

UAA Faculty Senate
October 1, 2004 Agenda
2:30 – 4:30 p.m.

BEB 111

- I. Call to order
- II. Roll
- III. Approval of Agenda (pg. 1)
- IV. Approval of September 3 Meeting Summary (pg. 2-6)
- V. Officer's Reports
 - A. President
 - B. Vice President
 - C. Second Vice President
- VI. [Boards and Committee Reports](#) -
 - A. Academic Computing, Distance Learning and Instructional Technology (pg. 13)
 - B. Advising, Placement, and Assessment Committee
 - C. Budget, Planning, and Facilities Advisory Committee (pg. 7- 8)
 - D. Committee on Committees
 - E. Diversity Committee
 - F. [Faculty Grants and Leaves Committee](#) (please open link to print report)
 - G. Graduate Academic Board (pg. 9)
 - H. Library Advisory Committee (pg. 10)
 - I. Professional Development Committee (pg. 11)
 - J. Undergraduate Academic Board (pg. 12)
- VII. Old Business
- VIII. New Business
- IX. Forums
 - A. Provost Kassier
- X. Informational Items
 - A. [Governance Regulations](#)
 - B. Faculty Assembly
- XI. Adjournment

UAA Faculty Senate
September 3, 2004 Summary
2:30 – 4:30 p.m.

BEB 111

I. Call to order

II. Roll

III. Approval of Agenda (pg 1-2)
Approved

IV. Approval of May 7 Meeting Summary (pg. 3-5)
Approved

V. Officer's Reports

A. President

Involved with a number of issues over the summer months that will be discussed by the Provost and various committee chairs. Many duties performed over the summer were as the Faculty Alliance representative. Alliance issues include academic freedom, electronic reporting of workloads and annual activity reports (seeking faculty feedback), and intellectual property. Also, met with the President Hamilton and various statewide personnel.

UA Foundation - faculty giving to the UA foundation is very important - dollar amount is not important, but scholarships can be donated to or designated funds can be pointed out. For more information visit the website at <http://www.alaska.edu/uafound/>.

Invite legislatures to come to campus to visit classrooms so they can interact with students – For more information the University Relations website at <http://www.alaska.edu/uarelations/>.

The Faculty Senate at the May meeting passed constitution and bylaws revisions that would create a new committee *Institutional and Unit Assessment Committee*; the faculty at large need to now vote on creating that committee, ballots will go out within the next few weeks for full faculty approval.

Constitution states that there is to be parliamentarian appointed each year – Robert Crosman has graciously agreed to do it again this year. Anyone else interested, please see Tim.

Vice Chancellor Gebeyehu Ejigu

Vice Chancellor Ejigu is very excited about being in Alaska. Thanked the campus members who have made his transition to the campus a very positive experience.

Met with every dean and extended campus directors– one of the first key things the chancellor should do would be working on the resource allocation. The idea of appointing a campus wide planning and budget committee is underway. Three goals of that committee would include:

1. ensure effective linkage

2. ensure effective accountability and transparency
3. ensure good meaningful participation

Committee membership will be announced shortly, but the committee will consist of 3 administrators (Provost Kassier, Vice Chancellor Ejigu, and Vice Provost Renee Carter-Chapman), 3 deans, 1 extended campus director, 4 faculty (past FS President, Chair BPPA, and 2 faculty at large) ,President of Student Government, and a staff governance leader

B. Vice President
No report

C. Second Vice President
Email notification for vacancies on the senate has been sent out.
One more Senate vacancy has been identified for CTC – an email will go out next week seeing nominations. Ballots for the FS vacancies will go out next week

Electronic voting to constitution – approved by the faculty at large. Currently working with IT on getting the software set up to meet faculty concerns and needs

VI. [Boards and Committee Reports](#) -

A. Academic Computing, Distance Learning and Instructional Technology
No report
David Meyers and Kate Gordon co-chairs

B. Advising, Placement, and Assessment Committee
Trish Jenkins Co-Chair

C. Budget, Planning, and Facilities Advisory Committee
Maureen O'Malley – Chair
Bill Schnabel – add on list

D. Committee on Committees
Mark Fitch – Chair

E. Diversity Committee
Helena Jermalovic and Jeanie Eder – Co-chairs

F. Faculty Grants and Leaves Committee

G. Graduate Academic Board
Kerri Morris - Chair
No report

H. Library Advisory Committee (pg. 6)
Mark calendar for October 8th ribbon cutting ceremony for the grand re-opening of the library.
Anne Bridges and Cora Neal – Co-Chairs

I. Professional Development Committee
Remove Mari Ippolito from committee membership

J. Undergraduate Academic Board
No report
Gail Holtzman Chair

VII. Forum

A. Chancellor Maimon

Thanked senate for their service – shared governance is very important to the academy.

The campus is at a very special place – things to think about in a new way.

- Becoming a true home to many of our students. One thousand students living on campus (we have doubled the number of students living on campus).
- Library dedication (thanks to Chancellor Gorsuch) it is a true destination point – shows connection to APU and the other libraries in the Anchorage bowl. Encourage staff, students and faculty to come to the grand re-opening. Robert Pinsky event – choose favorite poem to read to the community.
- Voter registration – leading toward the senatorial debate on campus. If as a university we can say we are almost 100% - it makes a huge difference. Lets make the Wendy Williamson Auditorium a standing room only event – show the legislature that we are interested in the issues.

Take a holistic look at what the university is doing – collectively look at the areas we are strong in and make a special contribution to the city and the state in the areas that we are strong in. Developed excellence in the undergraduate and master's level and therefore it is only natural to develop a PhD program. However, that PhD program can not be duplicative program.

B. Interim Provost Theodore Kassier

Shared governance and faculty participation is very important.

Attended faculty alliance meeting as well and Tim will do a wonderful job conveying UAA's faculty voice.

Changes in OAA structure – Rich Whitney now reporting to Gebe (IT and Rich support the whole university and the academic mission). Donna Schaad will remain in OAA and she will be reporting to Renee. Gary Rice from OPRA is now reporting to OAA.

Projects:

- Fees committee looking at various fees that are charged to students
- Distance Education committee – also at the statewide level (separate from MyUA)
- Alignment of courses offered at the various campuses
- Academic Plan – getting ready to name a different committee (dropping a few non faculty members and adding Renee Carter Chapman, and a community campus representative). One writer assigned to it – Will Jacobs will be the writer. Target date for draft is February 5th.
- Vice Provost for Research and Graduate Studies – currently underway. Search committee has been identified – but letters have not gone out to the members. Robert Lang will chair the committee.

Guidelines for the 200K for research and scholarship need to be created – will be coming to the senate for assistance.

General Education Requirements recommendations will be discussed at the Council of Deans and Directors at the end of the month.

Student evaluations – Met with Jeff White and supports the committees work in coming up with a different alternative.

Student attrition report – recommendations have been received and discussions on the recommendations are taking place in order to ensure that they are achieved.

Faculty Handbook – criteria 5 years at the rank of associate professor (3 at UAA) – in order to be considered you would have to complete 5 years at the university
The language need to be made clearer.

Vice Chancellor will be attending Council of Deans and Directors. Provost will be attending the Administrative Services meetings

Mark calendars for the 21st September 7-9 pm. Event being planned where Vice Chancellor and Provost will play ping-pong at the student government event. Tie in voter registration at the same time.

VIII. Old Business

IX. New Business

A. Summer Ad Hoc Committee on Student Evaluations Report

Progress – small committee worked over the summer that looked at commercial surveys. Tom Buller, Trish Grega, Mark Fitch, Cora Neal, and Jeff White. The committee has narrowed it down to 4 surveys. Will present a report to Tim and post the report on the web.

Surveys should also be given to the student for their comments and feedback. It is important to know that these surveys are current instruments in place at other institutions.

Motion: Fully support the continuation of the committees work. **Approved unanimously**

B. Ad Hoc Committee on Attrition

Discussed name -

Prioritized goals and objectives

- Push for assessment of effectiveness of Accuplacer
- Examine supplemental learning for students (instruction, writing across the curriculum mentorship) good central location for student to find help (many labs across the campus)
- Planning for advising training, building on final recommendations approved by the senate (prioritize the recommendations)

Discussed the National Survey on Student Engagement

Motion: Authorize the continuation of the committees work. **Approved unanimously**

C. Ad Hoc Committee to Enhance Faculty Research Productivity

Mari Ippolitio and Sharon Araji will serve as Co-Chairs

One of the goals of the committee would be trying to create a more hospitable environment for faculty who are trying to produce research.

Motion: Authorize to convene the ad hoc committee. **Approved unanimously**

D. Ad Hoc Committee on Active and Engaged Learning

2 purposes of the ad hoc committee

1. Review NESSE results as they apply to general education reform, retention, faculty and staff development, accreditation and self-studies, and state system performance reviews .
2. To identify specific audiences that should be aware of the results and facilitate focused dialogue about the implications of the NSSE findings for effective classroom practice and improved institutional practices.

The national survey of student engagement focuses on student behavior and effective educational practices important for undergrad student success. The results report the frequency w. which students engage in activities that represent effective educational practices. The results also detail institutional actions and requirements, student reactions to college, and student background information.

Motion: Authorize the formation of the ad hoc committee. **Approved unanimously**

X. Informational Items

A. [Faculty Senate 04-05 Roster](#)

XI. Adjournment

**University of Alaska Anchorage
Faculty Senate Budget, Planning, and Facilities Advisory Committee
3211 Providence Drive, Anchorage AK 99508
Maureen O'Malley, Chair**

Date: September 17, 2004

To: Tim Hinterberger,
Faculty Senate, President

From: Maureen O'Malley, BPFA Chair

Subject: Committee Report for October 2004

1. The Committee developed the following Goals for the 2004/2005 Academic Year.

The Faculty Senate Budget, Planning, and Facilities Advisory Committee will:

- **Represent the faculty to the chancellor and to the Faculty Alliance regarding the UAA budget.**
 - **Strategy: Monitor the activities of the Planning and Budget Advisory Council.**
- **Represent the faculty to the Chancellor and to the Faculty Alliance regarding UAA facilities.**
 - **Strategy: Monitor the activities of the University Facilities Board.**
- **Represent the faculty to the Chancellor and to the Faculty Alliance regarding Plans and Appointments.**

2. The Committee Plans to schedule a presentation from the Facilities Department on 10/15 at 9AM. Interested faculty members are welcome to attend.
3. Dr. Brian Wick will represent the Committee on the Vice Chancellor's Planning and Budget Advisory Council. His report is attached.
4. Committee Meeting Dates. The following tentative meeting schedule was prepared:
 - Friday, 10/15 9AM
 - Friday, 11/12 2PM
 - Friday, 12/10 2PM
 - Friday, 1/14 9AM
 - Friday, 2/11 9AM
 - Friday, 3/11 2PM
 - Friday, 4/8 2PM
 - Friday, 5/13 2PM

Respectfully submitted,

Maureen O'Malley

Meeting Summary
Planning and Budget Advisory Council
September 13, 2004
By Brian Wick

The meeting was called to order by the two co-chairs, Interim Provost Ted Kassier and Vice Chancellor for Administrative Services Gebe Ejigu. The council members are Gebe Ejigu, Tom Case, Renee Carter-Chapman, Paul Dauphinais, Larry Foster, Jan Gehler, Chris Hall, Martha Hatch, Michael Johnson, Ted Kassier, Maureen O'Malley (Brian Wick as substitute), Soren Orley (Stuart Roberts as substitute), Bart Quimby, Gary Rice, Steve Rollins, Kim Stanford, and Jeff Welker (not all members were present).

After a brief introduction of council members, Chancellor Elaine Maimon gave the following charge to the committee¹:

1. Provide overall guidance and leadership on the continuous improvement and refinement of UAA's planning and budgeting processes, systems, structures policies, and practices;
2. Provide guidance and direction on the continuing implementation and refinement of performance-based budgeting principles and methodology, including the development of performance measures and the distribution of associated performance bonus funds;
3. Advise the campus administration on specific budget principles, priorities, and allocation criteria that would guide our annual resource allocation decisions; and
4. Review and advise on all auxiliary service and recharge center fees and rates.

Chancellor Maimon gave the following reasons why she wanted the council¹:

- Create effective linkages and relationships between our planning and resource allocation and utilization processes;
- Promote transparency and accountability in our priority setting, resource allocation and utilization decisions, and
- Ensure meaningful participation by appropriate leadership groups of our campus community in this critical administrative leadership area.

She added that she wants a strategic plan that is realistic. She wants clear policies and expectations so that there will be no back door bargaining. Also, with clear policies and expectations, the Deans can be held accountable.

After Chancellor Maimon answered questions, Dr. Ejigu identified issues and procedures for the Council. The Council formed two "Teams" that will do all the work and will report to the full Council once a month. The first Team will deal with Performance-Based Budget. Past Senate President Larry Foster is a member of this team. The second team will deal with the Fees and Recharge Center Rates. Brian Wick volunteered to serve on this committee.

It was clarified with Dr Kassier and Dr. Ejigu that council members may report on and discuss items brought before the Council with their constituents, and in fact, Dr. Kassier wants the council members to report on and discuss these items in order to obtain more ideas for the teams to consider.

¹ Memo from chancellor Maimon to Committee Members, dated September 3, 2004

1. Curriculum Action Requests –

A. COE

Add EDSE A670 Topics in Special Education (1-3cr)(1-3+0)

2. Goals and Objectives

Goal – Review the Report of the Council of Graduate Schools Consultants

Objective – Provide recommendations based on the Report

Library Advisory Committee
September 3, 2004

In attendance: Anne Bridges, Regina Boisclair, Leslie Cornick, Chris Hanson, Kevin Keating, Sean Licka, Robert McCoy, Cora Neal, Steve Rollins, Rozanne Wilson- Marsh.

The Library Advisory Committee meets on the first Friday of every month at 11:30 am in the Dean's Conference room on the third floor of the Consortium Library. Interested persons are welcome to attend.

This month the Consortium Library will be celebrating its Grand Re-Opening. There are a number of special events on Friday, October 8th for which there is no charge. At 11 am in the library's Great Room the new building will be opened officially. At noon on the third floor of the new building is a cake cutting reception, followed by tours of the building starting at 12:30 pm. At 7 pm in the Wendy Williamson Auditorium, is a public presentation reading by former Poet Laureate of the United States, Robert Pinsky. A book-signing event will occur after the poetry reading. We hope as many people as possible will be able to attend these events to celebrate this great occasion.

The Library Advisory Committee will proceed with the following on-going goals:

- To advise and assist the library Dean and staff on issues and concerns with the Consortium Library.
- To better meet the evolving needs of UAA, APU and the greater Anchorage community.
- To promote the Consortium Library in its mission to sustain academic excellence.
- To encourage the development and expansion of library and information services to all library users.
- To serve as a sounding board on Consortium Library's construction and renovation plans.

The next committee meeting will be October 1st, 2004

Anne Bridges and Cora Neal
Co-Chairs of the Library Advisory Committee

To: Faculty Senate
From: Jeff White, PDC Convener
RE: PDC Sept meeting & goals
Date: 27 September 2004

Present: Herrick, Hinterberger, White.

The Professional Development committee met for the first time on Friday, September 24. Faculty Senate President, Tim Hinterberger, joined us as we discussed the committee's plans and goals for the upcoming year. We defined two primary issues for our attention: the Chancellor's \$200,000 fund for research, scholarly, and creative work; and supporting faculty through the faculty evaluation/retention file process.

We plan to work in some capacity with other faculty members (as determined by Faculty Senate) to define a fair process for the distribution of the \$200,000 for research, scholarly, and creative work.

Herrick observed that as a file review committee member in CTC, he sees faculty retention files which could benefit from better organization, presentation, or information. White agreed that guidelines for those documents supply a minimum of information about review committee expectations. Last year's PDC considered reviewing the full faculty evaluation process; however, rather than working to alter the official process, this year's PDC will explore ways to build on CAFÉ's sessions for "Preparing a successful retention file" by putting more information online. We plan to collect helpful guides, models, and suggestions to be shared among faculty to assist in the process of preparing the various documents necessary as faculty apply for review, retention, tenure, and promotion.

Goals:

1. Develop a fair set of criteria and a review process for distributing \$200,000 for research, scholarly, and creative work
2. Provide a collection of guidelines and suggestions to support faculty in preparing retention, promotion, and tenure files.

Next regular meeting: October 22, 1:00pm. Location TBA.

Undergraduate Academic Board September 2004 Report

1. Curriculum Action Requests

A. COE

Chg ED A300 Philosophical and Social Context of American Education
(3cr)(3+0)

Chg ED A303 Foundations of Teaching and Learning (3cr)(3+0)

B. CAS

Add PSY A115 Memory: How it works and how to improve it (3cr)(3+0)

Add PSY A425 Clinical Psychology (3cr)(3+0)

Chg PSY A427 Advanced Field Experience in Psychology (3cr)(1+6)

Senate Report
Academic Computing, Distance Learning, and Instructional Technology Committee
October 2004

Meeting Time

ACDLIT meets the third Friday of the month, in the Consortium Library, Dean's Conference Room (302A), from 2-4pm.

Goals and Agenda for ACDLIT 2004-2005

- Evaluate distance education policy recommendations which emerge from the recently formed UAA Academic Steering Committee on Distance Education (ASCDE).
- Participate with relevant campus committees or organizations to survey faculty needs related to computing, technology or distance education.
- Inventory existing academic computing, distance education and information technology resources and organizations available to UAA community. Provide a product which can be shared with faculty.

Visit by Vice Provost of Academic Affairs, Renee Carter-Chapman

Renee Carter-Chapman visited our September meeting and presented her perspective on the directions that should be taken (and are being taken) with respect to Distance Education.

- Distance Ed. has been decentralized, resulting in more direct control by individual schools than before.
- Long term statewide issues are uncertain.
- An assessment of ATS is to be conducted to determine future directions and policy.
- The assessment will involve a survey of faculty to determine what they see as ATS's role.
- Focus groups to discuss and act on the results of the survey will follow.
- Survey time frame is expected to be early to late November 2004.

David Meyers
Co-chair ACDLIT committee