

# General Education Review Committee Agenda

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**12:30-1:30**  
October 12, 2012  
**ADM 204**

## **I. Call to Order**

### **Roll**

( ) Vacant	UAB	
( ) Vacant	UAB	
( ) Utpal Dutta	UAB/SOE	
( ) Kevin Keating	UAB/Library	
( ) Kathryn Hollis-Buchanan	UAB	
( ) Vacant		Natural & Physical Sciences
( ) Vacant	CAS	Humanities
( ) Len Smiley	CAS	Quantitative Skills
( ) Shawnalee Whitney	CAS	Oral Communication
( ) Walter Olivares	CAS	Fine Arts
( ) Robert Capuozzo	COE	
( ) Donald Ketner	CTC	
( ) Sandra Pence	COH/Chair	
( ) Kyle Hampton	CBPP	Social Sciences
( ) Sheri Denison	Mat-Su	Written Communication
( ) Dave Fitzgerald	UAB	Ex officio/UAB Chair
( ) Susan Kalina	UAB	Ex officio/OAA
( ) Vacant	Student	

## **II. Approval of Agenda (pg. 1)**

## **III. Approval of Summary (pg. 2-3)**

## **IV. Report from Vice Provost for Undergraduate Academic Affairs Susan Kalina**

## **V. Chair's Report – Sandra Pence**

## **VI. Course Action Requests**

## **VII. Old Business**

### **A. Timeline for general education category/discipline area catalog copy review/revision (pg. 4)**

Motion: General education Tier 1 and Tier 2 category areas will review, and revise as needed, their respective sections of the general education catalog copy. The reviewed areas include each category's discipline description and outcomes that precede each category's course listing. The updated catalog copy for each GER category should be completed by the end of the Fall 2013 semester so they can be available for university-wide faculty review during the Spring 2014 semester and then submitted to the appropriate initial curriculum committee at the beginning of the Fall 2014 semester.

## **VIII. New Business**

### **A. Review BOR policy and/or regulations related to general education (pg. 5-12)**

## **IX. Informational Items and Adjournment**

# General Education Review Committee Summary

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12:30-1:30  
September 28, 2012

**LIB 307**

## I. Call to Order

### Roll

( ) Vacant	UAB	
( ) Vacant	UAB	
( ) Utpal Dutta	UAB/SOE	
(x) Kevin Keating	UAB/Library	
(x) Kathryn Hollis-Buchanan	UAB	
( ) Vacant		Natural & Physical Sciences
( ) Vacant	CAS	Humanities
(x) Len Smiley	CAS	Quantitative Skills
(x) Shawnalee Whitney	CAS	Oral Communication
(x) Walter Olivares	CAS	Fine Arts
(x) Robert Capuozzo	COE	
(x) Donald Ketner	CTC	
(x) Sandra Pence	COH/Chair	
(x) Kyle Hampton	CBPP	Social Sciences
(x) Sheri Denison	Mat-Su	Written Communication
(x) Dave Fitzgerald	UAB	Ex officio/UAB Chair
( ) Susan Kalina	UAB	Ex officio/OAA
( ) Vacant	Student	

## II. Approval of Agenda (pg. 1) *Approved*

## III. Approval of Summary (pg. 2-3) *Approved*

## IV. Report from Vice Provost for Undergraduate Academic Affairs Susan Kalina *No report*

## V. Chair's Report – Sandra Pence *Faculty Senate President, Robert Boeckmann, asked all boards and committees to complete the BOR regulation review* *Discussed possible changes to BOR policy*

## VI. Course Action Requests

Chg Social Science Preamble (pg. 4-10)

**Motion: GERC recommends that UAB accept the preamble with the provision that GERC does not approve the change to the fifth outcome.**

**Unanimously Approved**

Chg GEOG A101 Local Places/Global Regions: An Introduction to Geography  
(3cr)(3+0)(Cross Listed with INTL A101)(pg.11-16)

**8 Approved**

**1 Opposed**

**Approved**

Chg INTL A101 Local Places/Global Regions: An Introduction to Geography  
(3cr)(3+0)(Cross Listed with GEOG A101)(pg. 17-22)

**8 Approved**

**1 Opposed**

**Approved**

Chg GEOG A390B Topics in Regional Geography (3 cr)(3+0)(pg. 23-27)

**Unanimously Approved**

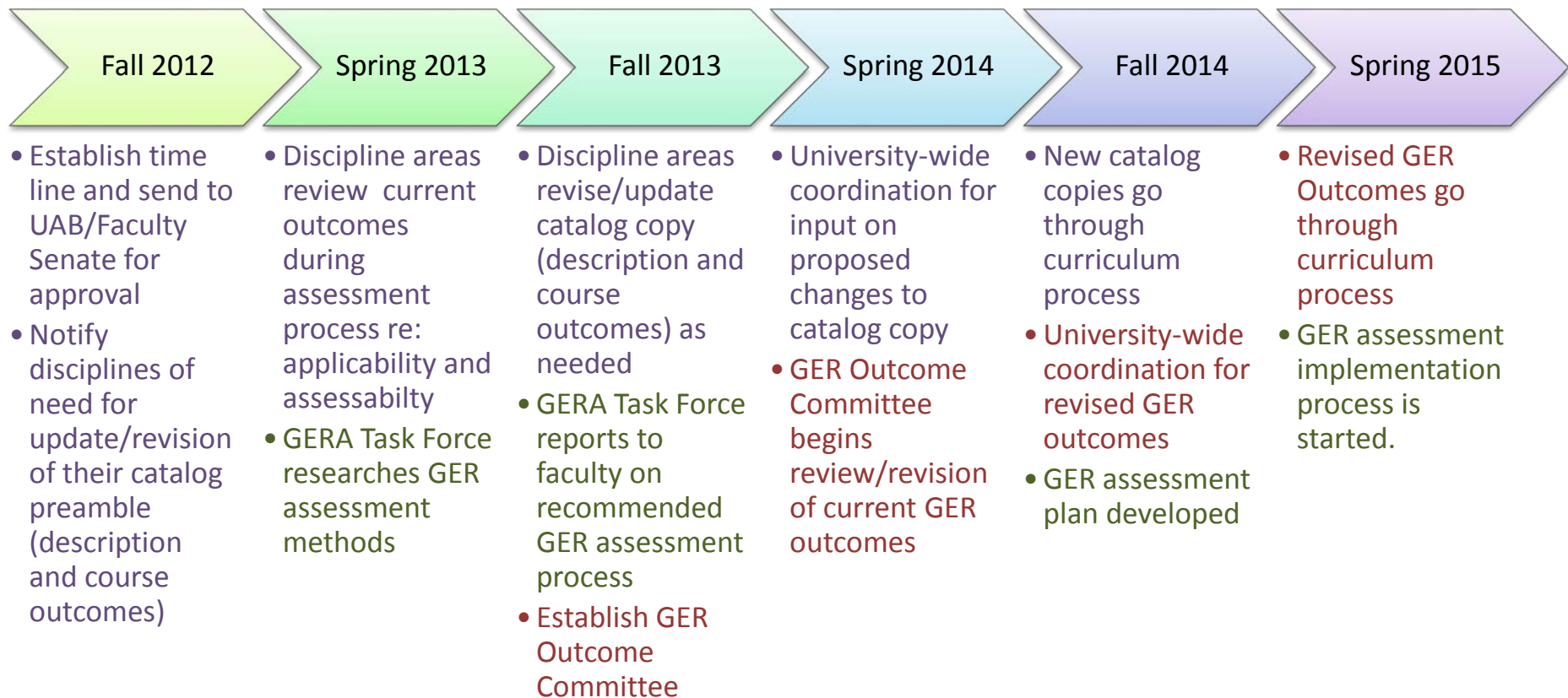
**VII. Old Business**

A. Review of Current General Education Category Outcomes (pg. 28-29)

**VIII. New Business**

A. Timeline for general education category/discipline area catalog copy review/revision  
(pg. 30)

**IX. Informational Items and Adjournment**



Notes from last year:

- a. 10.04.040. General Education Requirements  
Discuss goals and objectives vs outcomes approach
- b. 10.04.062. General Education Coursework Transfer  
Needs clarification:
  - i. Does this mean a student enrolled at one university can GER 'shop' at other universities to find courses he/she would prefer to take over courses required by the university in which the student is enrolled? (e.g. MATH F103X vs MATH A107)
  - ii. Transfer of COMPARABLE courses is not an issue.

Here is the list of BOR Policy and Regulation that GERC has been asked to review and categorize:

- RED: Policies which are incorrect or out-of-date and need to be revised.  
YELLOW: Policies which may require a detailed examination at a later time after dealing with the RED category.  
GREEN: Policies which do not need to be changed.

BOR website: <http://www.alaska.edu/bor/policy-regulations/>

09.01.012. Expectations: Teaching and Learning

09.01.014. Expectations: Curriculum

10.04.010. Academic Program Integration

10.04.020. Degree and Certificate Program Approval

10.04.030. Credit Hour Requirements for Degree and Certificate Programs

10.04.040. General Education Requirements

10.04.050. Discipline Course and Credit Hour Requirements.

10.04.060. Transfer of Credit

10.04.062. General Education Coursework Transfer  
Part C.

10.04.064. Degree and Certificate Credit Transfer

10.04.070. Non-Traditional Learning

10.04.080. Developmental and Remedial Education

10.04.090. Evaluation of Student Performance and Course Level Definitions

10.04.100. Academic Calendar

10.04.110. Inter-Institutional Delivery of Courses and Programs

10.04.120. Reserve Officers Training Corps (ROTC)

<http://www.alaska.edu/bor/policy-regulations/>

**REGENTS' POLICY**  
**PART IX – ACADEMIC POLICY**  
**Chapter 9.01 - Student Affairs; General Provisions**

**P09.01.012. Expectations: Teaching and Learning.**

- A. The university will provide a faculty that:
1. is actively involved in curriculum development and refinement;
  2. is proficient and current in the subject matter;
  3. uses effective teaching and learning strategies;
  4. is available for consultation;
  5. works cooperatively with students and colleagues; and
  6. works to instill in each student a life-long joy of learning.
- B. Students will:
1. meet the prerequisites for courses in which they enroll;
  2. participate in course activities to the best of their abilities;
  3. invest the time and effort demanded by course requirements; and
  4. work cooperatively with faculty and colleagues.

(10-02-98)

**P09.01.014. Expectations: Curriculum.**

- A. The university will:

1. design and implement a curriculum of high quality that is current, responsive to student and community needs, consistent with the university's mission, meets accreditation standards when applicable in accordance with P10.02.070, and is within the limits of facilities, resources, and personnel;
2. provide accurate and available statements of program and other academic requirements;
3. offer courses on a schedule and sequence that permit students to complete a degree or certificate within the time specified by the program; and
4. provide knowledgeable advisors to help students identify appropriate courses and possible vocational options.

B. Students will:

1. seek advice from faculty and staff who are knowledgeable about program and other academic requirements;
2. be familiar with program and other academic requirements;
3. be familiar with the course schedule and sequence and plan a program of study accordingly; and
4. undertake a manageable course load.

(10-02-98)

**REGENTS' POLICY**  
**PART X – ACADEMIC POLICY**  
**Chapter 10.04 - Admission and Graduation Requirements**

**P10.04.010. Academic Program Integration.**

- A. The University of Alaska will endeavor to provide access for the citizens of the state to a broad array of instructional programs and to facilitate student progress toward achievement of academic goals. To provide access without unnecessary duplication of programs, each MAU will have the responsibility of serving both local and statewide constituencies. Each MAU will contribute to the integrated instructional program of the university through practices such as:
1. sharing intellectual and material resources;
  2. collaboration among units in teaching, research/creative activity, and public service;

3. establishing common curricula or reciprocity agreements for meeting general education core requirements and core requirements for similar academic degrees and certificates;
4. coordinated planning to assure orderly and efficient changes in educational programs in response to shifts in the needs of the state and its people; and
5. employing alternative delivery methods where academically appropriate and cost effective to improve educational opportunities.

B. The faculty and academic officers of the university will be collectively responsible for establishing and maintaining procedures to affect these practices, in accordance with applicable regents' policy and university regulation .

(02-16-96)

**P10.04.020. Degree and Certificate Program Approval.**

All program additions, deletions, major revisions, or the offering of existing programs outside the State of Alaska, requires approval by the board. The board delegates approval authority of occupational endorsements and workforce credentials to the president.

(12-08-05)

**P10.04.030. Credit Hour Requirements for Degree and Certificate Programs.**

A. The minimum number of credits that may be required by a degree or certificate program will be, for each level:

Occupational Endorsement	9 credits
Certificate	30 credits
Associate degree	60 credits
Bachelor's degree	120 credits
Master's degree	30 credits
Graduate Certificate	12 credits
Post-Baccalaureate Certificate	24 credits

B. The maximum number of credits that may be required by a degree or certificate program will be, for each level:

Occupational Endorsement	29 credits
Certificate	60 credits
Associate degree	75 credits
Bachelor's degree	132 credits
Master's degree	45 credits
Graduate Certificate	29 credits
Post-Baccalaureate Certificate	60 credits



- C. The actual number of credits required for each degree and certificate, including prerequisites for required courses, will be specified in the current catalog of each university or community college.
- D. The president may make exceptions to minimum or maximum credit hours for individual programs on the recommendation of the appropriate MAU faculty senate and chancellor.
- E. Non-credit only workforce credentials have no minimum or maximum number of continuing education units or contact hours.
- F. While no minimum or maximum credit hours are required for the doctorate, a student is expected to be affiliated with the university for at least two years and complete all requirements for the degree within ten years.

(12-08-05)

**P10.04.040. General Education Requirements.**

University general education requirements will provide a nucleus of a broad cultural background that includes a critical awareness of the human heritage, of the challenging requirements and opportunities of the present and future, and of the complexities and possibilities of the human mind and personality. Each MAU will have a common core of general education requirements consisting of a minimum of 34 credits of coursework distributed among categories as described in the accompanying university regulation. This core will be the minimal requirements for the general education curriculum for baccalaureate degrees. The definitions of distribution categories for the common core of general education requirements and the distribution of credit among these categories will be established by university regulation, following review by the faculty and the MAU chief academic officers and the recommendation of the chancellors.

(02-16-96)

**Comment [SP1]:** Set of assessable general education outcomes? (output oriented instead of input oriented)

**P10.04.050. Discipline Course and Credit Hour Requirements.**

Courses and credit hour requirements will be established by each MAU for each degree and certificate program approved by the board and will be published in current catalogs.

(02-16-96)

**P10.04.060. Transfer of Credit.**

- A. To serve students who obtain their college education from two or more institutions, the university will provide transfer processes that:
  - 1. enhance the ability of students to achieve their educational goals;
  - 2. expand student access to the educational opportunities in the university ; and
  - 3. recognize the distinction and maintain the integrity of individual degree programs.
- B. It is in the interest of both the student and the university that its universities accept in

transfer as much credit as is appropriate to the student's new degree and graduation requirements. To further facilitate student ability to benefit from the range of academic offerings available within the university system, the maximum articulation possible among degree and certificate programs will be sought. Information on course transfer and articulation among the programs of the universities and community colleges will be published in their catalogs.

(02-16-96)

**P10.04.062. General Education Coursework Transfer.**

- A. The general education requirements for each university and community college will include a common core of coursework constructed in part to facilitate transfer of general education credit among the universities and community colleges.
- B. A student who has completed the general education requirements at one university system university or community college and transfers to another system university or community college will be considered to have completed the general education requirements at all University of Alaska universities and community colleges.
- C. A student who has completed some of the general education requirements at one university system university or community college will have those credits count toward fulfillment of the same categories of general education requirements outlined in the common core at all University of Alaska universities and community colleges. This applies even if there is no directly matching coursework at the institution to which the student transfers. This statement will be published in each university and community college catalog.

(02-16-96)

**P10.04.064. Degree and Certificate Credit Transfer.**

- A. Articulation agreements developed for transfer of credit between universities to meet degree or certificate requirements or for joint delivery of similar programs will be approved by the appropriate chancellors. They will be made readily available to advisers and students.
- B. Admission of students to degree and certificate programs will be subject to completion of appropriate prerequisites, to timely completion of application procedures, and to space availability.
- C. Students will fulfill the graduation requirements of the university and the requirements of the certificate or degree program from which they expect to graduate.
- D. University system universities and community colleges are encouraged to develop degree programs that build upon a student's prior experience. Such degrees may include:

1. associate of applied science degrees, which build upon a student's previous training, or
  2. baccalaureate programs, which build upon certificate and associate programs.
- (02-16-96)

**P10.04.070. Non-Traditional Learning.**

Each MAU, in recognition of the validity of credit for experiential learning, credit for prior learning, and credit by examination, may provide students the opportunity to apply for such credit in subjects which fall within the institution's regular curriculum.

(02-16-96)

**P10.04.080. Developmental and Remedial Education.**

To assist students in the successful completion of their educational goals, universities and community colleges of the University of Alaska will make available developmental and remedial courses in basic skills.

(02-16-96)

**P10.04.090. Evaluation of Student Performance and Course Level Definitions.**

The university will establish in university regulation a common grading system and course level definitions applicable across the university system to use in the evaluation of student performance. Student grade point averages will also be computed by a common methodology established in university regulation.

(06-10-04)

**P10.04.100. Academic Calendar.**

The academic calendar for each university campus will provide for a fall and spring semester of not less than fifteen weeks of instruction, which may include examination days. Class schedules must provide for a minimum of 750 minutes of instruction per credit hour.

(02-16-96)

**P10.04.110. Inter-Institutional Delivery of Courses and Programs.**

- A. The MAUs will cooperate in the establishment and delivery of educational courses and programs to promote access to a quality education, minimize ineffective duplication of effort, and ensure the effective use of university resources. Inter-MAU use of faculty expertise, specialized equipment, and library collections will be promoted and collaboration with other colleges and universities will be sought.
- B. Each MAU will develop rules and procedures to provide students opportunities for academic advising prior to registration. These rules and procedures will be reviewed by

the university's chief academic officers collectively in order to promote maximum facilitation and coordination of systemwide advising.

- C. Procedures governing the development and sharing of courses and programs will be outlined in university regulation.

(02-16-96)