

Proposal for the Approval of a Graduate Faculty at UAA

Submitted by the Vice Provost for Research and Graduate Studies
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UAA Policy on Graduate Faculty

The Graduate Faculty at UAA consists of those members of the University and appointed affiliates who, because of their educational qualifications and professional activities, have been designated to be active participants in graduate education, with regards to teaching graduate courses, supervising graduate dissertations, theses, and substantial research/creative activity projects, and advising graduate students. UAA's Graduate Faculty policy and procedures are designed to recognize the importance and excellence of graduate education.

There are two Graduate Faculty designations: **Full** and **Affiliate**. These designations are intended to differentiate expectations for supervision of graduate student work. They are also intended to provide opportunities for mentoring of faculty new to research supervision and for the inclusion of other individuals deemed qualified to play a supervisory role on graduate student committees.

Full Members

- Serve as principal advisor to graduate students, teach in graduate degree programs, chair, co-chair, or serve as a member of thesis or dissertation committees, or on other approved graduate research projects (e.g., creative project, capstone, or research projects of at least three graduate credits)

Affiliate Members

- Serve as a member of thesis or dissertation committees, or on other approved graduate research project committees (e.g., creative project, capstone, or research projects of at least three graduate credits). Affiliate members may not chair committees, serve as principal advisors, or teach graduate courses.

Appointment Criteria

Full Members

- Normally hold a faculty or faculty administrator position within the University of at least 50%.
- Apply for, and are approved as graduate faculty by a committee of their peers.
- Unless otherwise agreed by School or College, hold a terminal degree for their discipline.
- Produce evidence of recent demonstrable research and/or creative productivity.
- Demonstrate effectiveness in graduate education instruction and/or curricular development.
- Professors Emeriti who were formerly graduate faculty, or meet the requirements above, are eligible to be full members.

Affiliate Members

- Meet the requirements for a UAA appointment as described for full membership but may not have a terminal degree for their discipline, or, may hold an adjunct or affiliate position, a faculty appointment at another university, or be a skilled practitioner employed in an industrial, commercial, or professional position, and have specific expertise that would make significant contributions to graduate education at UAA.

Appointment Process

Appointment Process for Graduate Faculty Membership for Faculty

- Based on the appointment criteria listed above and upon approval by department peers, existing faculty who have taught, currently teach, or are qualified to teach graduate courses and/or currently serve or have served as chair or member of committees supervising graduate student theses or dissertations, or other approved graduate research/creative/capstone projects, will be considered for Full Graduate Faculty membership.
- The process of appointment involves application by the faculty, review by peer committee. This information will be forwarded to the Dean of the Graduate School and the faculty will be informed of the decision.
- Faculty may elect to advise their unit dean that they do not wish to have their name forwarded for Graduate Faculty designation.
- Based on the appointment criteria listed above, new faculty will be considered for Full or Associate Graduate Faculty membership. For initial faculty appointments to UAA, a peer committee will ensure that the applicants meet the requirements for Graduate Faculty designation.
- In initial appointment, the applicant's Graduate Faculty designation will be designated in catalog, website, faculty include in AAR on service

Appointment Process for Graduate Faculty Membership for Non-Faculty

- Based on the appointment criteria listed above, and for non-faculty appointments (including adjunct and affiliate faculty), the dean of the school, college or divisional unit or director is authorized to appoint Associate Graduate Faculty members.

General Processes

- The Dean of the Graduate School will be responsible for maintaining the current record of approved Graduate Faculty on the Graduate School's website and for publication of the graduate faculty names in the annual Graduate Catalog.
- Departmental peer committees may confer Affiliate Membership rather than Full Membership for some faculty, or to refuse to recommend faculty to either designation.
- In the event that the departmental peer committee does not support an existing faculty member's appointment, that individual may appeal to the Dean of the Graduate School who will confer with the unit dean/director for resolution. If agreement cannot be reached, the faculty member reserves the right of appeal to the Provost.
- Faculty are designated as graduate faculty for three year terms. Departmental peer committees will review those individuals holding graduate faculty designation in their school or college every three years to ensure that they have demonstrated a current and sustained record of scholarly and/or creative activities consistent with the standards for this designation, and reappoint them to this status.
- In the event that the record of achievements does not meet the criteria for the relevant designation, faculty will be removed from the graduate faculty, and the peer committee will provide recommendations for improvement in teaching and/or scholarship needed to regain graduate faculty status.
- Designation as graduate faculty is in addition to the faculty member's primary assignment in their department and does not replace or affect that appointment.