Heavy-Duty Maintenance Inspection
Chg	ADT A195	Automotive Practicum I
Chg	ADT A225	Mobile Heating, Ventilation, and Air Conditioning Systems
Chg	ADT A266	Heavy-Duty Power Systems Lab
Chg	ADT A267	Heavy-Duty Diesel I Engine Performance
Chg	ADT A268	Mobile Hydraulic Systems
Chg	ADT A269	Heavy-Duty Drive Trains
Chg	CEL A450	CEL A450: Civic Engagement Leadership Capstone
Chg	CSCE A241	Computer Hardware Concepts
Chg	DLS A200	Introduction to Children's Behavioral Health
Chg	DLS A205	Teaching Social Skills to Youth in Children's Behavioral Health
Chg	DLS A206	Positive Behavioral Supports in Children's Behavioral Health
Chg	DLS A385	Working with Traumatized Children
Chg	EE A241	Computer Hardware Concepts
Chg	GEO A146	Geomatics Computations I
Chg	GEO A156	Fundamentals of Surveying
Chg	MATH A211	Mathematics for Elementary School Teachers I
Add	MATH A212	Mathematics for Elementary School Teachers II
Chg	MATH A302	Ordinary Differential Equations
Chg	TECH A302	Organizational Safety and Health
Chg	TECH A305	Applied Leadership for Technicians
Add	TECH A390	Selected Topics in Applied Technologies Management
Chg	TECH A412	Field-Based Study
Chg	TECH A433	Project Design, Implementation and Control
Chg	TECH A453	Capstone Project

Programs

Chg	CHBH-OECERT	Occupational Endorsement Certificate in Children's Behavioral Health
Chg	CSER-BS	Bachelor of Science in Computer Systems Engineering
Chg	ENGN-BS	Bachelor of Science in Electrical Engineering
Chg	GEOM-AAS	Associate of Applied Science in Geomatics
Chg	GEOM-BS	Bachelor of Science in Geomatics
Chg	GISY-MINOR	Minor in Geographic Information Systems
Chg	HDTE-UGCERT	Undergraduate Certificate in Diesel Power Technology
Chg	MUSI-BA	Bachelor of Arts in Music
Chg	TECH-BS	Bachelor of Science in Applied Technologies Leadership

February 29, 2016 ACDLITE Committee Report

Faculty Senate March 2016

Committee Members:

Dave Fitzgerald (CBPP) P	Barbara Harville (CAS)-D	Marianne Murray (COH)P	Lorelei Sterling (LIB)P
Bruno Kappes (CAS) -P	Matt Kupilik (CoENG)-P	Lynn Paterna (COH)-P	Ammie Tremblay (COH)E
Naomi Everett (CTC) -P	Ed McLain (COE)-E	Todd Petersen (CoENG)P	Cindy Trussell (Kodiak) E
Getu Hailu (CoENG) -P	Jo Ann Bartley (COH)-P		

P-present E-excused A-absent D-Distance

Approval of agenda

- 1) Guests CIO Pat Shier and AI&E Director Dave Dannenberg
 - a) Pat was out of town, no update at this time
 - b) Dave's items are as follows
 - i) Overview of BB Learn Policy changes
 - (1) Blackboard Learn updates from UAOnline -48-72 hrs
 - (2) System Roles – include instructional designers
 - (a) Admin access will be reviewed annually bu AI&E
 - (3) Process for adding users to courses -48-72 hrs
 - (4) Automated “disables” and delete of students from courses 48-72hrs
 - (5) Course size limitation –5GB
 - (6) IT creation schedule for new courses, ~10-15 wks prior to given semester
 - (7) Automated deletion of courses (Purge) –under review (current three year, looking at 2 year)
 - (8) Development of workshop shells, will now follow purge timeline
 - (9) Disaster recovery section added
 - (10)LTI Integrations and Building Blocks requests section added
 - ii) Request to have {do not purge} option for standing shells, such as committees, etc.
 - iii) Bb to be merged into a single UA system by the fall? Most likely by fall 2017... right now OIT is looking at perhaps being the main office to organize it, however it may make better sense for AI&e to manage the LMS.

Cost perspective – getting rid of three separate licensing systems will free up \$100,000/yr....to implement this though, will cost a fair amount that will need reviewing. This is not a financially insignificant move. They are looking at the cost savings and how much will it cost to keep the system operational. The money saved potentially will be absorbed by the university managing the system. An LMS review needs consideration to make sure all of the colleges' needs are understood before moving forward.

Plans are all due in March

NOTE: the BB purge policy will change from deleting course shells older than 3 years to 2 years. Faculty will get an email notifying them , and faculty must opt out and manually keep older courses. This policy

February 29, 2016 ACDLITE Committee Report

Faculty Senate March 2016

will extend to non-course shells. A request to leave a permanent-non-purge option available has been made.

2) Guest Heather Nash : more on the Title 3 Grant.

- a) Grant was secured last fall. The program, strengthening institutions program...has to do with building the capacity of the institution to better serve lower-income students. Three specific areas of focus: Academics, Student services, and administrative.

The grant is at maximum funding at 2.25 million or over three years.

Master courses/negotiated courses – development of program courses. Not cookie cutter classes; online master courses not necessarily the best solution every time for online courses. Good for high enrollment courses with many adjuncts. This helps with efficiency and consistency. The other thing that online master courses are good for are courses that there is not an instructor for and that can be taught by adjuncts.

Courses that they had focused on in the grant were the largest enrollments such as GER's. These had to be listed in order to be eligible for the grant but there is a tremendous amount of flexibility. To be clear, AI&e partners with the programs but the program owns the property.

- b) Where they are – the grants are done in one year increments, starting Oct 1st and ends Sept 30. Objectives need to be met every year and this data is sent on to the dept. of education. This year there are three, developing master courses, student support and success, and managing enrollments.

- c) Timelines...on a short timeline because they have already lost the first quarter of the grant year...they are building alliances/relationships now. Generally, when they work with faculty that have an interest in a particular course that have an interest will be included in the process. There is some interest from the community campuses. Most of the hard work, designing, is done by the designers, the remainder of the work, the pedagogy, content, etc., is developed by faculty. The course will then be piloted and data will be collected (enrollments, completion rates, success, etc.).

This does not take the place of a regular course, it is designed to run alongside.

The steps...they try it, they pilot it, do you want to keep it? And then all of those pieces are put into place by the end of this 5 years.

How do you “sell” this to your program? There are some faculty stipends set aside to divide amongst the faculty team, perhaps equipment for the department. There is training available for faculty. Cultural competency, course design, travel for one staff available who was working closely with the design team for conferences, etc.

There is a full time instructional designer that will help build the pieces of the design of the course. The instructor is the content expert. Design, accessibility, and technology will be helped with by the designer. They build it and the instructor designs it.

Student services?

Currently there is a lack in standardized distance ed. support services. There is a wide discrepancy across the board. All colleges, Anchorage, must pay the AI&e fee and they are working on standardizing the services. They hired two more staff members and have a total of four. Two committed to test proctoring and two in the office focusing on the rest. All distance

February 29, 2016 ACDLITE Committee Report

Faculty Senate March 2016

students have been automatically enrolled in a Bb distance ed. course. Students are prompted through email, the course is in their email, and there is a monthly reminder send via email as well.

They are collaborating with the Sloan program, through tutor.com, that is an online tutoring program. AI&e are looking at doing an online proctoring program.

Advising pieces, student learning portal, making things more visible, developing pieces that the university does not have, and making all content more accessible.

- d) Regarding the administrative piece of this grant – this is already in place in the form of ACDLITE. Perhaps pursue this partnership and ensure there are members of the committee that include faculty, ACDLITE, & UTC represented.

3) Reports/Discussions

- a) eLearning Luncheon – Naomi and the subcommittee
 - i) Final pre-game planning for the Luncheon.
 - Note: the luncheon went off with overall positive response from all attendees on Friday, February 19th. Post event survey and followup materials to be discussed at the March meeting
- b) UTC updates – Bruno
 - i) Issue of earthquakes/recovery plans/ systems. Legalities and responsibilities of the university to protect data- moving to the cloud?
- c) ELearning workgroup – Cindy
 - i) On hold due to sabbaticals. The eLearning work group met briefly to discuss the Bb upgrade and little feedback as far as students really noticing was documented.
- d) Website – Todd – eLearning Luncheon information added to the website.

4) Next meeting... March 11th 9am



Faculty Senate

UNIVERSITY of ALASKA ANCHORAGE

Budget, Planning, and Facilities Advisory Board (BPFA)

BPFA Report for the March 2016 Faculty Senate Meeting

Members present at the Friday, Feb 05 meeting:

Gökhan Karahan, Jodee Kuden, Marcia Stratton, Nalinaksha Bhattacharyya, Sam Thiru (Chair), Soren Orley, Stefanos Folias, Tim Hinterberger

Faculty Senate Representation:

Planning and Budget Advisory Council (PBAC) – Jodee Kuden, Soren Orley

Facilities, Space and Planning Committee (FSPC) – Sam Thiru

The committee members discussed about the problems the instructors encounter when they are assigned back-to-back classes in buildings that are far apart. Students usually have a lot of questions at the end of a class period. The instructors with back-to-back classes have only 15 minutes to get to the next class. They are forced to leave to the next class without adequately answering students' questions. This is a disservice to students and the members of BPFA would like to bring the following motion to the senate Floor.

Motion: When instructors are scheduled to teach back-to-back classes in order to fulfill educational goals for students the classes need to be scheduled in the same or adjacent buildings.

Note: The BPFA meets on the first Friday of each month from 1:30 – 2:20 in LIB 302A.



**Institutional and Unit Leadership
Review Committee (IULRC) Report
February 29, 2016**

The Committee's tasks for this academic year include:

1. Confer with the Deans of the Library and CBPP on the survey process, as administered last year.
2. Confer with the Provost on the survey process for this academic year. Topics will include a review of last year's survey process, the utility of the data collected, cost estimates, and the selection of colleges to be surveyed this year.
3. Consulting with the deans of colleges to be surveyed.
4. Assisting the staff in developing an analogous survey.
5. Formatting and testing the survey(s); this may include the staff survey.
6. Assembling the necessary listservs.
7. Promoting the survey(s).
8. Implementing the survey(s).
9. Completing post-survey dialogues with the Office of Academic Affairs and applicable deans.
10. Continue dialogue, and provide support as requested, with/to the Faculty Senate's Community Campus Committee as it explores survey options.

The Committee has conferred with the Dean of CAS and is preparing to survey CAS's faculty. The Committee will confer with the Dean of the College of Education on March 4th.

Committee members include: S. Orley (Co-chair), L. Foster (Co-chair), F. Nabors, T. Hinterberger, G. Blackmon, E. Kopacz, David Ampong, and D. Fox. The Committee's next meeting is at 10:00 AM, March 4th; the location will be announced.

LIBRARY ADVISORY COMMITTEE (LAC) REPORT TO UAA FACULTY SENATE

February 5, 2016

ATTENDANCE. Anna Bjartmarsdottir, Doug Kelly, Erik Carlson, Steve Rollins, Ian Hartman, Sean Licka, Sherri LaRue, Sam Cook, Hattie Harvey, Cynthia Strobach, Leanne Davis (UAA co-chair), Nancy Nix, Gina Boisclair, Amanda King, Peter Olsson.

- Dean's Report.
 - More news on the budget. Working on several different scenarios.
 - Earthquake damage was minimal. The pendulum had to be re-zeroed.
- SUBCOMMITTEES REPORT
 - **Place**
 - Scheduling for the art gallery is continuing
 - Young, emerging artists will be showcased on the 3rd floor in February for 2 weeks.
 - AV equipment in need of repair is being stored at the 18th and Bragaw site.
 - North entrance work is progressing.
 - **Resources and Services**
 - Discussed the Open Access (OA) proposed policy. 2nd read done. Peter Olsson moved to accept the recommendation as stated. Sharon LaRue seconded. Motion approved. 8 votes for, 1 abstain. The OA policy reinforces how the library can acquire scholarly work, collections, and acquisitions.
 - Discussed draft of giving letter.
- **NEXT MEETING: March 4, 2016 in CL 302A, 11:30am-1pm**

STUDENT ACADEMIC SUPPORT AND SUCCESS (SASS) COMMITTEE

REPORT FOR JANUARY 2016 TO UAA FACULTY SENATE

Membership

The members of the 2015-2016 SASS Committee are Tracey, Burke, Connie Fuess, Jo Gottschalk, Keith Hackett, Tom Harman, Trish Jenkins, Kamal Narang, Irasema Ortega, Galina Peck, Karl Pfeiffer (Chair), Ruth Terry, and Sharyl Toscano. The fifth meeting of the academic year was held 2/19/16.

2015 – 2016 SASS Committee Goals

1. Review prior years' goals. Assess accomplishment, continued priority, or discontinued priority. Status: ongoing. Continue for the coming year. Reports to Faculty Senate as requested.
2. Explore intervention strategies for at-risk students. Status: ongoing. Continue for the coming year as regular agenda item for discussion and review. Reports to Faculty Senate as requested.
3. Continue review of latest requirements for AA degrees. Status: ongoing. Continue for the coming year. Reports to Faculty Senate as requested.
4. Review latest Anchorage School District/State of Alaska standards for high school graduations in relationship to being "college ready." Status: ongoing. SASS would like to invite an ASD representative to serve on the committee. Continue for the coming year.
5. Continue promoting committee participation to include students, parents of students, and alumni. Status: ongoing. The SASS Student Forum was hosted by SASS during the March 20, 2015 meeting. It was successful and will be done again during the 2015-2016 school year.
6. Review process of supporting students enrolled in discontinued programs. Status: ongoing.
7. Advocate for transparency and predictability in course sequencing. Status: ongoing.
8. Advocate for the development of more effective, "student friendly" self-advising tools. Status: ongoing.
9. Explore system fixes for problems in student services and particularly advising: incorrect information, extensive wait times "on hold," confusing and time consuming voice mail menus, etc. Status: ongoing.
10. Review current rules and processes related to financial aid that effect advising, program sequencing, grading, etc. Status: new/ongoing.

Chair Summary: The SASS Committee met for the fifth time of the 2015-2016 academic year on February 19, 2016. Goals for the coming year are noted above. SASS will also maintain ongoing review of the UA System Alignment process. Subsequent meetings are scheduled for: March 25 and April 15. With the exception of the March meeting, all meetings are scheduled for the third Friday of the month, 2:30-4:00 PM, in ADM 101A. Due to Spring Break, the March SASS Meeting and Student Forum will be held on March 25, 2016.

Student Academic Support and Success (SASS)

Friday, February 19, 2016

ADM 101A, 2:30-4:00 PM

Meeting Minutes

Present: Connie Fuess, Irasema Ortega, Galina Peck, Karl Pfeiffer (Chair), Ruth Terry, and Sharyl Toscano. **Excused:** Tracey Burke, Jo Gottschalk, Keith Hackett, Tom Harman, Patricia Jenkins, Kamal Narang.

- I. Old Business
 - a. Reviewed/approved minutes from 1/15/16 SASS meeting.
- II. New Business
 - a. Reviewed Faculty Senate Meeting February 5, 2016. The focus of the Senate continues to be primarily on budget issues.
 - b. SASS continued discussion of GER Alignment.
 - c. The March SASS Meeting and Student Forum is scheduled for March 25, due to Spring Break. It will be held in ADM 101B, 2:30-4:00 pm. All SASS member should invite interested students.
 - d. Issues from the 1/15/16 SASS meeting re: residency and wait-list procedures will be discussed at a future meeting.
- III. Strategies for at-risk students.
- IV. Open Agenda
 - a. Concerns were expressed regarding the lack of student lounge space for the Nursing Program and how potentially valuable the opportunities for informal relationships are to promoting and maintaining the program. It was also noted that public perceptions of the UAA Nursing Program as communicated by current and former students, is valuable to promoting community support for UAA.
- V. Adjourn: 3:45 PM

Academic Honesty and Integrity Committee (AHI)

8 February 2016, 8:30–9:30 AM

Present: Dede Allen, David Bowie (Chair), Clare Dannenberg, Mari Ippolito, Megan Kolendo, Carri Shamburger, Michael Votava

Present: Page Brannon, Jacque Woody

Members were encouraged to continue to post on the eWolf to add to what Page, David, and Michael have posted. We particularly need some good language on why academic integrity is important; what academic dishonesty is and how it can be avoided, information on the reporting and sanctions process, and information on self-plagiarism. Most of the material posted will apply to both faculty and students. It was suggested that, at some later point when the eWolf website is fleshed out, the Committee do outreach to high school teachers to share this information on academic integrity.

There was an extended discussion about how to make it clear that academic integrity is important to UAA. That there are consequences for academic dishonesty is part of this story. Perhaps UAA could post statistics on the number of academic dishonesty cases and the sanctions that occurred.

A workshop was suggested in which faculty could bring in assignments and the group could brainstorm on how to make the assignments more plagiarism-proof. It was also mentioned that SafeAssign is now automatically available on Blackboard and AE&I is looking into on-line proctoring for tests taken online. David Bowie to contact CAFÉ to propose a plagiarism workshop at the end of the spring semester or the beginning of the fall semester, which could be repeated for new faculty orientation.

Next Meeting: Monday, 22 February 2016 at 8:30 AM in NSB 202.

Academic Honesty and Integrity Committee (AHI)

22 February 2016, 8:30–9:30 AM

Present: Dede Allen, David Bowie (Chair), Page Brannon, Clare Dannenberg, Mari Ippolito, Michael Votava, Jacque Woody

Excused: Carri Shamburger

David discussed the proposed CAFÉ presentation/workshop (setting up your course to promote academic integrity) with Shawnalee Whitney and Dave Dannenberg. The end of the semester is probably not the best timing for this workshop as the CAFÉ schedule is fairly crowded. Instead, it was proposed that the workshop be scheduled for shortly after spring break and this proposal was approved.

David proposed that the Committee divide into groups and work on two projects: the CAFÉ presentation/workshop and the website. Dave, Page, Jacque, and Clare will work on the CAFÉ presentation. Mari, Dede, Page, Michael, and Megan will work on the website. David will check with Carri as to her preference.

Noted that the next regularly scheduled meeting slot occurs during spring break. Several committee members said they would be unavailable during that meeting. General agreement to cancel that meeting and have subcommittees use the time until the slot following to work on their tasks.

David reminded the group that he is rotating off the Committee and Faculty Senate and the Chair of AHI needs to be on Faculty Senate. Clare Dannenberg is also rotating off of AHI and Faculty Senate. Mari's term in Faculty Senate will end at the end of this semester.

Next Meeting: Monday, 28 March 2016 at 8:30 AM in NSB 202.

Faculty Senate Research and Creative Activity Committee

March 2016 Report to the Faculty Senate

The Faculty Senate Research and Creative Activity Committee met February 16 and March 1, 2016.

Both meetings focused on planning for the 3rd annual UAA Faculty Research & Creative Activity Symposium, which will be held April 7-8.

The committee is working with Vice Provost Wisniewski and her staff on inviting speakers for the evening panel and on details. Rooms are reserved, and Andrea Miller is working on space for the poster fair. Mayor Berkowitz is invited for Friday evening and likely to attend. We are working with Vice Chancellor Olson on inviting UA Regents to evening events, and potentially hosting a reception for the Regents during the Thursday evening events.

The committee decided to extend the submissions deadline as there were a number of submissions but more can be accommodated. In addition, there will be targeted outreach to get more creative activities, as well as to Health Sciences and natural sciences faculty.

The committee reviewed its goals for the year and talked about working with Advancement to make sure potential funders are invited to the showcase. The committee has or will meet most of its goals in the process of working on the showcase and collaborating with the Vice Provost for Research & Graduate Studies, and will reach out post-showcase and post undergraduate research symposium to the Office of Undergraduate Research & Scholarship to talk about enhancing ways our committee can support the OURS mission.

The next committee meeting will be in late March.

**BYLAWS OF THE CONSTITUTION
OF THE
FACULTY SENATE
UNIVERSITY OF ALASKA ANCHORAGE**

Section 1. (Article ~~3III~~. Membership)

aA. Nomination of Senators

- (1) The ~~Nominations and Elections Committee~~Governance Coordinator shall prepare a slate of candidates for Senate positions consisting of eligible faculty nominated by faculty.
- (2) Nominations shall be made in accordance with Article ~~3III~~, sections 3, 4, and 5 of the Constitution.

bB. Election of Senators

- (1) ~~Faculty Members shall vote in accordance with Article 3III, sections 3, 4, and 5 of the Constitution.~~
- ~~(1) Election of Senators shall be by ballot.~~
- ~~(2) Faculty Members shall vote in accordance with Article III, sections 3, 4, and 5 of the Constitution.~~
- ~~(3) The terms of the newly elected Senators shall commence at the beginning of "New Business" of the last regularly scheduled Senate meeting of the Academic year.~~

Cc. Recall of Senators

- (1) Any elected Senator may be recalled by a two-thirds vote of all qualified voters in the Senator's unit as defined in Article ~~3III~~, sections 3, 4, and 5 of the Constitution casting ballots in a recall election held in accordance with paragraph two (2) below. ~~A successful r~~Recall shall be effective immediately upon tabulation of all ballots cast.
- (2) A recall election shall be held upon receipt by the Faculty Senate Executive Board of a written petition signed by at least ten percent (10 %) of the tenure-track faculty members in the Senator's unit as defined in Article ~~3III~~, sections 3, 4, and 5 of the Constitution, which sets forth the basis for recall. A copy of the petition shall be provided to the Senator who is the subject of the petition. Announcement of a pending recall election shall be published in the agenda for the next Faculty Senate meeting, and the Senator whose recall is being sought shall be provided an opportunity to address the Faculty Senate at that meeting if the Senator so desires. At the Faculty Senate Executive Board's ~~discretion~~discretion, other members of the faculty may be permitted a reasonable opportunity to address the body, either in favor of or in opposition to the recall petition. A recall election shall then be conducted within 14 days after the meeting.

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Section 2. (Article ~~4~~^{IV}. Officers)

aA. -Nomination of Officers

- (1) The ~~Nominations and Elections Committee~~Governance Coordinator shall prepare a slate of candidates for the officer positions of President, First Vice President, and Second Vice President. This slate ~~and~~ must consist of eligible faculty nominated by faculty.:

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b. Election of Officers

- (1) ~~Officers shall be elected by the faculty at large.~~
- (2) ~~Election of officers shall be by secret ballot.~~
- (3) ~~The terms of the newly elected officers shall commence at the beginning of "New Business" of the last regularly scheduled Senate meeting of the academic year.~~

bB. Election of Officers

- (1) Faculty Members shall vote in accordance with Article 4, section 3 of the Constitution.

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C.b. Recall of Officers

- (1) Any elected officer may be recalled by a two-thirds vote of all qualified voters casting ballots in a recall election held in accordance with paragraph (2) below. Recall shall be effective immediately upon tabulation of all ballots cast.
- (2) A recall election shall be held upon receipt by the Faculty Senate Executive Board of a written petition signed by at least ten percent (10 %) of the tenure-track faculty members, which sets forth the basis for recall. A copy of the petition shall be provided to the officer who is the subject of the petition. Announcement of a pending recall election shall be published in the agenda for the next Faculty Senate meeting, and the officer whose recall is being sought shall be provided an opportunity to address the Faculty Senate at that meeting if the officer so desires. At the Faculty Senate Executive Board's ~~discretion~~discretion, other members of the faculty may be permitted a reasonable opportunity to address the body, either in favor of or in opposition to the recall petition. A recall election shall then be conducted within fourteen (14) days after the meeting.

Section 3. (Article ~~5~~^V. Boards and Committees)

(1), (2), (3), (4) and (5) will apply to the following committees: Academic Computing, Distance Learning, Instructional Technology, and eLearning; Student Academic Support and Success; Budget, Planning and Facilities Advisory; Diversity; Library Advisory; Institutional and Unit Leadership Review; Academic Honesty and Integrity; and Research and Creative Activity.

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- (1) The Senate shall select a minimum of three Senators for the Committee, with a maximum of two Senators from any unit as defined in Article ~~3~~^{III}, section 3, subsections A-K, and section 4 of the Constitution.

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- (2) A Senate member of the Committee shall convene the first meeting.
- (3) New and continuing members shall elect the chair(s) no later than May 15, with service to begin June 1. The Chair or a Co-chair must be a member of the Faculty Senate.
- (4) The Committee shall present an outline of its yearlong agenda and goals to the Faculty Senate no later than the regularly scheduled October meeting.
- (5) ~~The Committee shall present a report of its yearlong activities to the Faculty Senate at the regularly scheduled May meeting.~~

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aA. Composition of the Undergraduate Academic Board. Faculty members on leave that prevents them from meeting the qualifications for membership and attendance requirements in the Faculty Senate Constitution (Article 5, Sections 3 & 12) are not eligible to serve as members of the Undergraduate Academic Board and must relinquish the position.

- (1) Each of the units listed in Article ~~3III~~, Section 3, of the Constitution shall elect representatives to the Undergraduate Academic Board so that total membership on the Board is the equivalent of one representative for each sixty (60) or fraction thereof of faculty members who meet the requirements laid down in Article ~~5V~~, Section 3, of the Constitution.
- (2) The Senate shall choose four senators to serve on the Board.
Senate Representation
Arts and ~~Sciences-Sciences~~ —(1)
Any Senators —(3)
- (3) Non-Senate Faculty Members shall be elected by faculty within their respective units as defined in Article ~~3III~~, section 3 of the Constitution.

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Non-Senate Faculty Representation:
Arts and Sciences
College of Business & Public Policy
College of Education
College of Health
Community & Technical College
School of Engineering
Library
~~Matanuska-Susitna College~~
Kenai Peninsula College
Kodiak College
~~Matanuska-Susitna College~~
~~Prince William Sound College~~
Student Affairs
Adjunct (Part-time) Faculty

Members may attend the meetings of the Undergraduate Academic Board as voting members via remote link.

- (4) Faculty holding appointments of less than .50 F.T.E. (hereafter called adjunct or part-time faculty) may collectively elect one representative to the Undergraduate Academic Board.

- (5) Faculty members of the Board for Undergraduate Academic Board shall serve two-year staggered terms.
- (6) The students of the University of Alaska Anchorage may appoint one undergraduate or certificate-seeking student to voting membership on the Undergraduate Academic Board. The method of selection of the student representative shall be the responsibility of the student government.
- (7) New and continuing members of the Board shall elect the chair person(s) no later than May 15, with service to begin June 1. The chair(s) shall be elected by the Board from those members who are in the second year of their terms or who have served at least one previous term of office. If no chair is an elected senator, a chair shall act as an ~~ex-officio~~ex officio; voting member of the Senate at Senate meetings.
- (8) One representative from the Office of Academic Affairs, appointed by the Provost, one representative from the Office of the Registrar, and one representative from Enrollment Services, Publications and Scheduling, shall be ~~ex-officio~~ex officio and non-voting members of the Undergraduate Academic Board. The Governance Office shall be responsible for coordinating the activities of the Undergraduate Academic Board.

bB. Functions and Responsibilities of the Undergraduate Academic Board

- (1) The Board may initiate and review all academic policies of undergraduate programs as defined in Article 2H, Section 2, subsection c(1) of the Faculty Senate constitution.
- (2) Subject to Article 5V, Sections 5, 5a, and 5b of the Constitution, the Board shall have the authority to
 - (a) approve all new permanent numbered courses, including those from Community Campuses and changes in number, content, title, and description of existing undergraduate courses;
 - (b) review and recommend any changes in existing undergraduate degree and undergraduate certificate programs, which have been initiated by program faculty;
 - (c) review and recommend any new undergraduate degree or undergraduate certificate programs, which have been initiated by faculty.
- (3) The Board may forward issues about academic computing, distance learning, instructional technology, e-learning, or telecommunications to the Academic Computing, Distance Learning, Instructional Technology, and eLearning Committee. These requests may include a request for a timely response.
- (4) Approved actions of the Board shall be submitted for review to the Faculty Senate at the next regularly scheduled meeting of the Senate.
- (5) The Chairs of the Undergraduate Academic Board and the Graduate Academic Board may- establish a joint special committee to consider matters of mutual concern to the Academic Boards.
- (6) The Undergraduate Academic Board shall present an outline of its yearlong

agenda and goals to the Faculty Senate no later than the regularly scheduled October meeting.

~~(7) The Undergraduate Academic Board shall present a report of its yearlong activities to the Faculty Senate at the regularly scheduled May meeting.~~

The General Education Review Committee (GERC) is a standing sub-committee of the Undergraduate Academic Board (UAB) reporting to the Undergraduate Academic Board.

The membership of the GERC shall consist of a minimum of eight to a maximum of twenty members. The UAB Chair will serve in an ex-officio position. A minimum of three other members will be concurrently serving members of UAB and UAB members will be from different curricular divisions or campuses.

The following units shall be represented by a faculty member:

Each of the GER Tier I and II Categories (i.e. Written Communications, Oral Communications, Quantitative Skills, Natural Sciences, Social Sciences Humanities, and Fine Arts)
College of Arts and Sciences
College of Business and Public Policy
College of Health
Community and Technical College
College of Education
School of Engineering
Consortium Library
Community Campuses

At least one Community Campus must be represented. There shall be a student member. Members representing Tier I or II Categories may also represent their respective administrative units.

All membership terms are for two academic years.

The UAB GERC members will be elected by UAB members at a meeting prior to the first Faculty Senate meeting of the academic year. Other members will be appointed by UAB and (Faculty Senate Executive Board if necessary). UAB will request a nomination from faculty of any unit with an open position.

A quorum is constituted by a majority of UAB members of the GERC. All other regulations of UAB apply to the GERC.

The Committee shall ~~:-~~ (with respect to course actions and reviews):

- 1) apply the current UAA catalog's GER category descriptors and GER Student Outcomes as primary criteria for evaluating all GER courses for inclusion in specific categories of the General Education curriculum. Tier 3: Integrative Capstone courses have additional criteria (see <http://www.uaa.alaska.edu/governance/ger/upload/tier3model.pdf>);
- 2) review all requests to add to, delete from, or substantively modify the courses in the General Education curriculum;
- 3) recommend course actions to the Board based on the criteria;
- 4) facilitate the overall review and processing of General Education course actions by working with initiators and departments;

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- 5) expedite the review of course action requests currently on hold (with respect to 5) policy);
- 6) review all requests to modify General Education Requirements or policies;
- 7) recommend actions to the Board based on the review;
- 8) undertake such additional tasks or responsibilities relating to GERs as assigned by the Board.

c. Composition of the Graduate Academic Board. Representation on the Graduate Academic Board is limited to faculty representing graduate programs. Faculty members on leave that prevents them from meeting the qualifications for membership and attendance requirements in the Faculty Senate Constitution (Article 5, Sections 3 & 12) are not eligible to serve as members of the Graduate Academic Board and must relinquish the position.

- (1) The Senate shall choose four senators to serve on the Board:

College of Arts & Sciences	(1)
Any senator	(3)
- (2) Non-Senate Faculty Members shall be elected by faculty within their respective units as defined in Article III, section 3 of the Constitution.

College of Arts & Sciences	(2)
College of Business & Public Policy	(2)
College of Education	(1)
College of Health	(1)
Community & Technical College	(1)
School of Engineering	(1)
Library	(1)

Members may attend the meetings of the Graduate Academic Board as voting members via remote link.

- (3) Faculty members of the Board for Graduate Academic Board shall serve two-year staggered terms.
- (4) The students of the University of Alaska Anchorage may appoint one graduate student to voting membership on the Graduate Academic Board. The method of selection of the student representative shall be the responsibility of the student government and be in accord with USUAA's Constitution and Bylaws.
- (5) Newly elected and continuing members of the Board shall elect the chairperson no later than May 15 with service to begin June 1. The chair shall be elected by the Board from those members who are in the second year of their terms or who have served at least one previous term of office. If the chair is not an elected senator, the chair shall become an ~~ex-officio~~ ex officio voting member of the Senate.
- (6) One representative from the Office of Academic Affairs, appointed by the Provost, one representative from the Office of the Registrar, and one

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representative from Enrollment Services, ~~Publications~~Publications, and Scheduling -shall be ~~ex-officio~~ex officio and non-voting members of the Graduate Academic Board. The Governance Office shall be responsible for coordinating the activities of the Graduate Academic Board.

dD. Functions and Responsibilities of the Graduate Academic Board

- (1) The Board may initiate and review all academic policies of graduate programs as defined in Article ~~2H~~, Section 2, subsection c (1) of the Faculty Senate Constitution.
- (2) Subject to Article ~~5V~~, Sections 5, 5a, and 5b, of the Constitution, the Board shall have the authority to
 - (a) approve all new permanent numbered courses, including those from Community Campuses, and changes in number, content, title, and description of existing graduate courses;
 - (b) review and recommend any changes in existing graduate degree and graduate certificate programs; which have been initiated by program faculty;
 - (c) review and recommend any new graduate degree or graduate certificate programs, which have been initiated by faculty.
- (3) The Board may forward issues about academic computing, distance learning, instructional technology, e-learning, or telecommunications to the Academic Computing, Distance Learning, Instructional Technology, and eLearning Committee. These requests may include a request for a timely response.
- (4) Approved actions of the Board shall be submitted for review to the Faculty Senate at the next regularly scheduled meeting of the Senate.
- (5) The Chairs of the Undergraduate Academic Board and the Graduate Academic Board may establish a joint special committee to consider matters of mutual concern to the Academic Boards.
- (6) The Graduate Academic Board shall present an outline of its yearlong agenda and goals to the Faculty Senate no later than the regularly scheduled October meeting.
- ~~(7) The Graduate Academic Board shall present a report of its yearlong activities to the Faculty Senate at the regularly scheduled May meeting.~~

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Ee. Composition of the Academic Computing, Distance Learning, Instructional Technology, and eLearning Committee

- (1) Membership on the committee is open to any faculty member who submits their name to the ~~Nominations and Elections Committee~~Second Vice President or to a Senate member of the Academic Computing, Distance Learning, Instructional Technology, and eLearning Committee by April 20 or as vacancies permit.

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fE. Functions and Responsibilities of the Academic Computing, Distance Learning, Instructional Technology, and eLearning Committee

- (1) The Committee may initiate and review all policies affecting academic computing, instructional technology, distance education, and e-learning as

defined in Article [2H](#), Section 2, subsections c (1) and (3) of the Faculty Senate constitution.

- (2) The Committee shall represent the faculty to the Chancellor and the Faculty Alliance on academic computing, instructional technology, distance education, e-learning, and telecommunications as defined in Article [2H](#), Section 2, subsections d (5) and (8) and subsection e (5), (6), (7), and (8) of the Faculty Senate constitution.
- (3) The Committee shall respond to requests from the UAB or GAB in reference to academic computing, instructional technology, distance education, e-learning, and telecommunications. In addition to any reports requested by the initiating Board, the Committee shall submit a report to the Faculty Senate summarizing any findings or recommendations. This may be the same report submitted to the initiating Board.

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[gC.](#) Composition of the Student Academic Support and Success (SASS) Committee

- (1) Membership on the committee is open to any faculty member who submits their name to the ~~Nominations and Elections Committee~~[Second Vice President](#) or to a Senate member of the Student Academic Support and Success (SASS) Committee by April 20 or as vacancies permit.

[Hh.](#) Functions and Responsibilities of the Student Academic Support and Success (SASS) Committee

- (1) The Committee may initiate and review all policies affecting student academic support to include but not be limited to attrition, assessment, placement, and advising. Examples of academic support include supplemental instruction, tutoring, learning communities, and in-take processes.

[ij.](#) Composition of the Budget, Planning and Facilities Advisory Committee

- (1) Membership on the committee is open to any faculty member who submits their name to the ~~Nominations and Elections Committee~~[Second Vice President](#); or to a Senate member of the Budget, ~~Planning~~[Planning](#), and Facilities Advisory Committee by April 20 or as vacancies permit.

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[jj.](#) Functions and Responsibilities of the Budget, Planning and Facilities Advisory Committee

- (1) The Committee shall represent the faculty to the Chancellor and the Faculty Alliance on budget matters as defined in Article [2H](#), Section 2, subsections d (1), (3), and (8) and subsections e (1), (3), and (5) of the Faculty Senate constitution including, but not limited to, budget and planning, administrative appointments, and computing.
- (2) The Committee may initiate and review all policies affecting the facilities and equipment of the university as defined in Article [2H](#), Section 2, subsections c (3) and (4) of the Faculty Senate constitution including, but not limited to, physical facilities, safety, parking, offices, space, and classrooms.
- (3) The Committee shall represent the faculty to the Chancellor and the Faculty Alliance on the budget as defined in Article [2H](#), Section 2, subsections d (4), (6), (7) and (8) and subsection e (4) of the Faculty Senate constitution

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including, but not limited to, physical facilities, safety, parking, offices, space, and classrooms.

~~k. Composition of the Nominations and Elections Committee~~

- ~~(1) The Nominations and Elections Committee will consist of the Second Vice President and two members elected by the faculty. The two elected faculty must be eligible to serve on the Faculty Senate. The chair shall be the Second Vice President of the Faculty Senate with service to commence at the beginning of "New Business" at the last regularly scheduled senate meeting of the academic year.~~

~~l. Functions and Responsibilities of the Nominations and Elections Committees~~

- ~~(1) To prepare slates of candidates for Senators.~~
~~(2) To prepare a slate of candidates for the posts of President, First Vice President, and Second Vice President of the Senate.~~
~~(3) To prepare slates of candidates to serve in at-large positions on boards and committees.~~
~~(4) To prepare slates of candidates to serve on all boards, and committees, which include representation from the Faculty Senate.~~
~~(5) To review the Faculty Senate Constitution and Bylaws annually, and recommend changes or corrections to the Executive Board.~~
~~(6) The Committee shall present an outline of its yearlong agenda and goals to the Faculty Senate no later than the regularly scheduled October meeting.~~
~~(7) The Committee shall present a report of its yearlong activities to the Faculty Senate at the regularly scheduled May meeting.~~

~~kkm.~~ Composition of the Diversity Committee

- ~~(1) Membership on the committee is open to any faculty member who submits their name to the Nominations and Elections CommitteeSecond Vice President or to a Senate member of the Diversity Committee by April 20 or as vacancies permit.~~

~~lfn.~~ Functions and Responsibilities of the Diversity Committee

- ~~(1) The Committee may initiate and review all policies affecting diversity in faculty and student populations, including community outreach, as defined in Article 2H, Section 2, subsection c (4) of the Faculty Senate constitution.~~
~~(2) The Alaska Native and Indigenous Faculty Committee will be a standing committee of the Diversity Committee.~~

~~-Composition of the Alaska Native and Indigenous Faculty Committee:~~
~~who This committee shall maintain a minimum membership of percent (50%)~~
~~are Indigenous Faculty.~~
~~Two (2) members of this subcommittee must be from the Native~~
~~Coalition Group on campus which includes representatives of the~~

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_____ programs that service indigenous students and.
_____ ~~Two~~ (2) Indigenous students

~~(3)~~ The Indigenous Peoples Committee may initiate and review all policies affecting indigenous faculty and students.

Mme. Composition of the Library Advisory Committee

- (1) Membership on the committee is open to any faculty member who submits their name to the ~~Nominations and Elections Committee~~ Second Vice President, or to a Senate member of the Library Advisory Committee by April 20 or as vacancies permit.

Nap. Functions and Responsibilities of the Library Advisory Committee

- (1) The function of the Committee shall be to advise the Dean of the Library with regard to collection development, levels of service, and other policies affecting use of the Library to the Faculty Senate no later than the regularly scheduled October meeting.

Oee. Composition of the University-wide Faculty Evaluation Committee

The Faculty Senate shall establish one University-wide Faculty Evaluation Committee consisting of a total of fifteen (15) tenured full professors, seven (7) from the bipartite workload tracks and eight (8) from the tripartite workload track. No more than three (3) faculty members may be from an individual school or college in each Bipartite-Academic and Tripartite-academic workload category. Tenured associate professors will be elected if there are insufficient numbers of professors to staff the committee. All faculty members who serve on this committee shall be elected by the faculty at large to three-year terms. Any faculty member serving on a promotion or tenure committee at a prior level may not serve on the UFEC subcommittee reviewing files that member has already reviewed. Elections shall be held annually, and in each year, seven or eight members shall be elected. No faculty member who holds an administrative appointment (dean, director, associate dean, assistant dean) in the University is eligible. The committee shall establish subcommittees composed of committee members for the purposes of evaluation of individual faculty. Each subcommittee shall include a majority of representatives from the same workload track (bipartite or tripartite) as the faculty member being evaluated and at least one member from the other track.

No committee member may review his or her own or an immediate family member's file, nor may any committee member participate in a meeting where those files are being reviewed.

Ppf. Functions and Responsibilities of the University-wide Faculty Evaluation Committee

- (1) to review and recommend policies on tenure, promotion, appointment reappointment, and termination as defined in Article 2H, Section 2, subsections c. (2) of the Faculty Senate constitution.
- (2) to review school and college evaluation criteria and processes for consistency with Board of Regents and University policies and to make change recommendations to the Provost.

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- (3) to review the recommendations of school and college peer review committees and of deans and directors for their consistency with Board of Regents and University policies and with the requirements adopted by the schools and colleges.
- (4) to make recommendations on faculty promotion and tenure to the Provost.

Qqs. Composition of the Faculty Grants and Leave Committee

Tenure-track faculty elected from the following units:

College of Arts & Sciences	(3)
College of Business & Public Policy	(1)
College of Education	(1)
College of Health	(2)
Community & Technical College	(1)
School of Engineering	(1)
Library	(1)

- (1) The Committee shall be composed of faculty members serving three-year, staggered terms. No committee member may review sabbatical files nor participate in a meeting where sabbatical files are being reviewed when the committee member's or an immediate family member's file is being evaluated.

Rft. Functions and Responsibilities of the Faculty Grants and Leave Committee

- (1) The Committee may initiate and review grant and leave policies as elements in academic and faculty affairs subject to statewide authority. Grant and leave policies include but are not limited to policies concerning

~~(a) sabbatical leave~~

~~(ba) —release time and research and faculty development workload measurement;~~

~~(cb) —categorization and prioritization of objectives;~~

~~(de) —support services;~~

~~(ed) —allocations among units;~~

~~(fe) standards;~~

~~(gf) research and faculty development opportunities;~~

~~(g) Sabbatical leave.~~

Sabbatical leave policies shall be considered independently of other grant and leave policies.

- (2) The Committee may provide advice and consultation to the Chancellor, University of Alaska Anchorage in matters relating to the administration of Faculty Development Funds, Research and Travel Funds, and Sabbatical Leave including but not limited to
 - (a) development of time lines and procedures for awarding grants;
 - (b) review and assessment of applicants for University grants; ~~and;~~
 - (c) fostering of faculty development and research opportunities for faculty members.
- (3) The Committee shall present a report of its activities to the Faculty Senate at the regularly scheduled December and May meetings.

Ss-u. Composition of the Institutional and Unit Leadership Review Committee:

- (1) A Senator on the Committee shall convene the first meeting in each academic year.
- (2) Membership on the committee is open to any faculty member who submits his or her name to the Nominations and Elections Committee Second Vice President by April 20 or as vacancies permit.

Itv. Functions and Responsibilities of the Institutional and Unit Leadership Review Committee

- (1) Oversee the faculty review of Deans and Directors via a periodic survey.
- (2) Annually advise the Senate's Executive Board by the end of September of the Committee's timeline and milestones for that academic year; thereafter, the Committee shall present an outline of its yearlong agenda and goals to the Faculty Senate no later than the Senate's regularly scheduled October meeting.
- (3) Annually review the survey instrument and modify as needed.
- (4) Annually discuss with the University's Deans and Provost the overall scope of the survey instrument, the expected protocols for its administration, and the timeline noted in (2) above.
- (5) Notify faculty prior to the survey's administration; advance faculty participation in the survey process.
- (6) Confer with each dean to determine the reporting process most suitable for that dean's respective unit. If a dean is newly appointed or leaving his/her post during a year when his/her unit is to be surveyed, the Committee, following discussion with that dean and the Senate's Executive Board, may elect to postpone the survey period for up to two years.
- (7) Oversee the survey's administration.
- (8) Provide an annual summary report to the Senate addressing faculty participation rates, suggestions from the deans and Provost on needed improvements for subsequent surveys, faculty perceptions on how well the survey instrument addressed faculty concerns, faculty views on the effectiveness of the overall survey process in improving their respective college or school, a template summarizing survey results, etc.

At the discretion of its Dean, a unit may be subdivided, with the Committee's approval, into subunits provided such subunits are sufficiently large to ensure the anonymity of respondents.

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W. Academic Assessment Committee

Composition of the Assessment Committee

- (1) Representation on the Assessment Committee shall be elected by faculty within their respective units as follows:

- a. College of Arts & Sciences (1)
- b. College of Business & Public Policy (1)
- c. College of Education (1)
- d. College of Health (1)
- e. Community & Technical College (1)
- f. School of Engineering (1)
- g. Library (1)
- h. Kodiak College (1)
- i. Kenai Peninsula College (1)
- j. Matanuska-Susitna College (1)
- ~~j-k. Prince William Sound College—(1)~~

- ~~(2)~~ In addition, there shall be four (4) representatives from Faculty Senate ~~(4)~~
~~(2)~~

- (3) Faculty members of the Assessment Committee shall serve two-year staggered terms.

- (4) Newly elected and continuing members of the Assessment Committee shall elect the chairperson no later than May 15 with service to begin June 1. The Chair or a Co-chair must be a member of the Faculty Senate.

- (5) One representative from the Office of Academic Affairs, appointed by the Provost and one representative from the office of the Registrar shall be ~~ex-officio~~ ex officio and non-voting members of the Assessment Committee. OAA shall be responsible for coordinating and supporting the activities of the Assessment Committee.

Vvx. Functions and Responsibilities of the Academic Assessment Committee:

- (1) Develop and maintain the UAA Assessment Handbook.
- (2) Apply the current UAA Assessment Handbook as primary criteria for evaluating all program assessment, both of existing assessment efforts and of proposed or modified programs;
- (3) Recommend program assessment-related actions to the Senate;
- (4) Develop institutional learning outcomes assessments and direct the collection and analysis of that data;

- (5) Review and recommend all requests to modify institutional learning outcomes;

- ~~(6)~~ Review all requests to modify assessment policies;

~~(6)~~

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- (7) Refer all curricular and academic issues to the Boards;
- (8) Undertake such additional tasks or responsibilities relating to program and institutional assessment as assigned by the Senate.

Wwy. Composition of the Community Campus Committee

- (1) The committee membership shall include at least one eligible faculty member from each of the three community campuses listed in ~~ARTICLE Article 3III~~, Section 3 of the Constitution. Membership on the committee is open to any eligible faculty member who submits their name to the ~~Nominations and Elections Committee~~Second Vice President or to a Senate member of the Community Campus Committee by April 20, or as vacancies permit.

Xxz. Functions and Responsibilities of the Community Campus Committee

- (1) Annually advise the Senate's Executive Board of the committee's timeline and milestones for that academic year and that of each of the community campus Faculty Forums.
- (2) To communicate information, and to coordinate action(s) of mutual interest, between the Faculty Senate and the community campus Faculty Forums. When necessary, the committee shall facilitate consultation between any Faculty Forum and the Faculty Senate's Executive Board on governance matters common to both.
- (3) -To provide a single point of liaison between the community campus Faculty Forums and other standing committees of the Faculty Senate.
- (4) Assist each community campus Faculty Forum, when requested by such, in developing and implementing a system of periodic feedback between the Director and faculty on matters specific to their respective campuses; each feedback system shall provide information useful to the respective campus Director and shall enhance communication between that Director and his or her faculty on matters derived therein. Each Forum shall periodically report its activities to the committee for inclusion in the latter's year-end report.

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YyAa. Composition of the Academic Honesty and Integrity Committee

- (1) Membership on the committee is open to any faculty member who submits their name to the ~~Nominations and Elections Committee~~Second Vice President or to a Senate member of the Academic Honesty and Integrity Committee by April 20 or as vacancies permit. In addition, up to 2 student members will be solicited and the committee shall have two ex officio members representing the Office of Academic Affairs and the Office of the Dean of Students.

ZzAb. Functions and Responsibilities of the Academic Honesty and Integrity Committee

- (1) The committee may initiate and/or review all policies affecting student academic honesty and integrity on campus, to include but not be limited to the regular reviews of the Student Code of Conduct, guidance and instruction on academic honesty and integrity principles and procedures for faculty and students, incident reporting, sanctioning, adjudication of cases, and the promotion of awareness of academic integrity issues on campus.

AAaAac. Composition of the Research and Creative Activity Committee

- (1) Membership on the committee is open to any faculty member who submits their name to the ~~Nominations and Elections Committee~~ Second Vice President or to the chair of the Committee by April 20 or as vacancies permit.

ABaAbd. Functions and Responsibilities of the Research and Creative Activity Committee

- (1) The Committee may initiate and review all policies affecting research and creative activity.
- (2) The Committee will provide a connection between the faculty and the UAA Vice Provost for Research and Graduate Studies (VPRS), and advise the VPRGS on developing productive relationships with faculty engaged in research and creative activity across the campus.
- (3) The Committee will provide reports and recommendations to the Faculty Senate on behalf of the faculty engaged in research and creative activity at UAA.
- (4) The Committee may conduct needs assessments, engage in planningplanning, and advocate on behalf of faculty engaged in research and creative activity.

Section 4. (Article ~~4~~VI. Meetings)

aA. Faculty Senate meetings shall be open to attendance by all faculty members.

bB. Faculty Retreats shall be open to attendance by all faculty members.

cC. UAA faculty members who are not members of the Senate may participate in Senate debate, including speaking for or against motions on the floor.

c. UAA faculty members who are not members of the Senate may participate in Senate debate, including speaking for or against motions on the floor.

dD. The Senate shall make use of a "consent agenda" in which non-controversial items of new business are bundled as a single action item. Items will be removed from the consent agenda and placed in the regular agenda upon request by any Senator.

Section 5. (Article ~~8~~VIII. Parliamentary Authority)

aA. A roll call vote shall be ordered if requested by one-third of the members present.

Section 6. (Article ~~10~~X. Amendments)

aA. Amendments to the Bylaws may be proposed by any tenure-track member of the faculty eligible to serve as a Senator.

bB. Copies of proposed amendments shall be sent to all members of the Faculty.

cC. The President shall schedule a first reading and discussion of the proposed amendment at the first meeting of the Faculty Senate following distribution of copies of the proposed amendment. The second reading of a proposed amendment may be held not sooner than the second regular meeting following the distribution of copies.

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ed. Following the second reading, the amendment shall be voted on by all faculty members eligible to serve as Senators, as described in Article 3III, section 1, of this Constitution. Amendments shall be approved by a simple majority vote. The vote shall be considered invalid if fewer than twenty-five (25%) of the eligible voters respond. A Motion to Reconsider may be made only at the following meeting.

CONSTITUTION OF THE FACULTY SENATE UNIVERSITY OF ALASKA ANCHORAGE

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The faculty of the University of Alaska Anchorage establishes this constitution to govern the workings of its Faculty Senate. The Senate provides a forum for addressing university-life issues (curriculum, student success, institutional organization, and professional development) as well as and to create a voice to represent faculty as part of UAA shared governance, effectively. The faculty of the University of Alaska Anchorage, in order to provide a forum for and create a voice to address university-life issues including curriculum, student success, institutional development, and professional development, establish this constitution.

Commented [DH1]: This needed to be more parallel in construction and I think we have to say representing faculty to what or in what...

ARTICLE 1. NAME

Section 1. The name of this organization shall be the Faculty Senate of the University of Alaska Anchorage (hereafter referred to as Faculty Senate).

ARTICLE 2. PURPOSES, RESPONSIBILITY AND AUTHORITY

Section 1. The Faculty Senate shall carry out its functions subject to the statewide authority of the Board of Regents within the laws of the State of Alaska (BOR Policy 03.01).

Section 2. The purposes of the Faculty Senate are

a. To provide official representation for faculty of the University of Alaska Anchorage in matters that affect the general welfare of the University and its research, creative activities, and educational programs.

b. To serve as an agency by which information of general concern and interest to the University of Alaska Anchorage faculty may be freely collected, disseminated and discussed.

c. To function as the legislative body having primary authority to initiate, develop, review, and recommend policy of the University of Alaska Anchorage, including but not limited to

(1) Academic Matters

- (a) degree requirements;
- (b) program approval;
- (c) course approval;
- (d) admissions policies;
- (e) instructional policies;
- (f) transfer policies;
- (g) academic advising;
- (h) assessment of incoming students;
- (i) outcomes of courses;
- (j) distance education;
- (k) e-learning;
- (l) library;
- (m) conduct of research, scholarship, and creative activities

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- (n) mentorship ~~of research, scholarship, and creative activities~~
- (o) other matters directly concerned with the academic programs of the University of Alaska Anchorage.

(2) Faculty Matters

- (a) tenure;
- (b) promotion;
- (c) leave;
- ~~(d) appointment, reappointment and termination,~~
- ~~(de)~~ professional ethics;
- ~~(ef)~~ faculty development;
- ~~(fg)~~ grants;
- ~~(g) appointment, reappointment, and termination~~
- ~~(h)~~
- (h) other matters affecting the welfare of the faculty.

Commented [DH2]: Do we need to say anything about "within the constraints of the CBA" somewhere? Just not sure....

(3) Physical Facilities and Equipment

- (a) academic computing;
- (b) instructional technology;
- (c) classrooms;
- (d) laboratories, research, and creative arts facilities;
- (e) other facilities affecting the quality of instruction and scholarship.

(4) University Community

- (a) diversity;
- (b) continuing education;
- ~~(c) safety;~~
- ~~(de)~~ community outreach;
- ~~(d) safety;~~
- (e) other issues affecting students, faculty, and the community.

~~dD.~~ To provide consultative and advisory services to the Chancellor of the University of Alaska Anchorage in matters including but not limited to

- (1) budget,
- (2) calendar;
- (3) administrative appointments;
- (4) physical facilities
- (5) telecommunications;
- ~~(6) computing;~~
- ~~(7) creation of or changes to institutes or centers;~~
- ~~(8) offices;~~
- ~~(9) parking;~~
- ~~(8) computing;~~
- ~~(9) creation of or changes to institutes or centers;~~
- (10) other matters affecting the general welfare.

~~eE.~~ To provide consultative and advisory services to the Faculty Alliance in matters including but not limited to

- (1) budget,
- (2) calendar;
- (3) administrative appointments;
- (4) physical facilities;
- (5) computing;
- (6) distance education;
- (7) e-learning;

- (8) ~~coordinated policies~~ coordination;
- (9) telecommunications;
- (10) research, scholarship, and creative activities;
- (11) other matters affecting the general welfare.

ARTICLE 3. MEMBERSHIP

Section 1. Those eligible for membership in the Faculty Senate shall be tenure-track or term faculty members with a non-administrative assignment of .5 F.T.E. or greater. These members must hold the rank of Instructor, Assistant Professor, Associate Professor, or Professor with a .5 F.T.E. or greater, non-administrative assignment, and who hold the rank of Instructor, Assistant Professor, Associate Professor, or Professor. Faculty members on any type of leave must be able to attend at least eighty percent (80%) or more of Faculty Senate meetings or they are not eligible to serve as members of the Faculty Senate and must relinquish the position.

Section 2. The membership of the Faculty Senate shall consist of elected representatives (hereafter referred to as Senators).

Section 3. Each of the following units shall elect Senators at a ratio of one Senator per fifteen eligible members, with each unit having at least one Senator. Senators will be elected to staggered two-year terms.

- A. College of Arts & Sciences
- B. College of Business & Public Policy
- C. College of Education
- D. College of Health
- E. Community & Technical College
- F. School of Engineering
- G. Consortium Library
- H. Kenai Peninsula College
- I. Kodiak College
- J. Matanuska-Susitna College
- ~~L. K.~~ **K. Prince William Sound College**
- ~~L. K.~~ Student Affairs

The faculty of schools and colleges with departments or other logical subdivisions may vote to apportion the selection of senators to represent departments or groupings.

Section 4. There shall be eight Senators elected at large.

Section 5. A faculty member may vote or be nominated for Senate representatives in only one unit.

That unit must be the unit of primary appointment or, in the case of evenly split appointment, the unit of the faculty member's choice.

Two faculty members may share a committee/board position if at least one of the faculty members is on the trimester system or on leave. The names of the two faculty members sharing the committee/board position and the portion of the term each will cover will be on the ballot.

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Section 6. Senators shall be elected no later than April 15. Voting will be by secret ballot. Candidates shall be elected by a simple majority of those responding. If two seats of unequal duration are available, the faculty member with the greatest number of votes serves the longer term. If a faculty member wins both a senate position at-large and for a unit, the ~~Nominations and Elections Committee~~ Faculty Senate Executive Board will determine which one of the offices will be filled by that member.

Section 7. The terms of newly elected Senators shall commence at the beginning of "New Business" of the last regularly scheduled Senate meeting of the academic year.

Section 8. Any voting member of the Senate may be recalled according to the provisions of the bylaws.

Section 9. Changes to the ratio of eligible faculty-to-senate seats shall be done upon a two-thirds vote of the Senate.

Section 10. Senate Representatives to Board vacancies shall be elected by the Faculty Senate annually at the May meeting. Thereafter, other vacancies during the academic year shall be elected by the Faculty Senate at the earliest possible convenience.

Section 11. A senator or academic board member may run for re-election in the final year of his or her term ~~but~~ and not before.

ARTICLE ~~IV~~ OFFICERS

Section 1. The officers of the Faculty Senate shall be the President, First Vice President, and Second Vice President.

Section 2. Any faculty member, as defined in Article III, Section 1, shall be eligible to serve as an officer.

Section 3. The officers shall be elected from and by the faculty at large. Officers shall be elected no later than April 15. Voting will be by secret ballot. Candidates shall be elected by a simple majority of those responding. If a faculty member wins both a senate position and an officer position, the faculty member must choose which position to fill.

Section 4. The term of office for the President, First Vice President, and Second Vice President shall be one year.

Section 5. The President shall preside at Executive Board meetings and Senate meetings. The President shall serve as a representative of the Faculty Senate to the Council of Deans and Directors, Faculty Alliance, University Assembly and Chancellor's Advisory Council.

Section 6. The First Vice President shall be the President-elect and shall assist the President in the performance of all duties and responsibilities relative to the business of the Faculty Senate. The First Vice President shall serve as a representative of the Faculty Senate to the University Assembly and the Faculty Alliance and as necessary to the Council of Deans and Directors.

Section 7. The Second Vice President shall assist the President and First Vice President in the performance of all duties and responsibilities relative to the business of the

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Faculty Senate. ~~The Second Vice President shall chair the Nominations and Elections Committee.~~ The Second Vice President shall serve as a representative of the Faculty Senate to the University Assembly as necessary. The Second Vice President shall serve as a representative of the Faculty Senate to the CAFÉ Advisory Board.

- Section 8.** The Chair of the Graduate Academic Board, the Chair of the Undergraduate Academic Board, the Second Vice President or the Past President, shall serve as a representative of the Faculty Senate to the Faculty Alliance. The UAA Faculty Senate President will select this representative.
- Section 9.** If for any reason the President should relinquish or be recalled from office, the 1st Vice President will automatically and immediately assume the Presidency.
- Section 10.** If for any reason the 1st Vice President should relinquish or be recalled from office, the President will call an election.
- Section 11.** If for any reason the 2nd Vice President should relinquish or be recalled from office, the President will call an election.
- Section 12.** The terms of newly elected Officers shall commence at the beginning of "New Business" of the last regularly scheduled Senate meeting of the academic year.
- Section 13.** The President, First Vice President, and Second Vice President of the Faculty Senate together with the chairpersons of the Undergraduate Academic Board; the Graduate Academic Board; and the Past President, who shall be an ex officio, non-voting member; shall constitute the Executive Board of the Faculty Senate. The Executive Board shall be empowered to act in the name of the Senate on an emergency basis. Any actions taken by the Executive Board are subject to Senate review at the next meeting of the Faculty Senate.

ARTICLE 5V. BOARDS AND COMMITTEES

- Section 1.** There shall be two permanent boards and fourteen (14) standing committees of the Faculty Senate as established by the Bylaws. —The Committee Chairs may appoint ex-officio non-voting members.
- Aa.** —Undergraduate Academic Board
- Subcommittee:** —General Education Review (GERC)
- Bb.** Graduate Academic Board
- Cc.** Committees:
- 1) Academic Computing, Distance Learning, Instructional Technology, and eLearning
 - 2) Student Academic Support and Success
 - 3) Budget, Planning & Facilities Advisory
 - 4) ~~Nominations and Elections~~
 - 45) Diversity
 - ~~Subcommittee: Indigenous Peoples~~ Alaska Native and Indigenous Faculty
 - 56) Library Advisory
 - 67) University-wide Faculty Evaluation
 - 78) Faculty Grants and Leave
 - 89) Institutional and Unit Leadership Review
 - 40) ~~Distinguished Service Awards~~
 - 944) Academic Assessment
 - 1042) Community Campus
 - 1143) Academic Honesty and Integrity
 - 1244) Research and Creative Activity
 - 1345) Ad hoc committees as described in Sections 7-9

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- Section 2.** Senate members of permanent boards and committees shall serve one-year terms. The terms of newly elected senate members of permanent boards shall commence at the beginning of "New Business" of the last regularly scheduled Senate meeting of the academic year, unless otherwise noted in the Bylaws. The membership on these Boards and Committees shall be chosen in accordance with the procedures laid down in the Bylaws of the Faculty Senate.
- Section 3.** Membership on the Undergraduate Academic Board and the Graduate Academic Board is limited to tenure-track faculty members whose F.T.E. workload during the term of appointment consists of less than 50% administration and at least 20% teaching.
- Section 4.** The specific functions of the permanent boards and committees shall be those established by the Bylaws of the Faculty Senate. Additional functions may be assigned to the boards and committees by a simple majority vote of the membership of the Faculty Senate present and voting at a regular meeting.
- Section 5.** Approved actions of the permanent boards and committees shall be submitted to the Faculty Senate at each regular meeting of the Faculty Senate in accordance with the provisions of the Bylaws of the Faculty Senate. Such actions of the permanent boards and committees shall be deemed enactments of the Faculty Senate when confirmed by a simple majority vote of the membership present and voting. ~~If a board or committee does not present any approved actions during the academic year, a~~ written report of the year's activities shall be presented to the Faculty Senate at the May meeting.
- ~~a. The Faculty Senate may, by a majority vote of the members present, empower Boards and Committees to act in the name of the Senate.~~
- ~~b. The Undergraduate Academic Board and Graduate Academic Board are empowered to act in the name of the Faculty Senate on the following issues~~
- ~~1. All requests for permanent course numbers including those from Community Campuses.~~
- ~~2. Change in credit hours, grading basis and course level.~~
- ~~3. Addition/deletion of courses with permanent numbers.~~
- ~~4. Stacking/Cross-listing of courses.~~
- Section 6.** Each permanent board and committee shall have a chair person(s) elected by a majority vote of its members.
- Section 7.** The Executive Board may establish any ad hoc committee it deems necessary for the conduct of Faculty Senate business. Ad hoc committees established by the Executive Board are subject to approval by the Faculty Senate at the next regularly scheduled Faculty Senate meeting.
- Section 8.** By the majority vote of those present and voting at any meeting, the Faculty Senate may establish any ad hoc committee it deems necessary for the conduct of Faculty Senate business. The President shall appoint the members of any ad hoc committee. Such committees shall submit their actions to the Faculty Senate in accordance with the provisions of the Bylaws of the Faculty Senate.
- Section 9.** Senate ad hoc committees shall cease to exist when work is completed or no later than the last regularly scheduled Senate meeting of the academic year.
- Section 10.** The President of the Faculty Senate shall be an ex-officio, non-voting member of

each of the permanent boards and all the elected and appointed committees of the Faculty Senate.

- Section 11.** The President of the Faculty Senate shall notify the Chancellor in writing within ten working days of any action taken by the Senate that affects administrative practice.
- Section 12.** The position of any member of a permanent board or committee shall be vacated if the occupant fails to attend two consecutive regularly scheduled meetings, unless the absence is excused by the Chair of that board or committee.
- Section 13.** The position of any Senator shall be vacated if the occupant fails to attend two consecutive regularly scheduled meetings or fails to attend four regularly scheduled meetings in an academic year, unless the absence is excused.
- Section 14.** The position of Board or Committee Chair shall be vacated if the occupant fails to attend two consecutive regularly scheduled meetings of the Board or Committee; or if the occupant fails to attend two consecutive regularly scheduled Senate meetings.
- Section 15.** Senate, permanent board, and committee vacancies that occur after a regularly scheduled annual election shall be expeditiously filled in the manner designated for that position in the Constitution and shall be for the unexpired term of the position.
- Section 16.** Board and Committee Chairs may appoint ex-officio, non-voting members.
- Section 17.** A member of the Undergraduate Academic Board or Graduate Academic Board may designate a voting substitute for a meeting from which the board member will be absent. This substitute must be eligible for membership on the board. Voting substitutes are not allowed on Faculty Senate committees. The presence of a voting substitute means that the absence of the elected member does not count.

ARTICLE ~~6~~^{VI}. MEETINGS

- Section 1.** The Senate shall meet once a month from September through December and February through May. Other meetings, including electronic voting meetings, may be held on the ~~special~~ call of the President of the Faculty Senate. ~~Only matters pertaining to course or program approval may be voted on electronically.~~ Electronic voting meetings during the period between May and August can be called only on an emergency basis by the President of the Faculty Senate, at the written request of the Undergraduate and/or Graduate Academic Boards. The results of any electronic voting ~~meeting~~ during the May-August period must be reported to the Senate at its regularly scheduled meeting. Senators may attend the senate meetings as voting members via remote link. Voting within meetings may be conducted using electronic means.
- Section 2.** Each academic year, the senate shall conduct one Faculty Senate Retreat in the fall semester for senators and board and committee members and one Faculty Forum for all faculty members in the spring semester. The agenda for the Faculty Senate Retreat and Faculty Forum shall be set by the Executive Board in consultation with the faculty.
- Section 3.** The business of the Faculty Senate shall be conducted in accordance with its

Bylaws.

ARTICLE ~~7~~⁸VII. QUORUM

Section 1. The presence of fifty percent (50%) of the membership shall constitute a quorum.

ARTICLE ~~8~~⁹VIII. PARLIAMENTARY AUTHORITY

Section 1. The parliamentary authority shall be the latest edition of Robert's Rules of Order.
The President shall appoint a parliamentarian each year.

ARTICLE ~~9~~X. AMENDMENTS

- Section 1.** Amendments to the Constitution may be proposed by any tenure-track member of the faculty eligible to serve as a Senator.
- Section 2.** Copies of proposed amendments shall be sent to all members of the faculty.
- Section 3.** The President shall schedule a first reading and discussion of the proposed amendment at the first meeting of the Faculty Senate following distribution of copies of the proposed amendment. The second reading of a proposed amendment may be held no sooner than the second regular meeting following the distribution of copies. Any tenure-track faculty member eligible to serve as a Senator may participate in floor discussions during the first and second readings.
- Section 4.** Following the second reading, the amendment shall be voted on by all faculty members eligible to serve as a Senator, as described in Article III, section 1, of this Constitution. Amendments shall be approved by at least a two-thirds vote. The vote shall be considered invalid if fewer than twenty-five percent (25%) of the voting membership respond. A Motion to Reconsider may be made only at the following scheduled meeting.

~~ARTICLE 10~~X. REFERENDUM

- Section 1.** ~~Any~~ tenure-track or term faculty member with a teaching load of at least fifty percent 50% may bring a motion before the Senate by submitting a petition signed by a minimum of twenty percent (20%) of the full-time faculty.
- Aa. The petition shall be considered to second the motion.
- bB. The Senate must consider this motion at the meeting following the submission of the petition.
- cC. This petition may include a requirement that the entire faculty be notified of the discussion of the petition on the Senate floor and that interested faculty members be included in the floor discussions.
- dD. This petition may include a requirement that the vote be put to all tenure-track and term faculty who are eligible to be elected to the Faculty Senate by secret ballot.
- Section 2.** If a petition is submitted to rescind or amend an action of the Senate,
- Aa. The Senate shall, after discussion, vote on the motion to rescind or amend the motion. If the Senate concurs with the motion, the original action shall be considered rescinded or amended as appropriate.
- Bb. If the Senate does not concur with the motion, the question shall be put to the entire faculty by secret ballot.
- Section 3.** If a question is put to all tenure-track and term faculty eligible to be elected to the Faculty Senate, voting will be by secret ballot, supervised by the officers of the Senate and will be passed by a simple majority of those responding. The vote will be considered invalid if less than twenty-five percent (25%) of the faculty respond.

ARTICLE ~~11~~XI. EFFECTIVE DATE OF ENACTMENTS

- Section 1.** Enactments of the Faculty Senate shall become effective upon the

Approved ~~August-March~~ 2016

recommendation of the Provost and the approval of the Chancellor.

- Section 2.** The Chancellor shall act to approve or disapprove any enactment of the Faculty Senate within 15 working days of the date it is submitted for approval.
- Section 3.** Approval of a Faculty Senate action by the Chancellor constitutes approval of the enactment. Actions of the Senate may not be partially approved and partially disapproved nor may they be approved as modified or amended by the Chancellor.
- Section 4.** The Chancellor shall convey in writing to the Faculty Senate the reasons for disapproval within 15 working days of the date of the disapproval.
- Section 5.** Any action approved by the Senate and disapproved by the Chancellor's Office may be submitted to a reconciliation committee upon a two-thirds vote of the Senate. Up to three members appointed by the Senate and up to three members appointed by the Chancellor's Office shall constitute a reconciliation committee whose task it shall be to formulate recommendations to the Senate and the Chancellor's office.
- Section 6.** If the Senate and the Chancellor's Office are not able to resolve the impasse, then the Senate, upon a two-thirds vote, may elect to forward its previous action through the University of Alaska governance structure as provided for under Regents' policy.

To: Faculty Senate

Fr: Library Advisory Committee

Re: University of Alaska Anchorage Open Access Policy

Issue

Faculty are often asked to sign away their intellectual property rights in the course of publication agreements. This can result in their creative and scholarly work being trapped behind a paywall, resulting in decreased use, citation, and impact. Additionally, in this tight budgetary environment, it is possible and likely that much of UAA faculty members' output may become inaccessible to the university and state if the library budget is unable to accommodate further price increases from publishers.

Considerations

The above scenario is an avoidable state of affairs. Many universities and funding institutions have Open Access Policies that, by default, allow self-archiving of scholarly and creative works in local open access institutional repositories. The scholarly publishing community has largely accommodated these policies and the presence of an OA policy results in increased use of materials in most disciplines.

However, to facilitate the maximum visibility for faculty materials, faculty need to be able to waive the deposit of items at their own discretion in the rare event that a publisher is adamant about disallowing open-access archiving.

Proposal

The Faculty Senate Library Advisory Committee recommends the consideration and passage of the following motion to maximize the visibility and utility of faculty scholarly works:

Motion: The Faculty Senate supports the following Open Access Policy for the University of Alaska Anchorage, and recommends its adoption and implementation effective as of August 10th 2016.

Open Access Policy for the University of Alaska Anchorage

Preamble

The Faculty of the University of Alaska Anchorage is committed to disseminating its research, scholarship, and creative works as widely as possible. In particular, as part of a public university system, the Faculty is dedicated to making its creative and scholarly output available to the people of Alaska and the world. Furthermore, the Faculty recognizes the benefits that accrue to themselves as individual scholars and to the scholarly enterprise from such wide dissemination, including greater recognition, more thorough review, consideration and critique, and a general increase in scientific, scholarly and critical knowledge. Faculty further recognize that by this policy, and with the assistance of the University, they can more easily and collectively reserve rights that might otherwise be signed away, often unnecessarily, in agreements with publishers. In keeping with these considerations, and for the primary purpose of making our scholarly articles widely and freely accessible, the Faculty adopts the following policy:

Grant of License and Limitations

Each faculty member grants to the University of Alaska Anchorage a nonexclusive, irrevocable, worldwide license to exercise any and all rights under copyright relating to each of his or her scholarly articles and creative works, in any medium for the purpose of making their articles widely and freely available in an open access repository. Any other uses of the licensed materials by the University of Alaska Anchorage must be approved by the original author. This policy does not transfer copyright ownership, which remains with faculty authors.

Scope and Waiver (Opt-Out)

The policy applies to all scholarly articles and creative works authored or co-authored while the person is a member of the UAA faculty except for any works published before the adoption of this policy and any articles for which the faculty member entered into an incompatible licensing or assignment agreement before the adoption of this policy. Upon express direction by a faculty

member, the University of Alaska Anchorage will waive the license for a particular work or delay access to the article for a specified period of time.

Deposit of Articles and Other Creative Works

To assist the University in disseminating and archiving the articles and other creative works, the Faculty commit to helping the University obtain copies of the articles. Specifically, each faculty member who does not permanently waive the license above will provide an electronic copy of his or her final version of the article or work to the University of Alaska Anchorage by the date of its publication, for inclusion in an open access repository. When appropriate, a faculty member may instead notify the University of Alaska Anchorage if the material will be freely available in another repository or as an open-access publication. Faculty members who have permanently waived the license may nonetheless deposit a copy with the University of Alaska Anchorage or elsewhere for archival purposes.

Notwithstanding the above, this policy does not in any way prescribe or limit the venue of publication. This policy neither requires nor prohibits the payment of fees or publication costs by authors.

Oversight of Policy

The Faculty Senate will be responsible for implementing this policy through the Library Advisory Committee, resolving disputes concerning its interpretation and application, and recommending any changes to the Faculty. Any changes to the text of this policy will require approval by both the Faculty Senate and the University of Alaska Anchorage Office of Academic Affairs. The Faculty Senate and the University of Alaska Anchorage Office of Academic Affairs will review the policy within three years, and present a report to the Faculty and the University of Alaska Anchorage Provost.



University of Alaska Anchorage Open Access Policy by University of Alaska Anchorage is licensed under a [Creative Commons Attribution 4.0 International License](https://creativecommons.org/licenses/by/4.0/).

The policy is based on The University of California Open Access Policy, available at <http://osc.universityofcalifornia.edu/open-access-policy/policy-text/systemwide-senate/>.

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CHAPTER IV: FACULTY DEVELOPMENT FUNDS

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FACULTY DEVELOPMENT GRANTS

Faculty Development Fund Guidelines

The Faculty Development Fund exists to aid the growth and development of individual faculty members at this institution. Project proposals may involve creative activity, research, writing, training and study, and program development. Projects are ranked and funded on the basis of their merit.

Historically, the Awards Committee has given low scores to applicants for equipment or supplies not directly related to the specific development project. The Faculty Development Fund is not designed to recognize or compensate teaching activities.

In addition to the institutionally-sponsored Faculty Development Fund and Faculty Research Travel Grants, there may be faculty funding through the Center for Faculty Excellence (CAFÉ) (www.uaa.alaska.edu/cafe), and there are opportunities for research and development support external to the university. The Vice Provost for Research (www.uaa.alaska.edu/research) has information regarding these possibilities, as does the Consortium Library (consortiumlibrary.org).

Eligibility and Fund Limitations

- A. All proposals must be submitted by a full-time faculty member(s). Term faculty are eligible to apply but must have a contract for the period of the grant. Administrative faculty, adjunct faculty and staff are not eligible to apply.
- B. The total amount awarded for any one faculty member may not exceed \$4,500 per fiscal/academic year. No more than \$3,000 will be awarded for monies spent for account codes 1000 and 3000 combined, and no more than \$2,000 spent for account codes 2000 and 4000 combined.

Account Codes

1000	Personal Services (salary/benefits)
2000	Travel (direct transportation only)
3000	Contractual Services (e.g., printing, mailing, conference registration)
4000	Commodities (e.g., supplies)
\$4,500	Limit per fiscal year

Funding Notes:

1. Travel expenses are limited to direct transportation expenses. **Per diem expenses for food and lodging are not allowed.**
 2. There should be no exclusive equipment purchases (limited to the use of the individual) in the proposals. Candidates should indicate how equipment could be of further use to the institution after project completion.
 3. Salaries must include benefits. This means that if the award in the personal services category is \$3,000, a portion of it must be deducted to cover benefits. To compute benefits, use the current faculty/staff benefit rates. Please confirm benefit rate with the Human Resources office when calculating benefits for faculty and students receiving salary support from this grant fund.
 4. When a project proposal is contingent on the candidate's acceptance into an institute or seminar, a letter of support from the sponsoring organization is required before funds will be released.
- C. A faculty member may apply for more than one award in a fiscal year as long as the totals for each object code do not exceed the limitations noted above in item B and the \$4500 limit is not exceeded.
 - D. Joint proposals of up to three faculty may be submitted; however, all funds must be charged against the limits of a faculty member. Joint proposals should be presented as a complete unit. For example, a joint proposal could charge \$2,500 in personal services to faculty member A and \$3,000 to faculty member B. A joint proposal could *not* pay \$1,500 in salary to faculty member A and \$4,000 in salary to faculty member B, although it could pay \$5,500 to one research assistant to help both faculty members.

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- E. Faculty members may apply for funding in both the research travel and faculty development categories but can be funded for the same purpose from only one funding source. Anyone receiving travel money under this program may not receive travel money from the Research Travel Fund to meet the goals of the same proposal.
 - F. Faculty are not eligible to personally receive salary money from the Faculty Development Fund during the time they are on sabbatical leave. However, a faculty member may receive funds from account code 1000, for example, to hire research assistants.

Evaluation Committee

- A. The Faculty Grants and Leave Committee will serve as the evaluation committee.
- B. The evaluation committee is seated from September 1 through August 31, with the expectation that members would serve for one full year, but never less than six (6) months (i.e., from September 1 to February 1, or from February 1 to August 31). Committee members who refuse to serve for at least six months should be considered ineligible for an award for at least one full year.
- C. No evaluator may serve on a committee deciding the granting of funds during the funding period in which the evaluator or a member of the evaluator's immediate family has a funding proposal under consideration. No evaluator may serve on a committee deciding the granting of funds during the funding period a proposal is submitted by a faculty member with whom the evaluator is doing collaborative work directly related to the said proposal. Prior to the first meeting of each academic year, a representative pool of past FGLC members will be compiled by the Office of Academic Affairs. The pool will be used to select appropriate substitutes to replace FGLC members who are unable to attend scheduled meetings due to a conflict of interest or for other reasons. The committee chair will select representative substitute(s) from the pool.

Process for Committee Considerations of Faculty Development Fund Proposals.

- A. Proposals for Faculty Development Fund grants will stand on their own merit. Questions will not be addressed to applicants

nor will applicants be invited to make presentations.

- B. Faculty Development proposals will be considered at a public meeting specifically called for that purpose. A quorum for the meeting(s) shall consist of two-thirds of the members of the whole committee.
- C. All committee members will review the proposals prior to the meeting(s).
- D. Each member will fill out the rating sheet and then rank the proposals from the highest raw score to the lowest.
- E. The initial member rankings will be submitted to Faculty Services in the Office of Academic Affairs two days prior to the meeting. The individual member's rankings will be combined to produce the initial committee ranking.
- F. The committee members will examine the ranked list of Faculty Development proposals at the public meeting called for that purpose.
- G. The committee, by a two-thirds vote of members present, may identify a proposal as unacceptable and, therefore, to be withdrawn from further consideration. In this case, the reasons for this view will be conveyed to the author of the rejected proposal.
- H. The committee, by a two-thirds vote of members present, may decide to accept the initial ranking as final. If this occurs, steps I to J will be omitted. Failing by a two-thirds vote, the committee will proceed to step I.
- I. The committee will discuss each proposal, and discussion will be limited to ten minutes each.
- J. Rankings will be modified based on committee discussion.
- K. Upon the completion of the ranking, the committee chairperson will transmit the committee ranking and a list of unacceptable proposals to the Provost for final award of funds. That a list of reviewed proposals shall be transmitted to the Faculty Senate as part of the record of committee action.
- L. The committee shall maintain a record of its proceedings and shall keep all records of rankings.

Application and Funding Process

- A. Applications should be submitted to the Office of Academic Affairs by the deadlines below.
- B. Two grant rounds shall be established in each fiscal year, from July 1 through December 31 (Round I), and from January 1 through June 30 (Round II). Not more than fifty percent of

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the available funds shall be awarded during the first granting round.

NOTE: For Round I funds, all expenditures must be complete and processed during the July 1 – December 31 funding period, including travel. Any Round I funds remaining on December 31 will be redistributed with the Round II funds. Round II funds must be encumbered and travel completed by June 30, or funds will lapse.

C. ~~Deadlines shall be set to allow timely consideration of proposals and, once set, they should be met. Deadlines are October 15 and March 15. Announcements are made no later than four weeks after the submission deadline. Application deadlines are set to allow for timely consideration of proposals and are as follows:~~

Round I: ~~Funding J~~ July 1 – December 31
~~Application d~~Deadline is March 15

Round II: ~~Funding~~ January 1 – June 30
~~Application d~~Deadline is October 15

~~Award announcements are made no later than one month after the submission deadline.~~

D. Grant recipients are required to submit a report on the results of work within three months of the completion of this work. Final reports should include not only the results of the work undertaken and expenditure of funds, but also the impact of the results on the conduct of courses or organized research in the school, college or department, and any showings, performance or publications which resulted by the time of the report.

E. Applications must include the following information:

1. Cover sheet
2. Vitae of all project members
3. Proposals should be submitted following the template *[see the end of this chapter]*, reflecting the categories and evaluation criteria as indicated. Proposals should be no more than five (5) pages in length in a 12 point font, excluding the cover sheet, vitae, and supplementary attachments. Proposals should be written in “lay language” so that they are easily understood by colleagues from a wide variety of disciplines. Applicants will prepare an abstract of no more than 100 words. The abstract will conform to an exact format

provided with the cover sheet. Its purpose is twofold: it assists the reviewers by providing a synopsis of the proposed project, and is copied into a file of "Faculty Development Grants Recently Funded." This file will be made available by the Office of Academic Affairs to any interested faculty.

4. Not including items 1-3 will make the proposal invalid.

Successful applicants' grants will be administered by the Office of Academic Affairs/Faculty Services. Grantees should forward requests for expenditures and budget approval to the Faculty Services Office. Project reports should also be forwarded to Faculty Services in Academic Affairs upon completion of each grant.

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COVER SHEET FOR FACULTY DEVELOPMENT GRANT PROPOSAL

Application Round: Round I---July 1 – December 31 [] Round II--January 1 – June 30 []

Please submit completed form as top page of grant proposal through your Dean/Director to the Office of Academic Affairs. If you have any questions, call 786-1462.

Name(s) _____ Department _____
Telephone _____
Rank _____ School/College _____
E-mail _____ Bipartite/Tripartite: _____
Title of Project _____

Objectives to be accomplished during this grant request round _____

Duration of Project ____/____/____ - ____/____/____ Duration of Salary Support ____/____/____ - ____/____/____

Continuation of previous grant activity? Yes [] No []

If yes, please describe project name and portion/stage of work already completed _____

Identify other financial support for this activity from your school, department, or other sources _____

List the titles of past UAA proposals and the amount funded by Research Travel Grants, Faculty Development, and/or sabbatical leave _____

Was a report submitted to Academic Affairs? Yes [] No [] Vita Attached? Yes [] No []

If "No", the report for previous funding must be submitted to Academic Affairs before one is eligible for additional funding.

Funding Level Required	Faculty Member No. 1	Faculty Member No. 2	Faculty Member No. 3
Salary – (1605)			
Benefits – (1970)			
Total Personal Services – (1000)			
Previous award in this FY			
Travel – (2000)			
Previous award this FY			
Contractual – (3000)			
Previous award this FY			
Commodities – (4000)			
Previous award this FY			
SUBTOTAL: 1000 + 3000 (max \$3000)			
SUBTOTAL: 2000 + 4000 (max \$2000)			
TOTAL (max \$4500)			

Revised spring 20163 4

Date

Please provide an abstract and other information as indicated in the space below. This abstract will become public information, disseminated by the Office of Academic Affairs, if the proposal is funded. Do not type outside the boxed space. [Note: an ideal abstract or summary will contain about one sentence each: overall rationale, specific purpose, method, anticipated outcome, implications.]

Summary:

OUTLINE AND RATING SHEET FOR FACULTY DEVELOPMENT FUND PROPOSALS

In order to provide for the fair and equitable selection of the most meritorious professional development grants for support, the University of Alaska Anchorage has established criteria for their review and evaluation. These criteria are intended to be applied to all proposals in a balanced and judicious manner, in accordance with the objectives and content of each proposal.

Minimum Requirements:

- Cover sheet with abstract of no more than 100 words
- Vitae for all project members
- Proposal body of no more than five (5) pages not counting supplemental material

1. Intrinsic Merit of the Proposal (40 possible points)

- a. (15 pts.) **Proposal Presentation and Description.** The proposal follows correct format; information is complete (each item in the outline is addressed); appropriate length; includes documentation, cover sheet, and vitae; uses correct grammar and spelling. The description of the project is clear and understandable in “lay” language and clearly identifies the goal(s). — (0-15) _____
- b. (10 pts.) **Significance of the project.** The proposal makes a compelling case for the importance of the project. (0-10) _____
- c. (5 pts.) **Knowledge of similar projects.** Applicant shows knowledge of similar projects in the field and demonstrates the distinct contribution this project will make. (0-5) _____
- d. (10 pts.) **Impact.** Project demonstrates likelihood that it will have a substantial benefit for the faculty member’s professional development. (0-10) _____

2. Viability of the Proposal (25 possible points)

- a. (10 pts.) **Methodology/Plan/Objectives.** Applicant sets out a realistic approach and reasonable plan for timely accomplishment of the stated goals. Objectives that are likely to meet the identified goals are set out. (0-10) _____
- b. (10 pts.) **Budget.** Detailed budget is presented with justification for expenses including salary requests. The budget details an appropriate use of funds. Identifies all other sources of funding in support of this project. (0-10) _____
- c. (5 pts.) **Performance Competence.** Applicant demonstrates capability and likelihood of accomplishing stated goals. Briefly describe results of other funding received if relevant. (0-5) _____

3. ~~Other~~ (25 possible points)

- a. (10 pts.) **“Seed” Money.** For newly appointed faculty in their first five years at UAA (~~—Indicate month and year of initial faculty appointment~~). May also be awarded for a new direction in the research of an established faculty member. Proposal should explicitly state if this is the case. (0-10) _____
- b. (15 pts.) ~~**Presentation of Proposal.** Follows correct format; information is complete (each item in the outline is addressed); appropriate length; includes documentation, cover sheet, and vitae; written in clear, understandable, “lay” language for individuals in any discipline to understand; uses correct grammar and spelling.~~ (0-15) _____

Total Score (0-7590) _____

RESEARCH TRAVEL GRANTS

Research Travel Grants

The Faculty Research Travel Grants exist to provide funding to faculty to pay a portion of travel costs related to the presentation of research and/or creative activities (Category 1) or the acquisition or processing of data or developing proposals for research and/or creative activities (Category 2). Category 1 proposals are awarded to all faculty who meet the criteria to receive funds in a given round, while Category 2 proposals are reviewed and ranked by the Grants and Leaves Committee. Faculty Research Travel Grants can only be used to pay for travel expenses, not for per diem or lodging.

Eligibility and Fund Limitations

- A. All research travel proposals must be submitted by a full-time faculty member, although a faculty member may request funds for travel of a student or research assistant. All student research travel must be shown to clearly support the research effort of the faculty member submitting the proposal. Term faculty are eligible to apply but must have a contract for the period of the grant. Administrative faculty, adjunct faculty and staff are not eligible to apply.
- B. Research Travel funds have been divided into two distinct categories for disbursement.
1. **Category 1** -- Funds for travel to meetings for the purpose of presenting papers or actively participating in workshops, etc., for the **PRESENTATION** of research and/or creative activities.
The Office of Academic Affairs will review all Category 1 applications and compile separate lists of those which do and do not meet established Research Travel guidelines and may submit those lists to the committee within one week of the deadline.
 2. **Category 2** -- Funds for travel for the **ACQUISITION OR PROCESSING** of quantitative or qualitative data or samples (e.g., college samples, computer facilities, electron microscope, collection of socio-cultural information,

etc.), and funds for travel for the purpose of developing proposals for creative activities and/or research.

Category 2 applications are reviewed and voted on by the Faculty Grants and Leaves Committee.

- C. Funds will be disbursed from the available pool of funds on a pro rata basis, up to a maximum of \$750 per travel grant. Applications for more than the maximum are reduced to the maximum \$750 before the pro rata share is calculated. Funds will be disbursed from the available pool of funds on a pro rata share of a maximum of \$750 per travel grant. This disbursement will be handled by the Office of Academic Affairs/Faculty Services.
- D. No applicant may receive funds more than one time from any one category each fiscal year.
- E. 1. Travel funds are for reimbursement of transportation expenses only. Such transportation expenses may include (when fully justified) the cost of rental cars. Submissions for airline travel should reflect super-saver fares whenever possible, but coach will be used when that is the only fare available. The maximum airfare that will be reimbursed will be coach class airfare. The Faculty Services Office will be responsible for reviewing airfares for reasonableness prior to assigning pro rata shares. Expenses for lodging, conference registration fees, meals, purchases of papers, telephone calls, and similar travel-related expenses are specifically excluded.
2. Travel funds will be disbursed in advance of the travel only for the purchase of transportation tickets. Otherwise, the funds will be distributed on a travel reimbursement basis at the conclusion of the planned travel. Reimbursement requests for travel funds are to include receipts verifying the actual expenses.

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3. Travelers must submit a Travel Authorization in advance of travel for pre-approval by Faculty Services, and a Travel Expense Report after travel.

- F. Faculty members may apply for funding in both the research travel and faculty development categories but can be funded for the same purpose from only one funding source. Anyone receiving travel money under this program may *not* receive travel money from Faculty Development Funds to meet the goals of the same proposal.

Evaluation Committee

- A. The Faculty Grants and Leave Committee shall be the evaluation committee for Research Travel Grants.
- B. No evaluator may serve on a committee deciding the granting of funds during the funding period in which the evaluator or a member of the evaluator's immediate family has a funding proposal under consideration. No evaluator may serve on the committee deciding the granting of funds during the funding period a proposal is submitted by a faculty member with whom the evaluator is doing collaborative work directly related to said proposal.
- C. Prior to the first meeting of each academic year, a representative pool of past FGLC members will be compiled by the Office of Academic Affairs. The pool will be used to select appropriate substitutes to replace FGLC members who are unable to attend scheduled meetings due to a conflict of interest or for other reasons. The committee chair will select representative substitute(s) from the pool.

Application and Funding Process

- A. Applications should be submitted to the Office of Academic Affairs.
- B. 1. The research travel funds for each category are to be distributed in two time intervals as shown below.

Round I: July 1-December 31.

Deadline dates for submission of proposals will be **March 15**. Announcements will be made by April 15.

Round II: January 1-June 30.

Deadline dates for submission of proposals will be **October 15**. Announcements will be made by November 15.

2. Funds not awarded during ~~any-granting round~~**Round I** shall carry over to ~~the Round II~~**next round**. Funds not awarded by April 15 may be transferred to other faculty development accounts by the Provost ~~for Academic Affairs~~.
3. If by a three-fourths majority the Awards Committee feels that the split between categories or rounds should be changed, it shall have the authority to do so without further review by the Faculty Senate. Such a change requires an affirmative vote of three-fourths of the committee, not three-fourths of those present at a meeting.

C. Retroactive Category 1 Funding

1. ~~Applicants~~**Faculty members who did not apply** for Category 1 travel funding ~~who did not apply for funds~~ during either Round -may apply for retroactive funding- ~~during Round II~~. Any funds available at the end of Round II (~~May~~-June) may be used to fund these retroactive applications.
2. Faculty may apply for retroactive travel funds provided the travel occurred during the fiscal year in which application is made AND provided the intention to apply retroactively for funding is conveyed to the Faculty Services office in writing.
3. Applications for retroactive travel funds must be submitted to the Office of Academic Affairs no later than June 1st for determination ~~of~~ whether there is retroactive funding available. Applicants will be notified after June 15th about the status of retroactive funds. Applications should include receipts for airfare and ground transportation.

- D. Successful applicants are required to submit a report on the results of their travel within three months of the end of the round in which travel was funded. For those presenting a paper, the report shall include a copy of the paper presented and an estimate of the audience size.

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- E. If ~~an your-applicant's~~ ~~tion~~ for Category 1 Research Travel is funded and ~~the applicant~~ ~~you~~ ~~does~~ not present the paper or the paper is not accepted, the funds may not be used.
- F. Application Formats
1. Category 1 (use cover sheet)
 - a. Name, rank, department, and school or college.
 - b. Identification of the meeting which is to be attended (or which was attended), including date and location.
 - c. Confirmation that the applicant did or will present a paper at or actively participate in workshops, symposia, colloquia, etc., for the presentation of research and/or creative activities. A program from the meeting or a letter from the meeting organizers may be considered adequate confirmation.
 - d. Detailed cost estimate of the transportation (i.e., airfare, ground transportation) expenses involved for the meeting.
 2. Category 2 (use cover sheet):
 - a. Name, rank, department, and school or college.
 - b. Identification of the research and/or creative activity to be conducted, proposal to be prepared or funds to be solicited.
 - c. If applicable, confirmation from colleagues with whom the research and/or creative activity is to be conducted.
 - d. Duration of the proposed research and/or creative activity.
 - e. Detailed cost estimate of the transportation expenses involved for the meeting.
 - f. Identification as to whether the research is for continuation of existing research programs.
 - g. Identification of financial support for the research from the applicant's school or department and/or from other sources.
 - h. Description of the results of past proposals funded by UAA in the areas of summer research, research travel, and/or sabbatical.

COVER SHEET FOR RESEARCH TRAVEL GRANT

Application Round I--July 1 – December 31 [] II--January 1 – June 30 []
Please submit completed form through your dean/director to the Office of Academic Affairs.
If you have any questions, call 786-1462.

Name(s) _____	Department _____
Rank _____	School/College _____
E-mail _____	Telephone _____

Grant? _____	Bipartite/Tripartite _____ Previous Research Travel _____
_____	Yes [] No []
_____	Previous Sabbatical Leave? _____ Yes [] No []
_____	_____

Please indicate Research Travel category for which you are applying:

- _____ **Category 1** Funds for travel for the purpose of presenting papers or actively participating in workshops, symposia, etc.
- _____ **Category 2** Funds for travel for the acquisition of and/or processing of quantitative or qualitative data or samples and funds for travel for the purpose of developing proposals for creative activities and/or research.

Check if Retroactive Funding Request: []

CATEGORY 1 APPLICANTS

Meeting to be attended (title, date, location) _____

~~Paper to be presented or presentation of research/creative activity~~ Title of paper or presentation _____

Confirmation of meeting (please attach) _____

Detailed cost estimates of direct transportation expenses _____

CATEGORY 2 APPLICANTS

Research/activity conducted, proposal prepared, or funds solicited _____

Colleagues participating in research/activity _____

Duration of research/activity _____ Does this research continue existing programs? Yes [] No []

If yes, please describe _____

Detailed cost estimates of direct transportation expenses _____

ALL APPLICANTS

Identify any other financial support for the research for this project from your school, department, or other sources _____

-Briefly describe the results of past UAA proposals funded by research travel grants, faculty development grants, and/or sabbatical leaves _____

Was a report submitted to Academic Affairs? Yes [] No []

If “No”, a report must be submitted to Academic Affairs before one is eligible for additional funding.

Dean/Extended College Director Signature

Date

CHAPTER V: SABBATICAL LEAVE GUIDELINES

SABBATICAL LEAVE GUIDELINES

Basic Purpose of Sabbatical Leave

According to the University of Alaska Board of Regents, sabbatical leaves for professional development may be made available to faculty with academic rank who meet the requirements set forth below. The objective of such leave is to increase the faculty member's value to the university and thereby improve and enrich its programs. Sabbatical activities may involve formal or informal study, research or creative activity, or other activities that increase the faculty member's ability to serve the university and the general public through teaching, research and creative activity, and public service. In order to fulfill this basic purpose of professional development, faculty are encouraged to make use of the opportunities presented by sabbatical leave for travel to or residence at a center of scholarly or creative activity, or for collaboration or study with recognized experts in the field. Sabbatical activities may include acquisition of new skills, investigation of new areas of interest, or formal study leading to completion of terminal degrees.

Eligibility for Sabbatical Leave

Faculty members with academic rank may apply for and be granted sabbatical leaves in accordance with the Board of Regents' Policy 04.04.06 and the UAA Sabbatical Guidelines.

Academic rank faculty members who have completed at least four (4) years of service in academic rank positions within the university system may apply for consideration during their fifth (5th) or subsequent year of service for a sabbatical leave to be taken in their sixth (6th) or subsequent year. For faculty members who have taken a sabbatical leave, eligibility for application will be determined in the manner noted above and will be calculated from the date of return from any previous sabbatical leave. Sabbatical leave applications will be considered annually based on a review schedule to be published annually by the Office of Academic Affairs.

Format for Sabbatical Leave Proposals

Sabbatical leave proposals shall be prepared in writing according to the following format: See Sabbatical Application on the [Faculty Services](#) website. Applicants should use the Sabbatical Leave Application Form provided.

A. Name of candidate.

- B. Eligibility (include length of service, dates and subject of previous sabbatical leaves).
Term of leave requested.
- C. Title and description of proposed study, investigation, or other effort (**Limit to no more than five pages exclusive of 3 and 4 below**):
1. Description and justification.
 2. Goals and/or objectives.
 3. Schedule (timetable) of activities.
 4. Funding information (include specific information on all applications for non-university funds and all other income related to or derived from activities carried out while on leave).
- D. Contributions and/or benefits. (Please discuss each of the following in sufficient detail):
1. What new skills, learning or accomplishments are likely to result from successful completion of the sabbatical?
 2. How important are these skills to the professional development of the faculty member?
 3. What benefits accrue to the university and to the broader community from application of these skills or accomplishments in future teaching, research or creative activity, and public service?
- E. Necessity of the sabbatical for the proposed activities. (Please discuss in sufficient detail.)
- F. Ability to accomplish objectives of proposal:
1. Current vita (**required**)
 2. Letters indicating support from collaborating institutions, investigators or individuals (**required where applicable**. If documents are not yet available but will be forthcoming, please note this.)
 3. Other supporting documentation.
- G. Optional: Supplementary material (regardless of form...written or otherwise).

Approvals

Signatures from the Department Chair and Campus Director or Dean are **required** for the Sabbatical Application to be considered.

Criteria for Evaluating Sabbatical Leave Proposals

- A. Likelihood of applicant to accomplish objectives of planned study or investigation. Is the description of activities logical and complete?
 - 1. Is the requested term of leave sufficient or appropriate for the scope of proposed activities?
 - 2. Ability to accomplish plans as reflected in vita.
 - 3. If the proposal assumes cooperation from other institutions or investigators, are letters included indicating their support?
 - 4. Is the time schedule of proposed activities to increase professional development of the applicant appropriate?
- B. ~~B.~~ Funding information. The applicant for sabbatical leave must demonstrate that the resources, both internal and external, are adequate to fulfill the objectives of the proposal.
- C. Capability of proposed activities to increase professional development of the applicant.
 - 1. What new skills, learning, or accomplishments in the areas of faculty development, teaching, research and/or creative activity are likely to result from successful completion of the sabbatical?
 - 2. What benefits are likely to accrue to the university and to the broader community?
 - 3. How important are these skills to the professional development of the faculty member?
 - 4. Is a sabbatical leave necessary in order to undertake the proposed activities?

Process for Committee Consideration of Sabbatical Leave

- A. Proposals for sabbatical leave will stand on their own merit. Questions will not be addressed to applicants, nor will applicants be invited to make presentations.
- B. Sabbatical leave proposals will be considered at a public meeting specifically called for that purpose. A quorum for the meeting(s) shall consist of two-thirds of the members of the whole committee.
- C. All committee members will review the proposals prior to the meeting(s).

- D. Each committee member will fill out the rating sheet and then rank the proposals from the highest raw score to the lowest.
- E. The initial member rankings will be submitted to the Faculty Services Coordinator two days prior to the meeting. The individual members' rankings will be combined to produce the initial committee ranking.
- F. The committee members will examine the ranked list of sabbatical leave proposals at the public meeting called for that purpose.
- G. The committee, by a majority vote of members present, may identify a proposal as unacceptable and, therefore, withdraw from further consideration. In this case, the reasons for this view will be conveyed to the Chancellor or designee.
- H. The committee, by two-thirds vote of members present, may decide to accept the initial ranking as final. If this occurs, steps I and J will be omitted. Failing two-thirds vote, the committee will proceed to step I.
- I. The committee will discuss each proposal. Discussion of each proposal will be limited to ten minutes.
- J. Rankings will be modified based on committee discussion. The committee also may choose to group the proposals into categories such as "Very Strong," "Strong," "Acceptable" and "Unacceptable" if they wish.
- K. Upon the completion of the rankings, the committee chairperson will transmit the committee ranking and a list of unacceptable proposals to the Chancellor or designee through the Office of the Provost for Academic Affairs.
- L. The Chancellor or designee will then make his/her own ranking. If the rank order of the committee differs from that of the Chancellor or designee, the committee and the Chancellor or designee shall meet and attempt to reconcile their differences. The committee and the Chancellor or designee may agree to disagree on any application.
- M. The committee shall maintain a record of its proceedings and shall keep all records of rankings.

Terms of Sabbatical Leaves

Sabbatical leaves for all faculty shall include one or both academic semesters. A maximum of six months' salary will be paid for a two-semester

leave and a maximum of 4.5 months' salary will be paid for a one-semester leave.

Human Research Subjects

Sabbatical leave proposals involving research with human subjects should conform to Principles and Procedures of Human Research Subjects approved by the Institutional Review Board. *[See Chapter VI in this Handbook]*

RATING SHEET FOR SABBATICAL LEAVE PROPOSALS

In order to provide for the full and equitable selection of the most meritorious sabbatical leave proposals, the faculty has established criteria for their review and evaluation. These criteria are intended to be applied to all proposals in a balanced and judicious manner, in accordance with the objectives and content of each proposal. Applications must include:

- ___Application Form
- ___CV
- ___Letters/Documentation of Support (if applicable)
- ___Approval Signatures

"Items" are from "Sabbatical Leave Evaluation Criteria" on page 2

1. Proposal Description (0-~~12~~5)

- a. Is the description of activities logical and complete? (*Item A*) (0-5)
- b. Is the project timetable realistic, clear, and necessary? (*Items A1, A4*) (0-5)
- c. Is the requested term of leave sufficient or appropriate for the scope of proposed activities? (*Item A1, C4*) (0-5)

~~d. a. Is funding information complete? (0-5)~~

~~e. a. If these activities are collaborative, is all appropriate documentation included? ("Sabbatical Leave Evaluation Criteria" items A1, A2, A4, A5, B). (0-5)~~

2. Feasibility (0-20)

- a. What is the ability of the applicant to accomplish plans, as reflected in the vita? (*Item A2*) (0-10).
- b. Is funding information complete? (*Item B*) (0-5).
- c. If these activities are collaborative, is all appropriate documentation included? (*Item A3*) (0-5; automatic 5 points if project is not collaborative).

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3. Faculty Development (0-~~2~~20)

- a. What new skills, learning, or accomplishments in the areas of faculty development, teaching, research, and/or creative activity are likely to result from successful completion of the sabbatical? (*Item C1*) (0-10)
- b. How important are these skills to the professional development of the faculty member? (*Sabbatical Leave Evaluation Criteria" Items C1 and C3*) (0-10)).

4. What benefits are likely to accrue to the university and the broader community? (*"Sabbatical Leave Evaluation Criteria" Item C2*). (0-10)

5. Is a sabbatical leave necessary in order to undertake the proposed activities? (*"Sabbatical Leave Evaluation Criteria" Item C4*). (0-10)

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5. What is the ability of the applicant to accomplish plans, as reflected in the vita? (“Sabbatical Leave Evaluation Criteria” item A3). (0-10)

Is funding information complete? (0-5)

If these activities are collaborative, is all appropriate documentation included? (“Sabbatical Leave Evaluation Criteria” items A1, A2, A4, A5, B). (0-5)

Total Score (0-75)

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Administration

- **Spring Hooding and Commencement Ceremonies – Apr. 30 and May 1**

Save the date for the spring Hooding and Commencement ceremonies! Hooding will be held Saturday, Apr. 30, 3 p.m. in the Wendy Williamson Auditorium. Commencement will take place Sunday, May 1, 1 p.m. in the Alaska Airlines Center. Details and RSVP link coming soon.

Alumni Relations

- **Another Tee-Riffic Year of 9 in the Spine**

On Feb. 24, the Alumni ParTee: 9 in the Spine returned for a third year of cross-campus mini-golf. Alumni teams returned to campus to play the course, designed by 20 campus and community groups (including a team from Dimond High Robotics Club).

- **Juneau Alumni Welcome Current Students**

The Juneau Area Alumni chapter welcomed current UAA student leaders to town this February during the legislative fly-in. The chapter hosted a dinner on Sunday, Feb. 28 and met again with students on Feb. 29 at the Capitol building.

- **Volunteers Needed for Commencement Weekend**

Commencement weekend is coming up quickly, and alumni are encouraged to take part. Alumni Relations is currently seeking volunteers to represent their colleges at both the Saturday hooding ceremony on April 30 and at Commencement on May 1.

Development

- **Parrish Bridge Dedication**

Al and Ann Parrish were joined by 80 family and friends as UAA dedicated the Parrish Bridge on Feb. 24 to honor them for their decades of support and partnership.

- **Individual Donors**

- **Tom and Vicki Packer** contributed at the Leadership Circle giving level (\$20,000 or greater) toward their pledge to support the Building Futures fund.
- **Janet and Richard Faulkner** donated at the Leadership Circle giving level through UAA's Phonathon to support Excellence in Accounting and the School of Nursing. Janet's connection with our student callers inspires and motivates them to keep calling.
- **Gloria M. Okeson** donated at the Aurora Circle giving level (\$10,000-\$19,999) to support the Alvin S. and Gloria M. Okeson Endowed Scholarship.
- **Thomas and Sandra Quimby** donated at the Aurora Circle giving level to support Excellence in Engineering.
- **John and Marcy Stalvey** gave at the Aurora Circle giving level to support the Alaska Native Studies Program General Support fund and Masterpieces of the Theater Endowment.
- **Cynthia and David Schraer** donated at the Aurora Circle giving level to support multiple areas, the Clay Body Award, Excellence in RRANN and Excellence in Geology.

- **Corporate and Foundation Gifts**

- **Alaska Airlines** contributed \$800,000 to fulfill its pledge, years ahead of schedule, in support of the Alaska Airlines Scholar Athletes Endowed Scholarship.
- **Providence Health System in Alaska** fulfilled its most recent pledge of \$1.5 million to support School of Nursing Expansion totaling \$3 million since 2003. Additionally, Providence made gifts totaling \$100,000 to the Alaska Center for Rural Health to develop a surgical technologist program at UAA; and to support the Center for Community Engagement and Learning's research and education efforts to prevent colorectal cancer in the Filipino population and for education for rural Alaskans about autism using a proven model.
- **Alyeska Pipeline Service Company** continued their support of the Alaska Native Science and Engineering Program (ANSEP) with a gift of \$130,000.
- **Chugach Alaska Corporation** gave \$50,000 to CBPP's Excellence in Alaska Native Business and Public Policy fund, which supports the continued development of the Alaska Native Business minor and associated events. The company also gave \$15,000 for Alaska Native Student Support and \$26,000 for the Alaska Native Science and Engineering Program.
- **ExxonMobil Foundation** donated \$50,000 to support ANSEP's 2016 ExxonMobil Bernard Harris Summer Science Camp.
- **Cook Inlet Tribal Council** donated \$25,000 to support the Alaska Native Science & Engineering Program General Support.
- **First National Bank Alaska** donated \$10,000 to support the Dental Assisting Clinic.
- **AMC Engineers** contributed \$10,000 toward its pledge to support the Engineering Dean's Excellence Award, which recruits high school students for their academic excellence and increases retention through four-year scholarships.
- **Kelly Family Cuidiu Foundation** donated \$10,000 to endow the Max Llanes "Behind the Camera" Award Principal/Endowment.
- **Alyeska Pipeline Service Company** continued their support of the Alaska Native Science and Engineering Program (ANSEP) with a gift of \$130,000.
- **Chugach Alaska Corporation** gave \$50,000 to CBPP's Excellence in Alaska Native Business and Public Policy fund, which supports the continued development of the Alaska Native Business minor and associated events. The company also gave \$15,000 for Alaska Native Student Support and \$26,000 for the Alaska Native Science and Engineering Program.

- **Phonathon**

Spring Phonathon kicked-off February 14th and will run through April 28th. Our semester goal is \$48,000.

University Relations

- In February, UAA was mentioned in more than 750 news stories (excluding athletics coverage). Some highlights include:
 - Andre Thorn was quoted in a New York Times story about racial divides on campuses.
 - Stories about Alaska's economy citing ISER faculty resulted in more than 150 media clips, including several stories that hit the national wire and landed in online editions of papers such as the San Francisco Chronicle and Miami Herald.
 - UAA was featured in more than 65 Alaska Dispatch News stories including an arts cover about alumna Vera Starbard's play "Our Voices will be Heard" and a video of Gunnar Knapp explaining Alaska's economic situation with related online Q&A.

- A focus on pitching live morning television paid off with segments on KTVA's Daybreak featuring the planetarium, healthy sexuality week, and Workforce Wednesday segments on logistics and engineering.
- **Hashtags**
 - Share photos, posts, thoughts and school spirit via social media - #UAA, #UAAmazing, #SeawolfNation and #Seawolfinit
- **Social Media**
 - Stories that dominated Facebook this month included Seawolf Weekly articles profiling UAA Department of Theatre and Dance student Josh Rutten, the basketball profile of the multigenerational Afoa family and Board of Regents Chair Jo Heckman's open letter to the community on the university budget.
 - From Twitter, news posts on Seawolf athletic game times and ticketing information are still the top tweets, but posts like Groundhog Day and the announcement of the summer 2016 schedule also rounded out the top tweets of the month.
 - Wednesday, Feb. 24 the UAA Alumni Association hosted the mini-golf tournament 'Nine in the Spine.' Guests were asked to hashtag #SeawolfNation, which resulted in 32 photos from Facebook, Twitter and Instagram.
- **Amazing Stories**
 - **Spinning a yarn about UAA** — 1,144 views <http://greenandgold.uaa.alaska.edu/blog/40362/spinning-a-yarn-about-uaa/>
 - **Improv: In the moment with UAA's Ad-lib alchemists** — 781 views <http://greenandgold.uaa.alaska.edu/blog/40186/improv-in-the-moment-with-uas-ad-lib-alchemists/>
 - **Love & Basketball** — 701 views <http://greenandgold.uaa.alaska.edu/blog/40422/love-basketball/>
 - **'Point Break' meets 'ER'** — 631 views <http://greenandgold.uaa.alaska.edu/blog/40156/point-break-meets-er/>
 - **Josh Rutten: 'I try to learn from everything'** — 603 views <http://greenandgold.uaa.alaska.edu/blog/40314/josh-rutten-i-try-to-learn-from-everything/>

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REPORT for FACULTY SENATE

MARCH 2016

ENROLLMENT SERVICES

Associate Vice Chancellor Eric Pedersen

Priority registration for summer began February 22 with registration for fall starting March 21. Enrollment Services is actively working with Accounting Services and other offices on campus to ensure students are Registration Ready. This includes personal calls to students with holds, missing documents, or anything else they could take care of now to ensure a positive registration experience.

Admissions

Momentum continues to build on the new Admissions/Recruitment software project. The team is beginning the programming to move data from the CRM to Banner. This is a large project as all of the Banner activities that allow an applicant to become a student must be automated. Recruitment will soon send all information to those inquiring about attending UAA through this new software.

The Admissions team is also developing new, simplified messaging and graphics for its website, as well as conducting the annual review of the catalog to ensure it is accurate and clear.

Office of the Registrar

As mentioned earlier, summer registration opened February 22 for admitted certificate and degree-seeking students and those students with pending summer admissions. Open registration for all other students, including non-degree-seeking and UAS/UAF, began on Monday, February 29.

The fall 2016 schedule will be viewable in UAOnline on Monday, March 21. Fall priority registration kicks off on Friday, April 1, with graduate students being the first group to register.

The spring 2016 withdrawal deadline is March 25. Students may withdraw from courses through UAOnline, using the online drop/withdrawal form (a great option for a student with holds who cannot withdraw in UAOnline) or in person at the University Center.

The Office of the Registrar processed 171 spring class schedule changes and 91 summer class schedule changes between February 1 and February 19.

Student Financial Assistance

The 2016/17 scholarship application closed on February 15. A first review indicates the number of scholarship applicants increased 27% over last year, to 4,258. Staff have begun the arduous process of preparing the applications and essays for review by the Standing Scholarship Committee and academic departments. This process will take about 100 hours of staff time to prepare the applications for review.

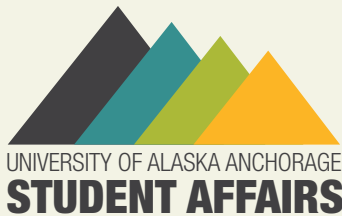
The Office of Student Financial Assistance (OSFA) is in need of volunteers for the Standing Scholarship Committee as each essay is read and scored on a rubric by committee members. Last year, OSFA had over 90 volunteers. With the increase in applications, additional help will be necessary this year. As of February 22, only 56 UAA staff and faculty had volunteered. Sign-up for this community-wide volunteer opportunity at <http://www.uaa.alaska.edu/financialaid/sscform.cfm>.

The “new year roll” upgrade testing is jointly underway between UAS, UAF and UAA’s financial aid offices, along with Statewide EAS team, to prepare for the 2016/17 award year in Banner’s financial aid module. The goal is to begin sending award letters to eligible new students by April 1.

All financial aid documents are in the final stages of update and review for 2016/17, prior to release on the Student Financial Assistance website.

Student Information

The Office of Student Information has teamed up with the College of Business and Public Policy class, BA 634 Organization Design and Development, to do a complete review of the University One-Stop. By the end of the semester, the graduate students in the class will have identified the strengths, weaknesses, and fiscal status of the model. They will also make recommendations for improvements and changes to the system overall.



REPORT for FACULTY SENATE

MARCH 2016

STUDENT ACCESS, ADVISING & TRANSITION

Associate Vice Chancellor Lacy Karpilo

Academic Advising & Career Development (AACD)

AACD launched two outreach email campaigns encouraging students to schedule an advising appointment for summer semester planning, major exploration, and promoting academic courses offered through AACD. Almost nine hundred Exploratory/Undeclared and Associate of Arts students were emailed in the campaign.

AACD hosted the City-Wide Career and Job Fair on February 18 in the Student Union, which was open to all of UAA, Anchorage, and Mat-Su communities. Eighty-one companies/organizations were in attendance searching for part-time, full-time, interns, and seasonal employees.

AACD is also providing 2016 Career Networking Nights for students to network with employers in a relaxed, educational atmosphere. The next Career Networking Night is taking place on March 3 from 5:30 pm to 7:00 pm in the Wolf Den. The UAA Global Logistics Association is co-sponsoring the event. Interested students can register at http://uaa.co1.qualtrics.com/SE/?SID=SV_b3JR06Vc378SlI5.

Native Student Services (NSS)

NSS hosted the 3rd Annual Alaska Native and Rural Student Scholarship and Internship Fair on Thursday, February 11. Representatives from 32 Alaska Native organizations attended and met with students.

NSS partnered with the Native Student Council (NSC) to sponsor the "Continuing Battles for Civil Rights: An Elizabeth Peratrovich Day Panel" on February 16. Panel members Maude Blair (Vice President of Alaska Federation of Natives), Gregory Razo (Director of Alaska Native Justice Center), and Bill Oberly (Director of the Alaska Innocence Project) were present to discuss the state of civil rights and the proposed Justice Reform Bill (SB 91), which is presently before the Alaska Legislature.

New Student Recruitment (NSR)

NSR hosted Spring Preview Day on Friday, February 5. Over 400 prospective students and their guests participated in the event. Students enjoyed a tour of campus and attended numerous information sessions that showcased UAA's academic programs and student services. The UAA Debate Team kept the energy going through the closing ceremony by providing a mock debate that included audience participation.

UAA TRiO Programs

Educational Opportunity Center (EOC)

Educational Talent Search (ETS)

Student Support Services (SSS)

TRiO National Day of Service was held with over 150 participants, including 80 ETS students in attendance. Three students served by TRiO programs (Mary Scates – ETS, Reth Duir – SSS, and New Year Solomona – EOC) presented their stories of success as college students and the role of TRiO. Special guests included Anchorage Mayor Ethan Berkowitz and Terranova Tasker from the office of Senator Dan Sullivan.

Student Support Services (SSS) hosted the Boys and Girls Club on Friday, February 19. Fifty middle and high school students participated. Students were able to hear from college student panels, learn the steps it takes to access higher education and succeed from various university departments/programs. The overarching message was "you can do it and start now."

STUDENT DEVELOPMENT

Dean of Students & Associate Vice Chancellor Dewain Lee

Dean of Students Office: Student Conduct; Alcohol, Drug, and Wellness Education; and Care Team

The Care Team Coordinator has continued the weekly Care Team Book Club in partnership with Commuter Student Services Daily Den Activities on Thursday afternoons. The e-mail list for interested members grew from 27 students, staff and faculty to 56 community members.

Continued work on the Statewide Behavior Intervention and Threat Assessment Coalition has moving forward on the conference featuring Brian Van Brunt, Ed.D., from the National Association for Behavior Intervention Teams (NaBITA) to present a two-day training on forming, growing, and managing Behavior Intervention Teams and how to conduct a Threat Assessment in the Spring of 2016.

Department of Residential Life (DRL)

DRL hired their ACUHO-I intern for the summer, Julia Vizcaino.

DRL hosted the NWACUHO annual conference in Anchorage and was thanked with a plaque and recognition at the closing dinner.

Residence Coordinator Ryan J. Hill worked with New Student Recruitment to host approximately 15 people for a Preview Day Dinner on February 4. The event featured dinner in the Creekside Eatery and tours given by RC Hill of the residential community for perspective students.

On January 27, Student Health & Counseling Nurse, Betty Bang, visited the Cama-i Room for "Bang in the Dark," which was a program designed to give students the opportunity to anonymously ask sexual health questions.

The First-Year Residential Experience will host its 3rd Annual Dining with the Deans event on Wednesday, March 16.

Disability Support Services (DSS)

DSS has established a relationship with both the Manager for Family Support Services and the Hospital Based Education Specialist at Providence Hospital

in order to assist with arrangements for Alternative Testing and Liaison Services for UAA students.

DSS also joined as a member in Georgia Tech's AMAC Accessibility Solutions & Research Center. Membership in AMAC provides real-time access to products and services, accessibility compliance information, and resources for testing, Braille and captioning.

Student Life & Leadership (SL&L) and Student Union & Commuter Student Services (SU&CSS)

USUAA hosted the Chat with the Chancellor on February 4. Over 80 students, faculty and staff attended and asked questions of the Chancellor and his Cabinet.

Healthy Sexuality Week was a success with departments and student organizations collaborating to present programs such as Dan Savage/Savage Love Live, the Little Black Dress, and (in January) the Hunting Ground.

SL&L and SU&CSS celebrated Black History Month by hosting a variety of events. With the help of Dr. Jervette Ward, Professor of English, SL&L and SU&CSS held a Spoken Word program on February 18. Dr. Ward's students presented works of Zora Neale Hurston. Other Black History Month programs included the free showing of the documentary film *20 Feet from Stardom* about the many back-up singers of the greatest musicians of our era.

WinterFest is from February 24 – March 5. Visit www.uaa.alaska.edu/WinterFest for details. Be sure and check out the Cuddy Quad February 29 – March 3 and ride a dog sled on real snow. Thanks to Art faculty member, Dr. Herminia Din, for her assistance in these fun events.

Student Showcase received 46 submissions for this year's competition. Watch for the selected works to be presented on Thursday and Friday, April 7 and 8 in Rasmuson Hall.



To: Tara Smith, President – Faculty Senate
From: Pat Shier, CIO/Associate Vice Chancellor for ITS
Date: February 29, 2016
Subject: Second Spring 2016 Faculty Senate Report

Spring 2016 Information Technology Changes and Events

Executive Summary

Budget discussions underscore the importance of three IT-related initiatives underway here at UAA for the last several years:

1. OU Campus – New CMS. We know that prospective students overwhelmingly rely on the information and impressions gleaned from institution web sites as they go about making decisions about higher education. The rest of this paragraph reiterates the still-pertinent and ever more important considerations for departments and programs interested in attracting more students:
There remains a great deal of work to transition the thousands of web pages and related content. Most departments will have to rely on additional outside help in one form or another. ITS has enlisted a number of student workers to assist. Please make this transition a priority for your department. Delays in transition mean your web pages are not mobile friendly, lack modern web analytics and other tools, and make it necessary to support both the old and the new systems – with duplicated support costs – longer than necessary. Training sessions for the new tool are scheduled continuously and advertised on the ITS web site.
2. ITS has identified up to 14,000 hours of additional IT-related work that may be needed in the months ahead, with no additional resources, or even fewer, depending. This work runs the gamut from simple desk-top end user support to more complex systems maintenance. Our response to this challenge reflects the enormity and urgency:
 - a. ITS is meeting regularly to re-design each and every customer service process from ordering and installing a computer on a user's desk, to computer lab support and email and data transmission. While the reorganization of Central Computing has paid off in terms of reduced cost and greater reliability, the Customer Service side of the house has been minimally examined – in part because you told us it was working so well. Nonetheless, weekly meetings examine each current process and promise to

turn LEAN thinking into tangible improvements and reductions in the cost per unit of service. Stay tuned.

- b. We are “doubling-down” on the familiar question “What Do We Already Own.” Please consider carefully the adoption of any new technology, or even the renewal of any software license that may be coming due soon. AI&Learning can be extremely helpful in helping you determine if there is another option using software we already license.
- c. ITS reduced positions last year, and will again this year, while reducing hours of operation and reengineering processes. And our benchmarks prove we are providing services very cost effectively – below most every benchmark against other similar institutions. But as each program evaluates its future, we are seeing a large increase in the reliance on IT services. Now more than ever we must tightly coordinate planning and resourcing, and look to our governance groups to help us navigate the current uncertainty.

Listening and Learning

1. We received valuable feedback regarding the proposed email archiving change. We will work with a variety of authorities to fine-tune the process before any email is deleted. In the mean-time, stay tuned for more information about how we can save money and time by moving some older emails to less expensive storage, securely.
2. We are looking for input from all users about wireless access “dark spots.” We recently learned that several rooms now used for classes do not have adequate wireless coverage. As we plan for summer expansion of wireless services across campus, using funds set aside for the purpose, we need your help identifying the areas of greatest need. Please email me directly at pjshier@uaa.alaska.edu with your observations or recommendations for areas needing better coverage.

Keeping Existing Services Operating

1. The telecommunications contracts are not quite final, but bandwidth is about to increase materially for most UAA locations. UAA will also have its own direct connection to “I2” of “Internet 2” – a higher education focused data transport option specifically for the large amounts of research data that often moves between institutions. Before, I2 access was available only through Fairbanks.
2. PLEASE WATCH OUT FOR SUSPICIOUS EMAIL – a few university folks fell victim to a recent outbreak of “crypto-locker” attacks, prompted by an email claiming to have invoice information of interest to the recipient. Once the recipient “clicked” to learn more, a virus began encrypting vital files on the recipient’s machine, and in a shared directory, rendering the files unreadable unless a ransom was paid to the sender. No spam or virus prevention tool can stop all such attacks. Please view unusual emails with skepticism, and call the “Wonder Number” 786-4646 and ask the Call Center expert for guidance if you are unsure how to proceed.
3. Tests are underway with UAF and UAS to see if one licensed instance of BlackBoard, together with a building block known as “BlackBoard Community” can help us save up to \$100,000 in licensing fees. The Community building block shows promise as a way to reduce costs while providing some simplicity for students across the state. Right now, ITS is engaged in technical evaluation. If this approach proves technically viable, AI&e will take

over functional testing to see if it meets academic requirements. The earliest possible adoption would not be until Fall 2017, if the testing proves successful.

What Do We Already Own? (unchanged – but vital information. Please review.)

1. Several departments and IR have lead the way in applying the new Office 365 software suite to existing challenges that would have required additional software purchases. One large research grant project is hosted almost entirely in the Office 365 UAA cloud. Please contact me directly if you would like to learn more about this secure, valuable service we already own. <http://www.uaa.alaska.edu/informationtechnologyservices/office-365.cfm>
2. Voice Mail alternative; Lync services and Skype for Business (Reprise)

Remember, you can have all your voice mails delivered as sound files to your email inbox. It is easy to listen to them on your smartphone, PC/Mac or tablet. Also – there is likely no need for your department to spend any money on web conferencing software or licenses such as Citrix Go To Meeting, WebEx, Jabber or Skype. Note that Skype was acquired by Microsoft and will be combined with Lync as “Skype for Business.” Lync is a very capable service we already own, accessed from your desktop using your UAA credentials and password. We can help you discover how to use it, and also trouble-shoot any problems you may experience. Here is a link to the UAA Lync page: <https://www.uaa.alaska.edu/informationtechnologyservices/our-services/communication/messaging/>

(Did you know you can record Lync/Skype for Business sessions?)

Pat Shier, CIO/Associate Vice Chancellor



MARCH 2016

INFORMATION UPDATE

CENTER FOR ADVANCING FACULTY EXCELLENCE

- On **February 12 and 13**, CAFE welcomed **Dr. Michael Sweet**, Senior Associate Director of Northeastern University's Center for Advancing Teaching and Learning through Research. An internationally-recognized expert and speaker specializing in effective pedagogies and learning processes (particularly in groups and teams), Dr. Sweet offered two days of programming, leading workshops on **flipped classrooms, contemplative teaching practices, and strategies for teaching critical thinking**. Participation in these sessions far exceeded expectations with over 100 full-time faculty registering for the sessions on Friday, 2/12, and over 30 for the sessions for adjunct faculty on Saturday, 2/13. Sessions were available both face-to-face and, with the assistance of AIEI, via Blackboard Collaborate. Evaluations for the sessions were exceptionally strong. Recordings and materials from the sessions will be available at a later date.
- Two items of good news to report on **Team-Based Learning**. First, Sandra Ehrlich-Mathiesen, a faculty member in the College of Business and Public Policy, has earned a TBL Trainer Certificate from the international Team-Based Learning Collaborative. Sandra's first experiences with TBL came in a CAFE-sponsored training here at UAA. Her completion of this certificate marks a huge achievement for her and in our work as a Center. She is the first certified TBL Trainer in the state of Alaska, and will now be able to offer trainings to UAA faculty at no cost to the university. Look for more TBL sessions with her soon. Tom McRoberts, School of Social Work, was invited to present about TBL at a child welfare workers' conference at the University of California, Davis, and received much positive feedback for sharing this innovative pedagogy with others.
- CAFE has continued to coordinate the **Conversations with the Provost** series. Five different faculty cohorts (two general faculty; new faculty; recently promoted/tenured faculty; and faculty with 15+ years at UAA) have connected with Provost Gingerich for candid conversations on a range of issues. The next session will be March 10 and will be open to all faculty.
- CAFE's Associate Director Libby Roderick presented at the First Alaskans conference on Racial Equity in early February, sharing our **Difficult Dialogues** work on Alaska Native ways of teaching and learning. Roderick presented "Partnering for the Future: Indigenizing Education in Alaska" along with Ilarion Merculieff, her co-author of the UAA publication "Stop Talking: Indigenous Ways of Teaching and Learning and Difficult Dialogues in Higher Education." Over 200 people attended the conference.
- As Director of UAA's **Difficult Dialogues** initiative, Roderick also moderated sessions on "Debunking Myths about Islam" (for UAA's Multicultural Center"), attended by 50 people, and "Why Am I Here?," a dialogue between a guest professor from Rice University and CBPP Professor Kyle Hampton, which addressed questions of purpose and faith and was attended by over 200 UAA students. She also offered two faculty workshops on bullying and collegiality in academic departments at UAF, sponsored by UAF's faculty development center; and presented the first session in the spring "Start Talking" series on engaging Difficult Dialogues in Higher Education.

CENTER FOR ADVANCING FACULTY EXCELLENCE *(continued)*

- In support of the Office of the Interim Associate Vice Chancellor for Alaska Native and Diversity Issues, CAFE handled registration logistics for a **National Coalition Building Institute** (NCBI) training for students on prejudice and discrimination reduction on February 26, 2016.
- At their request, CAFE offered two presentations for Biology Department post docs on University structures and professional development pathways, and active learning. A third workshop on inclusive excellence is scheduled for March 26.
- On February 26, CAFE hosted a *Lunch and Learn* on the High Impact Practice of Undergraduate Research, led by Dr. Eric Murphy of the Psychology Department.
- The faculty writing group entitled “12 Weeks to Your Journal Article” led by Professor Ray Ball continues to go well. Participants report that they’re feeling supported in their scholarly writing efforts.
- The Making Learning Visible Scholarship of Teaching and Learning cohort is advancing, with 9 of 11 participants making exceptional progress on their projects. Three of these will be featured at our April 1 Faculty Development Awards Celebration.

CENTER FOR COMMUNITY ENGAGEMENT AND LEARNING

- **The Selkregg Award applications are in** and will be reviewed on March 7th. Eight faculty applications were received from across the curriculum: English, Engineering, Human Services, History, Psychology, Journalism & Communication, Education-Teaching & Learning, and ISER. The selected faculty will receive the \$5,000 award and will be announced at the Community Engagement Luncheon Forum on April 22nd.
- **Jana Lekanoff, an Anthropology undergraduate student is the recipient of the 2016 Second Bridge Scholarship Award**, which provides up to \$2,000 to a student seeking to expand their understanding of cultures or local/global issues and push the boundaries of traditional education. Her faculty sponsor is Medeia Csoba DeHass, assistant professor of anthropology and Alaska Native studies at UAA. Her project “Place Names of Unalaska Island” focuses on the numerous and changing place names for both water and terrestrial features on the landscape of Unalaska Island. The project involves assembling place names from the local Unangan language, Russian and English, and making this information available as a cultural resource online and to the Unangan people.
- **Isaac Yep, a UAA Mechanical Engineering undergraduate student, has been selected for the Alex Hills Engineering & Civic Engagement Award**, which provides up to \$2500 to a UAA engineering undergraduate to use their engineering knowledge and practice for the benefit of society. Yep will be working with faculty advisor Jeff Hoffman, associate professor of mechanical engineering, on a project to include building a prototype STEM educational instrument. This interactive gear board device will allow a hands-on learning experience for middle and high-school students and an opportunity to demonstrate real-world applications of math and science skills.
- The Faculty **UAA Community Engagement Council is meeting monthly** and working on **assessment plans for community engagement across the curriculum as well as accreditation data for Core Theme 5 - “Public Square”**
- Planning is underway for a **May Faculty Intensive for Community Engaged Teaching & Scholarship** and will be announced soon for the week of May 9-13.

ACADEMIC INNOVATIONS & eLEARNING

Professional Development:

- March focus training topic is on Supporting “Online Presence”
 - Workshops
 - Course ePortfolios: More Than Meets The Eye
 - Applying the Quality Matters Rubric (APPQMR)
 - Faculty Tracks: Creating Your Online Presence
 - Quality Matters: Improving Your Online Course (IYOC)
- Creating "Virtual PD Toolkit" to allow more of our trainings to be hosted in hybrid form for non-Anchorage based faculty & adjuncts.
- Invited to speak at PSY department about Open Education Resources.

Technology Fellows:

- Tech Fellows theme this year will be “Making Learning Visible” in alignment with CAFÉ’s program.
- Tech Fellows applications went live on February 16, 2016.
- EduPass Course Design Certification courses will be ready for Tech Fellows Training in May.

Academic Technologies:

- A Digication building block is under review for testing in our Blackboard development environment. Communication for the upcoming Blackboard course purge will begin in March.
- There is an update for Collaborate launchers, please allow 10 minutes for the update to complete, plan accordingly for Collaborate sessions. The update is currently optional.

ePortfolios:

- Promotion and tenure activities continue to progress successfully; the project has some enhancement feedback that we will be beginning to explore with Digication.
- Preparing to support a work effort, announced by the provost, to examine/develop tools within Digication (eWolf) to address annual activity reporting; Diane Hirschberg working to establish project team members.
- The LRC eWolf Coaches staffing positions are complete. We are experimenting with doing some short-term deployments in the Multicultural Center to support their efforts.
- May eWolf intensive workshop is set for May 5-6; special guests include: John Ittelson (Cal State), Jeff Yan and Kelly Driscoll (co-founders Digication).
- We are working with the Multicultural Center on their 2016 AHAINA award process and will be using a similar approach with the Honors College on their processes.

Robust Online Learning Grant: Title III

- The team is fully staffed. Over the last month we have started our outreach efforts with collaborators and administration operating in areas of interest to the Robust Online Learning project.
- This month we will convene the TIII Steering Committee. This is a small, high-level group to strategically monitor the grants progress at UAA over the next 5 years. Provost Gingerich will chair the Steering Committee.

ACADEMIC INNOVATIONS & eLEARNING *(continued)*

- As part of our evaluation efforts we will conduct baseline surveys for both faculty and students. The survey is about experiences in online learning at UAA with respect to focal areas of the grant. Student survey to be sent out in March; faculty survey is in development.
- AKNS 201 is our first identified Online Master Course (OMC) for summer development and FA16 delivery; in discussion with several other programs for one or more additional OMCs.
- Construction paperwork was submitted to turn LIB 210 into our Innovation Design Studio. We plan on having it operational in time for FA16.
- We are currently gathering stakeholders/planning team and reviewing extant planning materials and resources for the creation of a Faculty Online Teaching Certification program for use with faculty members teaching OMC pilot courses.

Instructional Design:

- Working at capacity for the number of designers AI&e has on support, course, and program development.
- UAA instructional designers are currently collaborating on a variety of tasks to reduce redundancy. Current efforts include creating common resource repository for templates, sharing training development and delivery efforts, sharing reference materials, identifying designers, affiliation, and locations with groups such as the Library and DSS who may need to refer faculty; and identifying/using Yammer as a venue for communication about issues, problems, and opportunities.

BOOKS OF THE YEAR

- Books of the Year Art Exhibit: "*Identities*". Students in Dr. Herminia Din's ART 491 course are developing an art show inspired by the 2015 - 17 Books of the Year theme, "Negotiating Identity in America." Students curate the exhibit with their own work and design all promotional materials including a final professional quality catalogue of the exhibit. The show will be held on the third floor of the UAA / APU Consortium Library from March 28 – April 8. An opening reception, in which students will present their pieces and reflections on the overall project, will be on Friday, April 1 from 1:00 – 3:00 pm. Please plan on attending to support the students' efforts and talents.

Office of Alaska Natives & Diversity

Prepared by Jeane Breinig

Diversity Action Plan (DAP)

The tri-chairs Robert Boeckmann, Andre Thorn, and Maria Williams hosted a Diversity Summit on Friday Feb 12th in the Gorsuch Commons. The purpose of the first summit was to provide a forum for some of UAA's diversity related organizations to present their programs and services, and to engage conversations around diversity on our campus. The audience of approximately 40 attendees heard presentations from the following groups:

- Alaska Native Community Action Program (ANCAP)
- Recruiting and Retention of Alaska Natives into Nursing (RRANN)
- National Coalition Building Institute (NCBI)
- Native Student Services (NSS)
- Faculty Senate Diversity Committee (FSDC)
- FSDC Mentoring Initiative
- Safe Zone
- Transgender needs
- International Faculty Recommendations
- Alaska Native and Rural Outreach Program (ANROP)
- Linguistic diversity
- Trio programs (Educational Talent Search; Student Support Services; Educational Opportunity Center)
- New student orientation
- KPC Diversity Support (Learning Center; ESL; NSS; Ahtna and Dena'ina Languages)
- MatSu diversity statistics

The DAP leadership's next steps are continuing outreach to groups not represented at this first summit, locating/developing a website to host the information and reports from the summit and other gatherings; developing a system to solicit anonymous suggestions; compiling a list of recommendations from individuals and groups about possible changes to better accommodate diversity across our campus. The tri-leaders stressed that the Diversity Summit was the first of many other opportunities to provide input.

The National Coalition Building Institute (NCBI) has successfully hosted two student workshops (Fall and Spring) and three listening tables: "Attacks in Paris"; "Arms on Campus" and "University Restructuring".

The Diversity Action Council (DAC) has been dialoguing about possible changes in structure and composition. The decision was made to delay any changes until the Diversity Action Plan is complete. The DAC has contributed \$5710 in funding to various campus diversity events including Filipino-American History Month; Women's Studies Film series; Native American Heritage Month; Veteran Services; AHAINA graduations, Civil Rights activities, and Alaska's Official Languages student poster presentations.

Alaska Native Studies Conference planning and registration is underway. The Alaska Native Studies Council, consisting of Alaska Native faculty at UAA, UAS, and UAF, hosts a cross campus conference each year. This year is UAA's turn, and the event will occur April 15-16th with an Indigenous Languages pre-conference held on Thursday April 14th. The theme of the conference is "Wellness and Healing: Alaska Native Research and Indigenous Innovation." Key note speakers are Michael Yellowbird (Mandan, Hidasta, and Akara), noted indigenous scholar on culturally relevant education, and decolonizing methods, and Shawn Wilson (Cree) and author of *Research as Ceremony: Indigenous Research Methods*. Over 20 panels (75 individual presentations) are on the agenda, including national and international presenters. The link to register is found at <http://alaskanativestudies.org>