**Faculty Grants and Leaves Committee Report September 7, 2012**

Committee Members:

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| Kathleen Stephenson-Chair | Kirk Scott | Kamal Narang |
| Angela Dirks | Joan Haig | He Liu |
| Amy Green | Megan Friedel | Bogdan Hoanca |

Marian Bruce/Faculty Services

**Report:**

* Initial meeting of the Faculty Grants and Leave Committee
* Reviewed the deadlines and criteria for faculty development, research travel grants, and sabbatical applications
* A CAFÉ session on preparing and submitting Faculty Development Grants was presented on September 14th, 2012. Five people attended.
* The next scheduled meeting to review grant applications will be held at 8:30 am on November 9, 2012.
* An additional meeting to discuss rewriting the faculty handbook section on Faculty Development and Travel Grants is scheduled for October 5th at 8:30 am.