

February 27, 2015

ADM 204

9:30-11:30am

I. Roll Call

() Arlene Schmuland
 () Cindy Knall
 () Jervette Ward
 () Peter Olsson

() Anthony Paris
 () Dennis Drinka
 () Parker McWilliams

() Hsing-Wen Hu
 () Clayton Trotter
 () Sam Thiru

Ex-Officio Members

() David Yesner
 () Lora Volden
 () Scheduling and Publications

II. Approval of Agenda (pg. 1-2)**III. Approval of Meeting Summary** (pg. 3-4)**IV. Administrative Reports**

A. Associate Dean of the Graduate School David Yesner

B. University Registrar Lora Volden

C. GAB Chair Arlene Schmuland

V. Program/Course Action Request - First Readings

Chg Graduate Certificate, Special Education/EDSE (pg. 5-16)

Chg Master of Science, Project Management (pg. 17-32)

Chg PM A601 Project Management Fundamentals (3 cr)(3+0)(pg. 33-37)

Add PM A623 Stakeholder Engagement and Collaboration (3 cr)(3+0)(pg. 38-41)

Chg PM A624 Advanced Project Risk Management (3 cr)(3+0)(pg. 42-47)

Add PM A632 Advanced Project Controls (3 cr)(3+0)(pg. 48-51)

Add PM A652 Project Definition and Research Methods (3 cr)(3+0)(pg. 52-55)

Add PM A653 Project Management Application Tools (3 cr)(3+0)(pg. 56-58)

Add ENVI A698 Directed Research (2-6 cr)(1+3-15)(pg. 59-61)

Add ENVI A699 Thesis (3 cr)(0+9)(pg. 62-64)

Chg Graduate Certificate, Nursing (pg. 65-69)

Chg Graduate Certificate, Nursing Education (pg. 69-80)

Chg Graduate Certificate, Family Nurse Practitioner (pg. 81-93)

Chg Graduate Certificate, Psychiatric-Mental Health Nurse Practitioner (pg. 94-105)

Chg Master of Science, Nursing Science (pg. 106-142)

VI. Old Business**VII. New Business**

A. UAB Values Statement (pg. 143-149)

B. First Reading of the Purge List: Academic Courses (pg. 150-153)

C. First Reading of the Purge List: GER Courses (pg. 154)

VIII. Informational Items and Adjournment

A. "New Program" Proposal Process Clarification (pg. 155)

- 1) Consult with the Office of Academic Affairs before starting the process. To set up an appointment, email ayoaa@uaa.alaska.edu.
- 2) Submit a pre-prospectus, which goes through the department chair and dean/director to the Provost. The dean/director should email the signed pre prospectus to the Provost and copy ayoaa@uaa.alaska.edu.
- 3) Once the pre-prospectus is approved by the Provost, submit the curriculum and assessment documents through the regular governance processes and work with OAA on the full prospectus. The full prospectus goes up through the Board of Regents and/or the Northwest Commission on Colleges and Universities.

This information is posted on the Governance site, under the sub-button Curriculum Docs at <http://www.uaa.alaska.edu/governance/coordination/index.cfm> <Pre-prospectus>

February 13, 2015

ADM 142**9:30-11:30am****I. Roll Call**

(x) Arlene Schmuland
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 (x) Jervette Ward
 (e) Peter Olsson

(x) Anthony Paris
 (x) Dennis Drinka
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 (x) Clayton Trotter
 (x) Sam Thiru

Ex-Officio Members

(x) David Yesner
 (x) Lora Volden
 (x) Scheduling and Publications

II. Approval of Agenda (pg. 1-2)*Approved***III. Approval of Meeting Summary** (pg. 3-4)*Approved***IV. Administrative Reports**

A. Associate Dean of the Graduate School David Yesner
*The ND courses related to the doctorate itself will likely be held for another month.
 Put through the Master of Science in Computer Science and Engineering to the Provost.
 Submitted a response to the Program Prioritization report regarding the Graduate School.*

B. University Registrar Lora Volden

C. GAB Chair Arlene Schmuland

V. Program/Course Action Request - First Readings

Chg Master of Social Work (pg. 5-18)

Waive first reading, approve for second

Chg Master of Arts, English (pg. 19-32)

Add ENGL A635 Advanced Theory (stacked with ENGL A435)(3 cr)(3+0)(pg. 33-36)

Chg ENGL A683 Composition Theory and Pedagogy (stacked with ENGL A483)(3 cr)(3+0)(pg. 37-45)

Waive first reading, approve for second

Chg Master of Arts in Teaching (pg. 46-62)

Add EDFN A641 Place, Culture and Responsibility (3 cr)(3+0)(pg. 63-68)

Chg EDSY A648 Literacies in the 21st Century Classroom (3 cr)(3+0)(pg. 69-74)

Chg EDSE A637 Inclusive Teaching and Learning in Content Area Classrooms (3 cr)(3+0)
 (pg. 144-151)

Waive first reading, approve for second

Chg EDL A692A Principal Seminar I (3 cr)(3+0)(pg. 75-81)

Chg EDL A692B Principal Seminar II (3 cr)(3+0)(pg. 82-88)

Chg EDL A695 Principal Internship (3-6 cr)(0-3)(pg. 89-94)

Waive first reading, approve for second

Add EDSE A635 Differentiation of Instruction Across School and Community Settings (3 cr)(3+0)
 (pg. 136-143)

Waive first reading, approve for second

Add Prefix, EDTL for the Master of Education, Teaching and Learning (pg. 95-98)

Chg Master of Education, Teaching and Learning (pg. 99-107)

Chg EDTL A651 Curriculum Theory and Design (3 cr)(3+0)(pg. 108-113)

Add EDTL A690 Selected Topics in Teaching and Learning (3 cr)(3+0)(pg. 114-118)

Add EDTL A698 Teaching and Learning Research Project (1 cr)(1+9)(pg. 119-123)

Waive first reading, approve for second

Chg Graduate Certificate, Special Education/EDSE (pg. 124-135)

Postponed to the next meeting on Friday, February 27, 2015

ALL PM curriculum postponed to the next meeting on Friday, February 27, 2015

Chg		Master of Science, Project Management (pg. 152-167)
Chg	PM A601	Project Management Fundamentals (3 cr)(3+0)(pg. 168-172)
Add	PM A623	Stakeholder Engagement and Collaboration (3 cr)(3+0)(pg. 173-176)
Chg	PM A624	Advanced Project Risk Management (3 cr)(3+0)(pg. 177-182)
Add	PM A632	Advanced Project Controls (3 cr)(3+0)(pg. 183-186)
Add	PM A652	Project Definition and Research Methods (3 cr)(3+0)(pg. 187-190)
Add	PM A653	Project Management Application Tools (3 cr)(3+0)(pg. 191-193)

VI. Old Business

VII. New Business

- a. UAB Values Statement (pg. 194-199)

VIII. Informational Items and Adjournment: 11:34am

TO: COE Curriculum Committee

FR: Adrainne Thomas, Chair, Graduate Certificate in Special Education

SB: Graduate Certificate in Special Education Program Changes

DT: February 3, 2015

The Graduate Certificate in Special Education is proposing a program change to:

- 1) Update trends and practices in the field of special education.

Summary of Proposed Change

- 1) Catalog Copy highlights:
 - a. EDSE 634 Support & Supervision of Paraeducators is being replaced by EDSE 635 Differentiation of Instruction across School and Community Settings.



Program/Prefix Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College EA COE	1b. Department CASE						
2. Complete Program Title/Prefix Special Education/EDSE							
3. Type of Program Choose one from the appropriate drop down menu: Undergraduate: CHOOSE ONE or Graduate: Graduate Certificate							
This program is a Gainful Employment Program: <input type="checkbox"/> Yes or <input checked="" type="checkbox"/> No							
4. Type of Action: PROGRAM PREFIX <input type="checkbox"/> Add <input type="checkbox"/> Add <input checked="" type="checkbox"/> Change <input type="checkbox"/> Change <input type="checkbox"/> Delete <input type="checkbox"/> Inactivate							
5. Implementation Date (semester/year) From: Fall/2015 To: /9999							
6a. Coordination with Affected Units Department, School, or College: College of Education Initiator Name (typed): Adrainne Thomas Initiator Signed Initials: _____ Date: _____							
6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu) Date: 2/5/15							
6c. Coordination with Library Liaison Date: 2/5/15							
7. Title and Program Description - Please attach the following: <input checked="" type="checkbox"/> Cover Memo <input checked="" type="checkbox"/> Catalog Copy in Word using the track changes function							
8. Justification for Action Content was updated to address current trends and practices in the field of special education.							
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> Initiator (faculty only) _____ Date _____ Adrainne Thomas Initiator (TYPE NAME) </td> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Dean/Director of School/College _____ Date _____ </td> </tr> <tr> <td style="vertical-align: top;"> <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Department Chair _____ Date _____ </td> <td style="vertical-align: top;"> <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Undergraduate/Graduate Academic Board Chair _____ Date _____ </td> </tr> <tr> <td style="vertical-align: top;"> <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved College/School Curriculum Committee Chair _____ Date _____ </td> <td style="vertical-align: top;"> <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Provost or Designee _____ Date _____ </td> </tr> </table>		Initiator (faculty only) _____ Date _____ Adrainne Thomas Initiator (TYPE NAME)	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Dean/Director of School/College _____ Date _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Department Chair _____ Date _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Undergraduate/Graduate Academic Board Chair _____ Date _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved College/School Curriculum Committee Chair _____ Date _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Provost or Designee _____ Date _____
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Graduate Certificate in Special Education

Professional Studies Building (PSB), Room 222, (907) 786-4450

<http://www.uaa.alaska.edu/coe/degrees/graduatecertificates/initial-graduate-certificate-special-education.cfm>

The Graduate Certificate in Special Education is designed for individuals who want to become certificated special education teachers. This program expands teaching competencies by providing the theory, knowledge, and practical experience in special education needed to serve children with disabilities and their families. Graduates of this program are eligible for an institutional recommendation for (a) an initial teaching certificate with a special education endorsement, or (b) a special education endorsement on an existing teaching certificate from the Alaska Department of Education and Early Development (EED). Students who are admitted to the Graduate Certificate in Special Education may apply to the MEd in Special Education. Courses applied to this certificate may also apply to the MEd in Special Education.

Admission Requirements

1. Satisfy [Admission Requirements for Graduate Certificates](#).
2. Hold a baccalaureate degree from a regionally accredited institution or foreign equivalent and have appropriate experience in the field of special education. (See department for specific requirements).
3. Provide transcripts documenting a minimum GPA of 3.00 in the most recent 30 credits of academic coursework.
4. Submit a resume documenting educational experience and at least one year of appropriate, recent experience with children experiencing disabilities at the developmental level in which the special education endorsement is sought.
5. Submit an essay of 300-500 words addressing career goals and how the program relates to these goals.
6. Provide three letters of recommendation or rating forms from professional references.
7. Participate in an interview if requested by the department.

Graduation Requirements

1. Satisfy the [General University Requirements for Graduate Certificates](#).
2. Complete the Program Requirements below.

Program Requirements

There are two concentrations within the program leading to a Graduate Certificate in Special Education. These concentrations have different entry points.

1. Certification Route I: This concentration is for applicants seeking their first teacher certificate and requires completion of prerequisite coursework before admission to the program.
2. Certification Route II: This concentration is for applicants seeking a special education endorsement on an existing teacher certificate.

The concentration one completes is based on the professional background an applicant brings to the program.

Certification Route I (Special Education with Initial Teaching Certification), Graduate Certificate

Certification route I is for individuals with baccalaureate degrees who are not certificated teachers, but have professional experience in working with children with disabilities. Individuals in this concentration will need to take the Praxis II examination in a content area prior to receiving an institutional recommendation for certification.

Special Admission Requirements

1. Provide documentation of passing scores on the Praxis I or other EED-approved basic skills test.
2. Submit Interested Person Report.
3. Complete the following 15 credits of prerequisite courses with a minimum grade of B in each course. An advisor may waive one or more of the prerequisite courses if the applicant can demonstrate successful completion of an equivalent course taken at a regionally accredited institution within the consecutive seven-year period prior to graduation. Prerequisites must be successfully completed prior to beginning the graduate-level program requirements.

EDSE A212 Or PSY A365	Human Development and Learning OR Child and Adolescent Development	3
EDFN A300 Or EDFN A304	Philosophical and Social Context of American Education OR Comparative Education	3
MATH A205	Communicating Mathematical Ideas	3
EDSE A482	Inclusive Classrooms for All Children	3
EDSE A483 Or EDFN A301	Language and Literacy: Assessment and Interventions OR Foundations of Literacy and Language Development	3

Total Credits		15

Background Check Requirements

See COE [Field Placements](#).

Program Requirements

The COE allows access to coursework through a variety of methodologies and delivery formats, including distance education. Candidates must have the technological knowledge, skills and access to engage in distance learning.

Prerequisite courses must be successfully completed prior to taking the following program requirements.

EDSE A610	Clinical Assessment: Eligibility and Program Planning	3
EDSE A623	Language and Literacy: Best Practices in Assessment and Intervention	3
EDSE A624	Social/Emotional Development, Assessment, and Intervention	3
EDSE A625	Teaching Mathematics to Special Learners	3
EDSE A632	Special Education Law: Principles and Practices	3
EDSE A635	Differentiation of Instruction Across School and Community Settings	3
EDSE A695E	Advanced Internship in Special Education: Elementary *	6
or EDSE A695S	Advanced Internship in Special Education: Secondary	
Total Credits		24

Criminal history background clearance is required before the internship. Background checks take up to five months to process, so they must be initiated well in advance of the semester in which the candidate enrolls in the internship.

Complete a total of 24 credits for the graduate certificate and application for an institutional recommendation for initial teacher certification with an endorsement in special education. Candidates admitted or seeking admission to the Graduate Certificate in Special Education must receive pre-approval from their advisor prior to taking coursework from another institution intended to satisfy requirements for the graduate certificate.

Certification Route II (Special Education Endorsement), Graduate Certificate

Certification Route II is for teachers holding a current Alaska teaching certificate who wish to add a special education endorsement to their existing teaching certificate.

Special Admission Requirements

Provide documentation of a current teaching certificate.

Background Check Requirements

See COE [Field Placements](#).

Program Requirements

The COE allows access to coursework through a variety of methodologies and delivery formats, including distance education. Candidates must have the technological knowledge, skills and access to engage in distance learning.

Complete one advisor-approved prerequisite course in special education or provide documentation of other appropriate experience with children or adults with disabilities. Course may be taken concurrently with other program requirements.

EDSE A610	Clinical Assessment: Eligibility and Program Planning	3
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Complete a total of 24 credits for the graduate certificate and application for an institutional recommendation for a special education endorsement on an existing teaching certificate. Candidates admitted or seeking admission to the Graduate Certificate in Special Education must receive pre-approval from their advisor prior to taking coursework from another institution intended to satisfy requirements for the graduate certificate.

Institutional Recommendation

Following are the requirements for an institutional recommendation for a special education certificate or endorsement. The candidate must have:

1. Completed all applicable prerequisite courses with a minimum grade of B.
2. Completed all required courses with a minimum overall GPA of 3.00, with no grade lower than a C.
3. Earned a baccalaureate degree from a regionally accredited institution, or foreign equivalent.
4. Completed internships and professional portfolio documenting attainment of CEC standards.

5. Passed applicable examinations. For candidates in the Certification Route I, passing scores on the Praxis I, or other EED-approved basic skills examination, and the Praxis II are required. The passing scores are established by EED. Elementary special education teachers must take one of the Praxis II examinations designated for elementary teachers; middle and high school teachers must take one of the Praxis II examinations in Mathematics, English, Science, or Social Studies.

Alaska certification note

The institutional recommendation for an initial certificate with a special education endorsement (Certification Route I) will be at the level of the internship. The institutional recommendation for special education endorsement (Certification Route II) on an existing teaching certificate will be at the level of that certificate. EED may have additional requirements for certification/endorsement.

For those graduates receiving an initial certificate (Certification Route I), prior to advancing to the professional certificate, EED requires completion of 3 credits of approved Alaska studies coursework and 3 credits of approved multicultural/cross-cultural communications coursework. For more information see the [EED website](#).

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EDFN A303	Foundations of Teaching and Learning	3
EDSE A212	Human Development and Learning	3
Or PSY A365	Child and Adolescent Development	3
EDFN A300	Philosophical and Social Context of American Education OR	3
Or EDFN A304	Comparative Education	3
MATH A205	Communicating Mathematical Ideas	3
EDSE A482	Inclusive Classrooms for All Children	3
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<u>EDFN A301</u>	
Total Credits	15

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Background Check Requirements

See COE [Field Placements](#).

Program Requirements

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2. Completed all required courses with a minimum overall GPA of 3.00, with no grade lower than a C.
3. Earned a baccalaureate degree from a regionally accredited institution, or foreign equivalent.
4. Completed internships and professional portfolio documenting attainment of CEC standards.

5. Passed applicable examinations. For candidates in the Certification Route I, passing scores on the Praxis I, or other EED-approved basic skills examination, and the Praxis II are required. The passing scores are established by EED. Elementary special education teachers must take one of the Praxis II examinations designated for elementary teachers; middle and high school teachers must take one of the Praxis II examinations in Mathematics, English, Science, or Social Studies.

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Engineering, Science
& Project Management
UNIVERSITY of ALASKA ANCHORAGE

3211 Providence Drive
Anchorage, AK 99508-4614
tel: 907 786-1924, fax: 786-1935
www.uaa.alaska.edu/pm

February 6, 2015

Graduate Academic Board
University of Alaska Anchorage
3211 Providence Dr.
Anchorage, Alaska 99508

Good Afternoon,

I am writing to provide clarification to the proposed Project Management catalog changes. In overview, this request is for our program to make some minor word changes as well as to specify the terms to maintain continuous registration status for our program.

The catalog changes, as shown in the tracked changes (attached) simply clarify our intent and correct our catalog for future use and to help our program move forward.

Thank you for your consideration on this matter and we look forward to your feedback.

Sincerely,

LuAnn Piccard, ESPM Department Chair, PM Program Chair
Engineering, Science and Project Management Department
Master of Science in Project Management (MSPM) Program
907-786-1924
espm@uaa.alaska.edu



Program/Prefix Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College EN SOENGR	1b. Department ESPM Department		
2. Complete Program Title/Prefix Master of Science, Project Management / MSPM			
3. Type of Program Choose one from the appropriate drop down menu: Undergraduate: CHOOSE ONE or Graduate: Master of Science This program is a Gainful Employment Program: <input type="checkbox"/> Yes or <input checked="" type="checkbox"/> No			
4. Type of Action: PROGRAM PREFIX <input type="checkbox"/> Add <input type="checkbox"/> Add <input checked="" type="checkbox"/> Change <input type="checkbox"/> Change <input type="checkbox"/> Delete <input type="checkbox"/> Inactivate			
5. Implementation Date (semester/year) From: Spring/2015 To: 99/9999			
6a. Coordination with Affected Units Department, School, or College: ESPM, COEng Initiator Name (typed): Seong Dae Kim Initiator Signed Initials: _____ Date: _____			
6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu) Date: 1/29/2015			
6c. Coordination with Library Liaison Date: 1/29/2015			
7. Title and Program Description - Please attach the following: <input checked="" type="checkbox"/> Cover Memo <input checked="" type="checkbox"/> Catalog Copy in Word using the track changes function			
8. Justification for Action Minor corrections and changes to meet constituent needs.			
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> Initiator (faculty only) _____ Date _____ Seong Dae Kim Initiator (TYPE NAME) <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Department Chair _____ Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved College/School Curriculum Committee Chair _____ Date _____ </td> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Dean/Director of School/College _____ Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Undergraduate/Graduate Academic Board Chair _____ Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Provost or Designee _____ Date _____ </td> </tr> </table>		Initiator (faculty only) _____ Date _____ Seong Dae Kim Initiator (TYPE NAME) <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Department Chair _____ Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved College/School Curriculum Committee Chair _____ Date _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Dean/Director of School/College _____ Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Undergraduate/Graduate Academic Board Chair _____ Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Provost or Designee _____ Date _____
Initiator (faculty only) _____ Date _____ Seong Dae Kim Initiator (TYPE NAME) <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Department Chair _____ Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved College/School Curriculum Committee Chair _____ Date _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Dean/Director of School/College _____ Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Undergraduate/Graduate Academic Board Chair _____ Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Provost or Designee _____ Date _____		

University Center (UC), Room 155, (907) 786-1924

<http://www.uaa.alaska.edu/schoolofengineering/programs/pm>

The Master of Science degree in Project Management (MSPM) is designed to provide a rigorous background in contemporary theory and practice in project management, strengthened through the extensive application of tools, concepts, and critical thinking in a case study environment. The MSPM provides students with perspectives and skills to prepare them for increasingly significant and complex project leadership roles within a broad range of public and private sector organizations: engineering, construction, oil and gas, natural resources, health care, information technology, communications, utilities, education, financial services, government, military, transportation, and others.

The MSPM degree program is accredited by the Project Management Institute (PMI) Global Accreditation Center (GAC). The structure and content of the curriculum is designed to enable students to learn, apply, and demonstrate mastery of project management theory and practice in the context of hands-on project case studies managed and integrated progressively over the end-to-end project lifecycle as well as electives that provide opportunities for advanced study and application of project management in targeted industry sectors. Additionally, students will develop and strengthen leadership, communication, teamwork, and professional responsibility traits necessary to lead and manage successful projects in a complex, global environment. The MSPM degree requires a research or product oriented capstone project.

The program serves full- and part-time students. Classes are generally held during the evening and selectively on weekends. The program provides a unique, real-time distance educational environment where students from across the state and around the world can join local students and faculty in the live classroom environment. This approach also accommodates students who may need to travel regularly for their employment.

- See more at:

<http://catalog.uaa.alaska.edu/graduateprograms/coeng/projectmanagement/#sthash.asR6Eagz.dpuf>

Professional Program Fee

A professional program fee is required of all students taking MSPM program courses in addition to UAA published graduate tuition fees, course material fees, general support and student activity fees. The professional program fee is assessed for each course at a sum equal to the current level of resident graduate level tuition. Therefore, this fee is applied to either resident or non-resident tuition equally and is charged upon enrollment in PM courses. The fee contributes directly to program support.

Admission Requirements

See [Admissions Requirements for Graduate Degrees](#).

Provisional/Conditional Admission

Provisional/conditional admission to the MSPM program is offered to applicants who provide sufficient evidence that they meet the requirements for study at an advanced level. Applicants must meet the minimum admissions requirements of the University of Alaska Anchorage. In addition, an entering master's degree student will have:

1. Earned at least a bachelor's degree in engineering, science, or equivalent areas (or as agreed to by the program chair), from a regionally accredited institution in the United States or a foreign equivalent with a minimum GPA of 3.00 in undergraduate work.
2. A grade of 3.00 (B) or higher in an undergraduate or equivalent research methods course and a statistics course that covers descriptive and inferential statistics. [ESM A620](#) may be taken in lieu of the statistics requirement.
3. Completed a minimum of two years of appropriate project management experience as shown by the applicant's resume.
4. Obtained three letters of recommendation from professors, former or current employers or supervisors who are familiar with the candidate's work experience.
5. Provided a statement of professional career objectives related to the study of project management.

All provisions stipulated on the Graduate Application Request Form (GARF) associated with a student's admission to the MSPM program must be completed within the timeframe stipulated; not to exceed one year for a full-time, and not to exceed two years for a part-time graduate student. Failure to satisfy provisions will result in a formal departmental review and potential removal from the Program.

Full Admission

Full admission to the MSPM program is offered to students who have:

1. Previously been admitted in to Provisional/Conditional admission status and satisfied the specified requirements stated in the GARF.
2. Completed the first 9 credits of the core PM classes with a minimum grade of B in each. This completes Phase Gate 1 (see below).

PM A601	Project Management Fundamentals	3
PM A602	Application of Project Management Processes	3
PM A603	Project Initiation and Planning	3
or PM A604	Project Executing, Monitoring and Control	
Total Credits		9

3. Undergone departmental review at completion of Phase Gate 1 (see below) and have been successfully judged to have made satisfactory progress, met performance

standards and demonstrated aptitude in project management by the MSPM Admissions Committee.

The department retains the right to remove any student from the program who fails to maintain sufficient academic performance and progress.

Additional Requirements

Enrolled students must have access to a computer and if participating in a class remotely, an Internet connection speed the department finds acceptable. All students are expected to have basic computer and keyboarding skills prior to entry into the program, for example:

- Word processing (preferably Microsoft Word), presentation software (preferably Microsoft PowerPoint) and spreadsheet software (preferably Microsoft Excel)
- Sending and receiving e-mail with attachments
- Accessing and navigating the Internet/World Wide Web
- Understanding how to utilize basic computer file formats, software, and peripheral hardware.

Remote (distance) students, defined as those living and or participating outside the Municipality of Anchorage, are additionally responsible for:

- Any incremental, individual long distance or high speed Internet connection costs
- Any additional hardware (such as webcams, headsets, etc.) necessary to facilitate class participation
- Contacting the distance learning coordinator before classes start to set up and arrange for distance delivery.

Continuous Registration

Graduate students must demonstrate continuous progress towards Program completion. MSPM candidates must complete at least one approved program course during any 12-month consecutive period to maintain active status in the Program. Candidates not making continuous progress and not on an approved leave of absence will be removed from master's degree-seeking status. See [Graduate Degrees Policies](#) for additional information on Leaves of Absence.

Academic Progress Requirements

Students enrolled in the MSPM program must:

- Must receive a 3.00 (B) or better in all core classes.
- Receive no more than one 2.00 (C) grade in any elective course.
- Earn all credits, including transfer credits, within a consecutive seven-year period prior to graduation. See [Graduate Degrees Policies](#) for additional information.

As a prerequisite for [PM A686A](#) registration, students must have achieved the GPA requirements established as Program expectations above. The faculty reserves the right, where warranted by evaluation of a student's progress and apparent knowledge, to require additional coursework or other preparation to ensure the degree candidate possesses adequate professional skills and capabilities. This includes the ability to reason and communicate both effectively and quantitatively, orally, and in writing.

Noncompliance with academic progress expectations will result in probation and possible dismissal from the program. See the [Academic Good Standing policy](#) for more information.

Course Delivery

Students in the MSPM program can attend courses in the classroom and/or by state-of-the-art, real-time video capabilities. This format allows students from across the state and around the world to join local students and faculty in real time, in the classroom as an active course participant using readily available, off-the-shelf technology. This real-time capability also enables students who must travel during the semester to join the class via ad hoc connections from wherever they may be located (connection speed permitting). Additionally, all class sessions are recorded and posted to the UAA learning management system after the class session is completed so that students can review the material in the event that a class session is missed. This approach provides flexibility for students to begin and complete the program from wherever their work assignments or personal situations may take them.

Graduation Requirements

- Satisfy the [General University Requirements for Graduate Degrees](#).
- Complete the Program Requirements below.

Program Requirements

Core Requirements

PM Overview (6 cr):

PM A601	Project Management Fundamentals	3
PM A602	Application of Project Management Processes	3

PM Process Series (9 cr):

PM A603	Project Initiation and Planning	3
PM A604	Project Executing, Monitoring and Control	3
PM A605	Operational Integration and Project Closure	3

Capstone Project Demonstration of PM Mastery (6 cr) :

PM A686A	Capstone Project: Initiating and Planning	3
PM A686B	Capstone Project: Executing, Controlling and Closing	3

Electives

Complete an additional 12 credits of PM courses as electives *

Total Credits 33

* A student may petition for a single elective 3 credit graduate level course from outside the program.

Departmental Review/Phase Gates

1. Phase Gate 1 (after completion of the first three core classes: [PM A601](#), [PM A602](#) and either [PM A603](#) or [PM A604](#)): Students will be admitted provisionally/conditionally to the program until this phase gate has been successfully completed. Phase gates are established in order to evaluate a student's progress, performance and their demonstrated potential to be a successful project manager.
2. Phase Gate 2 (after completion of [PM A686A](#)): Students must receive Departmental Approval prior to enrollment in [PM A686B](#) after the successful completion of an advisory committee approved project management plan and Institutional Review Board (IRB) review (as appropriate) accomplished in [PM A686A](#).

An approved GSP will be created, approved and fulfilled for each student to define their individual program of study.

Local classroom and/or real time distance participation is required.

Capstone Project

Three credits of [PM A686A](#) and 3 credits of [PM A686B](#), taken over two semesters, are required for the degree.

All capstone project work must meet the following requirements:

- The work must contribute to the body of knowledge in the student's graduate field of study.
- A literature search is required to demonstrate how the work is associated with the current state of the art in the student's graduate field of study.
- The final capstone project report, as judged by the student's graduate advisory committee, must be of sufficient quality to justify publication in either a peer-reviewed

technical conference proceeding or a peer-reviewed journal. Publication of a manuscript in a journal or conference paper is not a requirement for graduation, but submissions are encouraged.

- The work must demonstrate command of knowledge and skills associated with the student's graduate program of study.
- The project must have sufficient scope to clearly demonstrate the student's advanced expertise in and mastery of project management.
- The work must require a level of effort consistent with 6 graduate level credit hours.
- The student must satisfactorily present their capstone project and be evaluated by a panel of faculty and project management practitioners.

A total of 33 credits are required for degree completion.

- See more at:

<http://catalog.uaa.alaska.edu/graduateprograms/coeng/projectmanagement/ms-projectmanagement/#sthash.MYm4AoiL.dpuf>

Faculty

Roger Hull, Instructor, rkhull@uaa.alaska.edu

Seong Dae Kim, Assistant Professor, sdkim2@uaa.alaska.edu

LuAnn Piccard, Assistant Professor, ESPM Department Chair, MSPM Program Coordinator ,
lpiccard@uaa.alaska.edu

Program Student Learning Outcomes

Student learning outcomes are based on the professional best practices of the Project Management Institute (PMI) Global Accreditation Center (GAC) standards and guidelines, and UAA paradigms.

Students who successfully complete this program will:

1. Demonstrate the capability to successfully manage projects across a broad range of scale, complexity, scope, environments, and inherent risks.
2. Demonstrate the ability to employ the full range of project management tools and techniques to best satisfy industry and agency stakeholder requirements.
3. Conduct research that significantly contributes to and expands the diverse project management body of knowledge and produces a final project and product that demonstrates academic and project management success.

4. Demonstrate the ability to plan and execute project management activities across a broad range of industry sectors and organizations, and to employ the appropriate project management tools and techniques across a wide spectrum of project types, technologies, and requirements.
5. Have the skills to determine the needs and balance the interests of project stakeholders in any organizational context and within cross-cultural business environments.
6. Demonstrate effective project team leadership and team development throughout the project management life cycle.
7. Effectively apply the principles of scope management, risk management, cost planning and control, quality planning and management, resource allocation and management, time management, project scheduling, and change management in the project environment.
8. Demonstrate a facility for comprehensive and objective analysis, structured decision-making, process optimization, and problem solving in the project management environment.
9. Understand and apply the principles of cost-benefit analysis, strategic alignment, project portfolio management and project performance analysis and metrics.
10. Understand and apply project planning and execution optimization and control in the context of the triple constraint; project scope, schedule, and budget.
11. Act with integrity and fairness in an ethical manner, understanding and demonstrating adherence to the principles of the PMI® Project Management Code of Ethics and Professional Conduct (www.pmi.org/en/About-Us/Ethics/~//media/PDF/Ethics/ap_pmicodeofethics.ashx).
12. Demonstrate effective project management communications and problem-solving techniques related to project team management, project status reporting, conflict management, and stakeholder engagement.

University Center (UC), Room 155, (907) 786-1924

<http://www.uaa.alaska.edu/schoolofengineering/programs/pm>

The Master of Science degree in Project Management (MSPM) is designed to provide a rigorous background in contemporary theory and practice in project management, strengthened through the extensive application of tools, concepts, and critical thinking in a case study environment. The MSPM provides students with perspectives and skills to prepare them for increasingly significant and complex project leadership roles within a broad range of public and private sector organizations: engineering, construction, oil and gas, natural resources, health care, information technology, communications, utilities, education, financial services, government, military, transportation, and others.

The MSPM degree program is accredited by the Project Management Institute (PMI) Global Accreditation Center (GAC). The structure and content of the curriculum is designed to enable students to learn, apply, and demonstrate mastery of project management theory and practice in the context of hands-on project case studies managed and integrated progressively over the end-to-end project lifecycle as well as electives that provide opportunities for advanced study and application of project management in targeted industry sectors. Additionally, students will develop and strengthen leadership, communication, teamwork, and professional responsibility traits necessary to lead and manage successful projects in a complex, global environment. The MSPM degree requires a research or product project-oriented capstone project.

The program serves full- and part-time students. Classes are generally held during the evening and selectively on weekends. The program provides a unique, real-time distance educational environment where students from across the state and around the world can join local students and faculty in the live classroom environment. This approach also accommodates students who may need to travel regularly for their employment.

- See more at:

<http://catalog.uaa.alaska.edu/graduateprograms/coeng/projectmanagement/#sthash.asR6Eagz.dpuf>

Professional Program Fee

A professional program fee is required of all students taking MSPM program courses in the MSPM program in addition to UAA published graduate course tuition fees, ~~fees~~, course material fees, general support and student activity fees. The professional program fee is assessed for each course at a sum equal to the current level of resident graduate level tuition. Therefore, this fee is applied to either resident or non-resident tuition equally and is charged upon enrollment in PM courses. The fee contributes directly to program support.

Admission Requirements

See [Admissions Requirements for Graduate Degrees](#).

Provisional/Conditional Admission

Provisional/conditional admission to the MSPM program ~~in project management~~ is offered to applicants who provide sufficient evidence that they meet the requirements for study at an advanced level. Applicants must meet the minimum admissions requirements of the University of Alaska Anchorage. In addition, an entering master's degree student will have:

- ~~1. Earned at least a bachelor's degree in engineering, science, or equivalent areas (or as agreed to by the ~~program chair~~~~department chairman~~), from a ~~regionally~~ n accredited ~~university-institution in the United States or a foreign equivalent~~ with a minimum ~~GPA of 3.00 in undergraduate work.~~~~
~~1. of a B average in the last two years of undergraduate work.~~
2. A grade of 3.00 (B) or higher in an undergraduate or equivalent research methods course and a statistics course that covers descriptive and inferential statistics. [ESM A620](#) may be taken in lieu of the statistics requirement.
3. Completed a minimum of two years of appropriate project management experience ~~in a science or engineering related field~~ as shown by the applicant's resume.
4. Obtained three letters of recommendation from professors, former or current employers or supervisors who are familiar with the candidate's work experience.
5. Provided a statement of professional career objectives related to the study of project management.

Field Code Changed

All provisions stipulated on the Graduate Application Request Form (GARF) associated with a student's admission to the MSPM program must be completed within the timeframe stipulated; not to exceed one year for a full-time, and not to exceed two years for a part-time graduate student. Failure to satisfy provisions will result in a formal departmental review and potential removal from the Program.

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Full Admission

Full admission to the MSPM program is offered to students who have:

1. Previously been admitted in ~~to P~~rovisional/~~C~~onditional admission status and satisfied the specified requirements stated in the GARF.
2. Completed the first 9 credits of the core PM classes with a minimum grade of 3.00 (B) in each. This completes Phase Gate 1 (see below).

PM A601	Project Management Fundamentals	3
PM A602	Application of Project Management Processes	3
PM A603	Project Initiation and Planning	3
or PM A604	Project Executing, Monitoring and Control	
Total Credits		9

3. Undergone departmental review ~~at completion of in~~ Phase Gate 1 (see below) and have been successfully judged to have made satisfactory progress, met performance standards and demonstrated aptitude in project management by the MSPM Admissions Committee.

The department retains the right to remove any student from the program who fails to maintain sufficient academic performance and progress.

Additional Requirements

Enrolled students must have access to a ~~personal~~ computer and if participating in a class remotely, an Internet connection speed the department finds acceptable. All students are expected to have basic computer and keyboarding skills prior to entry into the program, for example:

- Word processing (preferably Microsoft Word), presentation software (preferably Microsoft PowerPoint) and spreadsheet software (preferably Microsoft Excel)
- Sending and receiving e-mail with attachments
- Accessing and navigating the Internet/World Wide Web
- Understanding how to utilize ~~se~~-basic computer file formats, software, ~~computer~~, and peripheral hardware.

Remote (distance) students, defined as those living and or participating outside the Municipality of Anchorage, ~~in the program~~ are additionally responsible for:

- Any incremental, individual long distance or high speed Internet connection costs
- Any additional hardware (such as webcams, headsets, etc.) necessary to facilitate class participation
- Contacting the distance learning coordinator before classes start to set up and arrange for distance delivery.

Continuous Registration

- Graduate students must demonstrate continuous progress towards Program completion. MSPM candidates must complete at least one approved program course during any 12-month consecutive period to maintain active status in the Program. Candidates not making continuous progress and not on an approved leave of absence will be removed from master's degree-seeking status. See Graduate Degrees Policies for additional information on Leaves of Absence.

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Academic Progress Requirements

Students enrolled in the MSPM program must:

- ~~Achieve at least a 3.00 (B) in each of the program's required courses.~~
- Must receive a 3.00 (B) or better in all core classes.
- Receive no more than one 2.00 (C) grade in any elective course.
- Earn all credits, including transfer credits, within a consecutive seven-year period prior to graduation. See [Graduate Degrees Policies](#) for additional information.
- As a prerequisite for [PM A686A](#) registration, students must have [achieved the GPA requirements established as Program expectations above](#). ~~a cumulative 3.00 GPA or better in courses listed on their official Graduate Studies Plans (GSPs).~~
- ~~As a prerequisite for PM A686A registration, students must have a cumulative 3.00 GPA or better in courses listed on their official GSPs.~~

Field Code Changed

Field Code Changed

The faculty reserves the right, where warranted by evaluation of a student's progress and apparent knowledge, to require additional coursework or other preparation to ensure the degree candidate possesses adequate professional skills and capabilities. This includes the ability to reason and communicate [both](#) effectively ~~and quantitatively, orally, and orally~~, in writing, ~~and quantitatively~~.

Noncompliance with academic progress expectations will result in probation and possible dismissal from the program. See the [Academic Good Standing policy](#) for more information.

Course Delivery

Students in the MSPM program can attend courses in the classroom and/or by state-of-the-art, real-time video capabilities. This format allows students from across the state and around the world to join local students and faculty in real time, in the classroom as an active course participant using readily available, off-the-shelf technology. This real-time capability also enables students who must travel during the semester to join the class via ad hoc connections from wherever they may be located (connection speed permitting). Additionally, all class sessions are recorded and posted to the UAA learning management system after the class session is completed so that students can review the material in the event that a class session is missed. This approach provides flexibility for students to begin and complete the program from wherever their work assignments or personal situations may take them.

Graduation Requirements

- Satisfy the [General University Requirements for Graduate Degrees](#).
- Complete the Program Requirements below.

Program Requirements

Core Requirements

PM Overview (6 cr):

PM A601	Project Management Fundamentals	3
PM A602	Application of Project Management Processes	3

PM Process Series (9 cr):

PM A603	Project Initiation and Planning	3
PM A604	Project Executing, Monitoring and Control	3
PM A605	Operational Integration and Project Closure	3

Capstone Project Demonstration of PM Mastery (6 cr):

PM A686A	Capstone Project: Initiating and Planning	3
PM A686B	Capstone Project: Executing, Controlling and Closing	3

Electives

Complete an additional 12 credits of PM courses as electives *

Total Credits 33

* A student may petition for a single elective 3 credit -graduate level course from outside the program.

Departmental Review/Phase Gates

1. Phase Gate 1 (after completion of the first three core classes: [PM A601](#), [PM A602](#) and either [PM A603](#) or [PM A604](#)): Students will be admitted provisionally/conditionally to the program until this phase gate has been successfully completed. Phase gates are established in order to evaluate a student's progress, performance and their demonstrated potential to be a successful project manager.
2. Phase Gate 2 (after completion of [PM A686A](#)): Students must receive ~~Departmental and advisory committee~~ approval prior to enrollment in [PM A686B](#) after the successful completion of an ~~advisory committee~~ approved project management plan ~~and Institutional Review Board (IRB) review (as appropriate) accomplished in~~ [PM A686A](#).

An approved GSP will be created, approved and fulfilled for each student to define their individual program of study.

Local classroom and/or real time distance participation is required.

Capstone Project

Three credits of [PM A686A](#) and 3 credits of [PM A686B](#), taken over two semesters, are required for the degree.

All capstone project work must meet the following requirements:

- The work must contribute to the body of knowledge in the student's graduate field of study.
- A literature search is required to demonstrate how the work is associated with the current state of the art in the student's graduate field of study.
- The final capstone project report, as judged by the student's graduate advisory committee, must be of sufficient quality to justify publication in either a peer-reviewed technical conference proceeding or a peer-reviewed journal. Publication of a manuscript in a journal or conference paper is not a requirement for graduation, but submissions are encouraged.
- The work must demonstrate command of knowledge and skills associated with the student's graduate program of study.
- The project must have sufficient scope to clearly demonstrate the student's advanced expertise in and mastery of project management.
- The work must require a level of effort consistent with 6 graduate level credit hours.
- The student must satisfactorily present their capstone project and be evaluated by a panel of faculty and project management practitioners.

A total of 33 credits are required for degree completion.

- See more at:

<http://catalog.uaa.alaska.edu/graduateprograms/coeng/projectmanagement/ms-projectmanagement/#sthash.MYm4AoIL.dpuf>

Faculty

Roger Hull, Instructor, rkhull@uaa.alaska.edu

-Seong Dae Kim, Assistant Professor, sdkim2@uaa.alaska.edu

-LuAnn Piccard, Assistant Professor, ~~and~~ ESPM Department Chair, MSPM Program Coordinator ~~Interim Director~~, ALP@uaa.alaska.edu

Program Student Learning Outcomes

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Student learning outcomes are based on the professional best practices of the Project Management Institute (PMI) Global Accreditation Center (GAC) standards and guidelines, and UAA paradigms.
Students who successfully complete this program will:

1. Demonstrate the capability to successfully manage projects across a broad range of scale, complexity, scope, environments, and inherent risks.
2. Demonstrate the ability to employ the full range of project management tools and techniques to best satisfy industry and agency stakeholder requirements.
3. Conduct research that significantly contributes to and expands the diverse project management body of knowledge and produces a final project and product that demonstrates academic and project management success.
4. Demonstrate the ability to plan and execute project management activities across a broad range of industry sectors and organizations, and to employ the appropriate project management tools and techniques across a wide spectrum of project types, technologies, and requirements.
5. Have the skills to determine the needs and balance the interests of project stakeholders in any organizational context and within cross-cultural business environments.
6. Demonstrate effective project team leadership and team development throughout the project management life cycle.
7. Effectively apply the principles of scope management, risk management, cost planning and control, quality planning and management, resource allocation and management, time management, project scheduling, and change management in the project environment.
8. Demonstrate a facility for comprehensive and objective analysis, structured decision-making, process optimization, and problem solving in the project management environment.
9. Understand and apply the principles of cost-benefit analysis, strategic alignment, project portfolio management and project performance analysis and metrics.
10. Understand and apply project planning and execution optimization and control in the context of the triple constraint; project scope, schedule, and budget.
11. Act with integrity and fairness in an ethical manner, understanding and demonstrating adherence to the principles of the PMI® Project Management Code of Ethics and Professional Conduct (www.pmi.org/en/About-Us/Ethics/~/_media/PDF/Ethics/ap_pmicodeofethics.ashx).
12. Demonstrate effective project management communications and problem-solving techniques related to project team management, project status reporting, conflict management, and stakeholder engagement.



Course Action Request University of Alaska Anchorage Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College EN SOENGR		1b. Division No Division Code		1c. Department ESPM	
2. Course Prefix PM	3. Course Number A601	4. Previous Course Prefix & Number N/A	5a. Credits/CEUs 3	5b. Contact Hours (Lecture + Lab) (3+0)	
6. Complete Course Title Project Management Fundamentals Project Mgmt Fundamentals Abbreviated Title for Transcript (30 character)					
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development					
8. Type of Action: <input type="checkbox"/> Add or <input checked="" type="checkbox"/> Change or <input type="checkbox"/> Delete If a change, mark appropriate boxes: <input type="checkbox"/> Prefix <input type="checkbox"/> Course Number <input type="checkbox"/> Credits <input type="checkbox"/> Contact Hours <input type="checkbox"/> Title <input type="checkbox"/> Repeat Status <input type="checkbox"/> Grading Basis <input type="checkbox"/> Cross-Listed/Stacked <input checked="" type="checkbox"/> Course Description <input type="checkbox"/> Course Prerequisites <input type="checkbox"/> Test Score Prerequisites <input type="checkbox"/> Co-requisites <input type="checkbox"/> Automatic Restrictions <input checked="" type="checkbox"/> Registration Restrictions <input type="checkbox"/> Class <input type="checkbox"/> Level <input type="checkbox"/> College <input type="checkbox"/> Major <input checked="" type="checkbox"/> Other CCG (please specify)			9. Repeat Status No # of Repeats 0 Max Credits n/a		
			10. Grading Basis <input checked="" type="checkbox"/> A-F <input type="checkbox"/> P/NP <input type="checkbox"/> NG		
			11. Implementation Date semester/year From: Fall/2015 To: 99/9999		
			12. <input type="checkbox"/> Cross Listed with _____ <input type="checkbox"/> Stacked with _____ Cross-Listed Coordination Signature		
13a. Impacted Courses or Programs: List any programs or college requirements that require this course. Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance .					
Impacted Program/Course		Date of Coordination		Chair/Coordinator Contacted	
1. (See attached table)					
2.					
3.					
Initiator Name (typed): <u>LuAnn Piccard</u> Initiator Signed Initials: _____ Date: _____					
13b. Coordination Email Date: <u>12/1/14</u> submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)			13c. Coordination with Library Liaison Date: <u>12/1/14</u>		
14. General Education Requirement Mark appropriate box: <input type="checkbox"/> Oral Communication <input type="checkbox"/> Written Communication <input type="checkbox"/> Quantitative Skills <input type="checkbox"/> Humanities <input type="checkbox"/> Fine Arts <input type="checkbox"/> Social Sciences <input type="checkbox"/> Natural Sciences <input type="checkbox"/> Integrative Capstone					
15. Course Description (suggested length 20 to 50 words) Fundamentals of project management to initiate, plan, execute, monitor & control and close projects in different organizational and industry contexts. Alignment with strategic and operational objectives and stakeholder requirements. Hands-on application of tools and methodologies. Interactive and collaborative learning environment emphasizes communication, leadership, teamwork and professionalism.					
16a. Course Prerequisite(s) (list prefix and number or test code and score) N/A			16b. Co-requisite(s) (concurrent enrollment required) N/A		
16c. Automatic Restriction(s) <input type="checkbox"/> College <input type="checkbox"/> Major <input type="checkbox"/> Class <input checked="" type="checkbox"/> Level			16d. Registration Restriction(s) (non-codable) Graduate level standing or instructor permission		
17. <input checked="" type="checkbox"/> Mark if course has fees PM Program Fee			18. <input type="checkbox"/> Mark if course is a selected topic course		
19. Justification for Action An update of the course description, instructional goals and learning outcomes to reflect current theory and practice. Change of registration restriction for more flexibility.					
Initiator (faculty only) <u>LuAnn Piccard</u> Initiator (TYPE NAME)			<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved _____ Dean/Director of School/College _____ Date		
<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved _____ Department Chair _____ Date			<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved _____ Undergraduate/Graduate Academic Board Chair _____ Date		
<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved _____ College/School Curriculum Committee Chair _____ Date			<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved _____ Provost or Designee _____ Date		

**University of Alaska Anchorage
College of Engineering
Course Content Guide**

I. Date of Initiation: Fall 2014

II. Curriculum Action Request

A. College:	College of Engineering
B. Course Prefix:	PM
C. Course Number:	A601
D. Number of Credits:	3
E. Contact Hours:	3+0
F. Course Title:	Project Management Fundamentals
G. Grading Basis:	A-F
H. Implementation Date:	Fall 2015
I. Cross-listed/Stacked:	N/A
J. Course Description:	Fundamentals of project management to initiate, plan, execute, monitor & control and close projects in different organizational and industry contexts. Alignment with strategic and operational objectives and stakeholder requirements. Hands-on application of tools and methodologies. Interactive and collaborative learning environment emphasizes communication, leadership, teamwork and professionalism.
K. Course Prerequisites:	None
L. Course Co-requisites:	N/A
M. Other Restrictions:	N/A
N. Registration Restrictions:	Graduate level standing or instructor permission
O. Course Fees:	Yes, PM Program fee

III. Instructional Goals and Student Learning Outcomes

- A. Instructional Goals. The instructor will:
1. Introduce fundamental concepts of projects, project management processes and knowledge areas aligned with professional standards and guides.
 2. Introduce concepts of project and product lifecycles and their application within different contexts.
 3. Introduce concepts of portfolio, program, and project management and their relationships to organizational strategy and structure.
 4. Provide opportunities to understand the leadership and management responsibilities of project managers and their relationship to diverse project stakeholders.
 5. Provide opportunities to apply and practice project management concepts, tools and approaches used to initiate, plan, execute, monitor & control and close projects.
 6. Reinforce importance of continuous improvement processes to improve project and organizational results.
 7. Provide opportunities to develop teamwork and communication skills.
 8. Help establish a foundation for more advanced project management coursework.

B. Student Learning Outcomes and Assessment Measures

Student Learning Outcomes: Upon completion of this course, the student will be able to:	Assessment Measures
1. Describe characteristics of projects, project management and product/project lifecycles aligned with professional standards and guides.	Graded Discussions, HW Assignments, Exams
2. Evaluate organizational context and determine how project selection is aligned with programs and portfolios to achieve strategic objectives and strengthen operational performance.	Graded Discussions, HW Assignments, Exams
3. Apply and integrate appropriate project management processes and knowledge areas to initiate, plan, execute, monitor & control and close projects in different internal and external contexts.	Graded Discussions, HW Assignments, Exams
4. Assess the role of the project manager, leadership strategies and professional responsibilities and tailor application in different organizational, environmental and cultural contexts.	Graded Discussions, HW Assignments, Exams
5. Identify and engage diverse project stakeholders, determine their requirements and measures of success, and translate their needs into a clear executable scope of work.	Graded Discussions, HW Assignments, Exams
6. Apply scope, scheduling, earned value, risk management and change control tools, practices and approaches necessary to plan, execute and control projects.	Graded Discussions, HW Assignments, Exams
7. Conduct gap assessments, identify and document lessons learned, and promote opportunities for continuous improvement of projects.	Graded Discussions, HW Assignments, Exams
8. Practice effective teamwork, leadership and communication skills.	Graded Discussions, HW Assignments, Exams

IV. Course Level Justification

It provides a foundation for advanced graduate level study and requires a background in business, engineering or science typically gained at the undergraduate level.

V. Topical Course Outline

- A. Introduction to Management of Projects
 - 1. Projects and Project Management
 - 2. Project management bodies of knowledge, standards and guides
- B. Strategic Awareness and Alignment
 - 1. Organization and industry contexts
 - 2. Enterprise Environmental Factors
 - 3. Alignment with strategic and operational objectives
 - 4. Projects, Programs and Portfolios
 - 5. Organizational structures and relationship to project management approaches
 - 6. Roles of stakeholders, project manager and project team
 - 7. Project selection methods
- C. Lifecycles and Project Management Processes
 - 1. Projects and Operations
 - 2. System, project and product lifecycles
 - 3. Project Management Processes: initiating, planning, executing, monitoring and controlling and closing
- D. Project Management Knowledge Areas
 - 1. Project Integration
 - 2. Project Scope Management
 - 3. Project Time Management
 - 4. Project Cost Management
 - 5. Project Quality Management
 - 6. Project Human Resources Management
 - 7. Project Communications Management
 - 8. Project Risk Management
 - 9. Project Procurement Management
 - 10. Project Stakeholder Management
- E. Professional Responsibility, Lessons Learned and Continuous Improvement
- F. Case Study Application and Analysis

VI. Suggested Texts

PMI. *A Guide to the Project Management Body of Knowledge (PMBOK®Guide)*. 5th ed. Project Management Institute; 2013.

VII. Bibliography

Bourne, Lynda. *Stakeholder Relationship Management-A Maturity Model for Organisational Implementation*. Gower; 2013.

Cleland, David I. *Project Management Case Book*. 1st ed. Project Management Institute; 1988.

Dow, William and Taylor, Bruce. *Project Communications Bible*. 1st ed. Wiley; 2008.

Larson, Eric W. and Gray, Clifford F. *Project Management: The Managerial Process*. 6th ed. McGraw-Hill; 2013.

Nicholas, John M. and Steyn, Herman. *Project Management for Business, Engineering, and Technology Principles and Practice*. 4th ed. Elsevier; 2011.

Pritchard, Carl. *The Project Management Communications Toolkit*. 1st ed. Artech House; 2004.

Wysocki, Robert K. *Effective Project Management: Traditional, Agile, Extreme*. 6th ed. Wiley; 2011.



Course Action Request

University of Alaska Anchorage

Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College EN SOENGR		1b. Division No Division Code		1c. Department ESPM													
2. Course Prefix PM	3. Course Number A623	4. Previous Course Prefix & Number N/A	5a. Credits/CEUs 3	5b. Contact Hours (Lecture + Lab) (3+0)													
6. Complete Course Title Stakeholder Engagement and Collaboration Stakeholder Engmnt and Collab <small>Abbreviated Title for Transcript (30 character)</small>																	
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development																	
8. Type of Action: <input checked="" type="checkbox"/> Add or <input type="checkbox"/> Change or <input type="checkbox"/> Delete <i>If a change, mark appropriate boxes:</i> <div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"> <input type="checkbox"/> Prefix <input type="checkbox"/> Credits <input type="checkbox"/> Title <input type="checkbox"/> Grading Basis <input type="checkbox"/> Course Description <input type="checkbox"/> Test Score Prerequisites <input type="checkbox"/> Automatic Restrictions <div style="display: flex; font-size: small;"> <input type="checkbox"/> Class <input type="checkbox"/> Level <input type="checkbox"/> College <input type="checkbox"/> Major <input type="checkbox"/> Other (please specify) </div> </div> <div style="width: 50%;"> <input type="checkbox"/> Course Number <input type="checkbox"/> Contact Hours <input type="checkbox"/> Repeat Status <input type="checkbox"/> Cross-Listed/Stacked <input type="checkbox"/> Course Prerequisites <input type="checkbox"/> Co-requisites <input type="checkbox"/> Registration Restrictions <input type="checkbox"/> General Education Requirement </div> </div>			9. Repeat Status No # of Repeats 0 Max Credits n/a														
			10. Grading Basis <input checked="" type="checkbox"/> A-F <input type="checkbox"/> P/NP <input type="checkbox"/> NG														
			11. Implementation Date semester/year From: Fall/2015 To: 99/9999														
			12. <input type="checkbox"/> Cross Listed with _____ <input type="checkbox"/> Stacked with _____ <div style="text-align: right; font-size: small;">Cross-Listed Coordination Signature</div>														
13a. Impacted Courses or Programs: List any programs or college requirements that require this course. Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance . <table border="1" style="width:100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 40%;">Impacted Program/Course</th> <th style="width: 20%;">Date of Coordination</th> <th style="width: 40%;">Chair/Coordinator Contacted</th> </tr> </thead> <tbody> <tr><td>1.</td><td></td><td></td></tr> <tr><td>2.</td><td></td><td></td></tr> <tr><td>3.</td><td></td><td></td></tr> </tbody> </table>						Impacted Program/Course	Date of Coordination	Chair/Coordinator Contacted	1.			2.			3.		
Impacted Program/Course	Date of Coordination	Chair/Coordinator Contacted															
1.																	
2.																	
3.																	
Initiator Name (typed): <u>LuAnn Piccard</u> Initiator Signed Initials: _____ Date: _____																	
13b. Coordination Email Date: <u>10/31/2014</u> submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)			13c. Coordination with Library Liaison Date: <u>10/31/2014</u>														
14. General Education Requirement <input type="checkbox"/> Oral Communication <input type="checkbox"/> Written Communication <input type="checkbox"/> Quantitative Skills <input type="checkbox"/> Humanities <i>Mark appropriate box:</i> <input type="checkbox"/> Fine Arts <input type="checkbox"/> Social Sciences <input type="checkbox"/> Natural Sciences <input type="checkbox"/> Integrative Capstone																	
15. Course Description (<i>suggested length 20 to 50 words</i>) Theory, case studies and hands-on application of tools to ensure effective identification, engagement, collaboration and alignment with and among stakeholders from project inception through planning, execution, closure and successful operational integration.																	
16a. Course Prerequisite(s) (<i>list prefix and number or test code and score</i>) (PM A601 and PM A602) with a minimum grade of C			16b. Co-requisite(s) (<i>concurrent enrollment required</i>) N/A														
16c. Automatic Restriction(s) <input type="checkbox"/> College <input type="checkbox"/> Major <input type="checkbox"/> Class <input checked="" type="checkbox"/> Level			16d. Registration Restriction(s) (<i>non-codable</i>) Graduate level standing or instructor permission														
17. <input checked="" type="checkbox"/> Mark if course has fees PM Program Fee			18. <input type="checkbox"/> Mark if course is a selected topic course														
19. Justification for Action A conversion of a selected topic course (PM A690) to a permanent course for MSPM program after two successful, high-demand deliveries.																	
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <div style="margin-bottom: 10px;"> Initiator (faculty only) _____ Date _____ <u>LuAnn Piccard</u> Initiator (TYPE NAME) </div> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Department Chair _____ Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved College/School Curriculum Committee Chair _____ Date _____ </div> <div> <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Dean/Director of School/College _____ Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Undergraduate/Graduate Academic Board Chair _____ Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Provost or Designee _____ Date _____ </div> </div> </div> </div>																	

**University of Alaska Anchorage
College of Engineering
Course Content Guide**

I. Date of Initiation: Fall 2015

II. Curriculum Action Request

A. College:	College of Engineering
B. Course Prefix:	PM
C. Course Number:	A623
D. Number of Credits:	3
E. Contact Hours:	3+0
F. Course Title:	Stakeholder Engagement and Collaboration
G. Grading Basis:	A-F
H. Implementation Date:	Fall 2015
I. Cross-listed/Stacked:	N/A
J. Course Description:	Theory, case studies and hands-on application of tools to ensure effective identification, engagement, collaboration and alignment with and among stakeholders from project inception through planning, execution, closure and successful operational integration.
K. Course Prerequisites:	(PM A601 and PM A602) with a minimum grade of C
L. Course Co-requisites:	N/A
M. Other Restrictions:	N/A
N. Registration Restrictions:	Graduate level standing or instructor permission
O. Course Fees:	Yes, PM Program fee

III. Instructional Goals and Student Learning Outcomes

- A. Instructional Goals. The instructor will:
1. Help students establish a foundation for effective engagement and collaboration with project stakeholders.
 2. Introduce methodologies to identify people, groups or organizations that could impact or be impacted by the project and assess their relationship with and interests in the project and their requirements for project outcomes.
 3. Present appropriate management strategies to effectively engage, align with and communicate effectively with stakeholders during all project phases from project initiation, planning, execution, and closing to operational integration.
 4. Present how to identify, select and apply appropriate stakeholder management tools.
 5. Introduce strategies to understand, align and balance stakeholder interests throughout project lifecycle.
 6. Provide opportunities for students to develop capabilities to identify and effectively manage conflict, control change and manage risk.
 7. Provide opportunities for students to develop collaboration and communication skills.

B. Student Learning Outcomes and Assessment Measures

Student Learning Outcomes: Upon completion of this course, the student will be able to:	Assessment Measures
1. Identify stakeholders who impact and are influenced by the project assess their interest in and relationship to the project and identify their requirements, priorities and measures of success.	Individual and team case study written papers and presentations, graded discussions, application of tools and role-play exercises with presentations.
2. Build congruence among diverse and potentially conflicting stakeholders to establish clear project objectives, align expectations and articulate project plans with actionable, outcomes-driven deliverables.	Individual and team case study, written papers and presentations, graded discussions, application of tools and role-play exercises with presentations.
3. Maintain alignment with and balance interests of a dynamic stakeholder community during project execution to achieve project objectives and produce deliverables.	Individual and team case study, written papers and presentations, graded discussions, application of tools and role-play exercises with presentations.
4. Apply appropriate change control and risk management processes in response to real-time stakeholder inputs.	Individual and team case study, written papers and presentations, graded discussions, application of tools and role-play exercises with presentations.
5. Reach final project acceptance and successfully transition deliverables into operational environment with measureable customer satisfaction.	Individual and team case study, written papers and presentations, graded discussions, application of tools and role-play exercises with presentations.
6. Determine needs for and apply appropriate communication and conflict resolution strategies from project inception to operational integration.	Individual and team case study, written papers and presentations, graded discussions, application of tools and role-play exercises with presentations.
7. Assess and determine stakeholder requirements utilizing effective collaboration and communication skills.	Individual and team case study, written papers and presentations, graded discussions, application of tools and role-play exercises with presentations.

IV. Course Level Justification

It expands the set of electives available to graduate students, and requires a background in business, engineering or science typically gained at the undergraduate level.

V. Topical Course Outline

- A. Introduction to stakeholder management
- B. Stakeholder identification, assessment and requirements analysis
 - 1. Stakeholder identification
 - 2. Needs/requirements assessment and measures of success
 - 3. Relationship to and interest in project
 - 4. Engagement and collaboration strategies

- C. Gaining congruence among stakeholders
 - 1. Shared objectives and success criteria
 - 2. Prioritization of stakeholders, needs and requirements
 - 3. Translation into best-fit solution
 - 4. Buy-in/Advocacy
 - 5. Communication, change control and risk management planning
- D. Maintaining alignment during project execution
 - 1. Communication and status reporting
 - 2. Balancing needs/interests and making tradeoffs
 - 3. Influencing
 - 4. Managing change and risk
 - 5. Resolving conflict
- E. Reaching acceptance
 - 1. Organizational readiness
 - 2. Measuring customer satisfaction
 - 3. Project closure
 - 4. Lessons learned and continuous improvement

VI. Suggested Texts

Bourne, Lynda. *Stakeholder Relationship Management-A Maturity Model for Organisational Implementation*. Gower; 2013.

PMI. *A Guide to the Project Management Body of Knowledge (PMBOK®Guide)*. 5th ed. Project Management Institute; 2013.

VII. Bibliography

Cleland, David I. *Project Management Case Book*. 1st ed. PMI; 1988.

Dow, William and Taylor, Bruce. *Project Communications Bible*. 1st ed. Wiley; 2008.

Larson, Eric W. and Gray, Clifford F. *Project Management: The Managerial Process*. 6th ed. McGraw-Hill; 2013.

Nicholas, John M. and Steyn, Herman. *Project Management for Business, Engineering, and Technology Principles and Practice*. 3rd ed. Elsevier; 2008.

Pritchard, Carl. *The Project Management Communications Toolkit*. 1st ed. Artech House; 2004.

Wysocki, Robert K. *Effective Project Management: Traditional, Agile, Extreme*. 6th ed. Wiley; 2011.



Course Action Request

University of Alaska Anchorage

Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College EN SOENGR		1b. Division No Division Code		1c. Department ESPM	
2. Course Prefix PM	3. Course Number A624	4. Previous Course Prefix & Number N/A	5a. Credits/CEUs 3	5b. Contact Hours (Lecture + Lab) (3+0)	
6. Complete Course Title Advanced Project Risk Management Advanced Project Risk Mgmt Abbreviated Title for Transcript (30 character)					
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development					
8. Type of Action: <input type="checkbox"/> Add or <input checked="" type="checkbox"/> Change or <input type="checkbox"/> Delete If a change, mark appropriate boxes: <input type="checkbox"/> Prefix <input type="checkbox"/> Course Number <input type="checkbox"/> Credits <input type="checkbox"/> Contact Hours <input checked="" type="checkbox"/> Title <input type="checkbox"/> Repeat Status <input type="checkbox"/> Grading Basis <input type="checkbox"/> Cross-Listed/Stacked <input checked="" type="checkbox"/> Course Description <input checked="" type="checkbox"/> Course Prerequisites <input type="checkbox"/> Test Score Prerequisites <input type="checkbox"/> Co-requisites <input type="checkbox"/> Automatic Restrictions <input checked="" type="checkbox"/> Registration Restrictions <input type="checkbox"/> Class <input type="checkbox"/> Level <input type="checkbox"/> General Education Requirement <input type="checkbox"/> College <input type="checkbox"/> Major <input checked="" type="checkbox"/> Other CCG (please specify)			9. Repeat Status No # of Repeats 0 Max Credits n/a		
			10. Grading Basis <input checked="" type="checkbox"/> A-F <input type="checkbox"/> P/NP <input type="checkbox"/> NG		
			11. Implementation Date semester/year From: Fall/2015 To: 99/9999		
			12. <input type="checkbox"/> Cross Listed with _____ <input type="checkbox"/> Stacked with _____ Cross-Listed Coordination Signature		
13a. Impacted Courses or Programs: List any programs or college requirements that require this course. Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance .					
Impacted Program/Course		Date of Coordination		Chair/Coordinator Contacted	
1. Project Management / Courtesy Coordination		12/10/2014		LuAnn Piccard	
2.					
3.					
Initiator Name (typed): <u>Roger K. Hull</u> Initiator Signed Initials: _____ Date: _____					
13b. Coordination Email Date: <u>12/3/2014</u> submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)			13c. Coordination with Library Liaison Date: <u>12/3/2014</u>		
14. General Education Requirement Mark appropriate box: <input type="checkbox"/> Oral Communication <input type="checkbox"/> Written Communication <input type="checkbox"/> Quantitative Skills <input type="checkbox"/> Humanities <input type="checkbox"/> Fine Arts <input type="checkbox"/> Social Sciences <input type="checkbox"/> Natural Sciences <input type="checkbox"/> Integrative Capstone					
15. Course Description (suggested length 20 to 50 words) Examine methods and processes of planning for, identifying, assessing, prioritizing, monitoring and responding to project threats and opportunities. Qualitative and quantitative risk analysis processes, including risk modeling and simulation, risk ranking, and risk mitigation and response techniques. Special Note: Course requires knowledge of statistical methods and familiarity with MS Excel. PM Program statistics requirement should be completed prior to taking this course.					
16a. Course Prerequisite(s) (list prefix and number or test code and score) (PM A601 and PM A602) with a minimum grade of C			16b. Co-requisite(s) (concurrent enrollment required) N/A		
16c. Automatic Restriction(s) <input type="checkbox"/> College <input type="checkbox"/> Major <input type="checkbox"/> Class <input checked="" type="checkbox"/> Level			16d. Registration Restriction(s) (non-codable) Graduate level standing or instructor permission		
17. <input checked="" type="checkbox"/> Mark if course has fees PM Program Fee			18. <input type="checkbox"/> Mark if course is a selected topic course		
19. Justification for Action Change title, course description, prerequisites, instructional goals, and student learning outcomes to reflect the content changes since the course addition in 2002					

Initiator (faculty only)		Date	<input type="checkbox"/> Approved		
Roger K. Hull			<input type="checkbox"/> Disapproved	Dean/Director of School/College	Date
Initiator (TYPE NAME)					
<input type="checkbox"/> Approved			<input type="checkbox"/> Approved		
<input type="checkbox"/> Disapproved	Department Chair	Date	<input type="checkbox"/> Disapproved	Undergraduate/Graduate Academic Board Chair	Date
<input type="checkbox"/> Approved			<input type="checkbox"/> Approved		
<input type="checkbox"/> Disapproved	College/School Curriculum Committee Chair	Date	<input type="checkbox"/> Disapproved	Provost or Designee	Date

**University of Alaska Anchorage
College of Engineering
Course Content Guide**

I. Date of Initiation: Fall 2014

II. Curriculum Action Request

A. College: College of Engineering
 B. Course Prefix: PM
 C. Course Number: A624
 D. Number of Credits: 3
 E. Contact Hours: 3+0
 F. Course Title: Advanced Project Risk Management
 G. Grading Basis: A-F
 H. Implementation Date: Fall 2015
 I. Cross-listed/Stacked: N/A
 J. Course Description: Examine methods and processes of planning for, identifying, assessing, prioritizing, monitoring and responding to project threats and opportunities. Qualitative and quantitative risk analysis processes, including risk modeling and simulation, risk ranking, and risk mitigation and response techniques.
 Special note: Course requires knowledge of statistical methods and familiarity with MS Excel. PM Program statistics requirement should be completed prior to taking this course.
 K. Course Prerequisites: (PM A601 and PM A602) with a minimum grade of C
 L. Course Co-requisites: N/A
 M. Other Restrictions: N/A
 N. Registration Restrictions: Graduate level standing or instructor permission
 O. Course Fees: Yes, PM Program fee

III. Instructional Goals and Student Learning Outcomes

- A. Instructional Goals. The instructor will:
1. Provide direct instruction regarding the nature of risk and risk attitude, assessing organizational risk tolerance, and risk analysis methodologies
 2. Facilitate student-led application of learned techniques for analyzing, monitoring and control of threats and opportunities throughout the life of projects ranging in complexity, size and domain during class sessions
 3. Provide support and individualized feedback on deliverables (homework, papers, projects, etc.) and oral presentations to promote student growth and professional development

B. Student Learning Outcomes and Assessment Measures

Student Learning Outcomes: Upon completion of this course, the student will be able to:	Assessment Measures
---	---------------------

1. Define risk and risk attitudes	Homework, in-class exercises, case studies, exams
2. Determine the probability and impact of project risks, analyze potential impact, identify and implement risk mitigation measures to reduce risk probability and potential impact, and develop response plans to reduce risk impact	Homework, in-class exercises, case studies, exams
3. Determine the probability and benefit of project opportunities, analyze potential effect on project success factors, identify and implement measures to increase probability of occurrence, select opportunity enhancement measures, and develop enhancement plans to capture opportunity benefits	Homework, in-class exercises, case studies, exams
4. Monitor and control identified risks and opportunities	Homework, in-class exercises, case studies, exams
5. Develop effective risk response and opportunity capture actions	Homework, in-class exercises, case studies, exams
6. Select and apply risk analysis, modeling and simulation, and reporting tools and applications	Homework, in-class exercises, case studies, exams

VI. Course Level Justification

This course builds on the project risk management definitions presented in PM A601 - Project Management Fundamentals, and PM A602 – Application of PM Processes.

VII. Topical Course Outline

- A. Risk
 - 1. Risk identification
 - 2. Risk sources and causes
 - 3. Risk impact and exposure
- B. Opportunity
 - 1. Opportunity identification
 - 2. Opportunity sources and capture
 - 3. Opportunity enhancement and benefit
- C. Risk management planning
 - 1. Creating the Risk Management Plan
 - 2. Organizational risk management policy
 - 3. Risk management roles and responsibilities
 - 4. Risk contingencies and risk-based buffers
 - 5. Accounting for risk effects in project management baselines and schedules
 - 6. Risk thresholds, triggers and tolerance
 - 7. Risk and opportunity tracking
 - 8. Risk reporting and risk realization
- D. Risk identification
 - 1. Risk-related documentation review
 - 2. Risk history and risk-related lessons learned

- 3. Risk checklists
 - 4. Risk-based project assumptions
- E. Qualitative risk analysis
 - 1. Risk probability and impact
 - 2. Opportunity likelihood and benefit
 - 3. Displaying risk exposure and opportunity benefit
 - 4. Selection and use of project risk analysis tools based on project type and complexity
 - 5. Risk rating and prioritization
- F. Quantitative risk analysis
 - 1. Numerical risk analysis
 - 2. Sensitivity and “What if?” analysis
 - 3. Structured decision making tools and techniques
 - 4. Risk modeling and simulation
- G. Risk response and opportunity capture planning
 - 1. Avoidance
 - 2. Capture
 - 3. Sharing
 - 4. Transfer
 - 5. Acceptance
 - 6. Mitigation
- H. Risk monitoring and control
 - 1. Risk response audits
 - 2. Risk exposure reviews
 - 3. Role of risk in Earned Value Management
 - 4. Technical performance measures
 - 5. Risk realization and lessons learned
- I. Role of risk analysis in decision making
 - 1. Decision rules under uncertainty
 - 2. Decision methodologies
 - 3. Influence analysis methods
 - 4. Hierarchical decision process
 - 5. Sensitivity analysis
- J. Statistical analysis in risk management
 - 1. Conditional probability
 - 2. Project sensitivity and leverage
- K. Management of risk using critical chain project planning

VIII. Suggested Texts

Hillson, David (2012) Practical Project Risk Management: The ATOM Methodology, 2nd Edition, Management Concepts.

Pritchard, Carl L. (2010) Risk Management Concepts and Guidance, 4th Edition, CRC Press.

PMI (2013) A Guide to the Project Management Body of Knowledge (PMBOK® Guide), 5th Edition, Project Management Institute.

VII. Bibliography

Conrow, E. (2000), Effective Risk Management, American Institute of Aeronautics & Astronautics.

Royer, Paul S. (2002) Project Risk Management: A Proactive Approach, Management Concepts.

PMI (2009) Practice Standard for Project Risk Management, Project Management Institute.



Course Action Request

University of Alaska Anchorage

Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College EN SOENGR		1b. Division No Division Code		1c. Department ESPM													
2. Course Prefix PM	3. Course Number A632	4. Previous Course Prefix & Number PM A694D	5a. Credits/CEUs 3	5b. Contact Hours (Lecture + Lab) (3+0)													
6. Complete Course Title Advanced Project Controls <small>Abbreviated Title for Transcript (30 character)</small>																	
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development																	
8. Type of Action: <input checked="" type="checkbox"/> Add or <input type="checkbox"/> Change or <input type="checkbox"/> Delete <i>If a change, mark appropriate boxes:</i> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Prefix <input type="checkbox"/> Credits <input type="checkbox"/> Title <input type="checkbox"/> Grading Basis <input type="checkbox"/> Course Description <input type="checkbox"/> Test Score Prerequisites <input type="checkbox"/> Automatic Restrictions <div style="display: flex; justify-content: space-between; font-size: small;"> <div><input type="checkbox"/> Class <input type="checkbox"/> Level</div> <div><input type="checkbox"/> College <input type="checkbox"/> Major</div> </div> <input type="checkbox"/> Other (please specify) </div> <div style="width: 45%;"> <input type="checkbox"/> Course Number <input type="checkbox"/> Contact Hours <input type="checkbox"/> Repeat Status <input type="checkbox"/> Cross-Listed/Stacked <input type="checkbox"/> Course Prerequisites <input type="checkbox"/> Co-requisites <input type="checkbox"/> Registration Restrictions <input type="checkbox"/> General Education Requirement </div> </div>			9. Repeat Status No # of Repeats 0 Max Credits n/a														
			10. Grading Basis <input checked="" type="checkbox"/> A-F <input type="checkbox"/> P/NP <input type="checkbox"/> NG														
			11. Implementation Date <small>semester/year</small> From: Summer/2015 To: 99/9999														
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15. Course Description (<i>suggested length 20 to 50 words</i>) Advanced principles of project control and analysis including the development and integration of Work Breakdown Structure, risk analysis, resource performance, task and project metrics, and cost, with schedule and risk management tracing.																	
16a. Course Prerequisite(s) (<i>list prefix and number or test code and score</i>) (PM A601 and PM A602 and PM A603) with a minimum grade of C			16b. Co-requisite(s) (<i>concurrent enrollment required</i>) N/A														
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**University of Alaska Anchorage
College of Engineering
Course Content Guide**

I. Date of Initiation: Fall 2014

II. Curriculum Action Request

A. College: College of Engineering
 B. Course Prefix: PM
 C. Course Number: A632
 D. Number of Credits: 3
 E. Contact Hours: 3+0
 F. Course Title: Advanced Project Controls
 G. Grading Basis: A-F
 H. Implementation Date: Summer 2015
 I. Cross-listed/Stacked: N/A
 J. Course Description: Advanced principles of project control and analysis including the development and integration of Work Breakdown Structure, risk analysis, resource performance, task and project metrics, and cost, with schedule and risk management tracing.
 K. Course Prerequisites: (PM A601 and PM A602 and PM A603) with a minimum grade of C
 L. Course Co-requisites: N/A
 M. Other Restrictions: N/A
 N. Registration Restrictions: Graduate level standing or instructor permission
 O. Course Fees: Yes, PM Program fee

III. Instructional Goals and Student Learning Outcomes

A. Instructional Goals. The instructor will:
 Explain and demonstrate techniques used to measure and assess project performance, implement project controls, and develop the analytical basis for project course of action decisions.

B. Student Learning Outcomes and Assessment Measures

Student Learning Outcomes: Upon completion of this course, the student will be able to:	Assessment Measures
1. Demonstrate the understanding of the concepts of project controls and analytics and the interrelationship of cost and schedule control, risk analysis and management, and change management	Homework, exams, analysis of case studies
2. Employ manual methods and appropriate automated analytical tools in a project management environment to plan, control and communicate project status and business alignment at varying levels of complexity	Homework, exams, analysis of case studies
3. Utilize various tools and techniques to assess	Homework, exams, analysis of case studies

project status, address cost and schedule risks, accommodate project variances and accurately communicate related progress, status and forecast information	
4. Demonstrate familiarity with the methods for project optimization, variance analysis and elements of earned value analysis	Homework, exams, analysis of case studies
5. Analyze, interpret, and communicate results from their research on projects controls in a professional environment	Homework, exams, analysis of case studies

IV. Course Level Justification

This is an advanced 600-level course that builds upon the project management concepts presented in PM A601 Project Management Fundamentals, PM A602 Application of PM Processes, and PM A603 Project Initiation and Planning. This course equips graduate students with the tools to use academic and practical skills to contribute to the Project Management body of knowledge.

V. Topical Course Outline

- A. Project Management Processes in the PMI Project Management Body of Knowledge (PMBOK)
- B. Analysis and control terms listed in the project management processes described in PMBOK
- C. Performance Measurement Baselines
- D. Monitoring and control of cost, schedule, scope and risk
- E. Project analysis and control techniques including simulation, Monte Carlo analysis, analytical modeling, earned value, risk analysis, and project performance monitoring
- F. A variety of assessment tools used to evaluate project status, assess progress and develop forecasts
- G. Methods for conducting analysis on other project processes, such as risk, cost, resource management and quality control
- H. Communication of fact-based project status, progress and forecasts

VI. Suggested Texts

Dayal S. *Earned Value Management: Using Microsoft Office Project*. CreateSpace Independent Publishing Platform; 2012.

Kerzner H. *Project Management Metrics, KPI's, and Dashboards, A Guide to Measuring and Monitoring Project Performance*. 2nd ed. International Institute of Learning; 2013.

Kuehn U. *Integrated Cost and Schedule Control in Project Management*. 2nd ed. Management Concepts; 2011.

Neuendorf S. *Project Measurement*. Management Concepts; 2002.

VII. Bibliography

Haugen G. *Project Planning and Scheduling*. Management Concepts; 2002.

Rad F, Levin G. *Metrics for Project Management; Formalized Approaches*. Management Concepts; 2006.

PMI. *Project Management Body of Knowledge (PMBOK Guide)*. 5th ed. Project Management Institute; 2013.



Course Action Request

University of Alaska Anchorage

Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College EN SOENGR		1b. Division No Division Code		1c. Department ESPM	
2. Course Prefix PM	3. Course Number A652	4. Previous Course Prefix & Number PM A694T	5a. Credits/CEUs 3	5b. Contact Hours (Lecture + Lab) (3+0)	
6. Complete Course Title Project Definition and Research Methods Proj Dfn & Research Methods <small>Abbreviated Title for Transcript (30 character)</small>					
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development					
8. Type of Action: <input checked="" type="checkbox"/> Add or <input type="checkbox"/> Change or <input type="checkbox"/> Delete <small>If a change, mark appropriate boxes:</small>			9. Repeat Status No # of Repeats 0 Max Credits n/a		
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13a. Impacted Courses or Programs: List any programs or college requirements that require this course. Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance .					
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13b. Coordination Email Date: <u>10/31/2014</u> submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)			13c. Coordination with Library Liaison Date: <u>10/31/2014</u>		
14. General Education Requirement <input type="checkbox"/> Oral Communication <input type="checkbox"/> Written Communication <input type="checkbox"/> Quantitative Skills <input type="checkbox"/> Humanities Mark appropriate box: <input type="checkbox"/> Fine Arts <input type="checkbox"/> Social Sciences <input type="checkbox"/> Natural Sciences <input type="checkbox"/> Integrative Capstone					
15. Course Description (suggested length 20 to 50 words) Explore the techniques used to identify customer requirements for proper definition of a project and describe tools and methods to conduct research projects in project management knowledge areas.					
16a. Course Prerequisite(s) (list prefix and number or test code and score) N/A			16b. Co-requisite(s) (concurrent enrollment required) N/A		
16c. Automatic Restriction(s) <input type="checkbox"/> College <input type="checkbox"/> Major <input type="checkbox"/> Class <input checked="" type="checkbox"/> Level			16d. Registration Restriction(s) (non-codable) Graduate level standing or instructor permission		
17. <input checked="" type="checkbox"/> Mark if course has fees PM Program Fee			18. <input type="checkbox"/> Mark if course is a selected topic course		
19. Justification for Action A conversion of a temporary and trial course (PM A694T) to a permanent course for MSPM program after three successful deliveries.					
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**University of Alaska Anchorage
College of Engineering
Course Content Guide**

I. Date of Initiation: Fall 2014

II. Curriculum Action Request

A. College:	College of Engineering
B. Course Prefix:	PM
C. Course Number:	A652
D. Number of Credits:	3
E. Contact Hours:	3+0
F. Course Title:	Project Definition and Research Methods
G. Grading Basis:	A-F
H. Implementation Date:	Fall 2015
I. Cross-listed/Stacked:	N/A
J. Course Description:	Explore the techniques used to identify customer requirements for proper definition of a project and describe tools and methods to conduct research projects in project management knowledge areas.
K. Course Prerequisites:	N/A
L. Course Co-requisites:	N/A
M. Other Restrictions:	N/A
N. Registration Restrictions:	Graduate level standing or instructor permission
O. Course Fees:	Yes, PM Program fee

III. Instructional Goals and Student Learning Outcomes

- A. Instructional Goals. The instructor will:
1. Present why project definition is important.
 2. Present techniques used to identify project requirements and define a project.
 3. Present how to find PM-related research topics and formulate research questions.
 4. Introduce various types of research for PM capstone project.
 5. Introduce research tools and demonstrate how to use them.
 6. Demonstrate how to use library resources to find literature for a PM-related research of student's choice in an effective and time-efficient manner.
 7. Demonstrate how to use online survey tools to create a survey to collect data for research and analyze the result.
 8. Demonstrate how to use statistical software tools to analyze data sets and conduct statistical tests.
 9. Present how to interpret the analysis results and how they are linked to the research questions.
 10. Provide opportunities to attend virtual or non-virtual PM conferences and learn about current PM issues.

B. Student Learning Outcomes and Assessment Measures

Student Learning Outcomes: Upon completion of this course, the student will be able to:	Assessment Measures
1. Identify customer requirements and define the	Homework, exams

project scope	
2. Explore different types of graduate-level research project topics for capstone project and formulate research questions	Homework, exams, term project
3. Utilize library resources for conducting a literature review	Homework, presentation
4. Use software tools to analyze data sets	Homework, term project
5. Use online survey tool to create and conduct survey, and analyze the result	Homework, exams, presentation
6. Analyze, interpret, and present results from their research in a professional manner	Term project

IV. Course Level Justification

This is an advanced 600-level course that extends the understanding of project management knowledge areas and equips graduate students with tools to collect and analyze data from various sources and contribute to the body of knowledge. This skill set builds upon the understanding of the professional and academic PM knowledge areas and requires a background in statistics typically gained at the undergraduate level.

V. Topical Course Outline

- A. Categorizing, gathering, and modeling project requirements
- B. Quality Function Deployment to convert voice of customer to project requirements
- C. Finding graduate-level research project topics in PM knowledge areas
- D. Survey of the research in PM areas
- E. Formulating research questions and sub-questions
- F. Review of the related literature using on-line resources
- G. Types of research for PM capstone project
- H. Experimental design for causality relationship
- I. Survey design and on-line survey tools
- J. Analyzing qualitative and quantitative data
- K. Using statistical software tools to analyze data sets and conduct statistical tests
- L. Interpreting and utilizing the results as a project manager

VI. Suggested Texts

Leedy, Paul D. and Ormrod, Jeanne. Ellis. *Practical Research: Planning and Design*. 10th ed. Pearson Education, Inc.; 2012.

Thiel, David V. *Research Methods for Engineers*. Cambridge University Press; 2014.

VII. Bibliography

White, Theresa L. *Research Methods*. 9th ed. Cengage Learning; 2012.

Gravetter, Frederick J. and Forzano, Lori-Ann B. *Research Methods for the Behavioral Sciences*. 4th ed. Cengage Learning; 2011.

PMI. *A Guide to the Project Management Body of Knowledge (PMBOK®Guide)*. 5th ed. Project Management Institute; 2013.

Jonasson, Hans. *Determining Project Requirements* (ESI International Project Mgmt). 2nd ed. Auerbach Publications; 2012.

Terninko, John. *Step-by-Step QFD: Customer-Driven Product Design*, 2nd ed. CRC Press; 1997.



Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College EN SOENGR		1b. Division No Division Code		1c. Department ESPM	
2. Course Prefix PM	3. Course Number A653	4. Previous Course Prefix & Number PM A694U	5a. Credits/CEUs 3	5b. Contact Hours (Lecture + Lab) (3+0)	
6. Complete Course Title Project Management Application Tools PM Application Tools <small>Abbreviated Title for Transcript (30 character)</small>					
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development					
8. Type of Action: <input checked="" type="checkbox"/> Add or <input type="checkbox"/> Change or <input type="checkbox"/> Delete <small>If a change, mark appropriate boxes:</small> <div style="display: flex; justify-content: space-between;"><div><input type="checkbox"/> Prefix <input type="checkbox"/> Credits <input type="checkbox"/> Title <input type="checkbox"/> Grading Basis <input type="checkbox"/> Course Description <input type="checkbox"/> Test Score Prerequisites <input type="checkbox"/> Automatic Restrictions <input type="checkbox"/> Class <input type="checkbox"/> Level <input type="checkbox"/> College <input type="checkbox"/> Major <input type="checkbox"/> Other (please specify)</div><div><input type="checkbox"/> Course Number <input type="checkbox"/> Contact Hours <input type="checkbox"/> Repeat Status <input type="checkbox"/> Cross-Listed/Stacked <input type="checkbox"/> Course Prerequisites <input type="checkbox"/> Co-requisites <input type="checkbox"/> Registration Restrictions <input type="checkbox"/> General Education Requirement</div></div>			9. Repeat Status No # of Repeats 0 Max Credits n/a		
			10. Grading Basis <input checked="" type="checkbox"/> A-F <input type="checkbox"/> P/NP <input type="checkbox"/> NG		
			11. Implementation Date <small>semester/year</small> From: Fall/2015 To: 99/9999		
			12. <input type="checkbox"/> Cross Listed with _____ <input type="checkbox"/> Stacked with _____ Cross-Listed Coordination Signature _____		
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15. Course Description (<i>suggested length 20 to 50 words</i>) Explore widely-used tools in project management knowledge areas and apply them to practical problems. This includes software and non-software tools that are essential to deal with unique and challenging problems in project management situations.					
16a. Course Prerequisite(s) (<i>list prefix and number or test code and score</i>) PM A601 with a minimum grade of C			16b. Co-requisite(s) (<i>concurrent enrollment required</i>) N/A		
16c. Automatic Restriction(s) <input type="checkbox"/> College <input type="checkbox"/> Major <input type="checkbox"/> Class <input checked="" type="checkbox"/> Level			16d. Registration Restriction(s) (<i>non-codable</i>) Graduate level standing or instructor permission		
17. <input checked="" type="checkbox"/> Mark if course has fees PM Program Fee			18. <input type="checkbox"/> Mark if course is a selected topic course		
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**University of Alaska Anchorage
College of Engineering
Course Content Guide**

I. Date of Initiation: Fall 2014

II. Curriculum Action Request

A. College: College of Engineering
 B. Course Prefix: PM
 C. Course Number: A653
 D. Number of Credits: 3
 E. Contact Hours: 3+0
 F. Course Title: Project Management Application Tools
 G. Grading Basis: A-F
 H. Implementation Date: Fall 2015
 I. Cross-listed/Stacked: N/A
 J. Course Description: Explore widely-used tools in project management knowledge areas and apply them to practical problems. This includes software and non-software tools that are essential to deal with unique and challenging problems in project management situations.
 K. Course Prerequisites: PM A601 with a minimum grade of C
 L. Course Co-requisites: N/A
 M. Other Restrictions: N/A
 N. Registration Restrictions: Graduate level standing or instructor permission
 O. Course Fees: Yes, PM Program fee

III. Instructional Goals and Student Learning Outcomes

- A. Instructional Goals. The instructor will:
1. Present popular tools in project management areas
 2. Introduce selected PM tools for different purposes
 3. Present strengths and weaknesses of each PM tool
 4. Present how to use non-software tools with examples
 5. Demonstrate how to use software tools with in-class exercises
 6. Guide students to apply the tools for a project of their choice
 7. Present how to interpret the results of the tool application

B. Student Learning Outcomes and Assessment Measures

Student Learning Outcomes: Upon completion of this course, the student will be able to:	Assessment Measures
1. Identify common application tools in project management areas	Homework, exams, presentation
2. Explain strengths and weaknesses of each PM application tool	Homework, exams, presentation
3. Use PM tools in appropriate settings	Homework, exams, presentation
4. Apply the tools to a project	Homework, exams, presentation

5. Analyze, interpret, and present results from the tool application in a professional manner	Homework, exams, presentation
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IV. Course Level Justification

This is an advanced 600-level course that equips graduate students with the application tools widely used in project management areas. This course builds upon and requires the understanding of project management fundamentals gained at the graduate level.

V. Topical Course Outline

- A. Survey of popular tools in project management areas
- B. Finding and selecting the right tools for various project management situations
- C. Spreadsheet-based PM tools
- D. Tools for project risk management
- E. WBS Chart Pro for Work Breakdown Structure (WBS)
- F. MS Project for planning, scheduling, resource assignment, progress tracking, budget management, Gantt, critical path method (CPM) and program evaluation and review technique (PERT)
- G. Using MS Excel for cost analysis, variance analysis, WBS, etc.
- H. Tools for what-if analysis
- I. Tools for monitoring project performance
- J. Other software tools to solve PM-related problems
- K. Analyzing and interpreting the results from the tools

VI. Suggested Texts

Carstens, Deborah Sater; Richardson, Gary L.; Smith, Ronald B.. *Project Management Tools and Techniques: A Practical Guide*. CRC Press; 2013.

VII. Bibliography

PMI. *A Guide to the Project Management Body of Knowledge (PMBOK®Guide)*. 5th ed. Project Management Institute; 2013.

Kendrick, Tom. *The Project Management Tool Kit: 100 Tips and Techniques for Getting the Job Done Right*. AMACOM; 2013.

Milosevic, Dragan Z. *Project Management ToolBox: Tools and Techniques for the Practicing Project Manager*. Wiley; 2003.

Andler, Nicholai. *Tools for Project Management, Workshops and Consulting: A Must-Have Compendium of Essential Tools and Techniques*. 2nd ed. Publicis; 2011.



Course Action Request

University of Alaska Anchorage

Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College AS CAS		1b. Division ASSC Division of Social Science		1c. Department GES												
2. Course Prefix ENVI	3. Course Number A698	4. Previous Course Prefix & Number	5a. Credits/CEUs 2-6	5b. Contact Hours (Lecture + Lab) (1+3-15)												
6. Complete Course Title Directed Research <small>Abbreviated Title for Transcript (30 character)</small>																
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development																
8. Type of Action: <input checked="" type="checkbox"/> Add or <input type="checkbox"/> Change or <input type="checkbox"/> Delete <small>If a change, mark appropriate boxes:</small>		9. Repeat Status Yes # of Repeats 2 Max Credits 6														
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14. General Education Requirement <input type="checkbox"/> Oral Communication <input type="checkbox"/> Written Communication <input type="checkbox"/> Quantitative Skills <input type="checkbox"/> Humanities Mark appropriate box: <input type="checkbox"/> Fine Arts <input type="checkbox"/> Social Sciences <input type="checkbox"/> Natural Sciences <input type="checkbox"/> Integrative Capstone																
15. Course Description (suggested length 20 to 50 words) Discipline-specific research for graduate students. Research topic to be approved and directed by a faculty member in the Department of Geography and Environmental Studies. May be repeated for a maximum of 6 credits.																
16a. Course Prerequisite(s) (list prefix and number or test code and score)		16b. Co-requisite(s) (concurrent enrollment required)														
16c. Automatic Restriction(s) <input type="checkbox"/> College <input type="checkbox"/> Major <input type="checkbox"/> Class <input checked="" type="checkbox"/> Level		16d. Registration Restriction(s) (non-codable) Graduate standing and instructor approval														
17. <input type="checkbox"/> Mark if course has fees		18. <input type="checkbox"/> Mark if course is a selected topic course														
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ENVI A698

Directed Research

Course Content Guide

Date: 21 November 2014

I. Course Information

A. College:	Arts and Sciences
B. Course Subject:	ENVI
C. Course Number:	A698
D. Credits/Contact:	2-6 credits, 1 + 3-15 contact
E. Title:	Individual Research
F. Grading Basis:	A-F
G. Prerequisite:	Graduate standing and instructor approval
H. Course Fees:	No
I. Description:	Discipline-specific research for graduate students. Research topic to be approved and directed by a faculty member in the Department of Geography and Environmental Studies. May be repeated for a maximum of 6 credits.

II. Course Level Justification

Graduate level research.

III. Instructional Goals and Student Learning Outcomes

A. Instructional goals

- Approve and guide the graduate student's research plan.
- Assist students in mastering appropriate field and laboratory techniques necessary to complete research.
- Provide regular feedback to student on ongoing research.

B. Student Learning Outcomes

Students will be able to:

Student Learning Outcomes	Assessment
Demonstrate an advanced ability to develop a graduate-level research project.	Research plan
Demonstrate an advanced ability to engage in and begin to analyze the results of scientific inquiry.	Literature Review Research results

IV. Course Outline

This course has no fixed outline. The faculty and student will develop a learning contract at the beginning of the semester outlining specific research tasks and deadlines. Regular meetings will be scheduled to discuss the ongoing research and student progress.

V. Suggested Texts and Bibliography

Readings and literature will be developed on an individual basis.



Course Action Request

University of Alaska Anchorage

Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College AS CAS		1b. Division ASSC Division of Social Science		1c. Department GES																																													
2. Course Prefix ENVI	3. Course Number A699	4. Previous Course Prefix & Number	5a. Credits/CEUs 3	5b. Contact Hours (Lecture + Lab) (0+9)																																													
6. Complete Course Title Thesis <small>Abbreviated Title for Transcript (30 character)</small>																																																	
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development																																																	
8. Type of Action: <input checked="" type="checkbox"/> Add or <input type="checkbox"/> Change or <input type="checkbox"/> Delete <small>If a change, mark appropriate boxes:</small>		9. Repeat Status Yes # of Repeats 1 Max Credits 6																																															
<input type="checkbox"/> Prefix <input type="checkbox"/> Course Number <input type="checkbox"/> Credits <input type="checkbox"/> Contact Hours <input type="checkbox"/> Title <input type="checkbox"/> Repeat Status <input type="checkbox"/> Grading Basis <input type="checkbox"/> Cross-Listed/Stacked <input type="checkbox"/> Course Description <input type="checkbox"/> Course Prerequisites <input type="checkbox"/> Test Score Prerequisites <input type="checkbox"/> Co-requisites <input type="checkbox"/> Automatic Restrictions <input type="checkbox"/> Registration Restrictions <input type="checkbox"/> Class <input type="checkbox"/> Level <input type="checkbox"/> College <input type="checkbox"/> Major <input type="checkbox"/> Other (please specify)		10. Grading Basis <input checked="" type="checkbox"/> A-F <input type="checkbox"/> P/NP <input type="checkbox"/> NG 11. Implementation Date semester/year From: Fall/2015 To: Fall/9999 12. <input type="checkbox"/> Cross Listed with _____ <input type="checkbox"/> Stacked with _____ Cross-Listed Coordination Signature																																															
13a. Impacted Courses or Programs: List any programs or college requirements that require this course. Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance .																																																	
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ENVI A699

Thesis

Course Content Guide

Date: 21 November 2014

I. Course Information

A. College:	Arts and Sciences
B. Course Subject:	ENVI
C. Course Number:	A699
D. Credits/Contact:	3 credits, 0 + 9 contact
E. Title:	Thesis
F. Grading Basis:	A-F
G. Prerequisite:	Graduate standing and instructor approval
H. Course Fees:	No
I. Description:	Planning, preparation, and completion of a thesis for the Interdisciplinary M.S. with an emphasis in environmental studies and/or science. Research topic to be approved and directed by a faculty member in the Department of Geography and Environmental Studies. May be repeated for a maximum of 6 credits.

II. Course Level Justification

Graduate level research.

III. Instructional Goals and Student Learning Outcomes

A. Instructional goals

- Mentor the graduate student in the planning, preparation, and completion of a thesis based on completed, directed research.
- Provide regular feedback to student on ongoing thesis development, writing, and editing.

B. Student Learning Outcomes

Students will be able to:

Student Learning Outcomes	Assessment
Demonstrate an advanced ability to communicate results of scientific inquiry	Thesis

IV. Course Outline

This course has no fixed outline. The faculty and student will develop a learning contract at the beginning of the semester outlining specific thesis tasks and deadlines. Regular meetings will be scheduled to discuss the ongoing thesis development and student progress.

V. Suggested Texts and Bibliography

Readings and literature will be developed on an individual basis.

Overview of SON Changes

January, 2015

The School of Nursing is making the following changes to catalog copy for the MS program, the Graduate Certificate programs, and the DNP program.

1. Updated name and address of National Accrediting organization.
2. Made editorial changes to improve clarity.
3. Added information on the Post MS Doctor of Nursing Practice.
4. Removed information on the Post BS DNP ... since we are not offering that for a few more years and plan to continue with MS FNP and PMH-NP (done at request of Lora Volden)
5. Modified prefixes for some courses that are still being taught for the MS degree but were modified to ND for the DNP (the courses are the same, just updated).
6. Updated policies and admission procedures for all programs.

When we start the post MS DNP we will continue admitting to the MS programs; some of the courses for the MS will still be used in the post BS DNP, but the prefixes were changed to ND ... since the CARs and CCGs were updated, we will be teaching the ND courses. This is a necessary step to allow us to transition between programs (done at request of Lora Volden). Currently we are making the following substitutions for next year:

NS courses to be inactivated	NS CAR and CCG GAB approval date	ND substitutes for NS courses	ND CAR and CCG GAB Approval date
NS A611	5-17-2006	ND A611	April 2014
NS A660	7-26-2007	ND A660	April 2014
NS A661	7-26-2007	ND A661	April 2014
NS A662	7-26-2007	ND A662	April 2014
NS A663	7-26-2007	ND A663	April 2014
NS A670	7-26-2007	ND A670	April 2014
NS A671	7-26-2007	ND A671	April 2014
NS A672	7-26-2007	ND A672	April 2014
NS A674	7-22-2003	ND A673	April 2014



Program/Prefix Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College CH College of Health	1b. Department NUR		
2. Complete Program Title/Prefix Nursing Graduate Certificate			
3. Type of Program Choose one from the appropriate drop down menu: Undergraduate: CHOOSE ONE or Graduate: Graduate Certificate This program is a Gainful Employment Program: <input checked="" type="checkbox"/> Yes or <input type="checkbox"/> No			
4. Type of Action: <table style="width: 100%;"><tr><td style="width: 50%;">PROGRAM <input type="checkbox"/> Add <input checked="" type="checkbox"/> Change <input type="checkbox"/> Delete</td><td style="width: 50%;">PREFIX <input type="checkbox"/> Add <input type="checkbox"/> Change <input type="checkbox"/> Inactivate</td></tr></table>		PROGRAM <input type="checkbox"/> Add <input checked="" type="checkbox"/> Change <input type="checkbox"/> Delete	PREFIX <input type="checkbox"/> Add <input type="checkbox"/> Change <input type="checkbox"/> Inactivate
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5. Implementation Date (semester/year) From: Fall/2015 To: /9999			
6a. Coordination with Affected Units Department, School, or College: School of Nursing Initiator Name (typed): Jill Janke Initiator Signed Initials: _____ Date: _____			
6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu) Date: 2-1-15			
6c. Coordination with Library Liaison Date: 2/1/2015			
7. Title and Program Description - Please attach the following: <div style="text-align: center;"><input checked="" type="checkbox"/> Cover Memo <input checked="" type="checkbox"/> Catalog Copy in Word using the track changes function</div>			
8. Justification for Action Need to update catalog copy to reflect new policies and standards and transition courses from NS to ND prefix.			
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School of Nursing

Health Sciences Building (HSB), Room 101, (907) 786-4550

<http://www.uaa.alaska.edu/schoolofnursing>

Graduate Certificate Overview

The nursing graduate certificate programs were designed for individuals who have previously acquired their master's or doctoral degrees in nursing and wish to expand their nursing competencies or practice. Graduate certificate programs are offered in several specialty areas: Family Nurse Practitioner, Psychiatric-Mental Health Nurse Practitioner or Nurse Educator. Prior nursing degrees must be issued from institutions that hold regional accreditation and from programs that hold nursing accreditation (from either the Accreditation Commission for Education in Nursing (ACEN), formerly known as the National League for Nursing Accreditation Commission (NLNAC) or the Commission on the Collegiate Commission on Nursing Education (CCNE).

The 15-29 credit graduate certificate curriculum builds on the student's prior graduate degree in nursing by integrating content from that degree with theory-based advanced practice nursing courses and specialty clinical practice. To be eligible for either of the nurse practitioner graduate certificate programs, the individual must already be certified as a nurse practitioner in another specialty.

School of Nursing

Health Sciences Building (HSB), Room 101, (907) 786-4550

<http://www.uaa.alaska.edu/schoolofnursing>

Nursing-Graduate Certificate Overview

The nursing graduate certificate programs were designed for individuals who have previously acquired their master's or doctoral degrees in nursing and wish to expand their nursing competencies or practice. Graduate certificate programs are offered in several specialty areas: Family Nurse Practitioner, Psychiatric-Mental Health Nurse Practitioner or Nurse Educator. Prior nursing degrees must be issued from institutions that hold regional accreditation and from programs that hold nursing accreditation (from either the Accreditation Commission for Education in Nursing (ACEN), formerly known as the National League for Nursing Accreditation Commission (NLNAC) or the Commission on the Collegiate Commission on Nursing Education (CCNE). ~~that hold regional accreditation and from programs that hold nursing accreditation (from either the National League for Nursing Accrediting Commission or the Collegiate Commission on Nursing Education).~~

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Program/Prefix Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College CH College of Health	1b. Department NUR		
2. Complete Program Title/Prefix Graduate Certificate, Nursing education			
3. Type of Program Choose one from the appropriate drop down menu: Undergraduate: CHOOSE ONE or Graduate: Graduate Certificate This program is a Gainful Employment Program: <input checked="" type="checkbox"/> Yes or <input type="checkbox"/> No			
4. Type of Action: PROGRAM PREFIX <input type="checkbox"/> Add <input type="checkbox"/> Add <input checked="" type="checkbox"/> Change <input type="checkbox"/> Change <input type="checkbox"/> Delete <input type="checkbox"/> Inactivate			
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School of Nursing

Health Sciences Building (HSB), Room 101, (907) 786-4550

<http://www.uaa.alaska.edu/schoolofnursing>

Graduate Certificate in Nursing Education

OVERVIEW

The Nursing Education Graduate Certificate is accredited by Accreditation Commission for Education in Nursing (ACEN), formerly known as the National League for Nursing Accreditation Commission (3343 Peachtree Road NE, Suite 850, Atlanta, GA 30326; (404) 975-5000). The graduate certificate in Nursing Education is designed for nurses who have previously acquired a minimum of a master's degree in nursing and are seeking to develop advanced knowledge and skills in order to teach in academic or clinical settings. The coursework leading to the graduate certificate emphasizes instruction in teaching, program and course development, implementation, and evaluation. The curriculum is based on standards for master's education outlined in the Essentials for Master's Education in Nursing published by the AACN (2011), as well as the newly developed Core Competencies of Nurse Educators proposed by the National League for Nursing (NLN). Graduates are eligible to take the NLN Certified Nurse Educator Examination.

Program Student Learning Outcomes

The graduate is prepared to:

1. Engage in scholarly inquiry, including evaluation and application of evidence-based research to advanced nursing practice or nursing education.
2. Practice in a manner that incorporates ethical, legal, and professional standards for advanced nursing practice or nursing education.
3. Collaborate across disciplines and in partnership with communities, groups, families and individuals through culturally sensitive practice.
4. Demonstrate competence and caring in the professional nurse role to serve as a leader, provider, and educator in the health care system.
5. Articulate a plan for self-directed, lifelong learning and professional development.

- See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/gradcert-nursingeducation/#learningoutcomestext>

UAA Graduate Certificate Admission Requirements

See [Admission Requirements for Graduate Certificates](#).

The following UAA application submission deadlines are recommended to ensure full processing of application and transcripts:

- November 1 for March 1 applicants
- June 15 for November 1 applicants

School of Nursing Admission Requirements for Nursing Education Graduate Certificate

The SON's application to the Nursing Education (EDUC) Graduate Certificate program must be completed and submitted directly to the SON by **February 1**. You can find additional information and the application forms at: <http://nursing.uaa.alaska.edu/students/ms.cfm>

Admission is a competitive process and applications will be reviewed by the Graduate Nursing Student Admissions, Retention and Progression Committee every March. Once admitted, coursework will start in the fall. In reviewing applicants, special consideration may be given to candidates with clinical expertise, proficiency in other languages, knowledge of other cultures, and a proven record of professional contributions. This information should be put in the resumé as part of the SON application. To the extent that there are limited seats available in the program, preference may be given to residents of the State of Alaska, as defined by the University's policy on residency for tuition purposes.

Students applying to the Nursing Education Graduate Certificate must:

1. Submit completed SON application form (submitted directly to the SON).
2. Submit resumé (directions can be found in application packet and should be followed carefully).
3. Provide documentation of the following requirements:
 - a. Bachelor or graduate degree in nursing from a program accredited by the Accreditation Commission for Education in Nursing (formerly the National League for Nursing Accrediting Commission) or the Commission on Collegiate Nursing Education.
 - b. Minimum graduate GPA of 3.00 (B) on a 4.00 scale.
 - c. Copy of active unencumbered* registered professional nurse license in the State of Alaska. (License must remain unencumbered throughout program).

*NOTE: *There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate chair to determine program eligibility.*

- d. Three letters of professional recommendation. Letters must be submitted directly to the School of Nursing from the person writing the reference.

NOTE: References may be contacted by a member of the admissions committee.

- e. Complete interview after application complete. Interviews will be scheduled for the 1st Tuesday and Wednesday of March.
- f. SON advisor approved Plan of Study based on a Gap Analysis. A Gap analysis is done to determine if some required courses can be waived or transferred in from another program and to determine whether additional coursework will be required. The Gap Analysis form can be found in the Graduate Handbook.

Additional School of Nursing Requirements

All students enrolled in UAA nursing programs must provide:

1. Documentation of current and ongoing certification in cardiopulmonary resuscitation (CPR) for adults, infants, and children.
2. Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubeola, and hepatitis B (by titer), documentation of Tdap (tetanus, diphtheria, pertussis) immunization within the past 10 years, annual PPD skin test or health examination indicating freedom from active tuberculosis, documentation of an annual HIV test (results not required).
3. Results of the SON-sanctioned national-level criminal background check.

Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio conferencing. Students must have access to a personal computer and reasonable internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:

- Word processing
- Sending and receiving e-mail with attachments
- Accessing and navigating the Internet/World Wide Web
- Basic understanding of hardware, software, and operating systems and
- Graduate level writing and referencing (using APA)

Academic Progress

Students enrolled in the EDUC Graduate Certificate program must make continuous progress toward completion of the degree and remain in good standing with the School of Nursing (SON). A detailed schematic of the SON good standing policy can be found in the SON Graduate Handbook. In order to remain in good standing students must:

1. Maintain professional and academic standards at all times.
2. Maintain continuous registration each fall and spring semester until degree completed.
3. Earn a 3.00 (B) or better in all required coursework.
4. Earn all credits, including transfer credits, within a consecutive seven-year period to graduation. See UAA catalog Chapter 11 for additional information.

Noncompliance with academic progress expectations will result in probation and possible

dismissal from the program. See the Academic Good Standing Policy in the School of Nursing Graduate Handbook for more information.

Scheduling of Courses

All courses for this certificate will be offered using distance-delivery technologies, including but not limited to Blackboard web-based approaches, CD-ROMs, and audio-conferencing or video-conferencing as appropriate and available. Teaching practica may be completed in the student's community, or in some cases may require visits to the UAA campus. Faculty may also validate teaching competencies through site visits and/or conference calls.

Graduation Requirements

- Satisfy the [General University Requirements for Graduate Certificates](#).
- Complete the Program Requirements below.

Program Requirements

NS A640	Teaching and Learning in Nursing	3
NS A641	Curriculum Development and Evaluation	3
NS A643	Assessment and Evaluation in Nursing Education	3
NS A644	Distance Education in Nursing	3
NS A647	Teaching Practicum in Nursing	3
Total Credits		15

A total of 15 credits is required for the certificate.

- See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/gradcert-nursingeducation/#sthash.S4UQb3a9.dpuf>

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Shirley Valek-Wilson, Associate Professor sjvalekwilson@uaa.alaska.edu

School of Nursing

Health Sciences Building (HSB), Room 101, (907) 786-4550

<http://www.uaa.alaska.edu/schoolofnursing>

Graduate Certificate in Nursing Education

OVERVIEW

~~The specialty certificate in Nursing Education is designed for nurses who have previously acquired a minimum of a master's degree in nursing and are seeking to develop advanced knowledge and skills in order to teach in academic or clinical settings. The coursework leading to the graduate certificate emphasizes instruction in teaching, program and course development, implementation, and evaluation.~~

~~The curriculum is based on standards for master's education outlined in the Essentials for Master's Education in Nursing published by the AACN (1996), as well as the newly developed Core Competencies of Nurse Educators proposed by the National League for Nursing (NLN).~~

~~All courses for this certificate will be offered using distance delivery technologies, including but not limited to Blackboard web-based approaches, CD-ROMs, and audio conferencing or video-conferencing as appropriate and available. Teaching practica may be completed in the student's community, or in some cases may require visits to the UAA campus. Faculty may also validate teaching competencies through site visits and/or conference calls.~~

~~The 15-credit graduate certificate includes graduate-level coursework in nursing education with practicum opportunities in classroom and clinical settings.~~

The Nursing Education Graduate Certificate is accredited by Accreditation Commission for Education in Nursing (ACEN), formerly known as the National League for Nursing Accreditation Commission (3343 Peachtree Road NE, Suite 850, Atlanta, GA 30326; (404) 975-5000). The graduate certificate in Nursing Education is designed for nurses who have previously acquired a minimum of a master's degree in nursing and are seeking to develop advanced knowledge and skills in order to teach in academic or clinical settings. The coursework leading to the graduate certificate emphasizes instruction in teaching, program and course development, implementation, and evaluation. The curriculum is based on standards for master's education outlined in the Essentials for Master's Education in Nursing published by the AACN (2011), as well as the newly developed Core Competencies of Nurse Educators proposed by the National League for Nursing (NLN). Graduates are eligible to take the NLN Certified Nurse Educator Examination.

Program Student Learning Outcomes

The graduate is prepared to:

1. Engage in scholarly inquiry, including evaluation and application of evidence-based research to advanced nursing practice or nursing education.
2. Practice in a manner that incorporates ethical, legal, and professional standards for advanced nursing practice or nursing education.
3. Collaborate across disciplines and in partnership with communities, groups, families and individuals through culturally sensitive practice.
4. Demonstrate competence and caring in the professional nurse role to serve as a leader, provider, and educator in the health care system.
5. Articulate a plan for self-directed, lifelong learning and professional development.

- See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/gradcert-nursingeducation/#learningoutcomestext>

UAA Graduate Certificate Admission Requirements

See [Admission Requirements for Graduate Certificates](#).

The following UAA application submission deadlines are recommended to ensure full processing of application and transcripts:

- November 1 for March 1 applicants
- June 15 for November 1 applicants

School of Nursing Admission Requirements for Nursing Education Graduate Certificate

~~Students applying to the graduate certificate program must also submit documentation of having met the following requirements:~~

- ~~• Earned graduate degree in nursing (master's or doctoral) from a school of nursing accredited by the National League for Nursing Accrediting Commission or the Commission on Collegiate Nursing Education.~~
- ~~• Graduate GPA of at least a 3.00 (B) on a 4.00 scale.~~

~~Additional requirements for students applying for the Family Nurse Practitioner or Psychiatric-Mental Health Nurse Practitioner graduate certificate programs include:~~

- ~~• Current active unencumbered licensure as an advanced practice nurse in the state of Alaska must be maintained. (There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate program chair to determine program eligibility.)~~
- ~~• Documentation of national certification as an advanced nurse practitioner.~~

~~Applicants who meet the above criteria are considered for program admission on a competitive basis. Meeting all admission criteria does not guarantee admission. Prior acceptance into~~

~~graduate study status does not guarantee admission into the clinical nursing tracks. Special consideration may be given to candidates with portfolios that document exceptional clinical experience and a proven record of professional contributions. To the extent that there are limited seats available in the program, preference may be given to residents of the state of Alaska as defined by the university's policy on residency for tuition purposes.~~

~~The School of Nursing will consider applications for the graduate certificate during fall and spring semesters. Following are the deadlines for submission to ensure full consideration by the admissions committee:~~

- ~~• November 1: Graduate certificate PMH-NP or EDUC specialty~~
- ~~• March 1: Graduate certificate FNP or EDUC specialty~~

The SON's application to the Nursing Education (EDUC) Graduate Certificate program must be completed and submitted directly to the SON by **February 1**. You can find additional information and the application forms at: <http://nursing.uaa.alaska.edu/students/ms.cfm>

Admission is a competitive process and applications will be reviewed by the Graduate Nursing Student Admissions, Retention and Progression Committee every March. Once admitted, coursework will start in the fall. In reviewing applicants, special consideration may be given to candidates with clinical expertise, proficiency in other languages, knowledge of other cultures, and a proven record of professional contributions. This information should be put in the resumé as part of the SON application. To the extent that there are limited seats available in the program, preference may be given to residents of the State of Alaska, as defined by the University's policy on residency for tuition purposes.

Students applying to the Nursing Education Graduate Certificate must:

1. Submit completed SON application form (submitted directly to the SON).
2. Submit resumé (directions can be found in application packet and should be followed carefully).
3. Provide documentation of the following requirements:
 - a. Bachelor or graduate degree in nursing from a program accredited by the Accreditation Commission for Education in Nursing (formerly the National League for Nursing Accrediting Commission) or the Commission on Collegiate Nursing Education.
 - b. Minimum graduate GPA of 3.00 (B) on a 4.00 scale.
 - c. Copy of active unencumbered* registered professional nurse license in the State of Alaska. (License must remain unencumbered throughout program).

*NOTE: *There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate chair to determine program eligibility.*

- d. Three letters of professional recommendation. Letters must be submitted directly to the School of Nursing from the person writing the reference.

NOTE: References may be contacted by a member of the admissions committee.

- e. Complete interview after application complete. Interviews will be scheduled for the 1st Tuesday and Wednesday of March.
- f. SON advisor approved Plan of Study based on a Gap Analysis. A Gap analysis is done to determine if some required courses can be waived or transferred in from another program and to determine whether additional coursework will be required. The Gap Analysis form can be found in the Graduate Handbook.

Additional School of Nursing Requirements

All students enrolled in UAA nursing programs must provide:

1. Documentation of current and ongoing certification in cardiopulmonary resuscitation (CPR) for adults, infants, and children.
2. Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubeola, and hepatitis B (by titer), documentation of Tdap (tetanus, diphtheria, pertussis) immunization within the past 10 years, annual PPD skin test or health examination indicating freedom from active tuberculosis, documentation of an annual HIV test (results not required).
3. Results of the SON-sanctioned national-level criminal background check.

Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio conferencing. Students must have access to a personal computer and reasonable internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:

- Word processing
- Sending and receiving e-mail with attachments
- Accessing and navigating the Internet/World Wide Web
- Basic understanding of hardware, software, and operating systems and
- Graduate level writing and referencing (using APA)

Academic Progress

~~Students enrolled in the graduate certificate program must:~~

- ~~• Maintain at least a 3.00 (B) GPA in all required coursework.~~
- ~~• Earn a grade of 3.00 (B) or higher in all specialty courses.~~
- ~~• Receive no more than one 2.00 (C) grade in core or elective courses (if required).~~

~~Noncompliance with academic progress expectations will result in probation and possible dismissal from the program. See the Academic Good Standing Policy in the School of Nursing Graduate Handbook for more information.~~

Students enrolled in the EDUC Graduate Certificate program must make continuous progress toward completion of the degree and remain in good standing with the School of Nursing (SON). A detailed schematic of the SON good standing policy can be found in the SON Graduate Handbook. In order to remain in good standing students must:

1. Maintain professional and academic standards at all times.
2. Maintain continuous registration each fall and spring semester until degree completed.
3. Earn a 3.00 (B) or better in all required coursework.
4. Earn all credits, including transfer credits, within a consecutive seven-year period to graduation. See UAA catalog Chapter 11 for additional information.

Noncompliance with academic progress expectations will result in probation and possible dismissal from the program. See the Academic Good Standing Policy in the School of Nursing Graduate Handbook for more information.

Additional School of Nursing Requirements

All students enrolled in UAA nursing graduate certificate programs must provide:

- Documentation of continuous current certification in cardiopulmonary resuscitation (CPR) for adults, infants, and children;
- Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubeola, and hepatitis A and B (by titer); documentation of Tdap (tetanus, diphtheria, pertussis) immunization within the past 10 years; annual PPD skin test or health examination indicating freedom from active tuberculosis; documentation of an annual HIV test (results not required); and
- The results of the School of Nursing-sanctioned national level criminal background check.

Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio conferencing. Students must have access to a personal computer and reasonable Internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:

- Word processing (preferably MS Word);
- Sending and receiving e-mail with attachments;
- Accessing and navigating the Internet/World Wide Web; and
- Basic understanding of hardware, software, and operating systems.

Scheduling of Courses

All courses for this certificate will be offered using distance-delivery technologies, including but not limited to Blackboard web-based approaches, CD-ROMs, and audio-conferencing or video-conferencing as appropriate and available. Teaching practica may be completed in the student's

community, or in some cases may require visits to the UAA campus. Faculty may also validate teaching competencies through site visits and/or conference calls.

Graduation Requirements

- Satisfy the [General University Requirements for Graduate Certificates](#).
- Complete the Program Requirements below.

Program Requirements

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NS A640	Teaching and Learning in Nursing	3
NS A641	Curriculum Development and Evaluation	3
NS A643	Assessment and Evaluation in Nursing Education	3
NS A644	Distance Education in Nursing	3
NS A647	Teaching Practicum in Nursing	3
Total Credits		15

A total of 15 credits is required for the certificate.

- See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/gradcert-nursingeducation/#sthash.S4UQb3a9.dpuf>

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Program/Prefix Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College CH College of Health	1b. Department NUR		
2. Complete Program Title/Prefix Graduate Certificate, Family Nurse Practitioner			
3. Type of Program Choose one from the appropriate drop down menu: Undergraduate: CHOOSE ONE or Graduate: Graduate Certificate This program is a Gainful Employment Program: <input checked="" type="checkbox"/> Yes or <input type="checkbox"/> No			
4. Type of Action: <table style="width: 100%;"><tr><td style="width: 50%;">PROGRAM <input type="checkbox"/> Add <input checked="" type="checkbox"/> Change <input type="checkbox"/> Delete</td><td style="width: 50%;">PREFIX <input type="checkbox"/> Add <input type="checkbox"/> Change <input type="checkbox"/> Inactivate</td></tr></table>		PROGRAM <input type="checkbox"/> Add <input checked="" type="checkbox"/> Change <input type="checkbox"/> Delete	PREFIX <input type="checkbox"/> Add <input type="checkbox"/> Change <input type="checkbox"/> Inactivate
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5. Implementation Date (semester/year) From: Fall/2015 To: /9999			
6a. Coordination with Affected Units Department, School, or College: School of Nursing Initiator Name (typed): Jill Janke Initiator Signed Initials: _____ Date: _____			
6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu) Date: 2-1-15			
6c. Coordination with Library Liaison Date: 2/1/2015			
7. Title and Program Description - Please attach the following: <div style="text-align: center;"><input checked="" type="checkbox"/> Cover Memo <input checked="" type="checkbox"/> Catalog Copy in Word using the track changes function</div>			
8. Justification for Action Need to update catalog copy to reflect new policies and standards and transition courses from NS to ND.			
<table style="width: 100%;"><tr><td style="width: 50%; vertical-align: top;">Initiator (faculty only) _____ Date _____ Jill Janke Initiator (TYPE NAME) <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved _____ Department Chair _____ Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved _____ College/School Curriculum Committee Chair _____ Date _____</td><td style="width: 50%; vertical-align: top;"><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved _____ Dean/Director of School/College _____ Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved _____ Undergraduate/Graduate Academic Board Chair _____ Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved _____ Provost or Designee _____ Date _____</td></tr></table>		Initiator (faculty only) _____ Date _____ Jill Janke Initiator (TYPE NAME) <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved _____ Department Chair _____ Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved _____ College/School Curriculum Committee Chair _____ Date _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved _____ Dean/Director of School/College _____ Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved _____ Undergraduate/Graduate Academic Board Chair _____ Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved _____ Provost or Designee _____ Date _____
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School of Nursing

Health Sciences Building (HSB), Room 101, (907) 786-4550

<http://www.uaa.alaska.edu/schoolofnursing>

Graduate Certificate in Family Nurse Practitioner

OVERVIEW

The Family Nurse Practitioner (FNP) Graduate Certificate is accredited by Accreditation Commission for Education in Nursing (ACEN), formerly known as the National League for Nursing Accreditation Commission (3343 Peachtree Road NE, Suite 850, Atlanta, GA 30326; (404) 975-5000). The FNP Graduate Certificate is available to nurses who are already certified as psychiatric-mental health nurse practitioners, adult nurse practitioners, women's health nurse practitioners or pediatric nurse practitioners. This program expands their scope of practice to assist them to acquire the theory, knowledge, and skills needed to provide primary care for families. Courses and seminars are scheduled to allow students to attend classes with content specific to expand their specialty practice to include a family scope. The curriculum includes didactic, seminar, and clinical hours in practicum coursework. Students who successfully complete the graduate certificate program will be eligible to take the Family Nurse Practitioner examination offered by the American Nurses Credentialing Center (ANCC), or the American Academy of Nurse Practitioners (AANP) to become certified as a family nurse practitioner. These examinations are given nationwide throughout the year.

Program Student Learning Outcomes

The graduate is prepared to:

1. Engage in scholarly inquiry, including evaluation and application of evidence-based research to advanced nursing practice or nursing education.
2. Practice in a manner that incorporates ethical, legal, and professional standards for advanced nursing practice or nursing education.
3. Collaborate across disciplines and in partnership with communities, groups, families and individuals through culturally sensitive practice.
4. Demonstrate competence and caring in the professional nurse role to serve as a leader, provider, and educator in the health care system.
5. Articulate a plan for self-directed, lifelong learning and professional development.

- See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/gradcert-familynursepractitioner/#learningoutcomestext>

UAA Graduate Certificate Admission Requirements

See [Admission Requirements for Graduate Certificates](#).

The following UAA application submission deadlines are recommended to ensure full processing of application and transcripts:

- November 1 for March 1 applicants
- June 15 for November 1 applicants

School of Nursing Admission Requirements for FNP Graduate Certificate

The SON's application to the FNP Graduate Certificate program must be completed and submitted directly to the SON by **February 1**. You can find additional information and the application forms at: <http://nursing.uaa.alaska.edu/students/ms.cfm>

Admission is a competitive process and applications will be reviewed by the Graduate Nursing Student Admissions, Retention and Progression Committee every March. Once admitted, coursework will start in the fall. In reviewing applicants, special consideration may be given to candidates with clinical expertise, proficiency in other languages, knowledge of other cultures, and a proven record of professional contributions. This information should be put in the resume as part of the SON application. To the extent that there are limited seats available in the program, preference may be given to residents of the State of Alaska, as defined by the University's policy on residency for tuition purposes.

Students applying to the FNP Graduate Certificate must submit documentation of having met the following requirements:

1. Submit completed SON application form (submitted directly to the SON).
2. Submit resumè (directions can be found in application packet and should be followed carefully)
3. Provide documentation of the following requirements:
 - a. Bachelor or graduate degree in nursing from a program accredited by the Accreditation Commission for Education in Nursing (formerly the National League for Nursing Accrediting Commission) or the Commission on Collegiate Nursing Education.
 - b. Minimum graduate GPA of 3.00 (B) on a 4.00 scale
 - c. Copy of active unencumbered* registered professional nurse license in the State of Alaska). License must remain unencumbered throughout program

- d. Copy of active unencumbered* licensure as an advanced practice nurse in the state of Alaska.

*NOTE: *There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate chair to determine program eligibility.*

- e. Three letters of professional recommendation. Letters must be submitted directly to the School of Nursing from the person writing the reference.

NOTE: References may be contacted by a member of the admissions committee.

- f. Complete interview after application complete. Interviews will be scheduled for the 1st Tuesday and Wednesday of March.
- g. SON advisor approved Plan of Study based on a Gap Analysis. A Gap Analysis is done to determine if some required courses can be waived or transferred in from another program and to determine whether additional coursework will be required. The Gap Analysis form can be found in the Graduate Handbook.

Additional School of Nursing Requirements

All students enrolled in UAA nursing programs must provide:

1. Documentation of current and ongoing certification in cardiopulmonary resuscitation (CPR) for adults, infants, and children.
2. Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubeola, and hepatitis B (by titer), documentation of Tdap (tetanus, diptheria, pertussis) immunization within the past 10 years, annual PPD skin test or health examination indicating freedom from active tuberculosis, documentation of an annual HIV test (results not required).
3. The results of the SON-sanctioned national-level criminal background check.

Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio conferencing. Students must have access to a personal computer and reasonable internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:

- Word processing
- Sending and receiving e-mail with attachments
- Accessing and navigating the Internet/World Wide Web
- Basic understanding of hardware, software, and operating systems and
- Graduate level writing and referencing (using APA).

Academic Progress

Students enrolled in the FNP Graduate Certificate program must make continuous progress toward completion of the degree and remain in good standing with the School of Nursing. A detailed schematic of the SON good standing policy can be found in the SON Graduate Handbook. In order to remain in good standing students must:

1. Maintain professional and academic standards at all times.
2. Maintain continuous registration each fall and spring semester until degree completed.
3. Earn a 3.00 (B) or better in all required coursework.
4. Earn all credits, including transfer credits, within a consecutive seven-year period to graduation. See UAA catalog Chapter 11 for additional information.

Noncompliance with academic progress expectations will result in probation and possible dismissal from the program. See the Academic Good Standing Policy in the School of Nursing Graduate Handbook for more information.

Scheduling of Courses

Graduate nursing courses are offered in an alternative scheduling format consisting of intensive classroom sessions presented in short time blocks on the UAA campus and/or periodic class meetings throughout the semester that are available via computer and/or audio-conference. Thus, it is possible for students who reside outside of Anchorage to take advantage of the opportunity to pursue graduate study at UAA. Students may have the opportunity to take advantage of clinical learning opportunities throughout the state.

Graduation Requirements

- Satisfy the [General University Requirements for Graduate Certificates](#).
- Complete the Program Requirements below.

Program Requirements

Complete one of the following tracks: Adult Nurse Practitioner, Pediatric Nurse Practitioner, Psychiatric Mental Health Nurse Practitioner or Women's Health Nurse Practitioner.

Adult Nurse Practitioner Track

ND A660	Family Nurse Practitioner I	6
ND A661	Family Nurse Practitioner II	3
ND A663	Family Nurse Practitioner IV	6
Total Credits		15

Pediatric Nurse Practitioner Track

NS A631	Family Nurse Practitioner Focus on Women's Health and Obstetrics I	2
NS A635	Family Nurse Practitioner Focus on Women's Health and Obstetrics II	2
ND A662	Family Nurse Practitioner III	5

<u>ND A663</u>	Family Nurse Practitioner IV	6
Total Credits		15

Psychiatric Mental Health Nurse Practitioner Track

<u>NS A601</u>	Advanced Pathophysiology	3
<u>NS A602</u>	Advanced Health Assessment in Primary Care	3
<u>NS A610</u>	Pharmacology for Primary Care	3
<u>NS A611</u>	Psychopharmacology	3
<u>ND A660</u>	Family Nurse Practitioner I	4
<u>ND A661</u>	Family Nurse Practitioner II	5
<u>ND A662</u>	Family Nurse Practitioner III	5
<u>ND A663</u>	Family Nurse Practitioner IV	6
Total Credits		32

Women's Health Nurse Practitioner

<u>NS A632</u>	Family Nurse Practitioner Focus on Pediatrics I	2
<u>NS A636</u>	Family Nurse Practitioner Focus on Pediatrics II	2
<u>ND A662</u>	Family Nurse Practitioner III	5
<u>ND A663</u>	Family Nurse Practitioner IV	6
Total Credits		15

A total of 15-32 credits is required for the certificate.*

* Students need to have had an advanced pharmacology, pathophysiology and health assessment course in their original nursing master's program; if their program did not include some or all of these courses, they may need to be taken for the graduate certificate.

- See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/gradcert-familynursepractitioner/#sthash.luR1jLfL.dpuf>

School of Nursing

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Health Sciences Building (HSB), Room 101, (907) 786-4550
<http://www.uaa.alaska.edu/schoolofnursing>

Graduate Certificate in Family Nurse Practitioner

OVERVIEW

The Family Nurse Practitioner (FNP) Graduate Certificate is accredited by Accreditation Commission for Education in Nursing (ACEN), formerly known as the National League for Nursing Accreditation Commission (3343 Peachtree Road NE, Suite 850, Atlanta, GA 30326; (404) 975-5000). The FNP Graduate Certificate is available to nurses who are already certified as psychiatric-mental health nurse practitioners, adult nurse practitioners, women's health nurse practitioners or pediatric nurse practitioners.~~The Family Nurse Practitioner (FNP) Graduate Certificate for psychiatric nurse practitioners is designed for nurses who are already certified as psychiatric nurse practitioners.~~ This program expands their scope of practice to assist them to acquire the theory, knowledge, and skills needed to provide primary care for families. Courses and seminars are scheduled to allow students to attend classes with content specific to expand their specialty practice to include a family scope. The curriculum includes didactic, seminar, and ~~approximately 720~~ clinical hours in practicum coursework. Students who successfully complete the graduate certificate program will be eligible to take the Family Nurse Practitioner examination offered by the American Nurses Credentialing Center (ANCC), or the American Academy of Nurse Practitioners (AANP) to become certified as a family nurse practitioner. These examinations are given nationwide throughout the year.

~~The Family Nurse Practitioner Graduate Certificate for primary care specialties was developed for nurses who are already certified in one of the primary care nurse practitioner specialties (adult, child, or women). Students who successfully complete it will be eligible to take the family nurse practitioner examination offered by the ANCC, or the AANP to become certified as a family nurse practitioner. These examinations are given nationwide throughout the year.~~

Program Student Learning Outcomes

The graduate is prepared to:

1. Engage in scholarly inquiry, including evaluation and application of evidence-based research to advanced nursing practice or nursing education.
2. Practice in a manner that incorporates ethical, legal, and professional standards for advanced nursing practice or nursing education.

3. Collaborate across disciplines and in partnership with communities, groups, families and individuals through culturally sensitive practice.
4. Demonstrate competence and caring in the professional nurse role to serve as a leader, provider, and educator in the health care system.
5. Articulate a plan for self-directed, lifelong learning and professional development.

- See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/gradcert-familynursepractitioner/#learningoutcomestext>

UAA Graduate Certificate Admission Requirements

See [Admission Requirements for Graduate Certificates](#).

The following UAA application submission deadlines are recommended to ensure full processing of application and transcripts:

- November 1 for March 1 applicants
- June 15 for November 1 applicants

School of Nursing Admission Requirements for FNP Graduate Certificate

The SON's application to the FNP Graduate Certificate program must be completed and submitted directly to the SON by February 1. You can find additional information and the application forms at: <http://nursing.uaa.alaska.edu/students/ms.cfm>

Admission is a competitive process and applications will be reviewed by the Graduate Nursing Student Admissions, Retention and Progression Committee every March. Once admitted, coursework will start in the fall. In reviewing applicants, special consideration may be given to candidates with clinical expertise, proficiency in other languages, knowledge of other cultures, and a proven record of professional contributions. This information should be put in the resume as part of the SON application. To the extent that there are limited seats available in the program, preference may be given to residents of the State of Alaska, as defined by the University's policy on residency for tuition purposes.

Students applying to the FNP Graduate Certificate must submit documentation of having met the following requirements:

1. Submit completed SON application form (submitted directly to the SON).

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2. Submit resumè (directions can be found in application packet and should be followed carefully)

3. Provide documentation of the following requirements:

a. Bachelor or graduate degree in nursing from a program accredited by the Accreditation Commission for Education in Nursing (formerly the National League for Nursing Accrediting Commission) or the Commission on Collegiate Nursing Education.

b. Minimum graduate GPA of 3.00 (B) on a 4.00 scale.

c. Copy of active unencumbered* registered professional nurse license in the State of Alaska). License must remain unencumbered throughout program

d. Copy of active unencumbered* licensure as an advanced practice nurse in the state of Alaska.

*NOTE: *There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate chair to determine program eligibility.*

e. Three letters of professional recommendation. Letters must be submitted directly to the School of Nursing from the person writing the reference.

NOTE: References may be contacted by a member of the admissions committee.

f. Complete interview after application complete. Interviews will be scheduled for the 1st Tuesday and Wednesday of March.

g. SON advisor approved Plan of Study based on a Gap Analysis. A Gap Analysis is done to determine if some required courses can be waived or transferred in from another program and to determine whether additional coursework will be required. The Gap Analysis form can be found in the Graduate Handbook.

1. Current active unencumbered licensure as an advanced practice nurse in the state of Alaska must be maintained. (There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate program chair to determine program eligibility.)

2. Documentation of national certification as an advanced nurse practitioner.

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~~Applicants who meet the above criteria are considered for program admission on a competitive basis. Meeting all admission criteria does not guarantee admission. Prior acceptance into graduate study status does not guarantee admission into the clinical nursing tracks. Special consideration may be given to candidates with portfolios that document exceptional clinical experience and a proven record of professional contributions. To the extent that there are limited seats available in the program, preference may be given to residents of the state of Alaska as defined by the university's policy on residency for tuition purposes.~~

~~The School of Nursing will consider applications for the graduate certificate during fall and spring semesters. Following are the deadlines for submission to ensure full consideration by the admissions committee:~~

- ~~• November 1: Graduate certificate PMH NP or EDUC specialty~~

~~March 1: Graduate certificate FNP or EDUC specialty~~**Additional School of Nursing Requirements**

All students enrolled in UAA nursing programs must provide:

1. Documentation of current and ongoing certification in cardiopulmonary resuscitation (CPR) for adults, infants, and children.
2. Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubeola, and hepatitis B (by titer), documentation of Tdap (tetanus, diphtheria, pertussis) immunization within the past 10 years, annual PPD skin test or health examination indicating freedom from active tuberculosis, documentation of an annual HIV test (results not required).
3. The results of the SON-sanctioned national-level criminal background check.

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Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio conferencing. Students must have access to a

personal computer and reasonable internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:

- Word processing
- Sending and receiving e-mail with attachments
- Accessing and navigating the Internet/World Wide Web
- Basic understanding of hardware, software, and operating systems and
- Graduate level writing and referencing (using APA).

Academic Progress

Students enrolled in the FNP Graduate Certificate program must make continuous progress toward completion of the degree and remain in good standing with the School of Nursing. A detailed schematic of the SON good standing policy can be found in the SON Graduate Handbook. In order to remain in good standing students must:

1. Maintain professional and academic standards at all times.
2. Maintain continuous registration each fall and spring semester until degree completed.
3. Earn a 3.00 (B) or better in all required coursework.
4. Earn all credits, including transfer credits, within a consecutive seven-year period to graduation. See UAA catalog Chapter 11 for additional information.

Noncompliance with academic progress expectations will result in probation and possible dismissal from the program. See the Academic Good Standing Policy in the School of Nursing Graduate Handbook for more information.

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Scheduling of Courses

Graduate nursing courses are offered in an alternative scheduling format consisting of intensive classroom sessions presented in short time blocks on the UAA campus and/or periodic class meetings throughout the semester that are available via computer and/or audio-conference. Thus, it is possible for students who reside outside of Anchorage to take advantage of the opportunity to pursue graduate study at UAA. Students may have the opportunity to take advantage of clinical learning opportunities throughout the state.

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Academic Progress Requirements

Students enrolled in the graduate certificate program must:

- Maintain at least a 3.00 (B) GPA in all required coursework.
- Earn a grade of 3.00 (B) or higher in all specialty courses.
- Receive no more than one 2.00 (C) grade in core or elective courses (if required).

Noncompliance with academic progress expectations will result in probation and possible dismissal from the program. See the Academic Good Standing Policy in the School of Nursing Graduate Handbook for more information.

Additional School of Nursing Requirements

All students enrolled in UAA nursing graduate certificate programs must provide:

- Documentation of continuous current certification in cardiopulmonary resuscitation (CPR) for adults, infants, and children;
- Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubeola, and hepatitis A and B (by titer); documentation of Tdap (tetanus, diphtheria, pertussis) immunization within the past 10 years; annual PPD skin test or health examination indicating freedom from active tuberculosis; documentation of an annual HIV test (results not required); and
- The results of the School of Nursing sanctioned national level criminal background check.

Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio conferencing. Students must have access to a personal computer and reasonable Internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:

- Word processing (preferably MS Word);
- Sending and receiving e-mail with attachments;
- Accessing and navigating the Internet/World Wide Web; and
- Basic understanding of hardware, software, and operating systems.

Graduation Requirements

- Satisfy the [General University Requirements for Graduate Certificates](#).
- Complete the Program Requirements below.

Program Requirements

Complete one of the following tracks: Adult Nurse Practitioner, Pediatric Nurse Practitioner, Psychiatric Mental Health Nurse Practitioner or Women's Health Nurse Practitioner.

Adult Nurse Practitioner Track

NS-A660ND A660 Family Nurse Practitioner I	6
NS-A664ND A661 Family Nurse Practitioner II	3
NS-A663ND A663 Family Nurse Practitioner IV	6
Total Credits	15

Pediatric Nurse Practitioner Track

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NS A634 <u>NS A631</u>	Family Nurse Practitioner Focus on Women's Health and Obstetrics I	2
NS A635 <u>NS A635</u>	Family Nurse Practitioner Focus on Women's Health and Obstetrics II	2
NS A662 <u>ND A662</u>	Family Nurse Practitioner III	5
NS A663 <u>ND A663</u>	Family Nurse Practitioner IV	6
Total Credits		15
Psychiatric Mental Health Nurse Practitioner Track		
<u>NS A601</u>	Advanced Pathophysiology	3
<u>NS A602</u>	Advanced Health Assessment in Primary Care	3
<u>NS A610</u>	Pharmacology for Primary Care	3
<u>NS A611</u>	Psychopharmacology	3
NS A660 <u>ND A660</u>	Family Nurse Practitioner I	4
NS A664 <u>ND A661</u>	Family Nurse Practitioner II	5
NS A662 <u>ND A662</u>	Family Nurse Practitioner III	5
NS A663 <u>ND A663</u>	Family Nurse Practitioner IV	6
Total Credits		32
Women's Health Nurse Practitioner		
<u>NS A632</u>	Family Nurse Practitioner Focus on Pediatrics I	2
<u>NS A636</u>	Family Nurse Practitioner Focus on Pediatrics II	2
NS A662 <u>ND A662</u>	Family Nurse Practitioner III	5
NS A663 <u>ND A663</u>	Family Nurse Practitioner IV	6
Total Credits		15

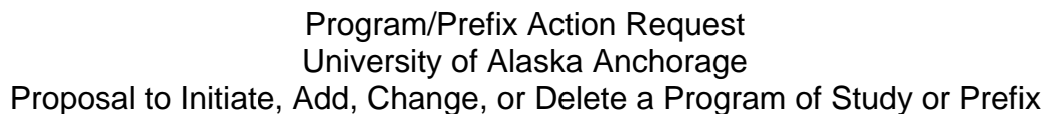
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A total of 15-32 credits is required for the certificate.*

* Students need to have had an advanced pharmacology, pathophysiology and health assessment course in their original nursing master's program; if their program did not include some or all of these courses, they may need to be taken for the graduate certificate.

- See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/gradcert-familynursepractitioner/#sthash.luR1jLfl.dpuf>

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School of Nursing

Health Sciences Building (HSB), Room 101, (907) 786-4550

<http://www.uaa.alaska.edu/schoolofnursing>

Graduate Certificate in Psychiatric-Mental Health Nurse Practitioner

OVERVIEW

The Psychiatric-Mental Health Nurse Practitioner (PMH-NP) Graduate Certificate program is accredited by Accreditation Commission for Education in Nursing (ACEN), formerly known as the National League for Nursing Accreditation Commission (3343 Peachtree Road NE, Suite 850, Atlanta, GA 30326; (404) 975-5000). The Psychiatric-Mental Health Nurse Practitioner Graduate Certificate is designed for nurses who are already certified as advanced nurse practitioners in fields other than psychiatric-mental health. Students who successfully complete the graduate certificate program will be eligible to write the national certification for psychiatric mental health nurse practitioner-family offered by the ANCC. This examination is given nationwide throughout the year.

Program Student Learning Outcomes

The graduate is prepared to:

1. Engage in scholarly inquiry, including evaluation and application of evidence-based research to advanced nursing practice or nursing education.
2. Practice in a manner that incorporates ethical, legal, and professional standards for advanced nursing practice or nursing education.
3. Collaborate across disciplines and in partnership with communities, groups, families and individuals through culturally sensitive practice.
4. Demonstrate competence and caring in the professional nurse role to serve as a leader, provider, and educator in the health care system.
5. Articulate a plan for self-directed, lifelong learning and professional development.

- See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/gradcert-psychiatricmentalhealthnursepractitioner/#learningoutcomestext>

UAA Graduate Certificate Admission Requirements

See [Admission Requirements for Graduate Certificates](#).

The following UAA application submission deadlines are recommended to ensure full processing of application and transcripts:

- November 1 for March 1 applicants
- June 15 for November 1 applicants

School of Nursing Admission Requirements for PMH NP Graduate Certificate

The SON's application to the PMH-NP Graduate Certificate program must be completed and submitted directly to the SON by **February 1**. You can find additional information and the application forms at: <http://nursing.uaa.alaska.edu/students/ms.cfm>

Admission is a competitive process and applications will be reviewed by the Graduate Nursing Student Admissions, Retention and Progression Committee every other March (odd year). Once admitted, coursework will start in the fall. In reviewing applicants, special consideration may be given to candidates with clinical expertise, proficiency in other languages, knowledge of other cultures, and a proven record of professional contributions. This information should be put in the resume as part of the SON application. To the extent that there are limited seats available in the program, preference may be given to residents of the State of Alaska, as defined by the University's policy on residency for tuition purposes.

Students applying to the PMH Graduate Certificate must submit documentation of having met the following requirements:

1. Submit completed SON application form (submitted directly to the SON).
2. Submit resumé (directions can be found in application packet and should be followed carefully)
3. Provide documentation of the following requirements:
 - a. Bachelor or graduate degree in nursing from a program accredited by the Accreditation Commission for Education in Nursing (formerly the National League for Nursing Accrediting Commission) or the Commission on Collegiate Nursing Education.
 - b. Minimum graduate GPA of 3.00 (B) on a 4.00 scale
 - c. Copy of active unencumbered* registered professional nurse license in the State of Alaska. (License must remain unencumbered throughout program).
 - d. Copy of active unencumbered* licensure as an advanced practice nurse in the State of Alaska.

*NOTE: *There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate chair to determine program eligibility.*

- e. Three letters of professional recommendation. Letters must be submitted directly to the School of Nursing from the person writing the reference.

NOTE: References may be contacted by a member of the admissions committee.

- f. Complete interview after application complete. Interviews will be scheduled for the 1st Tuesday and Wednesday of March.
- g. SON advisor approved Plan of Study based on a Gap Analysis. A Gap Analysis is done to determine if some required courses can be waived or transferred in from another program and to determine whether additional coursework will be required. The Gap Analysis form can be found in the Graduate Handbook.

Additional School of Nursing Requirements

All students enrolled in UAA nursing programs must provide:

1. Documentation of current and ongoing certification in cardiopulmonary resuscitation (CPR) for adults, infants, and children.
2. Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubeola, and hepatitis B (by titer), documentation of Tdap (tetanus, diphtheria, pertussis) immunization within the past 10 years, annual PPD skin test or health examination indicating freedom from active tuberculosis, documentation of an annual HIV test (results not required).
3. The results of the SON-sanctioned national-level criminal background check.

Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio conferencing. Students must have access to a personal computer and reasonable internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:

- Word processing
- Sending and receiving e-mail with attachments
- Accessing and navigating the Internet/World Wide Web
- Basic understanding of hardware, software, and operating systems and
- Graduate level writing and referencing (using APA)

Academic Progress

Students enrolled in the PMH-NP Graduate Certificate program must make continuous progress toward completion of the degree and remain in good standing with the School of Nursing. A detailed schematic of the SON good standing policy can be found in the SON Graduate Handbook. In order to remain in good standing students must:

1. Maintain professional and academic standards at all times.
2. Maintain continuous registration each fall and spring semester until degree completed.
3. Earn a 3.00 (B) or better in all required coursework.
4. Earn all credits, including transfer credits, within a consecutive seven-year period to graduation. See UAA catalog Chapter 11 for additional information.

Noncompliance with academic progress expectations will result in probation and possible dismissal from the program. See the Academic Good Standing Policy in the School of Nursing Graduate Handbook for more information.

Scheduling of Courses

Graduate nursing courses are offered in an alternative scheduling format consisting of intensive classroom sessions presented in short time blocks on the UAA campus and/or periodic class meetings throughout the semester that are available via computer and/or audio-conference. Thus, it is possible for students who reside outside of Anchorage to take advantage of the opportunity to pursue graduate study at UAA. Students may have the opportunity to take advantage of clinical learning opportunities throughout the state.

Graduation Requirements

- Satisfy the [General University Requirements for Graduate Certificates](#).
- Complete the Program Requirements below.

Program Requirements

ND A670	Advanced Psychiatric/Mental Health Nursing I	5
ND A671	Advanced Psychiatric/Mental Health Nursing II	5
ND A672	Advanced Psychiatric/Mental Health Nursing III	5
ND A673	Advanced Psychiatric/Mental Health Nursing IV	5
ND A611	Psychopharmacology	3
Total Credits		23

A minimum of 23 credits is required for the certificate.*

* Students need to have had an advanced pharmacology, psychopharmacology, pathophysiology and health assessment course in their original nursing master's program; if their program did not include some or all of these courses, they may need to be taken for the graduate certificate.

- See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/gradcert-psychiatricmentalhealthnursepractitioner/#sthash.2SiOzKFf.dpuf>

School of Nursing

Health Sciences Building (HSB), Room 101, (907) 786-4550
<http://www.uaa.alaska.edu/schoolofnursing>

Graduate Certificate in Psychiatric-Mental Health Nurse Practitioner~~Nurse Practitioner~~

- Overview
- Learning Outcomes

OVERVIEW

The Psychiatric-Mental Health Nurse Practitioner (PMH-NP) Graduate Certificate program is accredited by Accreditation Commission for Education in Nursing (ACEN), formerly known as the National League for Nursing Accreditation Commission (3343 Peachtree Road NE, Suite 850, Atlanta, GA 30326; (404) 975-5000). The Psychiatric-Mental Health Nurse Practitioner Graduate Certificate for advanced nurse practitioners is designed for nurses who are already certified as advanced nurse practitioners in fields other than psychiatric-mental health. Students who successfully complete the graduate certificate program will be eligible to write the national certification for psychiatric mental health nurse practitioner-family offered by the ANCC. This examination is given nationwide throughout the year.

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Program Student Learning Outcomes

The graduate is prepared to:

1. Engage in scholarly inquiry, including evaluation and application of evidence-based research to advanced nursing practice or nursing education.
2. Practice in a manner that incorporates ethical, legal, and professional standards for advanced nursing practice or nursing education.
3. Collaborate across disciplines and in partnership with communities, groups, families and individuals through culturally sensitive practice.
4. Demonstrate competence and caring in the professional nurse role to serve as a leader, provider, and educator in the health care system.
5. Articulate a plan for self-directed, lifelong learning and professional development.

- See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/gradcert-psychiatricmentalhealthnursepractitioner/#learningoutcomestext>

~~The Psychiatric Mental Health Nurse Practitioner (PMH) Graduate Certificate for advanced nurse practitioners is designed for nurses who are already certified as advanced nurse practitioners in fields other than psychiatric mental health. Students who successfully complete the graduate certificate program will be eligible to write the national certification for psychiatric mental health nurse practitioner family offered by the ANCC. This examination is given nationwide throughout the year.~~

UAA Graduate Certificate Admission Requirements

See Admission Requirements for Graduate Certificates.

The following UAA application submission deadlines are recommended to ensure full processing of application and transcripts:

- November 1 for March 1 applicants
- June 15 for November 1 applicants

Admission Requirements

See Admission Requirements for Graduate Certificates. The following UAA application submission deadlines are recommended to ensure full processing of application and transcripts:

- ~~• November 1 for March 1 applicants~~
- ~~• June 15 for November 1 applicants~~

School of Nursing Admission Requirements for PMH Nurse Practitioner Graduate Certificate

School of Nursing Admission Requirements

The SON's application to the PMH-NP Graduate Certificate program must be completed and submitted directly to the SON by ~~October~~February 1. You can find additional information and the application forms at: <http://nursing.uaa.alaska.edu/students/ms.cfm>

Admission is a competitive process and applications will be reviewed by the Graduate Nursing Student Admissions, Retention and Progression Committee every other March (odd year).- Once admitted, coursework will start in the fall. In reviewing applicants, special consideration may be given to candidates with clinical expertise, proficiency in other languages, knowledge of other cultures, and a proven record of professional contributions. This information should be put in the resume as part of the SON application. To the extent that there are limited seats available in the program, preference may be given to residents of the State of Alaska, as defined by the University's policy on residency for tuition purposes.

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Students applying to the PMH Graduate Certificate must submit documentation of having met the following requirements:

1. Submit completed SON application form (submitted directly to the SON).
2. Submit resumé (directions can be found in application packet and should be followed carefully)
3. Provide documentation of the following requirements:
 - a. Bachelor or graduate degree in nursing from a program accredited by the Accreditation Commission for Education in Nursing (formerly the National League for Nursing Accrediting Commission) or the Commission on Collegiate Nursing Education.
 - b. Minimum graduate GPA of 3.00 (B) on a 4.00 scale
 - c. Copy of active unencumbered* registered professional nurse license in the State of Alaska. (License must remain unencumbered throughout program).
 - d. Copy of active unencumbered* licensure as an advanced practice nurse in the State of Alaska.

*NOTE: *There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate chair to determine program eligibility.*

- e. Three letters of professional recommendation. Letters must be submitted directly to the School of Nursing from the person writing the reference.

NOTE: References may be contacted by a member of the admissions committee.

- f. Complete interview after application complete. Interviews will be scheduled for the 1st Tuesday and Wednesday of March.
- g. SON advisor approved Plan of Study based on a Gap Analysis. A Gap Analysis is done to determine if some required courses can be waived or transferred in from another program and to determine whether additional coursework will be required. The Gap Analysis form can be found in the Graduate Handbook.

Admission to the specialty tracks is a competitive process. In reviewing applicants, special consideration may be given to candidates with clinical expertise, proficiency in other languages, knowledge of other cultures, and a proven record of professional contributions. This information should be put in the resumé as part of the SON application. To the extent that there are limited seats available in the program, preference may be given to residents of the State of Alaska, as defined by the University's policy on residency for tuition purposes.

Students applying to the graduate certificate program must also submit documentation of having met the following requirements:

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- ~~Earned graduate degree in nursing (master's or doctoral) from a school of nursing accredited by the National League for Nursing Accrediting Commission or the Commission on Collegiate Nursing Education.~~
- ~~Graduate GPA of at least a 3.00 (B) on a 4.00 scale.~~

~~Additional requirements for students applying for the Family Nurse Practitioner or Psychiatric-Mental Health Nurse Practitioner graduate certificate programs include:~~

- ~~Current active unencumbered licensure as an advanced practice nurse in the state of Alaska must be maintained. (There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate program chair to determine program eligibility.)~~
- ~~Documentation of national certification as an advanced nurse practitioner.~~

~~Applicants who meet the above criteria are considered for program admission on a competitive basis. Meeting all admission criteria does not guarantee admission. Prior acceptance into graduate study status does not guarantee admission into the clinical nursing tracks. Special consideration may be given to candidates with portfolios that document exceptional clinical experience and a proven record of professional contributions. To the extent that there are limited seats available in the program, preference may be given to residents of the state of Alaska as defined by the university's policy on residency for tuition purposes.~~

~~The School of Nursing will consider applications for the graduate certificate during fall and spring semesters. Following are the deadlines for submission to ensure full consideration by the admissions committee:~~

- ~~• November 1: Graduate certificate PMH-NP or EDUC specialty~~
- ~~• March 1: Graduate certificate FNP or EDUC specialty~~

~~Academic Progress Requirements~~

~~Students enrolled in the graduate certificate program must:~~

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- ~~• Maintain at least a 3.00 (B) GPA in all required coursework.~~
- ~~• Earn a grade of 3.00 (B) or higher in all specialty courses.~~
- ~~• Receive no more than one 2.00 (C) grade in core or elective courses (if required).~~

~~Noncompliance with academic progress expectations will result in probation and possible dismissal from the program. See the Academic Good Standing Policy in the School of Nursing Graduate Handbook for more information.~~

~~Additional School of Nursing Requirements~~

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All students enrolled in UAA nursing programs must provide:

1. Documentation of current and ongoing certification in cardiopulmonary resuscitation (CPR) for adults, infants, and children.
2. Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubeola, and hepatitis B (by titer), documentation of Tdap (tetanus, diphtheria, pertussis) immunization within the past 10 years, annual PPD skin test or health examination indicating freedom from active tuberculosis, documentation of an annual HIV test (results not required), and
3. The results of the SON-sanctioned national-level criminal background check.

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Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio conferencing. Students must have access to a personal computer and reasonable internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:

- Word processing (preferably MS Word)
- Sending and receiving e-mail with attachments
- Accessing and navigating the Internet/World Wide Web
- Basic understanding of hardware, software, and operating systems and
- Graduate level writing and referencing (using APA).

Academic Progress Requirements

Students enrolled in the PMH-NP Graduate Certificate program must make continuous progress toward completion of the degree and remain in good standing with the School of Nursing. A detailed schematic of the SON good standing policy can be found in the SON Graduate Handbook. In order to remain in good standing students must:

1. Maintain professional and academic standards at all times. Earn a grade of B or higher in all required courses.
2. Maintain continuous enrollment once admitted to program and follow plan of study registration each fall and spring semester until degree completed.
3. Earn a 3.00 (B) or better in all required coursework.
4. Earn all credits, including transfer credits, within a consecutive seven-year period to graduation. See UAA catalog Chapter 11 for additional information.

Noncompliance with academic progress expectations will result in probation and possible dismissal from the program. See the Academic Good Standing Policy in the School of Nursing Graduate Handbook for more information.

Scheduling of Courses

Graduate nursing courses are offered in an alternative scheduling format consisting of intensive classroom sessions presented in short time blocks on the UAA campus and/or periodic class meetings throughout the semester that are available via computer and/or audio-conference. Thus, it is possible for students who reside outside of Anchorage to take advantage of the opportunity to pursue graduate study at UAA. Students may have the opportunity to take advantage of clinical learning opportunities throughout the state.

Additional School of Nursing Requirements

All students enrolled in UAA nursing graduate certificate programs must provide:

- Documentation of continuous current certification in cardiopulmonary resuscitation (CPR) for adults, infants, and children;

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- Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubeola, and hepatitis A and B (by titer); documentation of Tdap (tetanus, diphtheria, pertussis) immunization within the past 10 years; annual PPD skin test or health examination indicating freedom from active tuberculosis; documentation of an annual HIV test (results not required); and
- The results of the School of Nursing-sanctioned national level criminal background check.

Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio conferencing. Students must have access to a personal computer and reasonable Internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:

- Word processing (preferably MS Word);
- Sending and receiving e-mail with attachments;
- Accessing and navigating the Internet/World Wide Web; and
- Basic understanding of hardware, software, and operating systems.

Graduation Requirements

- Satisfy the [General University Requirements for Graduate Certificates](#).
- Complete the Program Requirements below.

Program Requirements

NS A670 ND A670	Advanced Psychiatric/Mental Health Nursing I	5
NS A671 ND A671	Advanced Psychiatric/Mental Health Nursing II	5
NS A672 ND A672	Advanced Psychiatric/Mental Health Nursing III	5
NS A674 ND A6743	Advanced Psychiatric/Mental Health Nursing IV	5
ND A611	<u>Psychopharmacology</u>	<u>3</u>
Total Credits		<u>23</u>

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A ~~total minimum~~ of 203 credits is required for the certificate.*

* Students need to have had an advanced pharmacology, psychopharmacology, pathophysiology and health assessment course in their original nursing master's program; if their program did not include some or all of these courses, they may need to be taken for the graduate certificate.

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- See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/gradcert-psychiatricmentalhealthnursepractitioner/#sthash.2SiOzKFf.dpuf>



Program/Prefix Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College CH College of Health	1b. Department NUR		
2. Complete Program Title/Prefix Master of Science, Nursing Science			
3. Type of Program Choose one from the appropriate drop down menu: Undergraduate: CHOOSE ONE or Graduate: Master of Science This program is a Gainful Employment Program: <input type="checkbox"/> Yes or <input checked="" type="checkbox"/> No			
4. Type of Action: <table style="width: 100%;"><tr><td style="width: 50%;">PROGRAM <input type="checkbox"/> Add <input checked="" type="checkbox"/> Change <input type="checkbox"/> Delete</td><td style="width: 50%;">PREFIX <input type="checkbox"/> Add <input type="checkbox"/> Change <input type="checkbox"/> Inactivate</td></tr></table>		PROGRAM <input type="checkbox"/> Add <input checked="" type="checkbox"/> Change <input type="checkbox"/> Delete	PREFIX <input type="checkbox"/> Add <input type="checkbox"/> Change <input type="checkbox"/> Inactivate
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5. Implementation Date (semester/year) From: Fall/2015 To: /9999			
6a. Coordination with Affected Units Department, School, or College: School of Nursing Initiator Name (typed): Jill Janke Initiator Signed Initials: _____ Date: _____			
6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu) Date: 2/1/15			
6c. Coordination with Library Liaison Date: 2/1/2015			
7. Title and Program Description - Please attach the following: <div style="text-align: center;"><input checked="" type="checkbox"/> Cover Memo <input checked="" type="checkbox"/> Catalog Copy in Word using the track changes function</div>			
8. Justification for Action Need to update catalog copy to reflect new policies and standards and transition courses from NS to ND prefix.			
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School of Nursing

Health Sciences Building (HSB), Room 101, (907) 786-4550

<http://www.uaa.alaska.edu/schoolofnursing>

Master of Science in Nursing Science

Overview

Graduate studies at the master's level place primary emphasis upon advanced professional nursing practice, theory, research, and health care delivery systems. Students may develop a specialized practice focus in Nursing Education (EDUC), as a Family Nurse Practitioner (FNP) or Psychiatric-Mental Health Nurse Practitioner (PMH-NP). Master's level studies provide the student with a basis for further study at the doctoral level. The graduate program is accredited by Accreditation Commission for Education in Nursing (ACEN), formerly known as the National League for Nursing Accreditation Commission (3343 Peachtree Road NE, Suite 850, Atlanta, GA 30326; (404) 975-5000). Graduates in the FNP option are eligible to write the national certification examination for advanced professional practice as a family nurse practitioner. Graduates of the PMH-NP option are eligible to write the national certification exam for advanced professional practice as a psychiatric-mental health nurse practitioner. Graduates of the EDUC option are eligible to take the NLN Certified Nurse Educator.

Program Student Learning Outcomes

The graduate is prepared to:

1. Engage in scholarly inquiry, including evaluation and application of evidence-based research to advanced nursing practice or nursing education.
2. Practice in a manner that incorporates ethical, legal, and professional standards for advanced nursing practice or nursing education.
3. Collaborate across disciplines and in partnership with communities, groups, families and individuals through culturally sensitive practice.
4. Demonstrate competence and caring in the professional nurse role to serve as a leader, provider, and educator in the health care system.
5. Articulate a plan for self-directed, lifelong learning and professional development.

- See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/ms-nursingscience/#learningoutcomestext>

UAA Graduate Admission Requirements

See [Admission Requirements for Graduate Degrees](#).

The following application submission deadlines are recommended to ensure full processing of application and transcripts:

- November 1 for March 1 (spring) applicants
- June 15 for November 1 (fall) applicants

School of Nursing Admission Requirements for Master of Science, Nursing Science

The SON's application must be submitted **directly** to the SON. You can find additional information and the application forms at: <http://nursing.uaa.alaska.edu/students/ms.cfm>.

SON Graduate Study Application

Students admitted to Graduate Study are eligible to take more than 9 credits of core courses (NS A618, NS A619, NS A620, NS A621, NS A625) while they wait to be admitted to a specialty track.. Acceptance into Graduate Study status does not guarantee admission into the clinical/specialty nursing tracks. Admission to the clinical/specialty is competitive and all applications will be considered at the same time. Once admitted to graduate study, students must maintain continuous registration and must apply for and be accepted to a specialty track the next time it is offered in order to maintain degree seeking status. Applications to graduate study will be reviewed in November and March. Students are advised to get their completed application to the SON by **October 1 for admission to graduate study** and **February 1 for admission to graduate study and/or FNP, PMH-NP or EDUC specialty track**.

Graduate Study Admission Application

Students applying to the Master of Science, Nursing Science program must submit the following documentation to the SON:

1. Completed SON application.
2. Resumé (directions can be found in application packet and should be followed carefully).
3. Documentation of the following requirements:
 - a. Bachelor or graduate degree in nursing from a program accredited by the Accreditation Commission for Education in Nursing (formerly the National League for Nursing Accrediting Commission) or the Commission on Collegiate Nursing Education.
 - b. Minimum undergraduate (and graduate, if applicable) GPA of 3.00* (B) on a 4.00 scale.
*NOTE: *Student who does not have a 3.0 undergraduate GPA may substitute their graduate GPA (based on completion of 3 graduate core courses and earning a 3.00 or higher in each course).*
 - c. Minimum grade of 2.00 (C) in an undergraduate research methods course and a statistics course that covers descriptive and inferential statistics.
 - d. Copy of active unencumbered* registered professional nurse license in the State of Alaska).
*NOTE: *There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate chair to determine program eligibility.*
 - e. Three letters of professional recommendation. Letters must be submitted directly to the School of Nursing from the person writing the reference.

NOTE: References may be contacted by a member of the admissions committee.

- f. Minimum of 1/2 year clinical experience as a registered nurse.

Specialty Track Admission Application

Admission to the specialty tracks is a competitive process. The FNP specialty track admits every spring semester, to begin clinical the following fall. The PMH-NP and EDUC specialty tracks admit every other spring semester (on the odd year) to begin the following fall. Applications must be submitted no later than **February 1**.

In reviewing applicants, special consideration may be given to candidates with clinical expertise, proficiency in other languages, knowledge of other cultures, and a proven record of professional contributions. This information should be put in the resumé as part of the SON application. To the extent that there are limited seats available in the program, preference may be given to residents of the State of Alaska, as defined by the University's policy on residency for tuition purposes.

Students applying for admission to the specialty tracks must:

1. Complete all requirements for admission to Graduate Study (above).
NOTE: If students have already been admitted to graduate study, they should update their resumé and transcripts and submit a new application. Letters of recommendation submitted for Graduate Study consideration may be used in the Specialty Track application packet.
2. Complete interview and proctored writing. Once the application is complete and there is documentation that the minimum requirements are met, students may schedule their proctored writing and interview. Accommodations will be made for distance students.
 - a. Interviews will be scheduled for the 1st Tuesday and Wednesday of March
 - b. Proctored writing will take place on the 1st Tuesday in March
 - c. Candidates should contact the SON (Jessica Salas, 786-4537) to schedule a time for the interview and proctored writing.

Part-Time/Full-Time Study

This program is designed to be completed in six to eight semesters of part-time study, although students can take longer. Prior to being formally admitted to graduate study, students with a bachelor's or graduate degree in nursing and who are licensed or eligible to be licensed in Alaska as an RN may complete up to 9 credits of degree-applicable coursework, either UAA credit or transfer credit. Students who are not formally admitted will be allowed to register on a space-available basis and with instructor permission.

For part-time students, admission to graduate study only is recommended, with formal admission to a specialty track being delayed until core course requirements have been completed. Enrollment in any clinical course requires formal admission to graduate study and to the specialty track.

Additional School of Nursing Requirements

All students enrolled in UAA nursing programs must provide:

1. Documentation of current and ongoing certification in cardiopulmonary resuscitation (CPR) for adults,

infants, and children.

2. Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubeola, and hepatitis B (by titer), documentation of Tdap (tetanus, diphtheria, pertussis) immunization within the past 10 years, annual PPD skin test or health examination indicating freedom from active tuberculosis, documentation of an annual HIV test (results not required).
3. Results of the SON-sanctioned national-level criminal background check.

Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio conferencing. Students must have access to a personal computer and reasonable internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:

- Word processing
- Sending and receiving e-mail with attachments
- Accessing and navigating the Internet/World Wide Web
- Basic understanding of hardware, software, and operating systems and
- Graduate level writing and referencing (using APA)

Academic Progress

Students enrolled in the master's degree program must make continuous progress toward completion of the degree and remain in good standing with the School of Nursing (SON). A detailed schematic of the SON good standing policy can be found in the SON Graduate Handbook. Noncompliance with the good standing policy and academic progress expectations will result in probation and possible dismissal from the program.

In order to remain in good standing students must:

1. Maintain professional and academic standards at all times.
2. Maintain continuous registration each fall and spring semester (and summer if working on their Scholarly Project and utilizing UAA resources) until degree is completed.
3. Earn a 3.00 (B) or better in all required coursework.
4. Complete Scholarly Project no later than three sequential semesters after completion of their final clinical course.
5. Earn all credits, including transfer credits, within a consecutive seven-year period to graduation. See UAA catalog Chapter 11 for additional information.

In addition, students in the FNP or the PMH-NP programs must complete additional clinical hours (2 credits) if they have not completed degree requirements within three sequential semesters after finishing their last clinical course. For each additional year that passes without completing degree requirements the student will need to complete an additional 2 credits of clinical. More information on this policy can be found in the School of Nursing Graduate Handbook (<http://www.uaa.alaska.edu/schoolofnursing/studenthandbooks.cfm>).

Scheduling of Courses

Graduate nursing courses are offered in an alternative scheduling format consisting of intensive classroom sessions presented in short time blocks on the UAA campus and/or periodic class meetings throughout the semester that are available via computer and/or audio-conference. Thus, it is possible for students who reside outside of Anchorage to take advantage of the opportunity to pursue graduate study at UAA. In addition, all students have the opportunity to take advantage of clinical learning opportunities throughout the state, including both urban and rural settings.

Graduation Requirements

- Satisfy the [General University Requirements for Graduate Degrees](#).
- Complete the Program Requirements below.

Program Requirements

Core Courses ^{*}

NS A618	Role Development in Advanced Practice Nursing	2
NS A619	Health Policy Issues in Advanced Practice Nursing	2
NS A620	Nursing Research Methods	4
NS A621	Knowledge Development for Advanced Nursing Practice	3
NS/HS A625	Biostatistics for Health Professionals	3
NS A696	Individual Project (2 credits/semester)	4
Total Credits		18

* Students seeking a second master's degree may petition to have core courses waived based on evaluation of prior graduate degree.

Complete one of the following options: Family Nurse Practitioner, Psychiatric-Mental Health Nurse Practitioner or Nursing Education.

Family Nurse Practitioner Option (FNP)

NS A601	Advanced Pathophysiology	3
NS A602	Advanced Health Assessment in Primary Care	3

NS A610	Pharmacology for Primary Care	3
ND A660	Family Nurse Practitioner I	4
ND A661	Family Nurse Practitioner II	5
ND A662	Family Nurse Practitioner III	5
ND A663	Family Nurse Practitioner IV	6
Advisor-approved elective		3
Total Credits		32

Psychiatric-Mental Health Nurse Practitioner Option (PMH-NP)

NS A601	Advanced Pathophysiology	3
NS A602	Advanced Health Assessment in Primary Care	3
NS A610	Pharmacology for Primary Care	3
NS A611	Psychopharmacology	3
ND A670	Advanced Psychiatric/Mental Health Nursing I	5
ND A671	Advanced Psychiatric/Mental Health Nursing II	5
ND A672	Advanced Psychiatric/Mental Health Nursing III	5
ND A673	Advanced Psychiatric/Mental Health Nursing IV	5
Total Credits		32

Nursing Education Option (EDUC)

NS A601	Advanced Pathophysiology	3
NS A602	Advanced Health Assessment in Primary Care	3
NS A610	Pharmacology for Primary Care	3
NS A640	Teaching and Learning in Nursing	3
NS A641	Curriculum Development and Evaluation	3

NS A643	Assessment and Evaluation in Nursing Education	3
NS A644	Distance Education in Nursing	3
NS A647	Teaching Practicum in Nursing	3
Advisor-approved elective		3
Total Credits		27

Scholarly Project

A total of 4 credits of NS A696, taken over two semesters, are required for the degree. Students who are unable to complete the scholarly project after two semesters will be required to register for two credits of NS A696 Individual Project every semester thereafter and demonstrate continuing progress until the scholarly project is satisfactorily completed. Students are expected to complete their scholarly project within three sequential semesters of finishing the last clinical course. In the event a student does not complete their scholarly project during this time frame, they may be dismissed from the program for non-progression.

- See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/ms-nursingscience/#sthash.Oo2rnRcW.dpuf>

School of Nursing

Health Sciences Building (HSB), Room 101, (907) 786-4550
<http://www.uaa.alaska.edu/schoolofnursing>

Master of Science in Nursing Science

Overview

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Graduate studies at the master's level place primary emphasis upon advanced professional nursing practice, theory, research, and health care delivery systems. Students may develop a specialized practice focus in Nursing Education (EDUC), as a Family Nurse Practitioner (FNP) or Psychiatric-Mental Health Nurse Practitioner (PMH-NP). Master's level studies provide the student with a basis for further study at the doctoral level. The graduate program is accredited by Accreditation Commission for Education in Nursing (ACEN), formerly known as the National League for Nursing Accreditation Commission (3343 Peachtree Road NE, Suite 850, Atlanta, GA 30326; (404) 975-5000), the National League for Nursing Accreditation Commission (3343 Peachtree Road NE, Suite 500, Atlanta, GA 30326; (404) 975-5000). Graduates in the FNP option are eligible to write the national certification examination for advanced professional practice as a family nurse practitioner. Graduates of the PMH-NP option are eligible to write the national certification exam for advanced professional practice as a psychiatric-mental health nurse practitioner. Graduates of the EDUC option, ~~who have had two years of full-time academic teaching experience~~, are eligible to take the NLN Certified Nurse Educator.

MS-Program Student Learning Outcomes

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The graduate is prepared to:

1. Engage in scholarly inquiry, including evaluation and application of evidence-based research to advanced nursing practice or nursing education.
2. Practice in a manner that incorporates ethical, legal, and professional standards for advanced nursing practice or nursing education.
3. Collaborate across disciplines and in partnership with communities, groups, families and individuals through culturally sensitive practice.
4. Demonstrate competence and caring in the professional nurse role to serve as a leader, provider, and educator in the health care system.
5. Articulate a plan for self-directed, lifelong learning and professional development.

- See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/ms-nursingscience/#learningoutcomestext>

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UAA Graduate Admission Requirements

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See [Admission Requirements for Graduate Degrees](#).

UAA Admission Requirements

The following application submission deadlines are recommended to ensure full processing of application and transcripts:

- November 1 for March 1 (spring) applicants
- June 15 for November 1 (fall) applicants

School of Nursing Admission Requirements for Master of Science, Nursing Science

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The SON's application must be submitted **directly** to the SON. You can find additional information and the application forms at: <http://nursing.uaa.alaska.edu/students/ms.cfm>.

SON Graduate Study Application

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Students admitted to Graduate Study are eligible to take more than 9 credits of core courses (NS A618, NS A619, NS A620, NS A621, NS A625) while they wait to be admitted to a specialty track.. Acceptance into Graduate Study status does not guarantee admission into the clinical/specialty nursing tracks. Admission to the clinical/specialty is competitive and all applications will be considered at the same time. Once admitted to graduate study, students must maintain continuous registration and must apply for and be accepted to a specialty track the next time it is offered in order to maintain degree seeking status. Applications to graduate study will be reviewed in November and March. Students are advised to get their completed application to the SON by **October 1 for admission to graduate study and February 1 for admission to graduate study and/or FNP, PMH-NP or EDUC specialty track.**

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Graduate Study Admission Application

Students applying to the Master of Science, Nursing Science program must submit the following documentation to the SON:

1. Submit Completed SON application form (submitted directly to the SON).
2. Submit Resumé (directions can be found in application packet and should be followed carefully).
3. Provide documentation of the following requirements:
 - a. Bachelor or graduate degree in nursing from a program accredited by the Accreditation Commission for Education in Nursing (formerly the National League for Nursing Accrediting Commission) or the Commission on Collegiate Nursing Education.
 - b. Minimum undergraduate (and graduate, if applicable) GPA of 3.00* (B) on a 4.00 scale.
*NOTE: *Student who does not have a 3.0 undergraduate GPA may substitute their graduate GPA (based on completion of 3 graduate core courses and earning a 3.00 or higher in each course).*
 - c. Minimum grade of 2.00 (C) in an undergraduate research methods course and a statistics course that covers descriptive and inferential statistics.
 - d. Copy of active unencumbered* registered professional nurse license in the State of Alaska).

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NOTE: *There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate chair to determine program eligibility.

- e. Three letters of professional recommendation. Letters must be submitted directly to the School of Nursing from the person writing the reference.

NOTE: References may be contacted by a member of the admissions committee.

- f. Minimum of 1/2 year clinical experience as a registered nurse.

Specialty PECIALTY TrackRACK AdmissionDMISSION ApplicationPPLICATION

- Complete all requirements for admission to Graduate Study (above).

NOTE: If students have already been admitted to graduate study, they should update their resumè and transcripts and submit a new application. Letters of recommendation submitted for Graduate Study consideration may be used in the Specialty Track application packet.

- Complete interview and proctored writing. Once the application is complete and there is documentation that the minimum requirements are met, students may schedule their proctored writing and interview. Accommodations will be made for distance students.

- Interviews will be scheduled for the 1st Tuesday and Wednesday of March
- Proctored writing will take place on the 1st Tuesday in March
- Candidates should contact the SON (Jessica Salas, 786-4537) to schedule a time.

Admission to the specialty tracks is a competitive process. The FNP specialty track admits every spring semester, to begin clinical the following fall. The PMH-NP and EDUC specialty tracks admit every other spring semester (on the odd year) to begin the following fall. Applications must be submitted no later than February 1.

In reviewing applicants, special consideration may be given to candidates with clinical expertise, proficiency in other languages, knowledge of other cultures, and a proven record of professional contributions. This information should be put in the resumè as part of the SON application. To the extent that there are limited seats available in the program, preference may be given to residents of the State of Alaska, as defined by the University's policy on residency for tuition purposes.

Students applying for admission to the specialty tracks must:

1. Complete all requirements for admission to Graduate Study (above).

NOTE: If students have already been admitted to graduate study, they should update their resumè and transcripts and submit a new application. Letters of recommendation submitted for Graduate Study consideration may be used in the Specialty Track application packet.

2. Complete interview and proctored writing. Once the application is complete and there is documentation that the minimum requirements are met, students may schedule their proctored writing and interview. Accommodations will be made for distance students.

- a. Interviews will be scheduled for the 1st Tuesday and Wednesday of March
- b. Proctored writing will take place on the 1st Tuesday in March
- c. Candidates should contact the SON (Jessica Salas, 786-4537) to schedule a time for the interview and proctored writing.

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The SON has 3 specialty options for the MS in Nursing Science Degree:

- Psychiatric Mental Health Nurse Practitioner is offered every two years (odd years), beginning fall semester.
- Family Nurse Practitioner is offered every year beginning fall semester
- Nursing Education is offererd every two years beginning fall semester

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Students applying to the Master of Science in Nursing Science must also submit documentation of having met the following requirements:

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- ~~— Hold a bachelor's or a master's degree in nursing from a program accredited by the Accreditation Commission for Education in Nursing (formerly the National League for Nursing Accrediting Commission) or the Commission on Collegiate Nursing Education. on.~~
- ~~— Have a minimum undergraduate GPA of at least a 3.00 (B) on a 4.00 scale. Have a minimum grade of 3.00 (B) for all graduate courses taken prior to admission.~~
- 1. Hold a bachelor's or a master's degree in nursing from a program accredited by the National League for Nursing Accrediting Commission or the Commission on Collegiate Nursing Education.
- 2. Have a minimum undergraduate (and graduate, if applicable) GPA of at least a 3.00 (B) on a 4.00 scale; a grade of 3.00 (B) or better is required of any graduate courses the student may have taken in order to be considered for admission.
- 3. Have a grade of 2.00 (C) or higher in an undergraduate research methods course and a statistics course that covers descriptive and inferential statistics.
- 4. Submit the School of Nursing graduate admission application directly to the School of Nursing.
- 5. Submit three letters of professional recommendation. Letters must be submitted directly to the School of Nursing from the person writing the reference. References may be contacted by a member of the admissions committee.
- 6. Complete a minimum of one year of half-time clinical experience as a registered nurse.
- 7. Hold and maintain an active unencumbered Alaska State RN license throughout the program. (There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate chair to determine program eligibility.)

The following School of Nursing application submission deadlines are required to ensure full processing of application:

- November 1 for graduate study and/or PMH NP or EDUC specialty
- March 1 for graduate study and/or admission to specialty (FNP, PMH NP or EDUC) specialty

Applicants who meet the above criteria are considered for program admission on a competitive basis. Meeting all admission criteria does not guarantee admission. Nor does prior acceptance into graduate study status guarantee admission into the clinical specialty tracks. Special consideration may be given to candidates with a resume portfolios that documents exceptional clinical experience and a proven record of professional contributions. To the extent that there are limited seats available in the program, preference may be given to residents of the state of Alaska as defined by the university's policy on residency for tuition purposes.

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Academic Progress Requirements

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Students enrolled admitted to in the master's degree program must:

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- ~~— Maintain at least a 3.00 (B) GPA in all required coursework.~~
- ~~— Earn a grade of 3.00 (B) or higher in all specialty courses~~required coursework.
- ~~— Receive no more than one 2.00 (C) grade in core and elective courses.~~

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~~———— Earn all credits, including transfer credits within a consecutive seven-year period prior to graduation. See UAA Catalog for additional information.~~

~~• ——— Complete degree within 3 consecutive semesters of passing final clinical course.~~

~~In addition, students in the Family Nurse Practitioner or the Psychiatric Mental Health Nurse Practitioner programs must complete additional clinical hours (2 credits) if they have not completed degree requirements within 12 months after finishing their last clinical course. For each additional year that passes without completing degree requirements the student will need to complete an additional 2 credits of clinical. More information on this policy can be found in the School of Nursing Graduate Handbook.~~

~~Noncompliance with academic progress expectations will result in probation and possible dismissal from the program. See the Academic Good Standing Policy in the School of Nursing Graduate Handbook for more information.~~

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Part-Time/Full-Time Study

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This program is designed to be completed in six to eight semesters of part-time study, although students can take longer. Prior to being formally admitted to graduate study, students with a bachelor's or graduate degree in nursing and who are licensed or eligible to be licensed in Alaska as an RN may complete up to 9 credits of degree-applicable coursework, either UAA credit or transfer credit. Students who are not formally admitted will be allowed to register on a space-available basis and with instructor permission.

For part-time students, admission to graduate study only is recommended, with formal admission to a specialty track being delayed until core course requirements have been completed. Enrollment in any clinical course requires formal admission to graduate study and to the specialty track.

Additional School of Nursing Requirements

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All students enrolled in UAA nursing programs must provide:

1. Documentation of current and ongoing certification in cardiopulmonary resuscitation (CPR) for adults, infants, and children.
2. Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubeola, and hepatitis B (by titer), documentation of Tdap (tetanus, diphtheria, pertussis) immunization within the past 10 years, annual PPD skin test or health examination indicating freedom from active tuberculosis, documentation of an annual HIV test (results not required).
3. Results of the SON-sanctioned national-level criminal background check.

Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio conferencing. Students must have access to a personal computer and reasonable internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:

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- Word processing
- Sending and receiving e-mail with attachments
- Accessing and navigating the Internet/World Wide Web
- Basic understanding of hardware, software, and operating systems and

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- Graduate level writing and referencing (using APA)

Academic Progress

Students enrolled in the master's degree program must make continuous progress toward completion of the degree and remain in good standing with the School of Nursing (SON). A detailed schematic of the SON good standing policy can be found in the SON Graduate Handbook. Noncompliance with the good standing policy and academic progress expectations will result in probation and possible dismissal from the program.

In order to remain in good standing students must:

1. Maintain professional and academic standards at all times.
2. Maintain continuous registration each fall and spring semester (and summer if working on their Scholarly Project and utilizing UAA resources) until degree is completed.
3. Earn a 3.00 (B) or better in all required coursework.
4. Complete Scholarly Project no later than three sequential semesters after completion of their final clinical course.
5. Earn all credits, including transfer credits, within a consecutive seven-year period to graduation. See UAA catalog Chapter 11 for additional information.

In addition, students in the FNP or the PMH-NP programs must complete additional clinical hours (2 credits) if they have not completed degree requirements within three sequential semesters after finishing their last clinical course. For each additional year that passes without completing degree requirements the student will need to complete an additional 2 credits of clinical. More information on this policy can be found in the School of Nursing Graduate Handbook (<http://www.uaa.alaska.edu/schoolofnursing/studenthandbooks.cfm>).

- ~~• Documentation of continuous current certification in cardiopulmonary resuscitation (CPR) for adults, infants and children;~~
- ~~• Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubeola, and hepatitis A and B (by titer); documentation of Tdap (tetanus, diphtheria, pertussis) immunization within the past 10 years; annual PPD skin test or health examination indicating freedom from active tuberculosis; documentation of an annual HIV test (results not required); and~~
- ~~• The results the School of Nursing sanctioned national level criminal background check.~~
- ~~• Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio-~~

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conferencing. Students must have access to a personal computer and reasonable Internet connectivity (Click on the following link to see what types of systems the university recommends:

<http://distanceeducation.uaa.alaska.edu/requirements/>

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All students are expected to have good technical writing skills and knowledge of APA formatting and referencing, as well as basic computer and typing skills prior to entry into the nursing program, for example:

- Word processing (preferably MS Word),
- Sending and receiving e-mail with attachments,
- Accessing and navigating the Internet/World Wide Web, and
- Basic understanding of hardware, software, and operating systems.

Scheduling of Courses

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Graduate nursing courses are offered in an alternative scheduling format consisting of intensive classroom sessions presented in short time blocks on the UAA campus and/or periodic class meetings throughout the semester that are available via computer and/or audio-conference. Thus, it is possible for students who reside outside of Anchorage to take advantage of the opportunity to pursue graduate study at UAA. In addition, all students have the opportunity to take advantage of clinical learning opportunities throughout the state, including both urban and rural settings.

Graduation Requirements

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- Satisfy the [General University Requirements for Graduate Degrees](#).
- Complete the Program Requirements below.
-

Program Requirements

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Core Courses *

NS A618	Role Development in Advanced Practice Nursing	2
NS A619	Health Policy Issues in Advanced Practice Nursing	2
NS A620	Nursing Research Methods	4
NS A621	Knowledge Development for Advanced Nursing Practice	3

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NS/HS A625	Biostatistics for Health Professionals	3
NS A696	Individual Project (2 credits/semester)	4
Total Credits		18

* Students seeking a second master's degree may petition to have core courses waived based on evaluation of prior graduate degree.

Complete one of the following options: Family Nurse Practitioner, Psychiatric-Mental Health Nurse Practitioner or Nursing Education.

Family Nurse Practitioner Option [\(FNP\)](#)

NS A601	Advanced Pathophysiology	3
NS A602	Advanced Health Assessment in Primary Care	3
NS A610	Pharmacology for Primary Care	3
NS A660 ND A660	Family Nurse Practitioner I	4
NS A661 ND A661	Family Nurse Practitioner II	5
NS A662 ND A662	Family Nurse Practitioner III	5
NS A663 ND A663	Family Nurse Practitioner IV	6
Advisor-approved elective		3
Total Credits		32

Psychiatric-Mental Health Nurse Practitioner Option [\(PMH-NP\)](#)

NS A601	Advanced Pathophysiology	3
NS A602	Advanced Health Assessment in Primary Care	3
NS A610	Pharmacology for Primary Care	3
NS A611	Psychopharmacology	3
NS A670 NS-D A670	Advanced Psychiatric/Mental Health Nursing I	5
NS A671 NS-D A671	Advanced Psychiatric/Mental Health Nursing II	5

NS A672 ND AS D672	Advanced Psychiatric/Mental Health Nursing III	5
NS A674 NS-D A6743	Advanced Psychiatric/Mental Health Nursing IV	5
Total Credits		32

Nursing Education Option (EDUC)

<u>NS A601</u>	Advanced Pathophysiology	3
<u>NS A602</u>	Advanced Health Assessment in Primary Care	3
<u>NS A610</u>	Pharmacology for Primary Care	3
<u>NS A640</u>	Teaching and Learning in Nursing	3
<u>NS A641</u>	Curriculum Development and Evaluation	3
<u>NS A643</u>	Assessment and Evaluation in Nursing Education	3
<u>NS A644</u>	Distance Education in Nursing	3
<u>NS A647</u>	Teaching Practicum in Nursing	3
Advisor-approved elective		3
Total Credits		27

Scholarly Project

A total of 4 credits of NS- A696, taken over two semesters, are required for the degree. Students who are unable to complete the scholarly project after two semesters will be required to register for two2 credits of NS- A696 Individual Project every semester thereafter and demonstrate continuing progress (excluding summer sessions) until the scholarly project is satisfactorily completed. Students are expected to complete their scholarly project within three sequential semesters of finishing the last clinical course. In the event a student wants to work on the project during a summer semester, utilizing faculty and UAA resources, they must get approval from their committee and register for a 1-credit independent study (P/NP). The independent study credit does not count toward the 4 required project credits. There is no limit to the number of project credits that may be accrued; however, if a year or more passes since the last clinical course, additional coursework will be required. Specific requirements for additional coursework will be determined by the chair of the Graduate Program in Nursing, the coordinator of the specialty track, and the thesis or project chair. In the event a student does not complete their scholarly project during this time frame, they may be dismissed from the program for non-progression.

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- See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/ms-nursingscience/#sthash.Oo2rnRcW.dpuf>

Program Student Learning Outcomes

The graduate is prepared to:

1. Engage in scholarly inquiry, including evaluation and application of evidence-based research to advanced nursing practice or nursing education.
2. Practice in a manner that incorporates ethical, legal, and professional standards for advanced nursing practice or nursing education.
3. Collaborate across disciplines and in partnership with communities, groups, families and individuals through culturally sensitive practice.
4. Demonstrate competence and caring in the professional nurse role to serve as a leader, provider, and educator in the health care system.
5. Articulate a plan for self-directed, lifelong learning and professional development.

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Nursing Graduate Certificate Programs

The nursing graduate certificate programs were designed for individuals who have previously acquired their master's or doctoral degrees in nursing and wish to expand their nursing competencies or practice. Graduate certificate programs are offered in several specialty areas: Family Nurse Practitioner, Psychiatric Mental Health Nurse Practitioner or Nurse Educator. Prior nursing degrees must be issued from institutions that hold regional accreditation and from programs that hold nursing accreditation (from either the National League for Nursing Accrediting Commission or the Collegiate Commission on Nursing Education).

The 15-29 credit graduate certificate curriculum builds on the student's prior graduate degree in nursing by integrating content from that degree with theory-based advanced practice nursing courses and specialty clinical practice. To be eligible for either of the nurse practitioner graduate certificate programs, the individual must already be certified as a nurse practitioner in another specialty.

PROGRAMS OF STUDY

Admission Requirements

See Admission Requirements for Graduate Degrees.

The following application submission deadlines are recommended to ensure full processing of application and transcripts:

- November 1 for March 1 applicants
- June 15 for November 1 applicants

School of Nursing Admission Requirements

Students applying to the Master of Science in Nursing Science must also submit documentation of having met the following requirements:

- ~~1. Hold a bachelor's or a master's degree in nursing from a program accredited by the National League for Nursing Accrediting Commission or the Commission on Collegiate Nursing Education.~~
- ~~2. Have a minimum undergraduate (and graduate, if applicable) GPA of at least a 3.00 (B) on a 4.00 scale.~~
- ~~3. Have a grade of 2.00 (C) or higher in an undergraduate research methods course and a statistics course that covers descriptive and inferential statistics.~~
- ~~4. Submit the School of Nursing graduate admission application directly to the School of Nursing.~~
- ~~5. Submit three letters of professional recommendation. Letters must be submitted directly to the School of Nursing from the person writing the reference. References may be contacted by a member of the admissions committee.~~
- ~~6. Complete a minimum of one year of half-time clinical experience as a registered nurse.~~
- ~~7. Hold and maintain an active unencumbered Alaska State RN license throughout the program. (There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate chair to determine program eligibility.)~~

The following School of Nursing application submission deadlines are required to ensure full processing of application:

- ~~• November 1 for graduate study and/or PMH NP or EDUC specialty~~
- ~~• March 1 for graduate study and/or FNP or EDUC specialty~~

~~Applicants who meet the above criteria are considered for program admission on a competitive basis. Meeting all admission criteria does not guarantee admission. Nor does prior acceptance into graduate study status guarantee admission into the clinical specialty tracks. Special consideration may be given to candidates with portfolios that document exceptional clinical experience and a proven record of professional contributions. To the extent that there are limited seats available in the program, preference may be given to residents of the state of Alaska as defined by the university's policy on residency for tuition purposes.~~

Academic Progress Requirements

Students enrolled in the master's degree program must:

- ~~• Maintain at least a 3.00 (B) GPA in all required coursework.~~
- ~~• Earn a grade of 3.00 (B) or higher in all specialty courses.~~
- ~~• Receive no more than one 2.00 (C) grade in core and elective courses.~~
- ~~• Earn all credits, including transfer credits within a consecutive seven-year period prior to graduation. See UAA Catalog for additional information.~~

~~In addition, students in the Family Nurse Practitioner or the Psychiatric Mental Health Nurse Practitioner programs must complete additional clinical hours (2 credits) if they have not completed degree requirements within 12 months after finishing their last clinical course. For each additional year that passes without completing degree requirements the student will need to complete an additional 2 credits of clinical. More information on this policy can be found in the School of Nursing Graduate Handbook.~~

~~Noncompliance with academic progress expectations will result in probation and possible dismissal from the program. See the Academic Good Standing Policy in the School of Nursing Graduate Handbook for more information.~~

Part Time/Full Time Study

This program is designed to be completed in six to eight semesters of part-time study, although students can take longer. Prior to being formally admitted to graduate study, students with a bachelor's or graduate degree in nursing and who are licensed or eligible to be licensed in Alaska as an RN may complete up to 9 credits of degree-applicable coursework, either UAA credit or transfer credit. Students who are not formally admitted will be allowed to register on a space-available basis and with instructor permission.

For part-time students, admission to graduate study only is recommended, with formal admission to a specialty track being delayed until core course requirements have been completed. Enrollment in any clinical course requires formal admission to graduate study and to the specialty track.

Additional School of Nursing Requirements

All students enrolled in UAA nursing programs must provide:

- Documentation of continuous current certification in cardiopulmonary resuscitation (CPR) for adults, infants and children;
- Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubeola, and hepatitis A and B (by titer); documentation of Tdap (tetanus, diphtheria, pertussis) immunization within the past 10 years; annual PPD skin test or health examination indicating freedom from active tuberculosis; documentation of an annual HIV test (results not required); and
- The results the School of Nursing sanctioned national-level criminal background check.

Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio-conferencing. Students must have access to a personal computer and reasonable Internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:

- Word processing (preferably MS Word);
- Sending and receiving e-mail with attachments;
- Accessing and navigating the Internet/World Wide Web, and
- Basic understanding of hardware, software, and operating systems.

Scheduling of Courses

Graduate nursing courses are offered in an alternative scheduling format consisting of intensive classroom sessions presented in short time blocks on the UAA campus and/or periodic class meetings throughout the semester that are available via computer and/or audio-conference. Thus, it is possible for students who reside outside of Anchorage to take advantage of the opportunity to pursue graduate study at UAA. In addition, all students have the opportunity to take advantage of clinical learning opportunities throughout the state, including both urban and rural settings.

Graduation Requirements

- Satisfy the General University Requirements for Graduate Degrees;
- Complete the Program Requirements below.

Program Requirements**Core Courses-***

NS A618	Role Development in Advanced Practice Nursing	2
NS A619	Health Policy Issues in Advanced Practice Nursing	2
NS A620	Nursing Research Methods	4
NS A621	Knowledge Development for Advanced Nursing Practice	3
NS/HS A625	Biostatistics for Health Professionals	3
NS A696	Individual Project (2 credits/semester)	4
Total Credits		18

~~* Students seeking a second master's degree may petition to have core courses waived based on evaluation of prior graduate degree.~~

~~Complete one of the following options: Family Nurse Practitioner, Psychiatric Mental Health Nurse Practitioner or Nursing Education.~~

~~Family Nurse Practitioner Option~~

NS A601	Advanced Pathophysiology	3
NS A602	Advanced Health Assessment in Primary Care	3
NS A610	Pharmacology for Primary Care	3
NS A660	Family Nurse Practitioner I	4
NS A661	Family Nurse Practitioner II	5
NS A662	Family Nurse Practitioner III	5
NS A663	Family Nurse Practitioner IV	6
Advisor approved elective		3
Total Credits		32

~~Psychiatric Mental Health Nurse Practitioner Option~~

NS A601	Advanced Pathophysiology	3
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NS A602	Advanced Health Assessment in Primary Care	3
NS A610	Pharmacology for Primary Care	3
NS A611	Psychopharmacology	3
NS A670	Advanced Psychiatric/Mental Health Nursing I	5
NS A671	Advanced Psychiatric/Mental Health Nursing II	5
NS A672	Advanced Psychiatric/Mental Health Nursing III	5
NS A674	Advanced Psychiatric/Mental Health Nursing IV	5
Total Credits		32
Nursing Education Option		
NS A601	Advanced Pathophysiology	3
NS A602	Advanced Health Assessment in Primary Care	3
NS A610	Pharmacology for Primary Care	3
NS A640	Teaching and Learning in Nursing	3
NS A641	Curriculum Development and Evaluation	3
NS A643	Assessment and Evaluation in Nursing Education	3
NS A644	Distance Education in Nursing	3
NS A647	Teaching Practicum in Nursing	3
Advisor approved elective		3
Total Credits		27

Scholarly Project

A total of 4 credits of ~~NS A696~~, taken over two semesters, are required for the degree. Students who are unable to complete the project after two semesters will be required to register for 2 credits of ~~NS A696~~ every semester thereafter (excluding summer sessions) until the project is satisfactorily completed. In the event a student wants to work on the project during a summer semester, utilizing faculty and UAA resources, they must get approval from their committee and register for a 1-credit independent study (P/NP). The independent study credit does not count toward the 4 required project credits. There is no limit to the number of project credits that may be accrued; however, if a year or more passes since the last clinical course, additional coursework will be required.

Specific requirements for additional coursework will be determined by the chair of the Graduate Program in Nursing, the coordinator of the specialty track, and the thesis or project chair.

—See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/ms-nursingscience/#sthash.5HUAuf6.dpuf>

Graduate Certificates

Graduate Certificate in Family Nurse Practitioner

OVERVIEW

The Family Nurse Practitioner (FNP) Graduate Certificate for psychiatric nurse practitioners is designed for nurses who are already certified as psychiatric nurse practitioners. This program expands their scope of practice to assist them to acquire the theory, knowledge, and skills needed to provide primary care for families. Courses and seminars are scheduled to allow students to attend classes with content specific to expand their specialty practice to include a family scope. The curriculum includes didactic, seminar, and approximately 720 clinical hours in practicum coursework. Students who successfully complete the graduate certificate program will be eligible to take the Family Nurse Practitioner examination offered by the American Nurses Credentialing Center (ANCC), or the American Academy of Nurse Practitioners (AANP) to become certified as an family nurse practitioner. These examinations are given nationwide throughout the year.

The Family Nurse Practitioner Graduate Certificate for primary care specialties was developed for nurses who are already certified in one of the primary care nurse practitioner specialties (adult, child, or women). Students who successfully complete it will be eligible to take the family nurse practitioner examination offered by the ANCC, or the AANP to become certified as a family nurse practitioner. These examinations are given nationwide throughout the year.

Admission Requirements

See [Admission Requirements for Graduate Certificates](#).

The following UAA application submission deadlines are recommended to ensure full processing of application and transcripts:

- November 1 for March 1 applicants
- June 15 for November 1 applicants

School of Nursing Admission Requirements

Students applying to the graduate certificate program must also submit documentation of having met the following requirements:

- Earned graduate degree in nursing (master's or doctoral) from a school of nursing accredited by the National League for Nursing Accrediting Commission or the Commission on Collegiate Nursing Education.
- Graduate GPA of at least a 3.00 (B) on a 4.00 scale.

~~Additional requirements for students applying for the Family Nurse Practitioner or Psychiatric Mental Health Nurse Practitioner graduate certificate programs include:~~

- ~~• Current active unencumbered licensure as an advanced practice nurse in the state of Alaska must be maintained. (There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate program chair to determine program eligibility.)~~
- ~~• Documentation of national certification as an advanced nurse practitioner.~~

~~Applicants who meet the above criteria are considered for program admission on a competitive basis. Meeting all admission criteria does not guarantee admission. Prior acceptance into graduate study status does not guarantee admission into the clinical nursing tracks. Special consideration may be given to candidates with portfolios that document exceptional clinical experience and a proven record of professional contributions. To the extent that there are limited seats available in the program, preference may be given to residents of the state of Alaska as defined by the university's policy on residency for tuition purposes.~~

~~The School of Nursing will consider applications for the graduate certificate during fall and spring semesters. Following are the deadlines for submission to ensure full consideration by the admissions committee:~~

- ~~• November 1: Graduate certificate PMH NP or EDUC specialty~~
- ~~• March 1: Graduate certificate FNP or EDUC specialty~~

Academic Progress Requirements

~~Students enrolled in the graduate certificate program must:~~

- ~~• Maintain at least a 3.00 (B) GPA in all required coursework.~~
- ~~• Earn a grade of 3.00 (B) or higher in all specialty courses.~~
- ~~• Receive no more than one 2.00 (C) grade in core or elective courses (if required).~~

~~Noncompliance with academic progress expectations will result in probation and possible dismissal from the program. See the Academic Good Standing Policy in the School of Nursing Graduate Handbook for more information.~~

Additional School of Nursing Requirements

~~All students enrolled in UAA nursing graduate certificate programs must provide:~~

- ~~• Documentation of continuous current certification in cardiopulmonary resuscitation (CPR) for adults, infants, and children;~~
- ~~• Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubeola, and hepatitis A and B (by titer); documentation of Tdap (tetanus, diphtheria, pertussis) immunization within the past 10 years; annual PPD skin test or health examination indicating freedom from active tuberculosis; documentation of an annual HIV test (results not required); and~~
- ~~• The results of the School of Nursing sanctioned national level criminal background check.~~

~~Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio conferencing. Students must have access to a personal computer and reasonable~~

Internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:

- Word processing (preferably MS Word);
- Sending and receiving e-mail with attachments;
- Accessing and navigating the Internet/World Wide Web; and
- Basic understanding of hardware, software, and operating systems.

Graduation Requirements

- Satisfy the General University Requirements for Graduate Certificates;
- Complete the Program Requirements below.

Program Requirements

Complete one of the following tracks: Adult Nurse Practitioner, Pediatric Nurse Practitioner, Psychiatric Mental Health Nurse Practitioner or Women's Health Nurse Practitioner.

Adult Nurse Practitioner Track

NS A660	Family Nurse Practitioner I	6
NS A661	Family Nurse Practitioner II	3
NS A663	Family Nurse Practitioner IV	6
Total Credits		15

Pediatric Nurse Practitioner Track

NS A631	Family Nurse Practitioner Focus on Women's Health and Obstetrics I	2
NS A635	Family Nurse Practitioner Focus on Women's Health and Obstetrics II	2
NS A662	Family Nurse Practitioner III	5
NS A663	Family Nurse Practitioner IV	6
Total Credits		15

Psychiatric Mental Health Nurse Practitioner Track

NS A601	Advanced Pathophysiology	3
NS A602	Advanced Health Assessment in Primary Care	3
NS A610	Pharmacology for Primary Care	3

NS A611	Psychopharmacology	3
NS A660	Family Nurse Practitioner I	4
NS A661	Family Nurse Practitioner II	5
NS A662	Family Nurse Practitioner III	5
NS A663	Family Nurse Practitioner IV	6
Total Credits		32

~~Women's Health Nurse Practitioner~~

NS A632	Family Nurse Practitioner Focus on Pediatrics I	2
NS A636	Family Nurse Practitioner Focus on Pediatrics II	2
NS A662	Family Nurse Practitioner III	5
NS A663	Family Nurse Practitioner IV	6
Total Credits		15

~~A total of 15-32 credits is required for the certificate.*~~

~~* Students need to have had an advanced pharmacology, pathophysiology and health assessment course in their original nursing master's program; if their program did not include some or all of these courses, they may need to be taken for the graduate certificate.~~

~~See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/gradcert-familynursepractitioner/#sthash.RnAhztAW.dpuf>~~

~~Graduate Certificate in Family Nurse Practitioner OVERVIEW~~

~~The Family Nurse Practitioner (FNP) Graduate Certificate for psychiatric nurse practitioners is designed for nurses who are already certified as psychiatric nurse practitioners. This program expands their scope of practice to assist them to acquire the theory, knowledge, and skills needed to provide primary care for families. Courses and seminars are scheduled to allow students to attend classes with content specific to expand their specialty practice to include a family scope. The curriculum includes didactic, seminar, and approximately 720 clinical hours in practicum coursework. Students who successfully complete the graduate certificate program will be eligible to take the Family Nurse Practitioner examination offered by the American Nurses Credentialing Center (ANCC), or the American Academy of Nurse Practitioners (AANP) to become certified as an family nurse practitioner. These examinations are given nationwide throughout the year.~~

~~The Family Nurse Practitioner Graduate Certificate for primary care specialties was developed for nurses who are already certified in one of the primary care nurse practitioner specialties (adult, child, or women). Students who successfully complete it will be eligible to take the family nurse practitioner examination offered by the ANCC, or the AANP to become certified as a family nurse practitioner. These examinations are given nationwide throughout the year.~~

Program Student Learning Outcomes

~~The graduate is prepared to:~~

- ~~1. Engage in scholarly inquiry, including evaluation and application of evidence-based research to advanced nursing practice or nursing education.~~
- ~~2. Practice in a manner that incorporates ethical, legal, and professional standards for advanced nursing practice or nursing education.~~
- ~~3. Collaborate across disciplines and in partnership with communities, groups, families and individuals through culturally sensitive practice.~~
- ~~4. Demonstrate competence and caring in the professional nurse role to serve as a leader, provider, and educator in the health care system.~~
- ~~5. Articulate a plan for self-directed, lifelong learning and professional development.~~

~~—See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/gradcert-familynursepractitioner/#learningoutcomestext>~~

Admission Requirements

~~See Admission Requirements for Graduate Certificates.~~

~~The following UAA application submission deadlines are recommended to ensure full processing of application and transcripts:~~

- ~~• November 1 for March 1 applicants~~
- ~~• June 15 for November 1 applicants~~

School of Nursing Admission Requirements

~~Students applying to the graduate certificate program must also submit documentation of having met the following requirements:~~

- ~~• Earned graduate degree in nursing (master's or doctoral) from a school of nursing accredited by the National League for Nursing Accrediting Commission or the Commission on Collegiate Nursing Education.~~
- ~~• Graduate GPA of at least a 3.00 (B) on a 4.00 scale.~~

~~Additional requirements for students applying for the Family Nurse Practitioner or Psychiatric-Mental Health Nurse Practitioner graduate certificate programs include:~~

- ~~Current active unencumbered licensure as an advanced practice nurse in the state of Alaska must be maintained. (There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate program chair to determine program eligibility.)~~
- ~~Documentation of national certification as an advanced nurse practitioner.~~

~~Applicants who meet the above criteria are considered for program admission on a competitive basis. Meeting all admission criteria does not guarantee admission. Prior acceptance into graduate study status does not guarantee admission into the clinical nursing tracks. Special consideration may be given to candidates with portfolios that document exceptional clinical experience and a proven record of professional contributions. To the extent that there are limited seats available in the program, preference may be given to residents of the state of Alaska as defined by the university's policy on residency for tuition purposes.~~

~~The School of Nursing will consider applications for the graduate certificate during fall and spring semesters. Following are the deadlines for submission to ensure full consideration by the admissions committee:~~

- ~~November 1: Graduate certificate PMH-NP or EDUC specialty~~
- ~~March 1: Graduate certificate FNP or EDUC specialty~~

Academic Progress Requirements

~~Students enrolled in the graduate certificate program must:~~

- ~~Maintain at least a 3.00 (B) GPA in all required coursework.~~
- ~~Earn a grade of 3.00 (B) or higher in all specialty courses.~~
- ~~Receive no more than one 2.00 (C) grade in core or elective courses (if required).~~

~~Noncompliance with academic progress expectations will result in probation and possible dismissal from the program. See the Academic Good Standing Policy in the School of Nursing Graduate Handbook for more information.~~

Additional School of Nursing Requirements

~~All students enrolled in UAA nursing graduate certificate programs must provide:~~

- ~~Documentation of continuous current certification in cardiopulmonary resuscitation (CPR) for adults, infants, and children;~~
- ~~Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubeola, and hepatitis A and B (by titer); documentation of Tdap (tetanus, diphtheria, pertussis) immunization within the past 10 years; annual PPD skin test or health examination indicating freedom from active tuberculosis; documentation of an annual HIV test (results not required); and~~
- ~~The results of the School of Nursing-sanctioned national level criminal background check.~~

~~Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio conferencing. Students must have access to a personal computer and reasonable Internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:~~

- ~~Word processing (preferably MS Word);~~

- ~~Sending and receiving e-mail with attachments;~~
- ~~Accessing and navigating the Internet/World Wide Web; and~~
- ~~Basic understanding of hardware, software, and operating systems.~~

~~Graduation Requirements~~

- ~~Satisfy the General University Requirements for Graduate Certificates.~~
- ~~Complete the Program Requirements below.~~

~~Program Requirements~~

~~Complete one of the following tracks: Adult Nurse Practitioner, Pediatric Nurse Practitioner, Psychiatric Mental Health Nurse Practitioner or Women's Health Nurse Practitioner.~~

~~Adult Nurse Practitioner Track~~

NS A660	Family Nurse Practitioner I	6
NS A661	Family Nurse Practitioner II	3
NS A663	Family Nurse Practitioner IV	6
Total Credits		15

~~Pediatric Nurse Practitioner Track~~

NS A631	Family Nurse Practitioner Focus on Women's Health and Obstetrics I	2
NS A635	Family Nurse Practitioner Focus on Women's Health and Obstetrics II	2
NS A662	Family Nurse Practitioner III	5
NS A663	Family Nurse Practitioner IV	6
Total Credits		15

~~Psychiatric Mental Health Nurse Practitioner Track~~

NS A601	Advanced Pathophysiology	3
NS A602	Advanced Health Assessment in Primary Care	3
NS A610	Pharmacology for Primary Care	3
NS A611	Psychopharmacology	3
NS A660	Family Nurse Practitioner I	4

NS A661	Family Nurse Practitioner II	5
NS A662	Family Nurse Practitioner III	5
NS A663	Family Nurse Practitioner IV	6
Total Credits		32
Women's Health Nurse Practitioner		
NS A632	Family Nurse Practitioner Focus on Pediatrics I	2
NS A636	Family Nurse Practitioner Focus on Pediatrics II	2
NS A662	Family Nurse Practitioner III	5
NS A663	Family Nurse Practitioner IV	6
Total Credits		15

~~A total of 15-32 credits is required for the certificate.*~~

~~* Students need to have had an advanced pharmacology, pathophysiology and health assessment course in their original nursing master's program; if their program did not include some or all of these courses, they may need to be taken for the graduate certificate.~~

~~See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/gradeert-familynursepractitioner/#sthash.wfrYUfxd.dpuf>~~

~~Graduate Certificate in Nursing Education OVERVIEW~~

~~The specialty certificate in Nursing Education is designed for nurses who have previously acquired a minimum of a master's degree in nursing and are seeking to develop advanced knowledge and skills in order to teach in academic or clinical settings. The coursework leading to the graduate certificate emphasizes instruction in teaching, program and course development, implementation, and evaluation.~~

~~The curriculum is based on standards for master's education outlined in the Essentials for Master's Education in Nursing published by the AACN (1996), as well as the newly developed Core Competencies of Nurse Educators proposed by the National League for Nursing (NLN).~~

~~All courses for this certificate will be offered using distance delivery technologies, including but not limited to Blackboard web-based approaches, CD-ROMs, and audio-conferencing or video-conferencing as appropriate and available. Teaching practica may be completed in the student's community, or in some cases may require visits to the UAA campus. Faculty may also validate teaching competencies through site visits and/or conference calls.~~

~~The 15-credit graduate certificate includes graduate-level coursework in nursing education with practicum opportunities in classroom and clinical settings.~~

~~Program Student Learning Outcomes~~

~~The graduate is prepared to:~~

- ~~• Engage in scholarly inquiry, including evaluation and application of evidence-based research to advanced nursing practice or nursing education.~~
- ~~• Practice in a manner that incorporates ethical, legal, and professional standards for advanced nursing practice or nursing education.~~
- ~~• Collaborate across disciplines and in partnership with communities, groups, families and individuals through culturally sensitive practice.~~
- ~~• Demonstrate competence and caring in the professional nurse role to serve as a leader, provider, and educator in the health care system.~~
- ~~• Articulate a plan for self-directed, lifelong learning and professional development.~~

~~See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/gradcert-nursingeducation/#learningoutcomestext>~~

~~Admission Requirements~~

~~See Admission Requirements for Graduate Certificates. The following UAA application submission deadlines are recommended to ensure full processing of application and transcripts:~~

- ~~• November 1 for March 1 applicants~~
- ~~• June 15 for November 1 applicants~~

~~School of Nursing Admission Requirements~~

~~Students applying to the graduate certificate program must also submit documentation of having met the following requirements:~~

- ~~• Earned graduate degree in nursing (master's or doctoral) from a school of nursing accredited by the National League for Nursing Accrediting Commission or the Commission on Collegiate Nursing Education.~~
- ~~• Graduate GPA of at least a 3.00 (B) on a 4.00 scale.~~

~~Additional requirements for students applying for the Family Nurse Practitioner or Psychiatric Mental Health Nurse Practitioner graduate certificate programs include:~~

- ~~• Current active unencumbered licensure as an advanced practice nurse in the state of Alaska must be maintained. (There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate program chair to determine program eligibility.)~~
- ~~• Documentation of national certification as an advanced nurse practitioner.~~

~~Applicants who meet the above criteria are considered for program admission on a competitive basis. Meeting all admission criteria does not guarantee admission. Prior acceptance into graduate study status does not guarantee admission into the clinical nursing tracks. Special consideration may be given to candidates with portfolios that document exceptional clinical experience and a proven record of professional contributions. To the extent that there are limited seats available in the program, preference may be given to residents of the state of Alaska as defined by the university's policy on residency for tuition purposes.~~

~~The School of Nursing will consider applications for the graduate certificate during fall and spring semesters. Following are the deadlines for submission to ensure full consideration by the admissions committee:~~

- ~~• November 1: Graduate certificate PMH-NP or EDUC specialty~~
- ~~• March 1: Graduate certificate FNP or EDUC specialty~~

Academic Progress

~~Students enrolled in the graduate certificate program must:~~

- ~~• Maintain at least a 3.00 (B) GPA in all required coursework;~~
- ~~• Earn a grade of 3.00 (B) or higher in all specialty courses;~~
- ~~• Receive no more than one 2.00 (C) grade in core or elective courses (if required).~~

~~Noncompliance with academic progress expectations will result in probation and possible dismissal from the program. See the Academic Good Standing Policy in the School of Nursing Graduate Handbook for more information.~~

Additional School of Nursing Requirements

~~All students enrolled in UAA nursing graduate certificate programs must provide:~~

- ~~• Documentation of continuous current certification in cardiopulmonary resuscitation (CPR) for adults, infants, and children;~~
- ~~• Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubeola, and hepatitis A and B (by titer); documentation of Tdap (tetanus, diphtheria, pertussis) immunization within the past 10 years; annual PPD skin test or health examination indicating freedom from active tuberculosis; documentation of an annual HIV test (results not required); and~~
- ~~• The results of the School of Nursing-sanctioned national level criminal background check.~~

~~Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio conferencing. Students must have access to a personal computer and reasonable Internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:~~

- ~~• Word processing (preferably MS Word);~~
- ~~• Sending and receiving e-mail with attachments;~~
- ~~• Accessing and navigating the Internet/World Wide Web; and~~
- ~~• Basic understanding of hardware, software, and operating systems.~~

Graduation Requirements

- ~~Satisfy the General University Requirements for Graduate Certificates.~~
- ~~Complete the Program Requirements below.~~

Program Requirements

NS A640	Teaching and Learning in Nursing	3
NS A641	Curriculum Development and Evaluation	3
NS A643	Assessment and Evaluation in Nursing Education	3
NS A644	Distance Education in Nursing	3
NS A647	Teaching Practicum in Nursing	3
Total Credits		15

~~A total of 15 credits is required for the certificate.*~~

~~* Students need to have had an advanced pharmacology, pathophysiology and health assessment course in their original nursing master's program; if their program did not include some or all of these courses, they may need to be taken for the graduate certificate.~~

~~See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/gradcert-nursingeducation/#sthash.p5SIYbly.dpuf>~~

~~Graduate Certificate in Psychiatric Mental Health Nurse Practitioner OVERVIEW~~

~~The Psychiatric Mental Health Nurse Practitioner (PMH) Graduate Certificate for advanced nurse practitioners is designed for nurses who are already certified as advanced nurse practitioners in fields other than psychiatric-mental health. Students who successfully complete the graduate certificate program will be eligible to write the national certification for psychiatric mental health nurse practitioner family offered by the ANCC. This examination is given nationwide throughout the year.~~

Program Student Learning Outcomes

~~The graduate is prepared to:~~

- ~~1. Engage in scholarly inquiry, including evaluation and application of evidence-based research to advanced nursing practice or nursing education.~~
- ~~2. Practice in a manner that incorporates ethical, legal, and professional standards for advanced nursing practice or nursing education.~~
- ~~3. Collaborate across disciplines and in partnership with communities, groups, families and individuals through culturally sensitive practice.~~
- ~~4. Demonstrate competence and caring in the professional nurse role to serve as a leader, provider, and educator in the health care system.~~
- ~~5. Articulate a plan for self-directed, lifelong learning and professional development.~~

~~See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/gradcert-familynursepractitioner/#learningoutcomestext>~~

Admission Requirements

~~See Admission Requirements for Graduate Certificates. The following UAA application submission deadlines are recommended to ensure full processing of application and transcripts:~~

- ~~• November 1 for March 1 applicants~~
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School of Nursing Admission Requirements

~~Students applying to the graduate certificate program must also submit documentation of having met the following requirements:~~

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- ~~• Graduate GPA of at least a 3.00 (B) on a 4.00 scale.~~

~~Additional requirements for students applying for the Family Nurse Practitioner or Psychiatric Mental Health Nurse Practitioner graduate certificate programs include:~~

- ~~• Current active unencumbered licensure as an advanced practice nurse in the state of Alaska must be maintained. (There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate program chair to determine program eligibility.)~~
- ~~• Documentation of national certification as an advanced nurse practitioner.~~

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Academic Progress Requirements

~~Students enrolled in the graduate certificate program must:~~

- ~~Maintain at least a 3.00 (B) GPA in all required coursework.~~
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- ~~The results of the School of Nursing sanctioned national level criminal background check.~~

~~Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio conferencing. Students must have access to a personal computer and reasonable Internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:~~

- ~~Word processing (preferably MS Word);~~
- ~~Sending and receiving e-mail with attachments;~~
- ~~Accessing and navigating the Internet/World Wide Web; and~~
- ~~Basic understanding of hardware, software, and operating systems.~~

Graduation Requirements

- ~~Satisfy the General University Requirements for Graduate Certificates.~~
- ~~Complete the Program Requirements below.~~

Program Requirements

NS A670	Advanced Psychiatric/Mental Health Nursing I	5
NS A671	Advanced Psychiatric/Mental Health Nursing II	5
NS A672	Advanced Psychiatric/Mental Health Nursing III	5
NS A674	Advanced Psychiatric/Mental Health Nursing IV	5
Total Credits		20

~~A total of 20 credits is required for the certificate.*~~

~~* Students need to have had an advanced pharmacology, pathophysiology and health assessment course in their original nursing master's program; if their program did not include some or all of these courses, they may need to be taken for the graduate certificate.~~

~~—See more at: <http://catalog.uaa.alaska.edu/graduateprograms/coh/schoolofnursing/graduate-psychiatricmentalhealthnursepractitioner/#sthash.CoOa8JrX.dpuf>~~

UAB and GAB Values

Values Statement:

The Undergraduate and Graduate Academic Boards are dedicated to a shared, rigorous, open, and critical inquiry of curricular excellence in a collegial framework that fosters intellectual vitality and creativity. It is a priority of the Boards to represent the academic values of our peers across the University. We endeavor to serve UAA's diverse and intellectually curious faculty in the creation of opportunities for student success. In our efforts to both represent and support our peers, it is our goal to work collaboratively with faculty initiators and to offer respectful and constructive feedback as we review curriculum, programs, and policy changes or adoptions.

Our values are grounded in both academic integrity and process integrity.

Academic integrity encompasses the values of inclusiveness and innovation, as well as intellectual excellence, rigor and vitality/currency/relevance.

Process integrity includes the values of inclusiveness, fairness and transparency, as well as collaboration, honesty, respect and constructive feedback.

UAB Values Statement

It is the intent of this document to state the shared values and priorities of the Undergraduate Academic Board. We believe that this is an opportunity to discuss our core beliefs and to share them with our faculty colleagues. In doing so, we hope to reflect the significance and importance of our faculty colleagues, whose work creates the university.

We also believe that this delineation of our values and priorities, as well as our procedures and processes will ensure that we work in a way that reflects those values, honors our faculty colleagues, builds trust, and contributes to the excellence of the university.

At the same time, we believe that in order to be responsive to a changing university, UAB needs to be flexible and adaptive to needs and circumstances as they arise.

While we envision the values of the Board to be relatively stable, we believe that an on-going conscious consideration of our values, priorities, and processes ensures that we continue to work in a way that reflects those values and priorities. Therefore, it is our intent that this document be a flexible and adaptable guideline for the priorities, procedure, and processes of the Undergraduate Academic Board.

Reflection Questions

- What values do you believe are essential for the university?
- How will your work as a member of UAB reflect those values?
- When you have a difficult decision to make, will you be able to support these values?
- How will you ensure that you are modeling these values at Board meetings?
- We always want the faculty to be able to say _____ about the way we do our work.

UAB Values

UAB Values Statement:

The Undergraduate Academic Board is dedicated to a shared, rigorous, open, and critical inquiry of curricular excellence in a collegial framework that fosters intellectual vitality and creativity.

UAB values are grounded in both *academic integrity* and *process integrity*.

Academic integrity encompasses the values of inclusiveness and innovation, as well as intellectual excellence, rigor and vitality/currency/relevance.

Process integrity includes the values of inclusiveness, fairness and transparency, as well as collaboration, honesty, respect and constructive feedback.

UAB Priorities, Procedures and Processes Statements

- The purpose of the priorities, procedures and processes statements is to clarify and support the values statement, *to show the values at work*.
- It is a priority of the Board to represent the academic values of our peers across the University, including the community campuses.
- We endeavor to serve UAA's diverse and intellectually curious faculty in the creation of opportunities for student success.
- In our efforts to both represent and support our peers, it is our goal to work collaboratively with faculty initiators and to offer respectful and constructive feedback as we review curriculum, programs, and policy changes or adoptions.

UAB Priorities

Institutional

- Accreditation: UAB works with the Office of Academic Affairs on accreditation.
- UAB's curricular review processes directly support Teaching and Learning (UAA's Core Theme #1) as well as Student Success (UAA's Core Theme # 3).
- Academic policy changes and/or adoptions: UAB works with the Office of Academic Affairs and the University Registrar on academic policies and procedures.

- Curriculum coordination: UAB works with the Governance Office, the Office of Academic Affairs, the Graduate Academic Board, the Academic Assessment Committee, the College Curriculum Committees, and Department Curriculum Committees and Chairs.

Board specific Priorities

- Curricular excellence

Intellectual vitality requires that course offerings remain current with advances and discoveries in the scientific, humanistic, and artistic disciplines associated with undergraduate degrees offered at UAA.

- Curriculum currency and vitality
- Rigorous, open and critical review of curriculum

- Collaboration

Faculty members are the core of the institution and their work on curriculum development is among the most significant work of the university. It is a goal of UAB to inform and facilitate the development of excellent curriculum.

- Create a seamless process to help faculty initiators navigate the UAA curriculum process
 - Seek ways to minimize “paperwork” response to UAB by approving CAR/CCGs with minor changes so that the documents move forward rather than making them return to the Board.

- Transparency

Be clear and consistent in both stating and following the Board’s procedures and processes.

- Academic policy

UAB is the core of academic policy development and is at the forefront of changes in academic policy and programs. As the university grows and changes, UAB is privileged to guide faculty in developing and integrating programs into the curriculum.

It is the goal of UAB to contribute to and support excellence in the university. At the same time that UAB oversees the development of programs, it is also oversees the deletion of programs as the university evolves.

UAB Procedures The established or expected way of conducting business of the Board.

Non Curricular Review Meetings

- **Introductory Meeting**

The first meeting of the Academic Year

The Board begins the Academic Year with a priorities, procedures, and processes meeting.

Board welcomes new members.

New and returning members review and update previous year's priorities, procedures, and processes in light of the Board's values.

Chair reviews and explains priority group member selection process.

Board discusses the role of the priority groups in curriculum groups.

This review and update should help orient new members and should also help returning members to keep focus on the Board's priorities throughout the year.

- **College and Campus Curriculum Chairs Meeting**

Generally scheduled in September – this is a meeting with the college and campus curriculum chairs to discuss UAB priorities and to talk about college and campus concerns and priorities

- **Fall Joint UAB/GAB meeting**

- **Spring Joint UAB/GAB meeting**

- **Final Meeting of the Academic Year**

Board reflects on values, priorities, procedures and processes over the year.

Curriculum Review Meetings

Chair assigns curriculum to “priority” groups for review of substantive issues.

First and second readings.

Presence of faculty initiator (or proxy) is required to conduct course review.

If faculty initiator or proxy cannot answer the board’s questions, the review will be postponed.

UAB Curriculum Review Processes

The series of actions that the Board undertakes in conducting its business—this is what happens, or the step-by-step operation of the Board.

1. Faculty initiator (or proxy) is present;
2. Faculty initiator is invited to make a brief presentation on the curriculum brought for review;
3. University Registrar and Scheduling make comments;
4. Priority team members ask questions, make comments, and/or offer suggestions for clarification/coherence/alignment of curricular documents focusing on substantive issues;
5. Non-priority team members ask follow up questions and make comments and suggestions;
6. Faculty initiator has the opportunity to answers questions, respond to comments and suggestions, and to take notes;
7. Board makes a motion to either:
 - waive first, approve for second;
 - to accept for first reading only;
8. Board approves/not approves a motion;
9. Curriculum, programs, policy changes/adoptions proceed to Faculty Senate for final approval by faculty senators
10. When UAB approves programs for deletion, the Chair of UAB formally recognizes the contributions that these programs and their faculty have made

to the University when presenting the action for final approval by the Faculty Senate.

Common motions at UAB

First Reading Motions

- “Move to approve at first reading”
 - the curriculum is approved by the Board and is ready to move forward to Faculty Senate
- “Move to accept for first reading”
 - the curriculum has been reviewed and the faculty initiator is requested to bring the curriculum back to the Board for a second reading

Second Reading Motions

- “Move to approve”
 - the curriculum is approved by the Board and is ready to move forward to the Faculty Senate

General motions

- “Move to postpone”
 - members of the Board believe that it would be beneficial to postpone the review, for example, if a proxy for the faculty initiator is unable to answer relevant questions

Purge List for the 2015-16 UAA Catalog, 1st Read

SUBJECT PREFIX	COURSE NUMBER	COURSE TITLE	COLLEGE CODE	COURSE EFFECTIVE	LAST TERM OFFERED	Carried over by request from the 2014-15 purge list?		COURSE IMPACTS	PROGRAM IMPACTS	NOTES
Sbcrse Subj Code	Sbcrse Crse Number	Sbcrse Title	Sbcrse College Code	Sbcrsky Term Code Start	Sbssect Term Code					
AGRI	A141	Home Greenhouse Gardening	KP	201001	201001					
AKNS	A102C	*Elem Alaska Native Lang II	AS	200903	N/A		Stacked with AKNS A109C	CAS BA Requirements; Minor, Alaska Native Studies; BA, Computer Science		Retain per Maria Williams; GER humanities, selected topics course
AKNS	A109B	Tlingit Orthography	AS	200903	N/A		Stacked with AKNS A102B	Minor, Alaska Native Studies		Retain per Maria Williams
AKNS	A109C	Alaska Native Lang Orthography	AS	200903	N/A		Stacked with AKNS A102C	Minor, Alaska Native Studies		Retain per Maria Williams; selected topics course
ANTH	A365	Modern Human Biol Diversity	AS	199702	200903			BA, Anthropology; BS, Anthropology; Minor, Anthropology; BS, Natural Sciences		
ANTH	A499	Senior Thesis in Anthropology	AS	200701	N/A	yes		BA, Anthropology; BS, Anthropology		
ANTH	A690	Special Topics in Anthropology	AS	200703	N/A	yes				Selected topics course
ART	A361	History of Graphic Design	AS	199702	N/A	yes		BA, Art; BFA, Art		Retain per Deborah Tharp
ATP	A432	Turbine Airplane Transition	CT	200803	200903					
BA	A491A	Student Managed Portfolio	CB	200903	N/A		Prerequisite of BA A491B	BBA, Finance		
BA	A491B	Institutional Money Management	CB	200903	N/A					
BA	A653	Multinational Financial Mgmt	CB	199702	200702	yes				
BA	A685	Adv Investment Management	CB	200903	200903		Prerequisite of BA A691			
BA	A691	Student Managed Investment	CB	200903	N/A					
BIOL	A412	Behavioral Endocrinology	AS	199702	199703					Retain per Khrys Duddleston
BIOL	A471	Immunology	AS	199702	200903		Crosslisted with CHEM A471	BA, Biological Sciences; BS, Biological Sciences; BS, Chemistry; BS, Natural Sciences		Retain per Khrys Duddleston
BIOL	A662	Advanced Virology	AS	200101	200803	yes	Stacked with BIOL A462			Retain per Khrys Duddleston
CED	A125	Yoga: Study and Practice	KP	200301	201001					
CED	A231	Grant Proposal Writing	CT	199702	200903					
CHEM	A471	Immunology	AS	199702	200903		Crosslisted with BIOL A471	BA, Biological Sciences; BS, Biological Sciences; BS, Chemistry; BS, Natural Sciences		Retain per Khrys Duddleston
CHEM	A650	Adv Environmental Chemistry	AS	199702	N/A	yes	Stacked with CHEM A450			
CIS	A365	Object-Oriented Programming	CB	200303	201001		Prerequisite of CIS A489	BBA, Management Information Systems; Minor, Computer Information Systems		Retain per Dave Fitzgerald
CIS	A690	Selected Topics in MIS	CB	200803	N/A	yes				Selected topics course
COMM	A305	Intercultural Communication	AS	199803	200603	yes		Minor, Communication; BS, Health Sciences		
DN	A490	Current Topics Diet & Nutri	CT	200803	N/A	yes		Minor, Nutrition		Retain per Tim Doeblor; selected topics course
ECON	A640	Economics of Transportation	CB	199702	201001					Retain per Paul Johnson
ED	A180	Beginning Sign Language	EA	199702	201001		Prerequisite of ED A181			
ED	A181	Intermediate Sign Lang	EA	199702	201001					
EDAE	A698	Inquiry Project	EA	199702	201002					
EDAE	A699	Thesis	EA	199702	201001					

SUBJECT PREFIX	COURSE NUMBER	COURSE TITLE	COLLEGE CODE	COURSE EFFECTIVE	LAST TERM OFFERED	Carried over by request from the 2014-15 purge list?	COURSE IMPACTS	PROGRAM IMPACTS	NOTES
Sbcrse Subj Code	Sbcrse Crse Number	Sbcrse Title	Sbcrse College Code	Sbcrsy Term Code Start	Sbsect Term Code				
EDEL	A429	Teach/Health Ed in Elem School	EA	200603	201001				
EDEL	A432	Phys Ed/Elem Classrm Teachers	EA	200603	200903				
EDET	A637	Design of e-Learning	EA	200902	201001		Prerequisite of EDET A640		
EDET	A640	e-Learning Project Development	EA	200902	201002				
EDFN	A631	Adv Educational Psych	EA	200601	200701	yes		MEd, Teaching & Learning	
EDRS	A668	Intro to Qualitative Research	EA	200902	N/A	yes			
EDSE	A676	Special Education Finance	EA	200803	200903		Prerequisite of EDSE A695D		
EE	A407	Power Distribution	EN	200503	N/A	yes		BS, Engineering; Minor, Electrical Engineering	
EE	A453	Introduction to Wi-Fi	EN	201001	N/A				
EE	A456	Fiber Optic Communications	EN	201001	N/A				
ENGL	A487	Standard Written English	AS	199702	200903		Prerequisite of LEGL A356 & PARL A456	BA, English; Minor, English; Undergrad Cert, Legal Nurse Consultant Paralegal; AAS, Paralegal Studies; BA, Legal Studies; Post-Bac Cert, Paralegal Studies	Retain per Dan Kline
ET	A160	DC Electrical Systems	CT	200103	201001		Corequisite of ET A161, prerequisite of ET A162 & ET A163		
ET	A161	DC Lab	CT	200103	201001		Corequisite of ET A160, prerequisite of ET A162 & ET A163		
ET	A162	AC Electrical Systems	CT	200103	201001		Corequisite of ET A163, prerequisite of ET A180		
ET	A163	AC Lab	CT	200103	201001		Corequisite of ET A162, prerequisite of ET A180		
ET	A166	Technical Calc & Applications	CT	200103	200903				
ET	A180	Semiconductor Devices	CT	200103	201002		Prerequisite of ET A182		
ET	A181	Digital Electronics	CT	200103	200903				
ET	A182	Applied Integrated Circuits	CT	200103	201002				
ET	A262	Transmit, Receive & Adv Comm	CT	200103	201002				
ET	A276	Independent Project	CT	200103	201001				
ET	A291	Selected Topics in ET	CT	200903	N/A				Selected topics course
FIRE	A216	Methods Instructn Fire & Emer	CH	200601	200903			AAS, Fire & Emergency Services Technology	Retain per Tim Benningfield
FREN	A310	Sel Top: Lit Trends & Tradtns	AS	199702	200903			BA, International Studies	Retain per Patricia Fagan; selected topics course
GUID	A101	Intro To Peer Advising	AS	199702	200601	yes			
HIST	A239	Black History II	AS	199702	200703	yes			Retain per Paul Dunscomb
HIST	A382	American Women's History	AS	199702	200701			Minor, Women's Studies	Retain per Paul Dunscomb
HIST	A690	Studies in History	AS	200502	200602	yes			Retain per Paul Dunscomb; selected topics course
HNRS	A209	Participatory Action Research	HC	200803	201001				Retain per Suzanne Forster
HNRS	A390	Special Topics Honors Seminar	HC	200903	201002				Retain per Suzanne Forster; selected topics course
HNRS	A490	*Senior Honors Seminar	HC	199703	200703	yes		University Honors Scholar Requirements; Natural & Complex Systems Program	Retain per Suzanne Forster; GER integrative capstone, selected topics course

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Sbcrse Subj Code	Sbcrse Crse Number	Sbcrse Title	Sbcrse College Code	Sbcrky Term Code Start	Sbsctrm Term Code				
HUMS	A680	Adv Topics Develop: Childhood	CH	200903	N/A			Grad Cert, Advanced Human Services	
HUMS	A681	Adv Topics Develop: Adolescence	CH	200903	N/A			Grad Cert, Advanced Human Services	
INTL	A495	INTL Studies Internship	AS	200603	200901	yes			Retain per Dorn Van Dommelen
JPC	A314	Documentary Filmmakers	AS	200603	200903		Prerequisite of JPC A484	BA, Journalism & Public Communications	
JPC	A492	JPC Senior Seminar	AS	200603	N/A			BA, Journalism & Public Communications	
JUST	A640	Corrections Theory Research	CH	199803	200603	yes		MPA	Retain per Andre Rosay
KOR	A101	First Year Korean I	AS	199702	200903				Purge per Patricia Fagan
LS	A211	Library Research 21st Century	AS	200601	200701	yes			Retain per Page Brannon
NS	A441	Nrsg Honors II: Project Implem	CH	200403	200903			BS, Nursing Science	
NS	A624	Qualitative Nursing Research	CH	199702	200801	yes			
NS	A631	Women's Health & Obstetrics I	CH	200401	200403	yes	Prerequisite of NS A635	Grad Cert, Family Nurse Practitioner	
NS	A632	Focus on Pediatrics I	CH	200401	N/A	yes	Prerequisite of NS A636	Grad Cert, Family Nurse Practitioner	
NS	A635	Women's Health & Obstetrics II	CH	200401	200501	yes		Grad Cert, Family Nurse Practitioner	
NS	A636	Focus on Pediatrics II	CH	200403	N/A	yes		Grad Cert, Family Nurse Practitioner	
NS	A681	Analysis of Health Services	CH	199702	200903				
PEP	A103	SCUBA	CT	200603	200801				Purge per Sandra Carroll-Cobb
PEP	A161	Wilderness First Responder	CT	200603	201002		Prerequisite of PEP A466 & PEP A467B		Purge per Sandra Carroll-Cobb
PEP	A235	Coaching Swimming & Diving	CT	200603	N/A	yes		Minor, Coaching	Retain per Sandra Carroll-Cobb
PEP	A236	Coaching Skiing	CT	200603	N/A	yes		Minor, Coaching	Retain per Sandra Carroll-Cobb
PEP	A237	Coaching Figure Skating	CT	200603	N/A	yes		Minor, Coaching	Retain per Sandra Carroll-Cobb
PEP	A239	Coaching Baseball/Softball	CT	200603	N/A	yes		Minor, Coaching	Retain per Sandra Carroll-Cobb
PEP	A240	Coaching Football	CT	200603	N/A	yes		Minor, Coaching	Retain per Sandra Carroll-Cobb
PEP	A243	Coaching Hockey	CT	200603	N/A	yes		Minor, Coaching	Retain per Sandra Carroll-Cobb
PEP	A244	Coaching Volleyball	CT	200603	N/A	yes		Minor, Coaching	Retain per Sandra Carroll-Cobb
PEP	A466	Org Safety & Risk Management	CT	200603	201001				Purge per Sandra Carroll-Cobb
PER	A111	Country Line Style Workout	CT	200603	201001				Purge per Sandra Carroll-Cobb
PER	A188	Wellness for Women	CT	200603	200803	yes			Retain per Sandra Carroll-Cobb
PER	A287	Expedition Backpacking	CT	200603	N/A	yes		OEC, Outdoor Leadership	Purge per Sandra Carroll-Cobb
PHYS	A403	Quantum Mechanics	AS	200703	201001		Stacked with PHYS A603, prerequisite of CHEM A333L	BS, Natural Sciences	Retain per Katherine Rawlins
PHYS	A413	Statistical & Thermal Physics	AS	200703	200801		Stacked with PHYS A613, prerequisite of CHEM A333L	BS, Natural Sciences	Retain per Katherine Rawlins
PS	A344	State and Local Politics	AS	199702	200603			BA, Political Science	
PSY	A601	Integration Seminar	AS	200603	200903				
PSY	A602	Native Ways of Knowing	AS	200603	N/A	yes		PhD, Clinical-Community Psychology	
PSY	A603	Alaskan and Rural Psychology	AS	200603	N/A	yes		PhD, Clinical-Community Psychology	
PSY	A605	History and Systems	AS	200603	N/A	yes		PhD, Clinical-Community Psychology	

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Sbcrse Subj Code	Sbcrse Crse Number	Sbcrse Title	Sbcrse College Code	Sbcrky Term Code Start	Sbsctrm Term Code				
PSY	A606	Native Ways of Healing	AS	200603	N/A	yes			
PSY	A616	Program Evaluation I	AS	200603	N/A	yes	Prerequisite of PSY A617	PhD, Clinical-Community Psychology	
PSY	A617	Program Evaluation II	AS	200603	N/A	yes		PhD, Clinical-Community Psychology	
PSY	A658	Qualitative Analysis	AS	200603	201001			PhD, Clinical-Community Psychology	
PSY	A671	Grant Writing	AS	200603	N/A	yes			
RUSS	A390B	Focused Topics in Russian	AS	200603	200901	yes			Retain per Patricia Fagan; selected topics course
SOC	A342	*Sexual/Marital/Family Life	AS	199702	201001			Minor, Women's Studies	GER social sciences
SOC	A405	Social Change	AS	199702	201001				
SWK	A667	Clinical Group Therapy	CH	200601	N/A	yes		Grad Cert, Clinical Social Work Practice	Retain per Elizabeth Sirles
THR	A480	Theatre Internship	AS	199702	200901	yes			

GER Purge List for the 2015-16 UAA Catalog, 1st Read

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Sbcrse Subj Code	Sbcrse Crse Number	Sbcrse Title	Sbcrse College Code	Sbcrky Term Code Start	Sbsctrm Term Code					
AKNS	A102C	*Elem Alaska Native Lang II	AS	200903	N/A	yes	Stacked with AKNS A109C	CAS BA Requirements; Minor, Alaska Native Studies; BA, Computer Science		Retain per Maria Williams; GER humanities, selected topics course
ENGL	A305	*National Literatures in Engl	AS	199903	201101	yes		CAS BA Requirements; BA, English; BA, International Studies; Minor, Canadian Studies; Minor, International North Pacific Studies; BA, Computer Science		Retain per Dan Kline; GER humanities, selected topics course
HNRS	A490	*Senior Honors Seminar	HC	199703	200703	yes		University Honors Scholar Requirements; Natural & Complex Systems Program		Retain per Suzanne Forster; GER integrative capstone, selected topics course
SOC	A342	*Sexual/Marital/Family Life	AS	199702	201001	yes		Minor, Women's Studies		GER social sciences

UAA New Program or Major Change to a Program Pre-Prospectus

Please respond to the following questions in a word document and attach it to an email that goes through the following workflow for approval: faculty initiator, chair or department head, dean or campus director, provost. When emailing the pre-prospectus to the provost, please copy ayooa@uaa.alaska.edu.

The questions will be repeated on the full prospectus that will go to the UA Statewide Academic Council (SAC) and the Northwest Commission on Colleges and Universities (NWCCU). For the purposes of the pre-prospectus, it is understood that there will be less detail and depth.

1. **Program Overview:** Describe the program and how it aligns with and fits into the current offerings at UAA and within the UA System. Include a brief history of the development of the program. If outside groups were consulted, e.g. advisory boards or other institutions, include that information. If the program will be in partnership with other units inside or outside the UA system, indicate this and describe how the roles and responsibilities will be assigned and coordinated.
2. **Mission and Strategic Alignment:** Address how the program aligns with the following:
 - a. UAA 2017 Strategic Plan (<http://www.uaa.alaska.edu/strategicplan/index.cfm>)
 - b. UA Academic Master Plan (http://www.alaska.edu/files/shapingalaskasfuture/AMP_021711.pdf)
 - c. UA Shaping Alaska's Future (<http://www.alaska.edu/files/shapingalaskasfuture/SAF-FINAL.pdf>)
3. **Student Demand and State Needs:** Using evidence, describe the demand for and state needs met by the proposed program. (For the pre-proposal, please indicate sources for any data you have yet to collect, e.g. student or community surveys.)
4. **Student Opportunities and Student Success:** Describe how this program will serve students, including a description of the intended student population. Consider intellectual, personal, and professional growth, as well as immediate and future career opportunities. Include high impact practices, such as opportunities for research and community engagement for admitted students. Also include plans to support student success relative to the program.
5. **Resource Implications:** Describe how the program will be funded. If there are new resources needed, where will these come from? Is the funding already secured? If grants or contracts are expected to support the program, indicate the amount anticipated and the expiration date. Please include all relevant items, e.g. faculty, staff, student success programming, faculty development, space and renovations, technology, equipment, materials, etc.