

# General Education Review Committee Agenda

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**12:30-1:30**

February 10, 2012

**ADM 204**

## **I. Call to Order**

### **Roll**

( ) Vacant	UAB/COH	Social Sciences
( ) Utpal Dutta	UAB/SOE	
( ) Kevin Keating	UAB/Library	
( ) Kathryn Hollis-Buchanan	UAB	
( ) Vacant	UAB	
( ) Suzanne Forster	CAS	Humanities
( ) Len Smiley	CAS	Quantitative Skills
( ) Marcia Stratton	CAS	Oral Communication
( ) Walter Olivares	CAS	Fine Arts
( ) Robert Capuozzo	COE	
( ) Sandra Pence	CTC/COH/Chair	
( ) Kyle Hampton	CBPP	Social Sciences
( ) Deborah Fox	Mat-Su	Written Communication
( ) Hilary Davies	UAB	Ex officio/UAB Chair
( ) Bart Quimby	UAB	Ex officio/OAA
( ) Vacant	Student	

## **II. Approval of Agenda (pg. 1)**

## **III. Approval of Summary (pg. 2-3)**

## **IV. Report from Interim Vice Provost for Curriculum and Assessment Bart Quimby**

## **V. Chair's Report – Sandra Pence**

## **VI. Course Action Requests**

A. Proposed Catalog Change: Transfer of GER Credits Within the UA System (pg. 4-5)

## **VII. Old Business**

A. Develop recommendation for OAA regarding GER assessment process (pg. 6)

## **VIII. New Business**

- A. Review Faculty Senate Bylaws governing GERC
- B. Future plans: Work on committee goals
  - a. BOR policy—GERs (consider recommending LEAP?)
  - b. GER classifications: review/revise objectives→new templates (work with AA assessment coordinators for each classification)

## **IX. Informational Items and Adjournment**

# General Education Review Committee Agenda

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**12:30-1:30**  
January 27, 2012  
**ADM 201**

## **I. Call to Order**

### **Roll**

( ) Vacant	UAB/COH	Social Sciences
(x) Utpal Dutta	UAB/SOE	
(x) Kevin Keating	UAB/Library	
(x) Kathryn Hollis-Buchanan	UAB	
( ) Vacant	UAB	
(x) Suzanne Forster	CAS	Humanities
(x) Len Smiley	CAS	Quantitative Skills
(x) Marcia Stratton	CAS	Oral Communication
(x) Walter Olivares	CAS	Fine Arts
( ) Robert Capuozzo	COE	
(x) Sandra Pence	CTC/COH/Chair	
(x) Kyle Hampton	CBPP	Social Sciences
(x) Deborah Fox	Mat-Su	Written Communication
(e) Hilary Davies	UAB	Ex officio/UAB Chair
(e) Bart Quimby	UAB	Ex officio/OAA
( ) Vacant	Student	

## **II. Approval of Agenda (pg. 1)**

*Approved*

## **III. Approval of Summary (pg. 2-3)**

*Correct Dorn Van Dommelen's name as it was misspelled*  
*Approved*

## **IV. Report from Interim Vice Provost for Curriculum and Assessment Bart Quimby**

## **V. Chair's Report – Sandra Pence**

*Thanks to the committee for doing research on other university's GER process*  
*Received a memo from Faculty Senate president about BOR policy review*

## **VI. Course Action Requests**

## **VII. Old Business**

- A. Develop recommendation for OAA regarding GER assessment process  
*Bart is looking for an organization and budget structure*  
*Sandra distributed a handout to the board that discussed a possible model on how to manage the GER process*
- *Where should this process be housed? – possibly under Institutional Effectiveness (Renee Carter Chapman)*
  - *Possible title is Director of General Education*
  - *Define qualifications that the director must possess*
- A task force should be developed to begin the process*  
*Data should be collected on the impact of the current system*

## **VIII. New Business**

- A. GER Purge List (pg. 4)

- B. BOR Policies (pg. 5-10)
- C. Review Faculty Senate Bylaws governing GERC
- D. Future plans: Work on committee goals
  - a. BOR policy—GERs (consider recommending LEAP?)
  - b. GER classifications: review/revise objectives→new templates  
(work with AA assessment coordinators for each classification)

**IX. Informational Items and Adjournment**

## Proposed Catalog Change:

(From page 62-63 of the 2011-12 Catalog)

### ***Transfer of General Education Requirement Credits Within the University of Alaska System***

The General Education Requirements (GER) for baccalaureate degrees from the University of Alaska system are required by university regulation to have a common core of course work totaling a minimum of 34 credits. These include:

<b>Category</b>	<b>Credit Hours</b>
Written Communication Skills	6 credits minimum
Oral Communication Skills	3 credits minimum
Humanities/Social Sciences/Fine Arts	15 credits minimum
At least 3 credits in the arts	
At least 3 credits	
in the general humanities	
At least 6 credits in the social sciences	
from two different disciplines	
Quantitative Skills/Natural Sciences	10 credits minimum
At least 3 credits in mathematics	
At least 4 credits in the natural sciences	
including a laboratory	
<b>Total</b>	<b>34 credits minimum</b>

University regulation permits institutions to create general education requirements requiring more than 34 credits. The faculty at UAA have designed the baccalaureate general education program at UAA to require a minimum of 37 total credits.

~~Credit for coursework successfully completed at one University of Alaska institution towards fulfillment of the GERs at that institution shall transfer toward fulfillment of the same categories at all other University of Alaska institutions. This applies even if there is no directly matching coursework at the institution to which the student transfers. It should be noted that the 34-credit common core is a minimum requirement for general education. An institution may require more than 34 general education credits for its baccalaureate degrees, and transfer students must meet the total requirement at the receiving institution. Transfer of GERs beyond the 34 credits described above will be determined on the basis of individual requirements specified by university catalogs.~~

~~In its catalog, each University of Alaska institution specifies the courses which meet the GER categories at that institution and which can thus be guaranteed to transfer as described above. Students who have received a baccalaureate degree from UAS or UAF will be considered as having met UAA's General Education Requirements.~~

According to Regent's policy, "a student who has completed the general education requirements at one university system university or community college and transfers to another system university or community college will be considered to have completed the general education requirements at all University of Alaska universities and community colleges." This means that a student who has completed the entire general education requirement while enrolled at another University of Alaska institution is considered to have met the general education requirement for a similar degree level at UAA, regardless of the number of credits earned.

Regent' policy also states that "A student who has completed some of the general education requirements at one university system university or community college will have those credits count toward fulfillment of the same categories of general education requirements outlined in the common core at all University of Alaska universities and community colleges. This applies even if there is no directly matching coursework at the institution to which

the student transfers.” Each University of Alaska institution publishes ~~ests~~ in their Catalog the general education courses applicable to each general education category. The course must have been on the institution’s general education list at the time it was taken.

### **Rationale for the change:**

This rewrite brings UAA in to compliance with Regent’s policy P10.04.062 which requires the quoted statements to be printed in each MAU’s catalog.

#### **P10.04.062. General Education Coursework Transfer.**

- A. The general education requirements for each university and community college will include a common core of coursework constructed in part to facilitate transfer of general education credit among the universities and community colleges.
- B. A student who has completed the general education requirements at one university system university or community college and transfers to another system university or community college will be considered to have completed the general education requirements at all University of Alaska universities and community colleges.
- C. A student who has completed some of the general education requirements at one university system university or community college will have those credits count toward fulfillment of the same categories of general education requirements outlined in the common core at all University of Alaska universities and community colleges. This applies even if there is no directly matching coursework at the institution to which the student transfers. **This statement will be published in each university and community college catalog.**

This edit is also intended to make UAA’s inter-MAU GER transfer practices clearer to students and faculty.

*The General Education Review Committee recommends formation of a one-year General Education Requirements Assessment (GER) Task Force.* This task force will be funded through the Office of Academic Affairs. (Need more details on task force—composition, time commitment) The charge of this task force is to work with faculty involved in general education to develop an assessment plan for General Education Requirements at UAA. The task force should consider close alignment with the Associate of Arts degree assessment plan as an option.

*The General Education Review Committee recommends formation of a “Center for General Education” that would report to the Vice-Provost of \_\_\_\_\_ in the Office of Academic Affairs. The Center for General Education would include a position for a Director of General Education and any necessary support staff.* The director position should be a full-time position filled by a member of the faculty. The initial appointment would be for two-years, the first year would include membership on the GER Task Force for the duration of its existence and the second would include implementation of the GER assessment plan. After two years the time-commitment of the position would be re-evaluated to determine if teaching responsibilities could be added. The role of the Director of General Education would be as follows:

1. Implement the assessment plan developed by the GER Task Force.
2. Collect, analyze, and interpret data, identifying deficient areas. This task may be delegated as needed to the Office of Institutional Research.
3. Consult with faculty in each category to determine recommendations for program improvement.
4. Generate assessment report.
5. Present report to GERC for approval or further refinement and subsequent approval.
6. Facilitate implementation of corrective actions recommended in the assessment report.
7. Facilitate regular faculty review of GER Classifications including the nine GER outcomes and the outcomes of each of the eight classifications.
8. Ensure continuity between the nine over-all general education outcomes, the outcomes of each of the eight classifications, the Associate of Arts program outcomes, and the five Institutional Learning Outcomes. Representative faculty in each classification must approve outcomes for their respective classification.

Qualifications for the position of Director of General Education would include:

Required:

Qualified for appointment as a member of the UAA Faculty

Preferred:

Substantial/significant experience in General Education  
Substantial/significant experience in Institutional Accreditation  
Substantial/significant experience in Curriculum Development  
Substantial/significant experience in Assessment

FYI: Need to add any of this to FS Bylaws? E.g. GERC should be responsible for approval of the General Education Assessment Report? (should one ever be developed)