

December 11, 2015

9:30-11:30am

Physical location: LIB 302A

Audio Conference: 786-6755, Passcode: 46450

I. Roll Call

- | | |
|--|---|
| <input type="checkbox"/> Arlene Schmuland (LIB, Chair) | <input type="checkbox"/> Andrew Metzger (CoENG) |
| <input type="checkbox"/> Anthony Paris (FS) | <input type="checkbox"/> Hsing-Wen Hu (COE) |
| <input type="checkbox"/> Bogdan Hoanca (FS) | <input type="checkbox"/> Cindy Knall (COH) |
| <input type="checkbox"/> Sam Thiru (CAS) | <input type="checkbox"/> Peter Olsson (CTC) |
| <input type="checkbox"/> Jervette Ward (CAS) | <input type="checkbox"/> Clayton Trotter (CBPP) |
| | <input type="checkbox"/> Mei Rose (CBPP) |

Ex-Officio Members

- Susan Kalina (OAA)
- Lora Volden (Registrar)
- Gianna Niva (Scheduling and Publications)
- Elisa Mattison (Graduate School)

II. Approval of Agenda (pg. 1-2)

III. Approval of Meeting Summary (pg. 3-4)

IV. Administrative Reports

- A. Vice Provost, Susan Kalina
- B. University Registrar, Lora Volden
- C. Graduate School, Elisa Mattison (pg. 5)
- D. GAB Chair, Arlene Schmuland

V. Program/Course Action Request - Second Readings

VI. Program/Course Action Request - First Readings

- Chg [EDSE A623 Language and Literacy: Best Practices in Assessment and Intervention](#)
- Chg [Master of Business Administration in General Management](#)
- Chg [BA A613 Applied Leadership](#)
- Chg [BA A621 Change Leadership and Facilitation](#)
- Del [BA A622 Performance Management and Coaching](#)
- Add [BA A627 Leadership in the Multicultural Organization](#)
- Chg [BA A628 Executive Leadership](#)
- Chg [BA A632 Leadership and Organizational Behavior](#)
- Chg [BA A680 Marketing Media Analytics](#) (Stacked with BA A480)

VII. Old Business

VIII. New Business

IX. Informational Items and Adjournment

- A. EE A672 will no longer be stacked with the 400-level
Discussions were held between OAA and the department regarding the concerns OAA had about implementing courses that are not associated with a degree program. EE A472 will move forward through the approval process and will be offered in Spring 2016.
- B. Creation of new prefix MBIO (pg. 6)

November 13, 2015
9:30-11:30am
ADM 204

I. Roll Call

(x) Arlene Schmuland (LIB, Chair)	(x) Andrew Metzger (CoENG)
(e) Anthony Paris (FS)	(x) Hsing-Wen Hu (COE)
(x) Bogdan Hoanca (FS)	(e) Cindy Knall (COH)
(x) Sam Thiru (CAS)	(x) Peter Olsson (CTC)
(x) Jervette Ward (CAS)	(x) Clayton Trotter (CBPP)
	(x) Mei Rose (CBPP)

Ex-Officio Members

(x) Susan Kalina (OAA)
(x) Lora Volden (Registrar)
(x) Gianna Niva (Scheduling and Publications)
(x) Elisa Mattison (Graduate School)

II. Approval of Agenda (pg. 1)

EDSE A623 has been postponed
Approved as amended

III. Approval of Meeting Summary (pg. 2-3)

Approved

IV. Administrative Reports

- A. Vice Provost, Susan Kalina
No report
- B. University Registrar, Lora Volden
Updates have been made to the bibliography and selected texts sections in CIM
- C. Graduate School, Elisa Mattison (pg. 4)
Written report only
- D. GAB Chair, Arlene Schmuland
No report

V. Program/Course Action Request - Second Readings

VI. Program/Course Action Request - First Readings

Add [EE A627](#) [Fundamentals of Smart Grids](#) (Stacked with EE A427)
Waive first reading, approve for second on the basis that the chair will review the recommended changes

Chg [EDSE A623](#) [Language and Literacy: Best Practices in Assessment and Intervention](#)
Postponed

VII. Old Business

VIII. New Business

- A. Prefix Approval Process (pg. 5)
Motion to remove GAB from the prefix approval process
Unanimously Approved

- B. Reconsideration of GAB/UAB decision not to review student learning outcomes
Discussed the history of reviewing PSLOs and the role of GAB and AAC
Voted to extend the January 8th meeting from 9:00 to 1:00 to reevaluate the charge of the committee

IX. Informational Items and Adjournment

Graduate Academic Board

December 11, 2015

Graduate School Report:

- I attended the Council of Graduate Schools Annual Meeting in Seattle. It was a two and a half day event, including topics on advocacy, big data in graduate education, engaging alumni, integrating research, teaching and learning, and writing boot camps. If you are interested in any PowerPoints associated with topics from the plenaries or breakout sessions, they can be found at <http://cgsnet.org/2015-cgs-55th-annual-meeting>.
- UAA has dropped its CGS membership for 2016-2017 due to budget cuts. UAA and the Graduate School continue to be a member of the Western Association of Graduate Schools (WAGS), a regional affiliate of CGS.
- On Wednesday, December 09, the Graduate Student List Serve suffered a severe malfunction due to a software upgrade in IT. Our students on the list serve were spammed with one email originally sent in November over 15 times. IT has fixed the problem (we hope), and I have sent an apology and explanation to all graduate students still subscribed. To make sure that students won't be spammed again, we are unsubscribing all current graduate students on the list and starting over with a new roster next semester.
- For the new roster, we need accurate information in Banner. Please make sure your files are updated in Banner.
- Next semester, I plan to work with Institutional Research to obtain an accurate headcount and list.
- The December Hooding Ceremony is December 12 in the Wendy Williamson Auditorium. We have over 40 graduate students, including one doctoral student, participating tomorrow.
- Spring GARFs are due to the Graduate School no later than Wednesday, January 22 so that students may receive financial aid. GARFs received later will be reviewed and approved on a case-by-case basis.
- Students employed as Graduate Assistants must re-enroll in health insurance by Friday, January 22.



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To: Dr. Sam Gingerich, Provost and Executive Vice Chancellor of Academic Affairs

From: Dr. Khryse Duddleston, Curriculum Committee Chair, Dept. Biological Sciences

Khrystine Duddleston
Digitally signed by Khrystine Duddleston, DN: cn=Khrystine Duddleston, o=University of Alaska Anchorage, ou=Department of Biological Sciences, email=khryse.duddleston@uaa.edu Date: 2015.11.30 14:48:46 -0900'

Through: Dr. Fred Rainey, Director, Dept. Biological Sciences

F. Rainey

AND Dr. Karl Pfeiffer, Chair CAS Course and Curriculum Committee

DocuSigned by:
Karl Pfeiffer
5B947C6667A04DC

AND Dr. John Stalvey, Dean, College of Arts and Sciences

DocuSigned by:
John R.D. Stalvey
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Date: 30Nov15

RE: Creation of new prefix, MBIO

The Department of Biological Sciences hereby requests a new prefix, MBIO. We recently hired two faculty members in microbiology. The teaching and research interests of the two new faculty combined with those of existing microbiology faculty (three) form a Microbiology Core within the department, similar to existing cores (e.g. physiology, cell and molecular biology). We are creating several new upper division courses in microbiology that will be part of a larger curriculum package adding a Microbiological Sciences option to our BS in Biological Sciences degree. Although we anticipate creating a new BS degree in Microbiological Sciences in the future, we are moving forward with an option within our existing degree program at this time.

The Dept. of Biological Sciences is beginning to run low on available upper division numbers under the BIOL prefix. Additionally, and perhaps more importantly, we have a numbering strategy within the department in which similar courses are grouped together by number. For example, most of our physiology courses are in the "teens" (413, 414, 415 etc.). Microbiology, like biology, is a broad science with many sub-disciplines (e.g., microbial genetics, microbial physiology, microbial pathogenesis etc.). As we embark on an expansion of our microbiology offerings, and in anticipation of growth in that area in the future, we feel it is important to create a new prefix, MBIO, for these courses. Although there are currently enough BIOL numbers available for the curriculum package we wish to submit now, creating a new prefix will a) allow us to group courses in microbiological sub-disciplines similarly to how we group them in biology, b) provide room for future growth in the microbiology curriculum and c) avoid consuming the few remaining numbers in BIOL which would limit available numbers for future changes in BIOL course offerings.

Date of coordination email to faculty listserv: 30Nov15