January 22, 2016
9:30-11:30am
Physical location: ADM 204
Audio Conference: 786-6755, Passcode: 284572

I. Roll Call
( ) Arlene Schmuland (LIB, Chair)  ( ) Andrew Metzger (CoENG)
( ) Anthony Paris (FS)  ( ) Hsing-Wen Hu (COE)
( ) Bogdan Hoanca (FS)  ( ) Cindy Knall (COH)
( ) Sam Thiru (CAS)  ( ) Peter Olsson (CTC)
( ) Jervette Ward (CAS)  ( ) Clayton Trotter (CBPP)
( ) Mei Rose (CBPP)

Ex-Officio Members
( ) Susan Kalina (OAA)
( ) Lora Volden (Registrar)
( ) Gianna Niva (Scheduling and Publications)
( ) Elisa Mattison (Graduate School)

II. Approval of Agenda (pg. 1-3)

III. Approval of Meeting Summary (pg. 4-5)

IV. Administrative Reports
A. Vice Provost, Susan Kalina
B. University Registrar, Lora Volden
C. Graduate School, Elisa Mattison
D. GAB Chair, Arlene Schmuland

V. Program/Course Action Request - Second Readings

VI. Program/Course Action Request – First Readings
Chg  ENGL A689  Advanced Research and Professional Practices
Chg  Master of Social Work
Chg  SWK A608  Social Policy for Advanced Generalist Practice
Chg  SWK A629  Advanced Generalist Practice I: Individuals
Chg  SWK A633  Advanced Generalist Practice II: Families and Groups
Chg  SWK A634  Advanced Generalist Practice III: Organization and Communities
Chg  SWK A635  Advanced Generalist Integrative Seminar
Chg  SWK A638  Practice Evaluation Lab
Chg  SWK A685  Social Work Services in School
Chg  SWK A686  Social Work Services in Alaska Schools
Chg SWK A690       Selected Topics in Social Work
Chg SWK A698       MSW Research Seminar
Chg ESM A608       Legal Environment for Engineering, Science and Project Management
Chg ESM A684       ESM Project
Chg ESM A699       Thesis
Chg EDL A605       Leadership Theory and Practice
Add ACCT A654      Ethics, Law and Corporate Governance
Add BA A644        Human Resources for Managers
Add BA A682        Branding and Content Marketing Strategies

VII. Old Business

VIII. New Business
A. Motion: Both undergraduate and graduate levels of stacked courses will be reviewed by GAB.
B. Motion: The Graduate Academic Board proposes that the Curriculum Handbook be amended as follows:

1. Remove the last statement from 2.1.1 C “Effect on resources within the program Note: resources are not evaluated by the academic boards.”

2. Remove the note from 2.4.1E that indicates that the Boards do not evaluate the Program Student Learning Outcomes. “E. A complete and valid Academic Assessment Plan must be emailed to the Academic Assessment Committee at ayaac@uaa.alaska.edu in accordance with the requirements of the Academic Assessment Handbook. Note: Academic boards do not evaluate the Program Student Learning Outcomes or Academic Assessment Plan; however the Academic Assessment Plan must be complete, approved through the Dean, and submitted to ayaac@uaa.alaska.edu for review by the Academic Assessment Committee when a new program is submitted to the academic boards. Following AAC review of the Academic Assessment Plan, an informational item is sent to the Faculty Senate

IX. Informational Items and Adjournment
A. https://www.uaa.alaska.edu/graduateschool/Graduate_Council/index.cfm
B. Notes from the GAB retreat 1/8/16

Immediate changes to the curriculum handbook proposed under new business for the 1/22/16 GAB agenda:
- Remove the last statement from 2.1.1 C “Effect on resources within the program Note: resources are not evaluated by the academic boards.”
- Remove the note from 2.4.1E that indicates that the Boards do not evaluate the Program Student Learning Outcomes. “E. A complete and valid Academic
Assessment Plan must be emailed to the Academic Assessment Committee at ayaac@uaa.alaska.edu in accordance with the requirements of the Academic Assessment Handbook. Note: Academic boards do not evaluate the Program Student Learning Outcomes or Academic Assessment Plan; however the Academic Assessment Plan must be complete, approved through the Dean, and submitted to ayaac@uaa.alaska.edu for review by the Academic Assessment Committee when a new program is submitted to the academic boards. Following AAC review of the Academic Assessment Plan, an informational item is sent to the Faculty Senate.”

Possible items for CIM development:

- Submit button that includes phrasing such as “In submitting this curriculum/program, we acknowledge that the documentation meets the following standards…” This needs at least two actions: checking with Enrollment Services to see if this is an achievable goal and if so, then coming up with the exact language and proposing that to UAB as well.

Topics for further Board discussions/policy development/scheduling:

- Stacking: We need to review what the Curriculum Handbook says about stacking, clarify what is policy vs procedure or best practices. Clarify expectations. Figure out what information we need to have clear to initiators, what we want for board use. CH will be undergoing a rewrite to focus on initiator information, with other information moved to more appropriate locales.

- Curriculum review level roles: What are our expectations for curriculum and programs before they reach GAB? At the very least, that the text not include grammatical or typographical errors. Other items we regard as making copy not quite ready for prime time? This could be a list we develop over time as curriculum comes to us and we find we’re making repetitive changes.

- Meeting with College Curriculum review groups: the first UAB or GAB meeting in October may be set aside for an all-GAB/UAB/College Curriculum Committees meeting. This decision would need to be confirmed by both boards and receive feedback from members of college committees.

Requests I’ve already followed up on:

- Requested Helena be added to the GAB listserv. Done.
- Contacted Michael of ES to see if the default setting on courses can be the hide changes version: apparently this could be a complicated change and at the moment might have to change the default setting for all viewers, not just a specific group.
I. Roll Call
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( ) Elisa Mattison (Graduate School)

II. Approval of Agenda (pg. 1-2)
EDSE A623 is postponed
BA A622 is being deleted, not changed
Approved as amended

III. Approval of Meeting Summary (pg. 3-4)
Approved

IV. Administrative Reports
A. Vice Provost, Susan Kalina
Provost Gingerich will be joining the board during their meeting on January 8th
Discussed why the Nursing and 600-level Engineering curriculum is being held for further discussion

B. University Registrar, Lora Volden
Grades are due next Wednesday, December 16th

C. Graduate School, Elisa Mattison (pg. 5)

D. GAB Chair, Arlene Schmuland
Reminded the board of the retreat on January 8th
Asked the board to think about the idea of a joint undergraduate/graduate review board

V. Program/Course Action Request - Second Readings

VI. Program/Course Action Request – First Readings
Chg EDSE A623 Language and Literacy: Best Practices in Assessment and Intervention
Postponed per the request of the initiator
Chg Master of Business Administration in General Management
Chg BA A613 Applied Leadership
Chg BA A621 Change Leadership and Facilitation
Del BA A622 Performance Management and Coaching
Add BA A627 Leadership in the Multicultural Organization
Chg BA A628 Executive Leadership
Chg BA A632 Leadership and Organizational Behavior
Chg BA A680 Marketing Media Analytics (Stacked with BA A480)

All Business curriculum - waived for first reading, and approved for second

VII. Old Business

VIII. New Business

IX. Informational Items and Adjournment

A. EE A672 will no longer be stacked with the 400-level
   Discussions were held between OAA and the department regarding the concerns
   OAA had about implementing courses that are not associated with a degree
   program. EE A472 will move forward through the approval process and will be
   offered in Spring 2016.

B. Creation of new prefix MBIO (pg. 6)