UAA Faculty Senate
Agenda
April 6, 2007
2:30 – 4:30 p.m. – LIB 307

I. Call to Order

II. Roll

2006-2007 Officers:

<table>
<thead>
<tr>
<th>Kerri Morris, President</th>
<th>Caedmon Liburd, Chair, UAB</th>
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<tr>
<td>Bogdan Hoanca, 1st Vice President</td>
<td>Jocelyn Krebs, Chair, GAB</td>
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<td>Debbie Narang, 2nd Vice President</td>
<td>Greg Protasel, Past President</td>
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<td>Robert Crosman, Parliamentarian</td>
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2006-2007 Senators:

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<tr>
<th>Andy Veh</th>
<th>Jackie Cason</th>
<th>Sean Licka</th>
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<td>Ann McCoy*</td>
<td>Janice High</td>
<td>Shelley Theno</td>
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<td>Anne Bridges</td>
<td>Jeff White</td>
<td>Steve Godfrey</td>
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<td>Brad Bradshaw</td>
<td>John O. Riley</td>
<td>Susan Kalina</td>
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<td>Bruno Kappes</td>
<td>Kenrick Mock</td>
<td>Tara Smith</td>
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<td>Carol Coose</td>
<td>Maria Ippolito</td>
<td>Terri Olson</td>
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<td>Catherine d’Albertis</td>
<td>Maureen O’Malley</td>
<td>Tim Hinterberger</td>
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<td>Dan Kline</td>
<td>Ping Tung Chang</td>
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<td>Dave Fitzgerald</td>
<td>Rashmi Prasad</td>
<td>Toni Croft</td>
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<td>Diane Erickson</td>
<td>Robert Boeckmann</td>
<td>Trish Jenkins</td>
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<td>Genie Babb</td>
<td>Robert McCoy</td>
<td>Vacant- SOENGR</td>
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<td>Gerry Busch</td>
<td>Sally Bremner</td>
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<td>Hilary Davies</td>
<td>Sam Thiru</td>
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<td>Jack Pauli</td>
<td>Sarah Kirk</td>
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III. Agenda Approval (pg. 1-2)

IV. March 2, 2007 Meeting Summary Approval (pg. 3-5)

V. Officer’s Reports

A. President’s Report

B. First Vice President’s Report

C. Second President’s Report

VI. Boards and Committees

A. Graduate Academic Board
   1. Curriculum (pg. 6)
   2. Graduate School (pg. 7-16)

B. Undergraduate Academic Board (pg. 17-18)

C. University-wide Faculty Evaluation Committee

D. Academic Computing, Distance Learning and Instructional Technology
E. Budget, Planning, and Facilities Advisory Committee - BPFA
F. Committee on Committees
G. Diversity Committee
H. Faculty Grants and Leaves Committee
I. IUAC - Evaluation of Deans & Directors Update
J. Library Advisory Committee (pg. 19)
K. Professional Development Committee (pg. 20)
L. Student Academic Success Committee
M. Faculty Senate Awards Committee

VII. Old Business

VIII. New Business
   A. UWFEC Bylaws (pg. 21-22)

IX. Reports
   A. Chancellor Elaine Maimon
   B. Provost Michael Driscoll
   C. Vice Chancellor Gebe Ejigu
   D. Vice Chancellor Linda Lazzell
   E. University Advancement Report

X. Informational Items & Adjournment
I. Call to Order

II. Roll

2006-2007 Officers:
(x) Kerri Morris, President  (x) Caedmon Liburd, Chair, UAB
(x) Bogdan Hoanca, 1st Vice President  (x) Jocelyn Krebs, Chair, GAB
(x) Debbie Narang, 2nd Vice President  (x) Greg Protasel, Past President
( ) Robert Crosman, Parliamentarian

2006-2007 Senators:
(x) Andy Veh  ( ) Jackie Cason  (x) Sean Licka
(x) Ann McCoy*  (x) Janice High  ( ) Shelley Theno
( ) Anne Bridges  ( ) Jeff White  (x) Steve Godfrey
( ) Brad Brashaw  (x) John O. Riley  (x) Susan Kalina
(x) Bruno Kappes  (x) Kenrick Mock  (x) Tara Smith
(x) Carol Coose  ( ) Maria Ippolito  (x) Terri Olson
(x) Catherine d'Albertis  (x) Maureen O'Malley  (x) Tim Hinterberger
( ) Dan Kline  (x) Ping Tung Chang  (x) Tim Jester
(x) Dave Fitzgerald  ( ) Rashmi Prasad  (x) Timothy Gail
( ) Diane Erickson  (x) Robert Boeckmann  ( ) Toni Croft
( ) Genie Babb  ( ) Robert McCoy  (x) Trish Jenkins
(x) Gerry Busch  (x) Sally Bremner  ( ) Vacant- SOENGR
(x) Hilary Davies  (x) Sam Thuru
(x) Jack Pauli  (x) Sarah Kirk

III. Agenda Approval (pg. 1-2)
Approved

IV. February 2, 2007 Meeting Summary Approval (pg. 3-5)
Under VIII. New Business add:
C. Priority Registration
D. Representation of our Chancellor at Commencement (Executive Session)
Under VI. Boards and Committees note:
B. UAB did not make a motion or vote at UAB on Honors College
Approved w/ changes

V. Officer’s Reports
A. President’s Report (pg. 6-7)
MOTION (Sara Kirk): Provost Driscoll create a Student Success Task Force that includes the following people: Faculty Senate President or representative, Chair of Student Academic Success Committee, Undergraduate Academic Board representative, Student Services representative, Provost representative and anyone else he feels necessary.
2nd: PT Chang
30-yes 0-no

B. First Vice President’s Report
C. Second President’s Report

VI. **Boards and Committees**

A. Graduate Academic Board (pg. 8)
   - **Approved**
   - Jocelyn will talk to initiator and work with UAF on joint curriculum

B. Undergraduate Academic Board (pg. 9)
   - **Curriculum Approved**
   - E Board, UAB, and GAB recommend that Faculty Senate resolve to support the Honors College Proposal presented by Provost Michael Driscoll. Note: No voting was done at E Board, UAB, or GAB. No motion has come forward from these groups.
   - **MOTION: Faculty Senate resolves to support the Honor's College Proposal presented by Provost Michael Driscoll.**
     - 23-yes   0-no

C. University-wide Faculty Evaluation Committee

D. Academic Computing, Distance Learning and Instructional Technology (pg. 10)

E. Budget, Planning, and Facilities Advisory Committee- BPFA

F. Committee on Committees

G. Diversity Committee

H. Faculty Grants and Leaves Committee

I. IUAC- Evaluation of Deans & Directors Update

J. Library Advisory Committee (pg. 11)

K. Professional Development Committee (pg. 12-21)
   - **MOTION: The Professional Development Committee of the Faculty Senate would like to present to the Faculty Senate at the March 2, 2007 meeting the revisions to the CAFÉ Advisory Council’s Policies and Procedures and to move that the Senate approve these revisions.**
     - 2nd: Bogdan Hoanca
     - Approved unanimously

L. Student Academic Success Committee

VII. **Old Business**

VIII. **New Business**

A. Retirement Fund Resolution- John Mouracade
   - **MOTION (Tara Smith): The Faculty Senate of the University of Alaska Anchorage, representing over 400 faculty members whose retirement funds are managed by TIAA-CREF, call on the Board of Directors of TIAA-CREF to be accountable to the interests and views of those whose money they manage. Thus, we request that TIAA-CREF take the actions to help corporations develop practices that are consistent with our belief in the importance of human rights.**
   - **MOTION (Tim Hinterberger): Table discussion**
2nd: Hilary Davies
Approved tabling discussion

B. Student Success
C. Priority Registration
   MOTION (Bogdan Hoanca): Approve same language approved by UAB
   2nd: Caedmon Liburd
   Vigorous discussion
   Motion tabled

D. Representation of our Chancellor at 2007 Commencement (Executive Session)
   MOTION (Catherine d'Albertis): Faculty Senate unanimously designates outgoing
   Chancellor Elaine Maimon and Interim Chancellor Fran Ulmer to co-officiate at
   UAA's 2007 Commencement.
   2nd Sean Licka
   31-yes

IX. Reports
   A. Chancellor Elaine Maimon
      Report made
   B. Provost Michael Driscoll
      Report made
   C. Vice Chancellor Gebe Ejigu
      Report made
   D. Vice Chancellor Linda Lazzell (pg. 22-23)
      Written report only

X. Informational Items & Adjournment
   Reception following Faculty Senate meeting

   Meeting Adjourned
Program/Course Action Request

A. CAS
   Chg Master of Science, Biological Sciences

B. COE
   Chg Graduate Certificate in Special Education
   Chg M.Ed. in Special Education
   Chg M.Ed. in Early Childhood Special Education
   Chg M.Ed. in Counselor Education
   Chg M.Ed. in Adult Education
   Chg M.Ed. in Educational Leadership
   Chg Master of Arts in Teaching

GAB approved Graduate School (see attached materials)
20 March 2007

Colleagues:

I and the Graduate School Action Taskforce are pleased to present the following draft constitution of the UAA Graduate School. This constitution is the basic framework that will help provide the initial structure of the Graduate School, which will allow us to further refine and develop the policies and functions for its successful operation.

The primary purpose of the Graduate School at UAA is to define and support excellence in graduate education and the research and scholarly activities associated with it. The Graduate School, as part of the central administration of the university, is ideally suited to fulfill this purpose, which is reflected in a wide range of roles.

It is the responsibility of the Graduate School to:

- Articulate a vision of excellence for the graduate community;
- Provide quality control for all aspects of graduate education;
- Maintain equitable standards across all academic disciplines;
- Bring an institution-wide perspective to all post-baccalaureate endeavors;
- Enhance the intellectual community of scholars among both graduate students and the faculty;
- Develop ways for graduate education to enhance and contribute to undergraduate education; and
- Serve as an advocate for issues and constituencies critical to the success of graduate programs.

All of us who have been involved in the discussions and preparatory work leading up to this draft constitution are excited about the potential that exists for enhancing graduate education with the creation of the UAA Graduate School. Please contact me or Jocelyn Krebs, Chair of the Taskforce, if you have any question or need more information. We are very grateful for your support and interest.

Sincerely,

Douglas Causey
Vice Provost for Research and Graduate Studies

Jocelyn Krebs

3211 Providence Drive • Anchorage, Alaska 99508-4614 • T 907.786.1099 • F 907.786.1021 • www.uaa.alaska.edu/research
CONSTITUTION OF THE GRADUATE SCHOOL

UNIVERSITY OF ALASKA ANCHORAGE

Preamble

The Graduate School at the University of Alaska Anchorage provides leadership and administrative support for all UAA graduate programs. The Graduate School acts to sustain and improve the quality of graduate education at UAA through the following:

- Providing support for faculty development and scholarship
- Providing support for graduate student research and scholarship
- Working with faculty in schools and colleges to strengthen and assure the quality of graduate programs
- Advocating on behalf of faculty and students in UAA’s graduate programs
- Facilitating the growth and development of new graduate programs and interdisciplinary scholarship
- Providing leadership and visibility for UAA’s current and future graduate program directions
- Providing leaders on defining workload issues for research activities that have a teaching component (e.g., service on thesis and dissertation committees, research mentorship, independent research projects)

This constitution and bylaws are enacted by the Faculty Senate of the University of Alaska to establish powers, organization, and procedures for the performance of its responsibilities for the conduct of graduate education and research programs as determined by the University of Alaska Board of Regents.

Article I. General Principles: Responsibilities of the Graduate School

A. Administration

The Dean of the Graduate School (see Article II) oversees the administrative management of graduate programs, policy guidance, program review, and program standards. Committees of the graduate faculty (GAB, Council of Graduate Directors) and the student body (GSA), and an administrative staff carry out these functions.

B. Faculty

Faculty have several lines of representation in the Graduate School, including the GAB (curriculum and program approval), the Council of Graduate Directors (advisory), and Graduate Faculty designations. Graduate Faculty are appointed within their academic programs and confirmed by the Graduate School (see Article III).

C. Student Support

The Graduate School helps secure and allocate financial support for the work of graduate students through graduate assistantships, fellowships, scholarships, research grants, and travel grants.
D. Development and Research Support

The Graduate School stimulates improvement in graduate programs, faculty development and graduate student training by promoting and facilitating independent research and scholarship, and creative activities.

Article II. Administrative Structure of the Graduate School

A. The Office of the Dean of the Graduate School

1) Dean of the Graduate School. The chief administrative officer of the Graduate School is the Dean, who is responsible for administering and supervising the Graduate School. The Graduate Dean and Graduate School staff will provide oversight and leadership for Graduate Programs at the University of Alaska Anchorage. After appropriate consultation, the Dean has the authority over Graduate School matters not addressed or specified by any section in this Constitution and the power to delegate duties resulting from such matters.

a) Duties. The Graduate Dean’s duties include, but are not limited to, the following items. The Graduate Dean:

1. Fosters a climate for Graduate Faculty that is conducive to creativity and scholarship.
2. Advances the interests of Graduate Faculty.
3. Supports and implements appropriate mechanisms for career growth and development of the Graduate Faculty.
4. Supports and protects the rights and responsibilities of the Graduate Faculty.
5. Upholds the standards of quality for appointment to the Graduate Faculty.
6. Implements policies and procedures for admission and graduate processes and for maintaining academic records in conjunction with the Registrar and Enrollment Management.
7. Administers scholarships, fellowships, assistantships and tuition waivers.
8. Seeks improved financial support for graduate students and graduate programs.
9. Produces the University Graduate Handbooks for Faculty, Staff and Students; thesis and dissertation manuals, and other documents as directed by the Council of Graduate Directors and Chairs.
10. Participates in planning and development of graduate education with assistance from the Council of Graduate Directors and Chairs.
11. Serves as an advocate and spokesperson for graduate education, research, and other scholarly activity.
12. Monitors the quality and productivity of graduate programs, and assist in their improvement through program review and outcomes assessment, and analysis of available data through the Office of Institutional Planning, Research & Assessment.
13. Reviews and approves (if appropriate) major academic decisions involving graduate students.
14. Ensures that degree programs have appropriate requirements and standards, including standards for thesis quality.
15. Monitors graduate student progress as reflected by the forms submitted to The Graduate School and The Registrar’s Office.

2. Associate or Assistant Graduate Deans – are responsible for assisting the Graduate Dean in academic and faculty matters.

3. Direction of Administration. The Dean has responsibility for planning, organizing, and directing the administrative structure and staff of the Graduate School and shall make recommendations with respect to administrative and programmatic requirements to the appropriate Vice Chancellors, the Chancellor, and others.

C. The Graduate Council

This council advises the Dean of the Graduate School in policy matters and promotes general advocacy of graduate programs throughout the University community. The Council also reviews, determines and recommends policies for graduate programs.

D. Graduate Coordinators

A Graduate Coordinator is appointed from each graduate program (or college/school). This individual may serve more than one program as appropriate for the college or school. Graduate Coordinators are recommended by program or department faculty, and appointed by the Academic Dean of the College or School. [Note: this is not a new position; individuals currently serving in this capacity are known variously as Graduate Chairs, Directors and Coordinators.]

E. Director of the Graduate School

This Director is responsible for assisting the Graduate Dean in oversight of the administration of graduate programs. The director will manage the diverse functions and activities of the Graduate School. The Director implements rules and regulations, and develops processes, policies and procedures to ensure necessary administrative actions are carried out. The director’s duties include but are not limited to:

1. Organizing and directing the Graduate School administrative functions and assisting in the implementation of the Graduate School’s mission, vision and goals.
2. Planning and implementing strategic and long range planning.
3. Assisting in analysis and interpretation of rules and regulations.
4. Administering and developing the Graduate School’s structure and organization.
5. Selecting, training, evaluating, supervising, and managing performance of Graduate School staff in collaboration with the Dean.
Article III. Graduate Faculty
A. Membership

1. Primary responsibility for designating Graduate Faculty shall rest with the head of an academic unit that has the authority to make appointment, promotion, and tenure recommendations with the approval of the Dean of the School or College and the concurrence of the Dean of the Graduate School.

2. The eligibility criteria for membership on the Graduate Faculty:
   a. Appointment as full-time faculty in the University
   b. Professorial rank (assistant professor and above)
   c. Earned terminal degree or, if no terminal degree, exceptional contributions to graduate education.
   d. Engagement in research or other scholarly or creative activities.
   e. Participation in graduate education.

3. Retired faculty who served as Graduate Faculty at the time of their retirement, may, with the majority approval of the Graduate Faculty in their departments, continue to teach graduate courses, advise graduate students, and serve on graduate student committees, including as committee chair. Faculty who retired prior to the establishment of the Graduate School shall be afforded the same privileges if, with the majority approval of the Graduate Faculty in their departments, they meet the eligibility requirements for Graduate Faculty.

4. Provision may be made for other individuals with special skills and knowledge to serve as Affiliate Graduate Faculty members. These individuals may include visiting faculty and professionals in the field. An Affiliate Graduate Faculty member may teach graduate courses and may advise and serve, but not chair, thesis and dissertation committees.

B. Responsibilities

Privileges and responsibilities of Graduate Faculty are as follows:
   a. To serve when elected to the Graduate Council or other Graduate School councils.
   b. To chair theses (all Graduate Faculty) and dissertations (only Graduate Faculty holding the PhD or equivalent degree) committees.
   c. To vote at meetings of the Graduate Faculty.
   d. To participate in the election of members of the Graduate Council.

Article IV. Graduate Students

A. Composition of the Student Body

Graduate students are persons admitted to the Graduate School by the Dean for post-baccalaureate study programs who have enrolled and continue in good standing in a UAA graduate program, as defined in bylaws and Graduate School
policy. Maximum periods may be prescribed during which students who have been admitted to graduate degree or certificate programs will be permitted to re-register for study or research without the necessity of readmission to the Graduate School.

B. Admission

1. Qualifications

Applicants with the necessary background for advanced training in their chosen major fields, excellent undergraduate scholastic records or other appropriate qualifications, may be admitted for graduate work.

2. Procedures

Individual graduate programs are responsible for admission to their programs, and all programs are responsible for having their stated operational standards for admission on file with the Graduate School. In cases where programs wish to admit students who do not satisfy program standards, the application is subject to review and approval by the Dean of the Graduate School. The Dean, taking account of any recommendations concerning admissions standards made by the Graduate Council or the GAB, scrutinizes the recommendations on admission made by the faculties of major programs with a view to assuring observance by all of them of suitable minimum standards. Standards of admission are applied to all applicants in an equal, impartial manner.

C. Termination

The Dean of the Graduate School may terminate a student’s graduate status because of the student’s failure to maintain minimum standards of achievement or progress as stipulated in print by the Graduate School and the faculty of the degree or certificate program in which the student is enrolled. The degree program is obligated to publish its standards and criteria either in the form of a Handbook for students or on its website (or both). The Dean acts after reviewing the student's academic record and on the recommendation of a majority of the student’s committee, or of any committee charged by that faculty with the evaluation of student progress.

D. Graduate Student Association
(See Article V of this Constitution.)

E. Graduate Degrees and Certificates

1. Requirements
To satisfy requirements for graduate degrees or certificates students must complete the program requirements in training and research, and examinations, as stipulated by the Graduate School and the student’s committee or the faculty of the degree or certificate program selected. Each graduate program is responsible for supplying the incoming student with a handbook/guide of the rules and regulations governing the procedures for successfully completing a degree in the field and those criteria that would cause either probation or termination from the program. Where possible, this information should also be replicated on the program’s website.

2. Certification

Certification of completion of the requirements for degrees or certificates within the jurisdiction of the Graduate School are made by the Dean upon the basis of the students' scholastic records and the reports of the examining committees giving evaluations of preliminary written examinations, oral examinations, and dissertations.

Article V. Constituent Organs and Committees

A. Graduate Council

1. Composition

The Graduate Council serves as an advisory body for the Graduate School. The Dean of the Graduate School chairs the Graduate Council.

The voting membership of the Graduate Council consists of the Vice Provost for Research and Graduate Studies, the Dean of the Graduate School; two administrative officers of the Graduate School designated by the Dean of the Graduate School; the chairs/coordinators of UAA graduate programs; Chairs of Departments in which each graduate program resides; and one representative each from GAB and GSA. These representatives are selected by their respective committees. When unable to attend a meeting a member may designate an alternate.

2. Responsibilities

The responsibilities of the Graduate Council include the following:
(1) periodic program review of graduate programs and recommendations regarding their continuance, modification, or discontinuance;
(2) consideration of proposals for and recommendations regarding policy, implementation of policy, and changes in programs or administration of the Graduate School;
(3) continual review of the effectiveness of the structure and performance of the Graduate School in discharging its missions;
(4) guidance and counsel to the Dean of the Graduate School and the Vice Provost for Research and Graduate Studies, on any matters relating to graduate education at the University of Alaska Anchorage.

B. Graduate Academic Board

The functions and composition of the Graduate Academic Board are specified in the Bylaws of the UAA Faculty Senate, Section 3, Article V. The responsibilities of the GAB include:

1. Approval of all new permanent numbered courses and changes in number, content, title, and description of existing graduate courses;
2. Review and recommendation of any changes in existing graduate degree and graduate certificate programs; which have been initiated by program faculty;
3. Review and recommendation of any new graduate degree or graduate certificate programs, which have been initiated by faculty.

C. Community Advisory Committee

The Community Advisory Committee provides advice, needs assessments and outside perspective on graduate programs at UAA. This committee includes chairs or designated representatives of standing community advisory committees for graduate programs, as well as other community members with suitable interest and expertise pertinent to the support and development of graduate programs at UAA.

D. Graduate Student Association

1. Organization

The Graduate Student Association (GSA) represents the entire body of graduate students registered in programs administered by the Graduate School in Anchorage. The voting membership of the GSA includes any graduate or professional student enrolled in a minimum of 3 credits and pursuing a masters or doctoral degree at the University of Alaska Anchorage. Officers of the Council are designated and chosen in accordance with the provisions of the by-laws of the Graduate Student Association. Meetings of the Association are held at least three times each semester during the academic year.

2. Governance

The Graduate Student Association has the authority to conduct its own affairs, consistent with its constitution and bylaws and with University and Graduate School policies, regulations, and procedures.

3. Responsibilities

The Graduate Student Association shall be the official organization representing graduate students of the University of Alaska, Anchorage within the structure of
the Graduate School and the University governance system. The Association’s responsibilities include the following:

(1) Serve as the official channel whereby recommendations from the graduate student body as a whole are brought to the Dean and the constituent organs and committees of the Graduate School. This is not intended in any way to limit the access of any individual student or student group to the administration or faculty of the Graduate School.

(2) Be the chief instrumentality for achieving graduate students’ participation in the affairs of the Graduate School and shall nominate graduate student representatives to all appropriate councils and committees of the Graduate School and to other University groups.

(3) Assimilate, coordinate, and disseminate pertinent information to graduate students.

(4) Seek to promote appropriate academic, social, professional and economic aims of graduate students.

(5) Fulfill the responsibilities set forth in the by-laws of the Graduate Student Association.
## Program/Course Action Request

### A. CAS
- **Chg** DNCE A131  Fundamentals of Jazz I (2 cr) (1+2) (pg. 7-11)
- **Chg** DNCE A145  Dances of the West African Diaspora I (2 cr) (1+2)
- **Add** DNCE A147  Popular American Social Dance I (2 cr) (1+2)

### B. CBPP
- **Chg** ACCT A101  Principles of Financial Accounting I (3 cr) (3+0)
- **Chg** ACCT A102  Principles of Financial Accounting II (3 cr) (3+0)
- **Chg** ACCT A201  Principles of Financial Accounting (3 cr) (3+0)
- **Chg** ACCT A202  Principles of Managerial Accounting (3 cr) (3+0)
- **Add** ACCT A295  Entry-Level Accounting Internship (3 cr) (3+0)
- **Chg** ACCT A310  Income Tax (3 cr) (3+0)
- **Chg** ACCT A495  Advanced Accounting Internship (3 cr) (3+0)

### C. CHSW
- **Add** NS A205  Nursing Informatics (3 cr) (3+0)
- **Chg** NS A401  Health Disruptions II (3 cr) (3+0)
- **Chg** NS A401L  Health Disruptions II Laboratory (2.5 cr) (0+7.5)
- **Chg** NS A406  Nursing Therapeutics in Complex Health Disruptions (2 cr) (2+0)
- **Chg** NS A406L  Nursing Therapeutics in Complex Health Disruptions Laboratory (2.5 cr) (0+7.5)
- **Chg** NS A408  Complex Health Disruptions: Nursing Therapeutics (2 cr) (2+0)
- **Add** NS A408L  Complex Health Disruptions Laboratory: Nursing Therapeutics (2 cr) (0+6)
Chg Bachelor of Science, Nursing Science

D. COE

Add EDSA A101 Program Management for School-Age Care (2 cr) (2+0)
Add EDSA A102 Positive Learning Environments in School-Age Care (2 cr) (2+0)
Add EDSA A202 School-Age Care Program Planning (2 cr) (2+0)
Add EDSA A212 Program Development for School-Age Care (2 cr) (2+0)
Add EDSA A234 Administration and Supervision for School-Age Care (2 cr) (2+0)
Add EDSA A290 Special Topics in School-Age Care (1 cr) (1+0)
Add EDSA A295A Practicum for School-Age Care (2 cr) (0+10)
Add EDSA A295B Advanced Practicum for School-Age Care (1 cr) (1+5)
Add Occupational Certificate in School-Age Care: Practitioner
Add Occupational Certificate in School-Age Care: Administration

E. SOENGR

Chg ES A341 Fluid Mechanics (3 cr) (3+0)
Chg ES A341L Fluid Mechanics Laboratory (1 cr) (0+1)
Chg CE A441 Introduction to Environmental Engineering (3 cr) (3+0)
Add CE A403 Arctic Engineering (3 cr) (3+0) (stacked w/ A603)
Chg Bachelor of Science Civil Engineering
• ATTENDANCE on March 2, 2007
Gina Boisclair, Sally Bremner (Co-Chair), Anne Bridges (Co-Chair), Steve Godfrey, Janice High, Garry Kaulitz, Sean Licka, Pattie Moeller, Steve Rollins, Mary Rydesky.

• REVIEW OF LIBRARY PLANNING DOCUMENT
Members reviewed the Feb. 26th draft of the UAA/APU Consortium Library’s strategic plan, Collections and Connections: Engaging our Communities. This plan covers 2007-2012. Library staff select parts of the plan to work on and complete each fiscal year.

• LIBRARY ACCESS
Library access for the disabled is challenging with long distances to elevators and current north-side location of the 15 minute free parking space. Steve has requested relocation of this space to the CAS entrance. The proposed north entrance would mitigate this problem but the project has been postponed. The design quote came in very high, and some of the designated funds will be required to fix the condensation problems on the south side of the new addition.

• DEMONSTRATIONS OF ANTI-PLAGIARISM SOFTWARE
Mary and Janice have arranged for a combined WebEx session for MyDropBox and Turnitin software packages for faculty of APU and UAA on March 16th at the library. Trials for both w to May 18th. Steve is applying for funding to purchase a license for one of these.

• CITATION SOFTWARE.
A UAA/APU site license for RefWorks is now in place. Steve is also working to get an EndNote desktop license to allow purchase of this software through the bookstore at a reduced price.

• PROMOTION OF CONSORTIUM LIBRARY PRIZE
Members posted fliers and distributed promotional reminder slips at the Library Circulation Desk to assist in getting the word out. It is gratifying that six applications were received by the March 1st deadline - a good increase compared to last year.

• FREE-STANDING LIBRARY FLOORPLAN MAPS
Hiroko and her group submitted summary results of their survey to gather input on desired content. LAC members recommended a simple installation initially, and possibly interactive components later on. Fire exits must be included, and possible designated earthquake-safe zones.

• APU LIBRARY ISSUES
The Safe Rides program is well-used, and dialog is ongoing to set up a courier service between APU and the library for the increased exchange of documents/materials as we establish closer relations.

• ART FOR MUSIC LISTENING ROOM
Sean and his group have scoped out the music listening room (housing videos too now), and are considering obtaining digital prints of works of art illustrating musical inspiration. Sean presented a selection of intriguing images from a variety of artists for the interest of committee members.

• NEXT MEETING
April 6th, 2007 at 11:30 a.m., in the Room 302, Consortium Library.

Prepared by Sally Bremner
Co-Chair of the LAC.
Faculty Senate Professional Development Committee Report
March 2007

The CAFE Advisory Council invited members of the Faculty Senate Professional Development Committee (PDC) to attend its March 3, 2007 meeting. The PDC held a brief meeting following the CAFE Advisory Council meeting.

In attendance at PDC Meeting: Patricia Grega, Mari Ippolito, Susan Kalina, Ann McCoy, and John Mouracade. Guests: Lauren Bruce and Lynn Koshiyama.

Role of PDC: Lauren Bruce spoke to the group about the complementary roles of CAFÉ and PDC. PDC has an important role to play as an advisory and strategic planning body. Lauren invited the PDC to join the CAFÉ Advisory Council meetings in order to give the PDC members a better understanding of the CAFÉ’s work.

Brainstorm: The committee members brainstormed some areas in which PDC can play an important role and suggested the following: gathering information (existing sources of faculty support at UAA and Statewide, the reasons for discontinued sources such as the President’s Special Projects Fund, comparisons with peer and aspiration institutions); advocating for increased support (e.g. Chancellor’s Fund for Research, CAFÉ, Research Travel Grants) and reinstatement of discontinued sources; coordinating PDC efforts with the Faculty Grants and Leave Committee (to advocate for more funding and to review the deadlines and procedures), working with the Union leadership regarding faculty development.

Review of By-laws: It is desirable to keep the by-laws broad, but there are some idiosyncrasies that should be examined.

Action Items for the April Meeting:

1) Review the by-laws: PDC will address the idiosyncrasies and decide whether or not to revise the by-laws.

2) Review the Brainstorming ideas: Is there anything missing? What are reasonable goals for the 2007-2008 year and what is a reasonable plan for accomplishing them?

Next Meeting: Members of PDC are invited to attend the Café Advisory Council Meeting on Friday, April 6, 2007 from 12:30 to 2:00. Immediately following the CAFÉ meeting PDC will meet 2:00-2:30 to discuss the by-laws and the goals and action plan for 2007-2008.
Proposed Changes to the Bylaws regarding committee membership on the UFEC

s. Composition of the University-wide Faculty Evaluation Committee

The Faculty Senate shall establish one University-wide Faculty Evaluation Committee consisting of a total of 20 members, 5 of which must be tenured full professors and 15 of which must be tenured associate or full professors, 10 from each workload track (Bipartite and Tripartite). No more than four faculty members may be from an individual school or college in either the Bipartite or Tripartite workload category. All faculty members who serve on this committee shall be elected by the faculty at large to three-year terms. No one on a promotion or tenure committee at a prior level, and no one standing for promotion or tenure is eligible to serve on the committee. Elections shall be held annually, and in each year seven or eight members shall be elected. No faculty member who holds an administrative appointment (dean, associate dean, assistant dean) in the University is eligible. No member may be elected to more than two successive three-year terms. The committee shall establish subcommittees composed of committee members for the purposes of evaluation of individual faculty. Each subcommittee shall include a majority of representatives from the same workload track as the faculty member being evaluated.

Deleted: fifteen (15) tenured full professors, five (5) from each workload track (Bipartite-Vocational, Bipartite-Academic, and Tripartite-Academic).
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Comments:

Changes in numbers of committee members:
We propose this increase because of significant increases in the number of files that the committee has been asked to review in the past few years and will be asked to review in the coming years.

Full professor requirement:
The current phrasing of the bylaw regarding full professors is unwieldy because it seems to rule out tenured associate professors on the first ballot of elections each year. (eg How is the nominations committee to know that there are insufficient numbers of full professors willing to serve?) However, EBoard is aware that reviews for promotion to full professor need the insight of those who have already been promoted to that rank.

Elimination of Bipartite Vocational:
It is our understanding that this “workload category” was created by the committee rather than by ACCFT in order to solve conflicts more than a decade ago. However, the existence of this category is now creating conflicts because there are so few tenured faculty members considered “bipartite vocational.” Consistent with this, few faculty members in this category have tenure-track workloads.

Term of Appointment:
In order to encourage continuity on the committee, we are asking that the terms be increased to three years.