



To: Provost and Vice Chancellor Elisha Baker,  
University of Alaska Anchorage

Fr: Kimberly Swiantek,  
UAA Governance Office

Re: Journalism and Public Communications (JPC) Contact Hour Catalogue Edits

On November 7, 2014 the Faculty Senate approved the motion, brought forward by the Undergraduate Academic Board (UAB), approving changes to the contact hours of JPC courses. JPC is currently conducting a full review of their course content which they expect to bring forward to the UAB in the spring; however, these contact hour changes are expedited in order to be included in the Spring 2015 schedule.

Please see the attached memo for more information.

If I may be of further assistance, please let me know.

**Provost**

Approved     Disapproved

Comments:

*[Handwritten signature]*

*4/15/2015*

Elisha Baker, Provost and Vice Chancellor

Date

*Sam Gingerich*

**Chancellor**

Approved     Disapproved

Comments:

*TC*

*1/16/2015*

Tom Case, Chancellor

MEMO:

TO: Lora Volden, UAA Registrar  
FROM: Karl Pfeiffer, CAS Course and Curriculum Committee Chair  
RE: JPC contact hour catalogue edits for



JPC A201, JPC A203, JPC A204, JPC A211, JPC A212, JPC A213, JPC  
A342, JPC A343, JPC A343, JPC A344, JPC A345, JPC A368, JPC A369,  
JPC A384, JPC A385, JPC A442, JPC A445, JPC A483,

DATE: October 8, 2014  
CC: Patricia Linton, Francisco Miranda, Joy Mapaye

*Approved on behalf of  
The College of Arts & Sciences  
Patricia Linton  
Associate Dean*

The CAS Course and Curriculum Committee met this afternoon to review the above noted courses for the purpose of correcting inconsistencies regarding contact hours. A recent audit of the proposed Spring 2015 course schedule, provided to the College of Arts & Sciences by the Registrar's office and Academic Affairs, identified a number of JPC courses in which the scheduled contact hours do not match the approved contact hours in the CCGs on file in the Curriculum Office. It appears that for a number of years these courses have been taught in a manner that does not conform to the CCG (i.e. increased lecture and decreased lab time). Faculty in the Department of Journalism & Communication have reviewed all of their curriculum to determine which courses require an update of the CCGs to reflect the way courses are currently taught or alternatively alteration of the Spring 2015 schedule to reflect the correct contact time.

The Journalism & Public Communication degree is an externally accredited program. Changes in the way courses are delivered conform to the expectations of disciplinary accreditation.

JPC is currently conducting a full review of their course content which they expect to bring to UAB during this academic year; however, the contact hour problem is more urgent, since the Spring 2015 schedule must be corrected. The CAS Course & Curriculum Committee approved the contact hour changes as proposed, and only those changes, without additional review and revision of course content. The department and the committee request that UAB accept the contact hour corrections, with the provision that the curriculum will be brought forward for full review during this year, in order to expedite the more urgent corrections to the schedule.