I. Roll Call
() Arlene Schmuland () Peter Olsson   () Zhaohui (Joey) Yang
() Tim Hinterberger () Susan Garten   () FSAL vacancy (CAS)
() Patricia Sandberg () Mary Dallas Allen () FSAL Vacancy
() Greg Protasel () Deb Russ   () FSAL Vacancy
() Yoshito Kanamori () Hsing-Wen Hu () Jaime Spatrisano
() FSAL vacancy (CAS)   () David Yesner
() Mary Dallas Allen   () Lora Volden
() FSAL Vacancy   () FSAL Vacancy
() FSAL vacancy (CAS)   () Scheduling & Publications

II. Approval of Agenda (pg. 1)

III. Approval of Meeting Summary (pg. 2-3)

IV. Program/Course Action Request – Second Reading

V. Program/Course Action Request - First Readings
Chg Graduate Certificate, Psychiatric – Mental Health Nurse Practitioner Option (pg. 4-5)
Chg MS, Nursing Science Psychiatric – Mental Health Nurse Practitioner Option (pg. 6-20)
Chg Master of Business Administration (pg. 21-30)
Chg Master of Education, Early Childhood Special Education (pg. 31-35)

VI. Administrative Reports
A. Associate Dean of the Graduate School David Yesner
B. Graduate Student Jaime Spatrisano
C. University Registrar Lora Volden

VII. Chair’s Report
A. GAB Chair- Arlene Schmuland
B. Faculty Alliance
C. Graduate Council

VIII. Old Business

IX. New Business
A. Placement scores utilized for pre-requisite checking (pg. 36)

X. Informational Items and Adjournment
I. **Roll Call**

(X) Arlene Schmuland  
(E) Peter Olsson  
(X) Zhaohui (Joey) Yang

(X) Tim Hinterberger  
(X) Susan Garton  
() FSAL vacancy (CAS)  

Ex-Officio Members:

(X) Patricia Sandberg  
(X) Mary Dallas Allen  
() FSAL Vacancy  
(X) David Yesner

(E) Greg Protasel  
(X) Deb Russ  
() FSAL Vacancy  
(X) Lora Volden

(E) Yoshito Kanamori  
(X) Hsing-Wen Hu  
(X) Jaime Spatrisano  
(X) Scheduling & Publicatinos

II. **Approval of Agenda** (pg. 1)

*Approved*

III. **Approval of Meeting Summary** (pg. 2-3)

*Approved*

IV. **Administrative Reports**

A. **Associate Dean of the Graduate School David Yesner**

*Professional doctorates are continuing to move forward. The Provost has approved candidates for the Nursing Doctorate.*

*The new proposed Masters in Engineering is moving forward. Electronic transmission of thesis, GSPs, and GARFs are now being accepted. Chapter 12 revisions were discussed at the last Graduate Council meeting. University Wide Course Fee Committee recommendations were submitted to the Provost.*

B. **Graduate Student Jaime Spatrisano**

*Graduate Research Symposium is tentatively scheduled for Friday, April 12th. There is discussion with students who are interested in a quantitative statistics course specific to their dissertation or thesis as an elective.*

C. **University Registrar Lora Volden**

*The summer class schedule will be available to view February 4th. Registration will begin February 24th. The Registrar’s Office has secured all the funding for the e-Catalog.*

V. **Chair’s Report**

A. **GAB Chair- Arlene Schmuland**

*Curricula changes that need to be approved by the Board of Regents will need to first be approved by the Graduate Academic Board before the end of February.*

B. **Faculty Alliance**

C. **Graduate Council**

VI. **Program/Course Action Request – Second Reading**

Chg  Graduate Certificate in Language Education (pg. 4-9)

Add  EDFN A645  Culturally Sustaining Literacy for P-6 English Language Learners (3 cr)(3+0)(pg. 10-20)

Add  EDFN A646  Culturally Sustaining Instruction in Science, Technology, Engineering, Arts and Mathematics (STEAM) for English Language Learners in Classrooms (3 cr)(3+0)(pg. 21-28)

Add  EDFN A689  Action Research Experience: Culturally Sustaining Pedagogy for English Learning Learners in P-6 Classrooms (1-6 cr)(0+3-18)(pg. 29-37)

*Unanimously approved*

VII. **Program/Course Action Request - First Readings**

Chg  PhD Program in Clinical-Community Psychology (pg. 38-46)

*Accepted for first reading*
VIII. Old Business

IX. New Business

X. Informational Items and Adjournment

Adjourned
Memo

To: COH Curriculum Committee

From: Jill Janke, PhD

Date: 9/24/2012

Re: Proposed change for psychopharmacology from elective to required course

The school of nursing is proposing that NS 611, psychopharmacology, be change from an elective offered to a required course for the Family Psychiatric Mental Health Nurse Practitioner (PMHNP) program.

The American Nurses Credentialing Center (ANCC) requires all Nurse Practitioner students to take an advanced pharmacology course. However, the School of Nursing does not believe this adequately prepares our Psychiatric and Mental health Nurse Practitioner students for the very specialized art of psychopharmacology.

When the change is made, the requirement for a faculty approved elective for the PMHNP program would be eliminated.
### Program/PREFIX Action Request

**University of Alaska Anchorage**

Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

<table>
<thead>
<tr>
<th>1a. School or College</th>
<th>1b. Division</th>
<th>1c. Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>CH College of Health</td>
<td>ADSN Division of Nursing</td>
<td>NUR</td>
</tr>
</tbody>
</table>

2. Complete Program Title/PREFIX

Graduate Certificate, Psychiatric-Mental Health Nurse Practitioner option

3. Type of Program

Choose one from the appropriate drop down menu:

Undergraduate: ________________ or Graduate: ________________

4. Type of Action:

- **PROGRAM**
  - Add
  - Change
  - Delete

- **PREFIX**
  - Add
  - Change
  - Inactivate

5. Implementation Date (semester/year)

From: FALL/2013 To: 9999/9999

6a. Coordination with Affected Units

Department, School, or College: School of Nursing

Initiator Name (typed): Jill Janke

Initiator Signed Initials: __________ Date: _______________

6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu) Date: 1/23/13

6c. Coordination with Library Liaison Date: 1/23/13

7. Title and Program Description - Please attach the following:

- Cover Memo
- Catalog Copy in Word using the track changes function

8. Justification for Action

The American Association of Colleges of Nurses has modified expectations for taking the Psychiatric-Mental Health Nurse Practitioner exam to include a course specifically addressing psychopharmacology. Until recently a general pharmacology course that included psychopharmacology was accepted. Since this has changed we need to add a required course. A course on psychopharmacology already exists as an elective but will now be required.

Initiator (faculty only)

<table>
<thead>
<tr>
<th>Shirley Valek-Wilson</th>
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<tbody>
<tr>
<td>Initiator (TYPE NAME)</td>
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</tbody>
</table>
1a. School or College  
CH College of Health

1b. Division  
ADSN Division of Nursing

1c. Department  
NUR

2. Complete Program Title/Prefix  
Master of Science, Nursing Science Psychiatric-Mental Health Nurse Practitioner option

3. Type of Program  
Choose one from the appropriate drop down menu:  Undergraduate: or Graduate:  
CHOOSE ONE  Master of Science

4. Type of Action:  
PROGRAM  
☐ Add  
☒ Change  
☐ Delete

PREFIX  
☐ Add  
☐ Change  
☐ Inactivate

5. Implementation Date (semester/year)  
From: FALL/2013  To: 9999/9999

6a. Coordination with Affected Units  
Department, School, or College: School of Nursing  
Initiator Name (typed): Shirley Valek-Wilson  
Initiator Signed Initials: _________  
Date:________________

6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu)  
Date: 1/23/13

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Shirley Valek-Wilson  
Initiator (TYPE NAME)

☐ Approved  
☐ Disapproved  
Dean/Director of School/College  Date

☐ Approved  
☑ Disapproved  
Undergraduate/Graduate Academic Board Chairperson  Date

☐ Approved  
☐ Disapproved  
Provost or Designee  Date

☐ Approved  
☐ Disapproved  
Department Chairperson  Date

☐ Approved  
☐ Disapproved  
Curriculum Committee Chairperson  Date
Graduate studies at the master’s level place primary emphasis upon advanced professional nursing practice, theory, research and health care delivery systems. Students may develop a specialized practice focus in Nursing Education (EDUC), as a Family Nurse Practitioner (FNP) or Psychiatric-Mental Health Nurse Practitioner (PMH-NP). Master’s level studies provide the student with a basis for further study at the doctoral level. The graduate program is accredited by the National League for Nursing Accreditation Commission (3343 Peachtree Road NE, Suite 500, Atlanta, GA 30326; (404) 975-5000). Graduates in the FNP option are eligible to write the national certification examination for advanced professional practice as a Family Nurse Practitioner. Graduates of the PMH-NP option are eligible to write the national certification exam for advanced professional practice as a Psychiatric-Mental Health Nurse Practitioner. Graduates of the EDUC option, who have had two years of full-time academic teaching experience, are eligible to take the NLN Certified Nurse Educator Examination.

**Student Learning Outcomes**

The graduate is prepared to:

1. Engage in scholarly inquiry, including evaluation and application of evidence-based research to advanced nursing practice or nursing education.
2. Practice in a manner that incorporates ethical, legal, and professional standards for advanced nursing practice or nursing education.
3. Collaborate across disciplines and in partnership with communities, groups, families and individuals through culturally sensitive practice.
4. Demonstrate competence and caring in the professional nurse role to serve as a leader, provider, and educator in the health care system.
5. Articulate a plan for self directed, lifelong learning and professional development.

**Master of Science, Nursing Science**

**Admission Requirements**

**UAA Admission Requirements**

See the beginning of this chapter for Admission Requirements for Graduate Degrees. The following application submission deadlines are recommended to ensure full processing of application and transcripts:

- November 1 for March 1 applicants
- June 15 for November 1 applicants

**School of Nursing Admission Requirements**

Students applying to the Master of Science in Nursing Science must also submit documentation of having met the following requirements:

1. Hold a bachelor’s or a master’s degree in nursing from a program accredited by the National League for Nursing Accrediting Commission or the Commission on Collegiate Nursing Education.
2. Have a minimum undergraduate (and graduate, if applicable) GPA of at least a 3.00 (B) on a 4.00 scale.
3. Have a grade of 2.00 (C) or higher in an undergraduate research methods course and a statistics course that covers descriptive and inferential statistics.
4. Submit the School of Nursing graduate admission application directly to the School of Nursing.
5. Submit three letters of professional recommendation. Letters must be submitted directly to the School of Nursing from the person writing the reference. References may be contacted by a member of the admissions committee.
6. Complete a minimum of one year of half-time clinical experience as a registered nurse.
7. Hold and maintain an active unencumbered Alaska State RN license throughout the program.*

*There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate chair to determine program eligibility.

The following School of Nursing application submission deadlines are required to ensure full processing of application:

- November 1 for graduate study and/or PMH-NP or EDUC specialty
- March 1 for graduate study and/or FNP or EDUC specialty

Applicants who meet the above criteria are considered for program admission on a competitive basis. Meeting all admission criteria does not guarantee admission. Nor does prior acceptance into graduate study status guarantee admission into the clinical specialty tracks. Special consideration may be
given to candidates with portfolios that document exceptional clinical experience and a proven record of professional contributions. To the extent that there are limited seats available in the program, preference may be given to residents of the state of Alaska as defined by the university’s policy on residency for tuition purposes.

**Academic Progress**

Students enrolled in the master’s degree program must:

- Maintain at least a 3.00 (B) GPA in all required coursework.
- Earn a grade of 3.00 (B) or higher in all specialty courses.
- Receive no more than one 2.00 (C) grade in core and elective courses.
- Earn all credits, including transfer credits within a consecutive seven-year period prior to graduation. See UAA catalog for additional information.

In addition, students in the Family Nurse Practitioner or the Psychiatric-Mental Health Nurse Practitioner programs must complete additional clinical hours (2 credits) if they have not completed degree requirements within 12 months after finishing their last clinical course. For each additional year that passes without completing degree requirements the student will need to complete an additional 2 credits of clinical. More information on this policy can be found in the School of Nursing Graduate Handbook.

Noncompliance with academic progress expectations will result in probation and possible dismissal from the program. See the Academic Good Standing Policy in the School of Nursing Graduate Handbook for more information.

**Part-Time/Full-Time Study**

This program is designed to be completed in six to eight semesters of part-time study, although students can take longer. Prior to being formally admitted to graduate study, students with a bachelor’s or graduate degree in nursing and who are licensed or eligible to be licensed in Alaska as an RN may complete up to 9 credits of degree-applicable coursework, either UAA credit or transfer credit. Students who are not formally admitted will be allowed to register on a space-available basis and with instructor permission.

For part-time students, admission to graduate study only is recommended, with formal admission to a specialty track being delayed until core course requirements have been completed. Enrollment in any clinical course requires formal admission to graduate study and to the specialty track.

**Additional School of Nursing Requirements**

All students enrolled in UAA nursing programs must provide:

- Documentation of continuous current certification in cardiopulmonary resuscitation (CPR) for adults, infants, and children;
- Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubeola, and hepatitis A and B (by titer); documentation of Tdap (tetanus, diphtheria, pertussis) immunization within the past 10 years; annual PPD skin test or health examination indicating freedom from active tuberculosis; documentation of an annual HIV test (results not required); and
- The results the School of Nursing-sanctioned national-level criminal background check.

Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio-conferencing. Students must have access to a personal computer and reasonable internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:

- Word processing (preferably MS Word),
- Sending and receiving e-mail with attachments,
- Accessing and navigating the Internet/World Wide Web, and
- Basic understanding of hardware, software, and operating systems.

**Scheduling of Courses**

Graduate nursing courses are offered in an alternative scheduling format consisting of intensive classroom sessions presented in short time blocks on the UAA campus and/or periodic class meetings throughout the semester that are available via computer and/or audio-conference. Thus, it is possible for students who reside outside of Anchorage to take advantage of the opportunity to pursue graduate study at UAA. In addition, all students have the opportunity to take advantage of clinical learning opportunities throughout the state, including both urban and rural settings.

**Graduation Requirements**

See the beginning of this chapter for University Requirements for Graduate Degrees.

**Program Requirements**

1. Complete the following required core courses (18 credits)*:
   - NS A618 Role Development in Advanced Practice
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>NS A619</td>
<td>Health Policy Issues in Advanced Practice Nursing</td>
<td>2</td>
</tr>
<tr>
<td>NS A620</td>
<td>Nursing Research Methods</td>
<td>4</td>
</tr>
<tr>
<td>NS A621</td>
<td>Knowledge Development for Advanced Nursing Practice</td>
<td>3</td>
</tr>
<tr>
<td>HS/NS A625</td>
<td>Biostatistics for Health Professionals</td>
<td>3</td>
</tr>
<tr>
<td>NS A696</td>
<td>Individual Project (2 credits/semester)</td>
<td>4</td>
</tr>
</tbody>
</table>

*Students seeking a second master’s degree may petition to have core courses waived based on evaluation of prior graduate degree.*

2. Complete one of the following options:

**Family Nurse Practitioner Option (32 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NS A601</td>
<td>Advanced Pathophysiology</td>
<td>3</td>
</tr>
<tr>
<td>NS A602</td>
<td>Advanced Health Assessment in Primary Care</td>
<td>3</td>
</tr>
<tr>
<td>NS A610</td>
<td>Pharmacology for Primary Care</td>
<td>3</td>
</tr>
<tr>
<td>NS A660</td>
<td>Family Nurse Practitioner I</td>
<td>4</td>
</tr>
<tr>
<td>NS A661</td>
<td>Family Nurse Practitioner II</td>
<td>5</td>
</tr>
<tr>
<td>NS A662</td>
<td>Family Nurse Practitioner III</td>
<td>5</td>
</tr>
<tr>
<td>NS A663</td>
<td>Family Nurse Practitioner IV</td>
<td>6</td>
</tr>
<tr>
<td>Elective</td>
<td>Advisor approved</td>
<td>3</td>
</tr>
</tbody>
</table>

**Psychiatric-Mental Health Nurse Practitioner Option (32 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
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</tr>
</thead>
<tbody>
<tr>
<td>NS A601</td>
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<td>3</td>
</tr>
<tr>
<td>NS A610</td>
<td>Pharmacology for Primary Care</td>
<td>3</td>
</tr>
<tr>
<td>NS A611</td>
<td>Psychopharmacology</td>
<td>3</td>
</tr>
<tr>
<td>NS A670</td>
<td>Advanced Psychiatric/Mental Health Nursing I</td>
<td>5</td>
</tr>
<tr>
<td>NS A671</td>
<td>Advanced Psychiatric/Mental Health Nursing II</td>
<td>5</td>
</tr>
<tr>
<td>NS A672</td>
<td>Advanced Psychiatric/Mental Health Nursing III</td>
<td>5</td>
</tr>
<tr>
<td>NS A674</td>
<td>Advanced Psychiatric/Mental Health Nursing IV</td>
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</tr>
</tbody>
</table>

**Nursing Education Option (27 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NS A601</td>
<td>Advanced Pathophysiology</td>
<td>3</td>
</tr>
<tr>
<td>NS A602</td>
<td>Advanced Health Assessment in Primary Care</td>
<td>3</td>
</tr>
<tr>
<td>NS A610</td>
<td>Pharmacology for Primary Care</td>
<td>3</td>
</tr>
<tr>
<td>NS A640</td>
<td>Teaching and Learning in Nursing</td>
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</tr>
<tr>
<td>NS A641</td>
<td>Curriculum Development and Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>NS A643</td>
<td>Assessment and Evaluation in Nursing Education</td>
<td>3</td>
</tr>
<tr>
<td>NS A644</td>
<td>Distance Education in Nursing</td>
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</tr>
<tr>
<td>NS A647</td>
<td>Teaching Practicum in Nursing</td>
<td>3</td>
</tr>
<tr>
<td>Elective</td>
<td>Advisor approved</td>
<td>3</td>
</tr>
</tbody>
</table>

3. A total of 45-50 credits is required for the degree.

**Scholarly Project**

A total of 4 credits of NS A696 Individual Project, taken over two semesters, are required for the degree. Students who are unable to complete the project after two semesters will be required to register for 2 credits of NS A696 Individual Project every semester thereafter (excluding summer sessions) until
the project is satisfactorily completed. In the event a student wants to work on the project during a summer semester, utilizing faculty and UAA resources, they must get approval from their committee and register for a 1-credit independent study (P/NP). The independent study credit does not count toward the 4 required project credits. There is no limit to the number of project credits that may be accrued; however, if a year or more passes since the last clinical course, additional coursework will be required. Specific requirements for additional coursework will be determined by the chair of the Graduate Program in Nursing, the coordinator of the specialty track, and the thesis or project chair.

**Nursing Graduate Certificate Programs**

The nursing graduate certificate programs were designed for individuals who have previously acquired their master’s or doctoral degrees in nursing and wish to expand their nursing competencies or practice. Graduate certificate programs are offered in several specialty areas: Family Nurse Practitioner, Psychiatric-Mental Health Nurse Practitioner or Nurse Educator. Prior nursing degrees must be issued from institutions that hold regional accreditation and from programs that hold nursing accreditation (from either the National League for Nursing Accrediting Commission or the Collegiate Commission on Nursing Education).

The 15-29 credit graduate certificate curriculum builds on the student’s prior graduate degree in nursing by integrating content from that degree with theory-based advanced practice nursing courses and specialty clinical practice. To be eligible for either of the nurse practitioner graduate certificate programs, the individual must already be certified as a nurse practitioner in another specialty.

**Admissions Requirements**

**UAA Admission Requirements**

See the beginning of this chapter for Admission Requirements for Graduate Certificates. The following UAA application submission deadlines are recommended to ensure full processing of application and transcripts:

- November 1 for March 1 applicants
- June 15 for November 1 applicants

**School of Nursing Admission Requirements**

Students applying to the graduate certificate program must also submit documentation of having met the following requirements:

- Earned graduate degree in nursing (master’s or doctoral) from a school of nursing accredited by the National League for Nursing Accrediting Commission or the Commission on Collegiate Nursing Education.
- Graduate GPA of at least a 3.00 (B) on a 4.00 scale.

Additional requirements for students applying for the Family Nurse Practitioner or Psychiatric-Mental Health Nurse Practitioner graduate certificate programs include:

- Current active unencumbered licensure as an advanced practice nurse in the state of Alaska must be maintained.*
- Documentation of national certification as an advanced nurse practitioner.

*There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate program chair to determine program eligibility.

Applicants who meet the above criteria are considered for program admission on a competitive basis. Meeting all admission criteria does not guarantee admission. Prior acceptance into graduate study status does not guarantee admission into the clinical nursing tracks. Special consideration may be given to candidates with portfolios that document exceptional clinical experience and a proven record of professional contributions. To the extent that there are limited seats available in the program, preference may be given to residents of the state of Alaska as defined by the university’s policy on residency for tuition purposes.

The School of Nursing will consider applications for the graduate certificate during fall and spring semesters. Following are the deadlines for submission to ensure full consideration by the admissions committee:

- November 1 Graduate certificate PMH-NP or EDUC specialty
- March 1 Graduate certificate FNP or EDUC specialty

**Academic Progress**

Students enrolled in the graduate certificate program must:

- Maintain at least a 3.00 (B) GPA in all required coursework.
- Earn a grade of 3.00 (B) or higher in all specialty courses.
- Receive no more than one 2.00 (C) grade in core or elective courses (if required).

Noncompliance with academic progress expectations will result in probation and possible dismissal from the program. See the Academic Good Standing Policy in the School of Nursing Graduate Handbook for more information.
Additional School of Nursing Requirements

All students enrolled in UAA nursing graduate certificate programs must provide:

- Documentation of continuous current certification in cardiopulmonary resuscitation (CPR) for adults, infants, and children;
- Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubella, and hepatitis A and B (by titer); documentation of Tdap (tetanus, diphtheria, pertussis) immunization within the past 10 years; annual PPD skin test or health examination indicating freedom from active tuberculosis; documentation of an annual HIV test (results not required); and
- The results of the School of Nursing-sanctioned national level criminal background check.

Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio-conferencing. Students must have access to a personal computer and reasonable Internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:

- Word processing (preferably MS Word);
- Sending and receiving e-mail with attachments;
- Accessing and navigating the Internet/World Wide Web; and
- Basic understanding of hardware, software, and operating systems.

Graduation Requirements

See the beginning of this chapter for University Requirements for Graduate Certificates.

Graduate Certificate, Family Nurse Practitioner

The Family Nurse Practitioner (FNP) Graduate Certificate for psychiatric nurse practitioners is designed for nurses who are already certified as psychiatric nurse practitioners. This program expands their scope of practice to assist them to acquire the theory, knowledge, and skills needed to provide primary care for families. Courses and seminars are scheduled to allow students to attend classes with content specific to expand their specialty practice to include a family scope. The curriculum includes didactic, seminar, and approximately 720 clinical hours in practicum coursework. Students who successfully complete the graduate certificate program will be eligible to take the Family Nurse Practitioner examination offered by the American Nurses Credentialing Center (ANCC), or the American Academy of Nurse Practitioners (AANP) to become certified as an family nurse practitioner. These examinations are given nationwide throughout the year.

The Family Nurse Practitioner Graduate Certificate for primary care specialties was developed for nurses who are already certified in one of the primary care nurse practitioner specialties (adult, child, or women). Students who successfully complete it will be eligible to take the family nurse practitioner examination offered by the ANCC, or the AANP to become certified as a family nurse practitioner. These examinations are given nationwide throughout the year.

Graduate Certificate, Psychiatric-Mental Health Nurse Practitioner

The Psychiatric-Mental Health Nurse Practitioner (PMH) Graduate Certificate for advanced nurse practitioners is designed for nurses who are already certified as advanced nurse practitioners in fields other than psychiatric-mental health. Students who successfully complete the graduate certificate program will be eligible to write the national certification for psychiatric mental health nurse practitioner-family offered by the ANCC. This examination is given nationwide throughout the year.

Graduate Certificate, Nursing Education

The specialty certificate in Nursing Education is designed for nurses who have previously acquired a minimum of a master’s degree in nursing and are seeking to develop advanced knowledge and skills in order to teach in academic or clinical settings. The coursework leading to the graduate certificate emphasizes instruction in teaching, program and course development, implementation, and evaluation.

The curriculum is based on standards for master’s education outlined in the Essentials for Master’s Education in Nursing published by the AACN (1996), as well as the newly developed Core Competencies of Nurse Educators proposed by the National League for Nursing (NLN).

All courses for this certificate will be offered using distance-delivery technologies, including but not limited to Blackboard web-based approaches, CD-ROMs, and audio-conferencing or video-conferencing as appropriate and available. Teaching practica may be completed in the student’s community, or in some cases may require visits to the UAA campus. Faculty may also validate teaching competencies through site visits and/or conference calls.

The 15-credit graduate certificate includes graduate-level coursework in nursing education with practicum opportunities in classroom and clinical settings.

Program Requirements

Graduate Certificate, Family Nurse Practitioner

1. Complete one of the following tracks:
<table>
<thead>
<tr>
<th>Certificate</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Nurse Practitioner (15 credits)</td>
<td>NS A660 Family Nurse Practitioner I</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>NS A661 Family Nurse Practitioner II</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>NS A663 Family Nurse Practitioner IV</td>
<td>6</td>
</tr>
<tr>
<td>Pediatric Nurse Practitioner (15 credits)</td>
<td>NS A631 Family Nurse Practitioner Focus on Women’s Health and Obstetrics I</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>NS A635 Family Nurse Practitioner Focus on Women’s Health and Obstetrics II</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>NS A662 Family Nurse Practitioner III</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>NS A663 Family Nurse Practitioner IV</td>
<td>6</td>
</tr>
<tr>
<td>Psychiatric Mental Health Nurse Practitioner (32 credits)</td>
<td>NS A601 Advanced Pathophysiology</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>NS A602 Advanced Health Assessment in Primary Care</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>NS A610 Pharmacology for Primary Care</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>NS A611 Psychopharmacology</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>NS A660 Family Nurse Practitioner I</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>NS A661 Family Nurse Practitioner II</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>NS A662 Family Nurse Practitioner III</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>NS A663 Family Nurse Practitioner IV</td>
<td>6</td>
</tr>
<tr>
<td>Women’s Health Nurse Practitioner (15 credits)</td>
<td>NS A632 Family Nurse Practitioner Focus on Pediatrics I</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>NS A636 Family Nurse Practitioner Focus on Pediatrics II</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>NS A662 Family Nurse Practitioner III</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>NS A663 Family Nurse Practitioner IV</td>
<td>6</td>
</tr>
</tbody>
</table>

2. A total of 15-32 credits is required for the certificate.*

**Graduate Certificate, Psychiatric-Mental Health Nurse Practitioner**

1. Complete the following required courses (20 credits):
   - NS A670 Advanced Psychiatric/Mental Health Nursing I | 5 |
   - NS A671 Advanced Psychiatric/Mental Health Nursing II | 5 |
   - NS A672 Advanced Psychiatric/Mental Health Nursing III | 5 |
   - NS A674 Advanced Psychiatric/Mental Health Nursing IV | 5 |

2. A total of 20 credits is required for the certificate.*

**Graduate Certificate, Nursing Education**

1. Complete the following required courses (15 credits):
   - NS A640 Teaching and Learning in Nursing | 3 |
   - NS A641 Curriculum Development and Evaluation | 3 |
   - NS A643 Assessment and Evaluation in Nursing Education | 3 |
   - NS A644 Distance Education in Nursing | 3 |
   - NS A647 Teaching Practicum in Nursing | 3 |

2. A total of 15 credits is required for the certificate.*
Students need to have had an advanced pharmacology, pathophysiology and health assessment course in their original nursing master’s program; if their program did not include some or all of these courses, they may need to be taken for the graduate certificate.

**FACULTY**

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Sharon Peabody, Term Assistant Professor, AFSPMI@uaa.alaska.edu
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Dianne Toebe, Associate Professor, AFDMT@uaa.alaska.edu
Sharyl Toscano, Associate Professor, TBA
Angelia Trujillo, Assistant Professor, AFACM1@uaa.alaska.edu
Shirley Valek-Wilson, Associate Professor, AFSV@uaa.alaska.edu
Graduate studies at the master’s level place primary emphasis upon advanced professional nursing practice, theory, research and health care delivery systems. Students may develop a specialized practice focus in Nursing Education (EDUC), as a Family Nurse Practitioner (FNP) or Psychiatric-Mental Health Nurse Practitioner (PMH-NP). Master’s level studies provide the student with a basis for further study at the doctoral level. The graduate program is accredited by the National League for Nursing Accreditation Commission (3343 Peachtree Road NE, Suite 500, Atlanta, GA 30326; (404) 975-5000). Graduates in the FNP option are eligible to write the national certification examination for advanced professional practice as a Family Nurse Practitioner. Graduates of the PMH-NP option are eligible to write the national certification exam for advanced professional practice as a Psychiatric-Mental Health Nurse Practitioner. Graduates of the EDUC option, who have had two years of full-time academic teaching experience, are eligible to take the NLN Certified Nurse Educator Examination.

**Student Learning Outcomes**

The graduate is prepared to:

1. Engage in scholarly inquiry, including evaluation and application of evidence-based research to advanced nursing practice or nursing education.
2. Practice in a manner that incorporates ethical, legal, and professional standards for advanced nursing practice or nursing education.
3. Collaborate across disciplines and in partnership with communities, groups, families and individuals through culturally sensitive practice.
4. Demonstrate competence and caring in the professional nurse role to serve as a leader, provider, and educator in the health care system.
5. Articulate a plan for self directed, lifelong learning and professional development.

**Master of Science, Nursing Science**

**Admission Requirements**

**UAA Admission Requirements**

See the beginning of this chapter for Admission Requirements for Graduate Degrees. The following application submission deadlines are recommended to ensure full processing of application and transcripts:

- November 1 for March 1 applicants
- June 15 for November 1 applicants

**School of Nursing Admission Requirements**

Students applying to the Master of Science in Nursing Science must also submit documentation of having met the following requirements:

1. Hold a bachelor’s or a master’s degree in nursing from a program accredited by the National League for Nursing Accrediting Commission or the Commission on Collegiate Nursing Education.
2. Have a minimum undergraduate (and graduate, if applicable) GPA of at least a 3.00 (B) on a 4.00 scale.
3. Have a grade of 2.00 (C) or higher in an undergraduate research methods course and a statistics course that covers descriptive and inferential statistics.
4. Submit the School of Nursing graduate admission application directly to the School of Nursing.
5. Submit three letters of professional recommendation. Letters must be submitted directly to the School of Nursing from the person writing the reference. References may be contacted by a member of the admissions committee.
6. Complete a minimum of one year of half-time clinical experience as a registered nurse.
7. Hold and maintain an active unencumbered Alaska State RN license throughout the program.*

*There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate chair to determine program eligibility.

The following School of Nursing application submission deadlines are required to ensure full processing of application:

- November 1 for graduate study and/or PMH-NP or EDUC specialty
- March 1 for graduate study and/or FNP or EDUC specialty

Applicants who meet the above criteria are considered for program admission on a competitive basis. Meeting all admission criteria does not guarantee admission. Nor does prior acceptance into graduate study status guarantee admission into the clinical specialty tracks. Special consideration may be
given to candidates with portfolios that document exceptional clinical experience and a proven record of professional contributions. To the extent that there are limited seats available in the program, preference may be given to residents of the state of Alaska as defined by the university’s policy on residency for tuition purposes.

**Academic Progress**

Students enrolled in the master’s degree program must:

- Maintain at least a 3.00 (B) GPA in all required coursework.
- Earn a grade of 3.00 (B) or higher in all specialty courses.
- Receive no more than one 2.00 (C) grade in core and elective courses.
- Earn all credits, including transfer credits within a consecutive seven-year period prior to graduation. See UAA catalog for additional information.

In addition, students in the Family Nurse Practitioner or the Psychiatric-Mental Health Nurse Practitioner programs must complete additional clinical hours (2 credits) if they have not completed degree requirements within 12 months after finishing their last clinical course. For each additional year that passes without completing degree requirements the student will need to complete an additional 2 credits of clinical. More information on this policy can be found in the School of Nursing Graduate Handbook.

Noncompliance with academic progress expectations will result in probation and possible dismissal from the program. See the Academic Good Standing Policy in the School of Nursing Graduate Handbook for more information.

**Part-Time/Full-Time Study**

This program is designed to be completed in six to eight semesters of part-time study, although students can take longer. Prior to being formally admitted to graduate study, students with a bachelor’s or graduate degree in nursing and who are licensed or eligible to be licensed in Alaska as an RN may complete up to 9 credits of degree-applicable coursework, either UAA credit or transfer credit. Students who are not formally admitted will be allowed to register on a space-available basis and with instructor permission.

For part-time students, admission to graduate study only is recommended, with formal admission to a specialty track being delayed until core course requirements have been completed. Enrollment in any clinical course requires formal admission to graduate study and to the specialty track.

**Additional School of Nursing Requirements**

All students enrolled in UAA nursing programs must provide:

- Documentation of continuous current certification in cardiopulmonary resuscitation (CPR) for adults, infants, and children;
- Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubeola, and hepatitis A and B (by titer); documentation of Tdap (tetanus, diphtheria, pertussis) immunization within the past 10 years; annual PPD skin test or health examination indicating freedom from active tuberculosis; documentation of an annual HIV test (results not required); and
- The results the School of Nursing-sanctioned national-level criminal background check.

Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio-conferencing. Students must have access to a personal computer and reasonable internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:

- Word processing (preferably MS Word),
- Sending and receiving e-mail with attachments,
- Accessing and navigating the Internet/World Wide Web, and
- Basic understanding of hardware, software, and operating systems.

**Scheduling of Courses**

Graduate nursing courses are offered in an alternative scheduling format consisting of intensive classroom sessions presented in short time blocks on the UAA campus and/or periodic class meetings throughout the semester that are available via computer and/or audio-conference. Thus, it is possible for students who reside outside of Anchorage to take advantage of the opportunity to pursue graduate study at UAA. In addition, all students have the opportunity to take advantage of clinical learning opportunities throughout the state, including both urban and rural settings.

**Graduation Requirements**

See the beginning of this chapter for University Requirements for Graduate Degrees.

**Program Requirements**

1. Complete the following required core courses (18 credits)*:

   NS A618    Role Development in Advanced Practice
Nursing 2
NS A619 Health Policy Issues in Advanced Practice Nursing 2
NS A620 Nursing Research Methods 4
NS A621 Knowledge Development for Advanced Nursing Practice 3
HS/NS A625 Biostatistics for Health Professionals 3
NS A696 Individual Project (2 credits/semester) 4

*Students seeking a second master’s degree may petition to have core courses waived based on evaluation of prior graduate degree.

2. Complete one of the following options:

**Family Nurse Practitioner Option (32 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NS A601</td>
<td>Advanced Pathophysiology</td>
<td>3</td>
</tr>
<tr>
<td>NS A602</td>
<td>Advanced Health Assessment in Primary Care</td>
<td>3</td>
</tr>
<tr>
<td>NS A610</td>
<td>Pharmacology for Primary Care</td>
<td>3</td>
</tr>
<tr>
<td>NS A660</td>
<td>Family Nurse Practitioner I</td>
<td>4</td>
</tr>
<tr>
<td>NS A661</td>
<td>Family Nurse Practitioner II</td>
<td>5</td>
</tr>
<tr>
<td>NS A662</td>
<td>Family Nurse Practitioner III</td>
<td>5</td>
</tr>
<tr>
<td>NS A663</td>
<td>Family Nurse Practitioner IV</td>
<td>6</td>
</tr>
<tr>
<td>Elective</td>
<td>Advisor approved</td>
<td>3</td>
</tr>
</tbody>
</table>

**Psychiatric-Mental Health Nurse Practitioner Option (32 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NS A601</td>
<td>Advanced Pathophysiology</td>
<td>3</td>
</tr>
<tr>
<td>NS A602</td>
<td>Advanced Health Assessment in Primary Care</td>
<td>3</td>
</tr>
<tr>
<td>NS A610</td>
<td>Pharmacology for Primary Care</td>
<td>3</td>
</tr>
<tr>
<td>NS A611</td>
<td>Psychopharmacology</td>
<td>3</td>
</tr>
<tr>
<td>NS A670</td>
<td>Advanced Psychiatric/Mental Health Nursing I</td>
<td>5</td>
</tr>
<tr>
<td>NS A671</td>
<td>Advanced Psychiatric/Mental Health Nursing II</td>
<td>5</td>
</tr>
<tr>
<td>NS A672</td>
<td>Advanced Psychiatric/Mental Health Nursing III</td>
<td>5</td>
</tr>
<tr>
<td>NS A674</td>
<td>Advanced Psychiatric/Mental Health Nursing IV</td>
<td>5</td>
</tr>
<tr>
<td>Elective</td>
<td>Advisor approved</td>
<td>3</td>
</tr>
</tbody>
</table>

**Nursing Education Option (27 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NS A601</td>
<td>Advanced Pathophysiology</td>
<td>3</td>
</tr>
<tr>
<td>NS A602</td>
<td>Advanced Health Assessment in Primary Care</td>
<td>3</td>
</tr>
<tr>
<td>NS A610</td>
<td>Pharmacology for Primary Care</td>
<td>3</td>
</tr>
<tr>
<td>NS A640</td>
<td>Teaching and Learning in Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NS A641</td>
<td>Curriculum Development and Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>NS A643</td>
<td>Assessment and Evaluation in Nursing Education</td>
<td>3</td>
</tr>
<tr>
<td>NS A644</td>
<td>Distance Education in Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NS A647</td>
<td>Teaching Practicum in Nursing</td>
<td>3</td>
</tr>
<tr>
<td>Elective</td>
<td>Advisor approved</td>
<td>3</td>
</tr>
</tbody>
</table>

3. A total of 45-50 credits is required for the degree.
Scholarly Project
A total of 4 credits of NS A696 Individual Project, taken over two semesters, are required for the degree. Students who are unable to complete the project after two semesters will be required to register for 2 credits of NS A696 Individual Project every semester thereafter (excluding summer sessions) until the project is satisfactorily completed. In the event a student wants to work on the project during a summer semester, utilizing faculty and UAA resources, they must get approval from their committee and register for a 1-credit independent study (P/NP). The independent study credit does not count toward the 4 required project credits. There is no limit to the number of project credits that may be accrued; however, if a year or more passes since the last clinical course, additional coursework will be required. Specific requirements for additional coursework will be determined by the chair of the Graduate Program in Nursing, the coordinator of the specialty track, and the thesis or project chair.

Nursing Graduate Certificate Programs
The nursing graduate certificate programs were designed for individuals who have previously acquired their master’s or doctoral degrees in nursing and wish to expand their nursing competencies or practice. Graduate certificate programs are offered in several specialty areas: Family Nurse Practitioner, Psychiatric-Mental Health Nurse Practitioner or Nurse Educator. Prior nursing degrees must be issued from institutions that hold regional accreditation and from programs that hold nursing accreditation (from either the National League for Nursing Accrediting Commission or the Collegiate Commission on Nursing Education).

The 15-29 credit graduate certificate curriculum builds on the student’s prior graduate degree in nursing by integrating content from that degree with theory-based advanced practice nursing courses and specialty clinical practice. To be eligible for either of the nurse practitioner graduate certificate programs, the individual must already be certified as a nurse practitioner in another specialty.

Admissions Requirements

UAA Admission Requirements
See the beginning of this chapter for Admission Requirements for Graduate Certificates. The following UAA application submission deadlines are recommended to ensure full processing of application and transcripts:

- November 1 for March 1 applicants
- June 15 for November 1 applicants

School of Nursing Admission Requirements
Students applying to the graduate certificate program must also submit documentation of having met the following requirements:

- Earned graduate degree in nursing (master’s or doctoral) from a school of nursing accredited by the National League for Nursing Accrediting Commission or the Commission on Collegiate Nursing Education.
- Graduate GPA of at least a 3.00 (B) on a 4.00 scale.

Additional requirements for students applying for the Family Nurse Practitioner or Psychiatric-Mental Health Nurse Practitioner graduate certificate programs include:

- Current active unencumbered licensure as an advanced practice nurse in the state of Alaska must be maintained.*
- Documentation of national certification as an advanced nurse practitioner.

*There are different reasons for a license to be encumbered and some may preclude admission to the program. Students with encumbered licenses should meet with the graduate program chair to determine program eligibility.

Applicants who meet the above criteria are considered for program admission on a competitive basis. Meeting all admission criteria does not guarantee admission. Prior acceptance into graduate study status does not guarantee admission into the clinical nursing tracks. Special consideration may be given to candidates with portfolios that document exceptional clinical experience and a proven record of professional contributions. To the extent that there are limited seats available in the program, preference may be given to residents of the state of Alaska as defined by the university’s policy on residency for tuition purposes.

The School of Nursing will consider applications for the graduate certificate during fall and spring semesters. Following are the deadlines for submission to ensure full consideration by the admissions committee:

- November 1 Graduate certificate PMH-NP or EDUC specialty
- March 1 Graduate certificate FNP or EDUC specialty

Academic Progress
Students enrolled in the graduate certificate program must:

- Maintain at least a 3.00 (B) GPA in all required coursework.
- Earn a grade of 3.00 (B) or higher in all specialty courses.
• Receive no more than one 2.00 (C) grade in core or elective courses (if required).

Noncompliance with academic progress expectations will result in probation and possible dismissal from the program. See the Academic Good Standing Policy in the School of Nursing Graduate Handbook for more information.

Additional School of Nursing Requirements

All students enrolled in UAA nursing graduate certificate programs must provide:

• Documentation of continuous current certification in cardiopulmonary resuscitation (CPR) for adults, infants, and children;
• Evidence of satisfactory health status, including immunity to chicken pox, rubella, rubeola, and hepatitis A and B (by titer); documentation of Tdap (tetanus, diphtheria, pertussis) immunization within the past 10 years; annual PPD skin test or health examination indicating freedom from active tuberculosis; documentation of an annual HIV test (results not required); and
• The results of the School of Nursing-sanctioned national level criminal background check.

Students are required to provide their own transportation to clinical sites. They are also responsible for their portion of the cost of audio-conferencing. Students must have access to a personal computer and reasonable Internet connectivity. All students are expected to have basic computer and typing skills prior to entry into the nursing program, for example:

• Word processing (preferably MS Word);
• Sending and receiving e-mail with attachments;
• Accessing and navigating the Internet/World Wide Web; and
• Basic understanding of hardware, software, and operating systems.

Graduation Requirements

See the beginning of this chapter for University Requirements for Graduate Certificates.

Graduate Certificate, Family Nurse Practitioner

The Family Nurse Practitioner (FNP) Graduate Certificate for psychiatric nurse practitioners is designed for nurses who are already certified as psychiatric nurse practitioners. This program expands their scope of practice to assist them to acquire the theory, knowledge, and skills needed to provide primary care for families. Courses and seminars are scheduled to allow students to attend classes with content specific to expand their specialty practice to include a family scope. The curriculum includes didactic, seminar, and approximately 720 clinical hours in practicum coursework. Students who successfully complete the graduate certificate program will be eligible to take the Family Nurse Practitioner examination offered by the American Nurses Credentialing Center (ANCC), or the American Academy of Nurse Practitioners (AANP) to become certified as a family nurse practitioner. These examinations are given nationwide throughout the year.

The Family Nurse Practitioner Graduate Certificate for primary care specialties was developed for nurses who are already certified in one of the primary care nurse practitioner specialties (adult, child, or women). Students who successfully complete it will be eligible to take the family nurse practitioner examination offered by the ANCC, or the AANP to become certified as a family nurse practitioner. These examinations are given nationwide throughout the year.

Graduate Certificate, Psychiatric-Mental Health Nurse Practitioner

The Psychiatric-Mental Health Nurse Practitioner (PMH) Graduate Certificate for advanced nurse practitioners is designed for nurses who are already certified as advanced nurse practitioners in fields other than psychiatric-mental health. Students who successfully complete the graduate certificate program will be eligible to write the national certification for psychiatric mental health nurse practitioner-family offered by the ANCC. This examination is given nationwide throughout the year.

Graduate Certificate, Nursing Education

The specialty certificate in Nursing Education is designed for nurses who have previously acquired a minimum of a master’s degree in nursing and are seeking to develop advanced knowledge and skills in order to teach in academic or clinical settings. The coursework leading to the graduate certificate emphasizes instruction in teaching, program and course development, implementation, and evaluation.

The curriculum is based on standards for master’s education outlined in the Essentials for Master’s Education in Nursing published by the AACN (1996), as well as the newly developed Core Competencies of Nurse Educators proposed by the National League for Nursing (NLN).

All courses for this certificate will be offered using distance-delivery technologies, including but not limited to Blackboard web-based approaches, CD-ROMs, and audio-conferencing or video-conferencing as appropriate and available. Teaching practica may be completed in the student’s community, or in some cases may require visits to the UAA campus. Faculty may also validate teaching competencies through site visits and/or conference calls.

The 15-credit graduate certificate includes graduate-level coursework in nursing education with practicum opportunities in classroom and clinical settings.
Program Requirements

Graduate Certificate, Family Nurse Practitioner

1. Complete one of the following tracks:

   Adult Nurse Practitioner (15 credits)
   
   - NS A660  Family Nurse Practitioner I  6
   - NS A661  Family Nurse Practitioner II  3
   - NS A663  Family Nurse Practitioner IV  6

   Pediatric Nurse Practitioner (15 credits)
   
   - NS A631  Family Nurse Practitioner Focus on Women’s Health and Obstetrics I  2
   - NS A635  Family Nurse Practitioner Focus on Women’s Health and Obstetrics II  2
   - NS A662  Family Nurse Practitioner III  5
   - NS A663  Family Nurse Practitioner IV  6

   Psychiatric Mental Health Nurse Practitioner (28-32 credits)
   
   - NS A601  Advanced Pathophysiology  3
   - NS A602  Advanced Health Assessment in Primary Care  3
   - NS A610  Pharmacology for Primary Care  3
   - NS A611  Psychopharmacology  3
   - NS A660  Family Nurse Practitioner I  4
   - NS A661  Family Nurse Practitioner II  5
   - NS A662  Family Nurse Practitioner III  5
   - NS A663  Family Nurse Practitioner IV  6

   Women’s Health Nurse Practitioner (15 credits)
   
   - NS A632  Family Nurse Practitioner Focus on Pediatrics I  2
   - NS A636  Family Nurse Practitioner Focus on Pediatrics II  2
   - NS A662  Family Nurse Practitioner III  5
   - NS A663  Family Nurse Practitioner IV  6

2. A total of 15-2932 credits is required for the certificate.*

Graduate Certificate, Psychiatric-Mental Health Nurse Practitioner

1. Complete the following required courses (20 credits):

   - NS A670  Advanced Psychiatric/Mental Health Nursing I  5
   - NS A671  Advanced Psychiatric/Mental Health Nursing II  5
   - NS A672  Advanced Psychiatric/Mental Health Nursing III  5
   - NS A674  Advanced Psychiatric/Mental Health Nursing IV  5

2. A total of 20 credits is required for the certificate.*

Graduate Certificate, Nursing Education

1. Complete the following required courses (15 credits):

   - NS A640  Teaching and Learning in Nursing  3
   - NS A641  Curriculum Development and Evaluation  3
   - NS A643  Assessment and Evaluation in Nursing Education  3
2. A total of 15 credits is required for the certificate.*

* Students need to have had an advanced pharmacology, pathophysiology and health assessment course in their original nursing master’s program; if their program did not include some or all of these courses, they may need to be taken for the graduate certificate.

FACULTY

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Angelia Trujillo, Assistant Professor, AFACM1@uaa.alaska.edu
Shirley Valek-Wilson, Associate Professor, AFSV@uaa.alaska.edu
January 18, 2013

To Whom It May Concern:

Several changes are being proposed for the Master of Business Administration program that are necessary to improve the overall quality of the program and to keep our curriculum up to date with the rapidly changing business environment and increasingly complex organizations.

These amendments include revising application procedures and clarifying policies. We are also proposing modifications to the MBA curriculum. These include adding a new core course, BA A613 Applied Leadership, and removing CIS A692 Management Information Systems Seminar from the core. This change was made in response to suggestions from the CBPP student advisory committee. The catalog copy also includes a preamble clarifying the CBPP policy on subsequent or concurrent master’s degrees.

Bogdan Hoanca, Ph.D.
Professor of Management Information Systems
Director of Graduate Programs
College of Business and Public Policy
University of Alaska Anchorage
3211 Providence Drive, Room RH 222
Anchorage AK 99508
Ph: 907-786-4140
Fax: 907-786-4115
Email: bhoanca@uaa.alaska.edu
1a. School or College  
CB CBPP

1b. Division  
ADBP Division of Business Programs

1c. Department  
CB

2. Complete Program Title/Prefix  
Master of Business Administration

3. Type of Program  
Choose one from the appropriate drop down menu:  
Undergraduate: or  
Choose One  
Graduate:  
Master of Business Administration

4. Type of Action:  
PROGRAM  
☑ Add  
☒ Change  
☐ Delete  

PREFIX  
☐ Add  
☐ Change  
☐ Inactivate

5. Implementation Date (semester/year)  
From: Fall/2013  
To: 9999

6a. Coordination with Affected Units  
Department, School, or College: CBPP  
Initiator Name (typed): Bogdan Hoanca  
Initiator Signed Initials: _________  
Date:________________

6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu)  
Date: 11/27/12

6c. Coordination with Library Liaison  
Date: 10/29/2012

7. Title and Program Description  
- Please attach the following:  
☒ Cover Memo  
☒ Catalog Copy in Word using the track changes function

8. Justification for Action  
Changes are being proposed to keep our curriculum up to date with changes in the business environment. In response to a student advisory committee, the Applied Leadership course will become part of the MBA core, replacing a course on Information Systems (with IS concepts now emphasized throughout the curriculum).

Initiator (faculty only)  
Bogdan Hoanca  
Date

☑ Approved  
☐ Disapproved  
Dean/Director of School/College  
Date

☑ Approved  
☐ Disapproved  
Undergraduate/Graduate Academic Board Chairperson  
Date

☑ Approved  
☐ Disapproved  
Provost or Designee  
Date

☑ Approved  
☐ Disapproved  
Department Chairperson  
Date

☑ Approved  
☐ Disapproved  
Curriculum Committee Chairperson  
Date
The College of Business and Public Policy (CBPP) offers three graduate degrees: Master of Business Administration, General Management; Master of Science, Global Supply Chain Management; and Master of Public Administration. These degree programs prepare students to function as effective leaders and managers in for-profit and not-for-profit organizations. Because of the related nature of the three CBPP degrees, students interested in pursuing two degrees simultaneously or in pursuing a second graduate degree may be able to complete the second degree with a significantly reduced number of credit hours, in accordance with the Graduate School’s policies on Additional Master’s Degrees in this catalog.

**BUSINESS ADMINISTRATION**

*Edward & Cathryn Rasmuson Hall (RH), Room 304, (907) 786-4171  
www.uaa.alaska.edu/cbpp*

The College of Business and Public Policy offers the Master of Business Administration (MBA) degree in General Management. The MBA program is accredited by the Association to Advance Collegiate Schools of Business (AACSB International).

**Program Policies and Administration**

Students must maintain a minimum 3.00 GPA in all coursework in the MBA program. Although minimally acceptable, a grade of C in a graduate course may be offset with an A grade in another graduate course. Students with a GPA below 3.00 will be placed on probation and may be dropped from the program if the GPA is not brought up to 3.00 within one academic year. All advanced MBA course requirements (core plus electives) must be completed within seven calendar years.

The faculty reserves the right, where warranted by evaluation of a student’s progress and apparent knowledge, to require additional coursework or other preparation to ensure the degree candidate possesses adequate professional skills and capabilities. This includes the ability to reason and communicate effectively, both verbally and quantitatively.

The MBA program is the responsibility of CBPP’s graduate faculty, which acts as a policy-setting body and as an appeals board. The complete MBA program policies, requirements, and procedures may be obtained from the CBPP Graduate Programs Office. Students are expected to be familiar with, and adhere to, both the MBA program requirements and procedures, and the general UAA requirements for graduate degrees.

Contact the CBPP Graduate Programs Office for full program information, including application forms and procedures.

- Graduate Programs Office  
- UAA College of Business and Public Policy  
- University of Alaska Anchorage  
- 3211 Providence Drive, Anchorage, AK 99508, U.S.A.  
- Telephone: (907) 786-4171  
- Facsimile: (907) 786-4115

**Master of Business Administration, General Management**

The MBA in General Management provides students with perspectives and skills to prepare them for increasingly significant managerial leadership roles.

The focus of the program is management practice, recognizing that sound practice requires a thorough understanding of underlying management principles and techniques. The MBA graduate should be thoroughly grounded in state-of-the-art management theory...
The program serves full- and part-time students and classes are generally scheduled evenings or Saturdays. Although many students are from the greater-Anchorage area, the program also attracts students from throughout the United States and from foreign countries, particularly those on the Pacific Rim.

Students may enter the program in either fall or spring semester. A limited number of courses are also offered during the summer. Current application deadlines, as well as other detailed program information, may be obtained by contacting the CBPP Graduate Programs Office.

**Admission Requirements**

Applicants must meet both the Admission Requirements for Graduate Degrees and the College of Business and Public Policy requirements outlined here.

Admission to the MBA program is limited to students who have earned a baccalaureate degree from an AACSB or regionally accredited university, or foreign equivalent. Undergraduate GPA on a 4.00 scale and the Graduate Management Admission Test (GMAT) score must satisfy the following formula: Undergraduate GPA \times 200 + \text{GMAT} > 1150.

GMAT waivers may be considered for applicants meeting any of the following criteria:

1. Hold another master’s degree from an accredited university.
2. Have a professional designation beyond the baccalaureate (such as CPA, CFA).
3. Have an undergraduate GPA of 3.50 or higher.

If an applicant is not eligible for a GMAT waiver, admission will be deferred until he or she submits an examination score.

Additional indicators for predicting success in individual cases may be provided through: documented performance in extracurricular activities; evidence of creativity and leadership; or a record of accomplishment in business or other professional activity.

Each applicant must submit the following to the UAA Office of Admissions as part of their application materials:

- A statement of purpose.
- A resume, including the names and contact information of three references.
- All transcripts from prior college/university studies.

Applicants whose native language is not English must score at least 80 (Internet based exam scale) on the TOEFL examination, or otherwise demonstrate competency in English. Students may apply to enter the program at the beginning of either the fall or spring semester. There currently is no specific application deadline, but students should apply before the start of their first semester. In some cases students may be admitted conditionally while their paperwork is completed.

**MBA Student Learning Outcomes**

Upon graduation, MBA program graduates will possess or show ability in the following areas as defined by these MBA Student Learning Outcomes:

1. Develop an understanding of the organization as a complex goal-seeking system interacting with and adapting to the dynamics of its external environment.
2. Demonstrate an understanding of the key elements and tools of business performance management.
3. Demonstrate effective communication skills utilizing a variety of tools and media suited to specific situations.
4. Provide leadership in settings ranging from the organization-wide level to the team.
5. Demonstrate professionalism through the maintenance of high standards of personal performance, teamwork, professional development and ethical behavior.
General Management Program Structure

Requirements consist of two parts: foundation courses and advanced courses in business or accounting or relevant experience and expertise. In key functional areas of business, additional foundational coursework may be required. These foundation courses are:

- ACCT A601 Accounting Foundations for Executives 3
- BA A603 Fundamentals of Finance 3
- ECON A602 Introduction to Economics for Managers 3

All students must complete the three foundation courses. Advisors may, however, waive one or more of the foundation courses if the student has completed disciplinary equivalent coursework within five years preceding their admission.

Entering students are expected to have basic mathematical, computer, and communication skills. Students lacking these fundamental skills will be required to improve by means of independent study, noncredit courses, undergraduate coursework, or seminars and workshops.

The main body of the MBA curriculum consists of seven core courses (21 credits) and 15 credits of curricular options, for a total of 36 credits of advanced coursework:

Core Courses (21 credits):
- ACCT A650 Seminar in Executive Uses of Accounting 3
- BA A610 Business Intelligence and Analytics 3
- BA A613 Applied Leadership 3
- BA A632 Organizational Behavior and Foundations of Behavioral Science 3
- BA A635 Current Marketing Issues Seminar 3
- BA A636 Financial Decision Making 3
- BA A655 Strategic Management Seminar 3

In certain cases, where warranted by previous education or experience, students may petition to waive an MBA core course and substitute an elective instead.

Curricular Options (15 credits):

a. Executive Focus (3 credits): Select at least one course from the following:
   - BA A628 Executive Leadership 3
   - BA A629 Negotiation and Conflict Management 3
   - BA A631 Business Environment Analysis 3
   - BA A634 Organizational Design and Development 3

b. Elective Coursework (9 credits)

   Students may design an area of concentration from CBPP courses that focus on management theory and practice, marketing, finance, international business and global economics, management information systems, logistics and supply chain management, or public administration. In addition, elective coursework can be selected from graduate courses offered by other Colleges, disciplines, or graduate courses offered by other accredited universities.

c. Capstone course requirement (3 credits)

   Capstone courses provide the opportunities to integrate acquired knowledge of business administration. Select one course based on preferred nature of experience (practical or academic) and application (applied or theoretical):
   - BA A656 Management Project 3
   - BA A686 Management Simulation 3
   - BA A698 MBA Individual Research 3
Thesis Option:

BA A699 Thesis 6

Students (especially those who are considering pursuing a PhD degree) may elect to complete a master’s thesis.

MBA with an Emphasis in Business Intelligence and Business Analytics

MBA degree candidates will receive a degree with an emphasis in Business Intelligence and Business Analytics by completing the following sequence of elective courses as a part of their degree program:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA A633</td>
<td>Problem Formulation and Decision Analysis</td>
<td>3</td>
</tr>
<tr>
<td>BA A648</td>
<td>Business Intelligence and Data Mining</td>
<td>3</td>
</tr>
<tr>
<td>BA A690</td>
<td>Advanced Topics in Business*</td>
<td>3</td>
</tr>
</tbody>
</table>

*Recommended Advanced Topics in Business courses include business statistics and data analysis.

FACULTY

Carlos Alsua, Associate Professor, AFCJA@ uaa.alaska.edu
Nalinaksha Bhattacharyya, Professor, AFNB@ uaa.alaska.edu
Yong Cao, Associate Professor, AFYC@ uaa.alaska.edu
Alpana Desai, Associate Professor, alpana@ uaa.alaska.edu
Kevin Dew, Associate Professor, afkd2@ uaa.alaska.edu
Ted Eschenbach, Professor Emeritus, AFTGE@ uaa.alaska.edu
Edward Forrest, Professor, AFEJF1@ uaa.alaska.edu
George Geistauts, Professor, AFGAG@ uaa.alaska.edu
Bogdan Hoanca, Professor/Director of CBPP Graduate Programs, AFBH@ uaa.alaska.edu
Lee Huskey, Professor, AFLH@ uaa.alaska.edu
Frank Jeffries, Professor, AFFLJ@ uaa.alaska.edu
Yonggang Lu, Assistant Professor, AFYL@ uaa.alaska.edu
Rashmi Prasad, Professor, AFRP2@ uaa.alaska.edu
Darren Prokop, Professor, AFDJP1@ uaa.alaska.edu
Larry Ross, Professor, AFLLR@ uaa.alaska.edu
Suresh Srivastava, Professor, AFSCS@ uaa.alaska.edu
The College of Business and Public Policy (CBPP) offers three graduate degrees: Master of Business Administration, General Management, Master of Science, Global Supply Chain Management; and Master of Public Administration. These degree programs prepare students to function as effective leaders and managers in for profit and non-for-profit organizations. Because of the related nature of the three CBPP degrees, students interested in pursuing two degrees simultaneously or in pursuing a second graduate degree may be able to complete the second degree with a significantly reduced number of credit hours, in accordance with the Graduate School’s policies on Additional Master’s Degrees in this catalog.

BUSINESS ADMINISTRATION

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www.uaa.alaska.edu/cbpp

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Program Policies and Administration

Students must maintain a minimum 3.00 GPA in all coursework in the MBA program, including foundation courses. Although minimally acceptable, a grade of C in a graduate course may be offset with an A grade in another graduate course. Students with a GPA below 3.00 will be placed on probation and may be dropped from the program if the GPA is not brought up to 3.00 within one academic year. All advanced MBA course requirements (core plus electives) must be completed within seven calendar years.

The faculty reserves the right, where warranted by evaluation of a student’s progress and apparent knowledge, to require additional coursework or other preparation to ensure the degree candidate possesses adequate professional skills and capabilities. This includes the ability to reason and communicate effectively, both verbally and quantitatively.

The MBA program is the responsibility of CBPP’s graduate faculty, which acts as a policy-setting body and as an appeals board. The complete MBA program policies, requirements, and procedures may be obtained from the CBPP’s Graduate Programs Office. Students are expected to be familiar with, and adhere to, both the MBA program requirements and procedures, and the general UAA requirements for graduate degrees.

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Graduate Programs Office
UAA College of Business and Public Policy
University of Alaska Anchorage
3211 Providence Drive, Anchorage, AK 99508, U.S.A.
Telephone: (907) 786-4171
Facsimile: (907) 786-4115

Master of Business Administration, General Management

The MBA in General Management provides students with perspectives and skills to prepare them for increasingly significant managerial leadership roles.

The focus of the program is management practice, recognizing that sound practice requires a thorough understanding of underlying management principles and techniques. The MBA graduate should be thoroughly grounded in state-of-the-art management theory
and practice, aware of the complex global environment in which modern organizations operate, adaptive to change, articulate, and ethical.

The program serves full- and part-time students and classes are generally scheduled evenings or Saturdays. Although many students are from the greater-Anchorage area, the program also attracts students from throughout the United States and from foreign countries, particularly those on the Pacific Rim.

Students may enter the program in either fall or spring semester. A limited number of courses are also offered during the summer. Current application deadlines, as well as other detailed program information, may be obtained by contacting the College of Business and Public Policy CRPP Graduate Programs Office.

Admission Requirements

Applicants must meet both the Admission Requirements for Graduate Degrees and the College of Business and Public Policy requirements outlined here.

Admission to the MBA program is limited to students who have earned a baccalaureate degree from an AACSB or regionally accredited university, or foreign equivalent. In general, two formulas are used to assess an applicant’s potential for success in the MBA program. Undergraduate performance as measured by GPA on a 4.00 scale and the Graduate Management Admission Test (GMAT) score, must satisfy the following formula:

1. Undergraduate GPA x 200 + GMAT > 1150

or

2. Upper division GPA x 200 + GMAT > 1200

GMAT waivers may be considered for applicants meeting any of the following criteria:

1. Hold another master’s degree from an accredited university.
2. Have a professional designation beyond the baccalaureate (such as CPA, CFA).
3. Have an undergraduate GPA of 3.50 or higher.

If an applicant is not eligible for a GMAT waiver, admission will be deferred until he or she submits an examination score. Additional indicators for predicting success in individual cases may be provided through: documented performance in extracurricular activities; evidence of creativity and leadership; or a record of accomplishment in business or other professional activity.

Each applicant must submit the following to the UAA Office of Admissions as part of their application materials:

- A statement of purpose.
- A resume, including the names and contact information of three references.
- All transcripts from prior college/university studies.

Applicants whose native language is not English must score at least 80 (Internet based exam scale) on the TOEFL examination, or otherwise demonstrate competency in English. Students may apply to enter the program at the beginning of either the fall or spring semester. There currently is no specific application deadline, but students should apply before the start of their first semester. In some cases students may be admitted conditionally while their paperwork is completed. Students in conditional admission status are limited in the number of courses they can take before being fully admitted.

MBA Student Learning Outcomes Goals

Learning goals (program outcomes) articulate what graduates should be able to do and/or what overall traits they should possess at the conclusion of the MBA program.

Upon graduation, MBA program graduates will possess or show ability in the following areas as defined by these MBA Student Learning Outcomes Goals:
1. Develop an understanding of the organization as a complex goal-seeking system interacting with and adapting to the dynamics of its external environment.
2. Demonstrate an understanding of the key elements and tools of business performance management.
3. Demonstrate effective communication skills utilizing a variety of tools and media suited to specific situations.
4. Provide leadership in settings ranging from the organization-wide level to the team.
5. Demonstrate professionalism through the maintenance of high standards of personal performance, teamwork, professional development and ethical behavior.

General Management Program Structure

Requirements consist of two parts: foundation courses and advanced courses in business or accounting or relevant experience and expertise. In key functional areas of business, additional foundational coursework may be required. These foundation courses are:

- ACCT A601 Accounting Foundations for Executives 3
- BA A603 Fundamentals of Finance 3
- ECON A602 Introduction to Economics for Managers 3

All students must complete the three foundation courses. Advisors may, however, waive one or more of the foundation courses if the student has completed disciplinary equivalent coursework within five years preceding their admission.

Entering students are expected to have basic mathematical, computer, and communication skills. Students lacking these fundamental skills will be required to improve by means of independent study, noncredit courses, undergraduate coursework, or seminars and workshops.

The main body of the MBA curriculum consists of seven core courses (21 credits) and 15 credits of curricular options, for a total of 36 credits of advanced coursework:

Core Courses (21 credits):

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- BA A610 Business Intelligence and Analytics 3
- BA A613 Applied Leadership 3
- BA A632 Organizational Behavior and Foundations of Behavioral Science 3
- BA A635 Current Marketing Issues Seminar 3
- BA A636 Financial Decision Making 3
- BA A655 Strategic Management Seminar 3
- CIS A692 Management Information Systems Seminar 3

In certain cases, where warranted by previous education or experience, students may petition to waive an MBA core course and to substitute an elective substituted instead.

Curricular Options (15 credits):

a. Executive Focus (3 credits): Select at least one course from the following:
   - BA A628 Executive Leadership 3
   - BA A629 Negotiation and Conflict Management 3
   - BA A631 Business Environment Analysis 3
   - BA A634 Organizational Design and Development 3

b. Elective Coursework (9 credits)

Students may design an area of concentration from CBPP courses that focus on management theory and practice, marketing, finance, international business and global economics, management information systems, logistics and supply
chain management, or public administration. In addition, elective coursework can be selected from graduate courses offered by other Colleges, disciplines, or graduate courses offered by other accredited universities.

c. Capstone course requirement (3 credits)

Capstone courses provide the opportunities to integrate acquired knowledge of business administration. Select one course based on preferred nature of experience (practical or academic) and application (applied or theoretical):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA A656</td>
<td>Management Project</td>
<td>3</td>
</tr>
<tr>
<td>BA A686</td>
<td>Management Simulation</td>
<td>3</td>
</tr>
<tr>
<td>BA A698</td>
<td>MBA Individual Research</td>
<td>3</td>
</tr>
</tbody>
</table>

**Thesis Option:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA A699</td>
<td>Thesis</td>
<td>6</td>
</tr>
</tbody>
</table>

Students (especially those who are considering pursuing a PhD degree) may elect to complete a master’s thesis.

### MBA with an Emphasis in Business Intelligence and Business Analytics

MBA degree candidates will receive a degree with an emphasis in Business Intelligence and Business Analytics by completing the following sequence of elective courses as a part of their degree program:

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<tr>
<th>Course Code</th>
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<tr>
<td>BA A633</td>
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<td>3</td>
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</tbody>
</table>

*Recommended Advanced Topics in Business courses include business statistics and data analysis.

### FACULTY

Carlos Alsua, Associate Professor, AFCJ@ uaa.alaska.edu
Nalinaksha Bhattacharyya, Associate Professor, AFNB@ uaa.alaska.edu
Yong Cao, Associate Professor, AFYC@ uaa.alaska.edu
Alpana Desai, Associate Professor, alpana@ uaa.alaska.edu
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Darren Prokop, Professor, AFDJP1@ uaa.alaska.edu
Larry Ross, Professor, AFLR@ uaa.alaska.edu
Suresh Srivastava, Professor, AFSCS@ uaa.alaska.edu
Program/Prefix Action Request  
University of Alaska Anchorage  
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College 
   EA COE  
1b. Department 
   CASE Counseling and Special Education

2. Complete Program Title/Prefix 
   Early Childhood Special Education

3. Type of Program 
Choose one from the appropriate drop down menu: 
Undergraduate: 
Graduate: 
Master of Education

This program is a Gainful Employment Program:  
☒ Yes or ☐ No

4. Type of Action:  
PROGRAM  
☐ Add  
☒ Change  
☐ Delete

PREFIX  
☐ Add  
☐ Change  
☐ Inactivate

5. Implementation Date (semester/year) 
From: Fall/2013  
To: 99/99

6a. Coordination with Affected Units 
   Department, School, or College: CASE  
   Initiator Name (typed): cmc  
   Initiator Signed Initials:  
   Date: 

6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu)  
   Date: January 10, 2013

6c. Coordination with Library Liaison  
   Date: January 10, 2013

7. Title and Program Description - Please attach the following: 
☐ Cover Memo  
☒ Catalog Copy in Word using the track changes function

8. Justification for Action 
Match the state's requirements for licensure. Specify admission criteria to enhance the quality of the pool of candidates. In lieu of research electives, specify specific research courses needed for success in the program. Provide access to standards by inserting new hyperlinks.

Initiator (faculty only) 
Carolyn Coe  
Initiator (TYPE NAME)

☐ Approved  
☐ Disapproved  
Date  
Dean/Director of School/College  
Date

☐ Approved  
☐ Disapproved  
Date  
Department Chair  
Date

☐ Approved  
☐ Disapproved  
Date  
Undergraduate/Graduate Academic Board Chair  
Date

☐ Approved  
☐ Disapproved  
Date  
Provost or Designee  
Date

☑ Approved
Early Childhood Special Education

http://www.uaa.alaska.edu/coe

The MEd in Early Childhood Special Education is designed for individuals who desire initial professional preparation in early intervention and early childhood special education. The program encompasses theory, research, and practice relating to children birth to 5 years of age who experience developmental delays and disabilities. In addition to the degree, this program may also lead to an institutional recommendation for initial teacher certification or endorsement in Early Childhood Special Education-Birth to Five on an existing certificate from the Alaska Department of Education and Early Development (EED).

Student Learning Outcomes

Student learning outcomes for the program are based on the professional standards of the Council for Exceptional Children (CEC) and the Division of Early Childhood (DEC) located at http://www.cec.sped.org/~/media/Files/Standards/ProfessionalStandards/Initial_Standards.pdf http://www.dec-sped.org/About_DEC/Personnel_Standards_for_Early_Intervention_and_Early_Childhood_Special_Education

Students who complete this program will be able to:

1. Apply legal and ethical policies that affect young children with developmental delays and disabilities, families, and programs for young children.
2. Use intervention strategies with young children having developmental delays and disabilities and their families that affirm and respect family, cultural, and linguistic diversity.
3. Develop and apply instructional practices based on knowledge of the child, family, community, and the curriculum.
4. Design, implement, and evaluate environments to assure developmental and functional appropriateness.
5. Assess the development and learning of young children with developmental delays and disabilities and use that information to direct intervention.
6. Critically analyze and apply principles of research in the area of early childhood special education.

Admission Requirements

1. Satisfy Admission Requirements for Master’s Degrees at the beginning of this chapter and Admission Requirements for Master of Education degrees at the beginning of this section.
2. Provide transcripts documenting a GPA of 3.00 in most recent 30 credits.
3. Submit a resume documenting experience in early childhood special education, early childhood education or a related field. Students with out the experience may be required to take additional coursework and enter the program on a provision admission status.
4. Submit a goal statement on career goals and how they relate to the MEd program.
5. Submit three letters of recommendation or rating forms from professional references, of which one is from a supervisor.
6. Submit copy of applicable licenses, certificates or other professional credentials.
7. Participate in an interview if requested by the department.
8. Successfully complete the Praxis I: Pre-Professional skills test (PPST)

Background Check

See Field Placements located at the beginning of the College of Education section of this chapter.

Program Requirements

This program includes courses delivered by distance. Admitted students must have the technological knowledge, skills, and access to equipment to engage in distance learning.
1. Complete required courses (36 credits):
   - EDRS A660 Fundamentals of Research in Education  2
   - EDRS A664 Developing and Writing Literature Reviews  2
   - EDRS A662 Action Research or
   - EDRS A661 Data-Informed Instruction  2
   - EDSE A474 Special Children from Birth through Five  3
   - EDSE A610Y Assessment: Early Childhood Special Education  3
   - EDSE A620Y Advanced Internship: Early Childhood (3-6)  6
   - EDSE A622Y Strategies: Early Childhood Special Education  3
   - EDSE A633 Autism: Communication and Social Disorders  3
   - EDSE A674 Families: Developing Parent Professional Partnerships  3

   Electives by advisement  9

2. Complete a portfolio documenting attainment of CEC standards.

3 Satisfy College of Education Graduation Requirements at the beginning of this section.

4. Complete a total of 36 credits for the degree.

*Alaska certification note: Prior to receiving an institutional recommendation for initial teacher certification, candidates must: a. pass the Praxis I or other EED-approved test at the level established by EED, and b. successfully complete 3 credits of multicultural education/cross-cultural communication and 3 credits of Alaska studies from the state’s approved list and provide documentation of appropriate field experience in a public school setting. Also, prior to advancing to the professional certificate, EED requires passing scores on the Praxis II examination for elementary teachers. EED may have additional requirements for certification/endorsement. See the EED website for more information: www.eed.state.ak.us.*
The MEd in Early Childhood Special Education is designed for individuals who desire initial professional preparation in early intervention and early childhood special education. The program encompasses theory, research, and practice relating to children birth to 5 years of age who experience developmental delays and disabilities. In addition to the degree, this program may also lead to an institutional recommendation for initial teacher certification* or endorsement in Early Childhood Special Education-Birth to Five on an existing certificate from the Alaska Department of Education and Early Development (EED).

**Student Learning Outcomes**

Student learning outcomes for the program are based on the professional standards of the Council for Exceptional Children (CEC) and the Division of Early Childhood (DCEC) located at http://www.cec.sped.org/~/media/Files/Standards/ProfessionalStandards/Initial_Standards.pdf, http://www.dec-sped.org/About_DEC/Personnel_Standards_for_Early_Intervention_and_Early_Childhood_Special_Education.

Students who complete this program will be able to:

1. Apply legal and ethical policies that affect young children with developmental delays and disabilities, families, and programs for young children.
2. Use intervention strategies with young children having developmental delays and disabilities and their families that affirm and respect family, cultural, and linguistic diversity.
3. Develop and apply instructional practices based on knowledge of the child, family, community, and the curriculum.
4. Design, implement, and evaluate environments to assure developmental and functional appropriateness.
5. Assess the development and learning of young children with developmental delays and disabilities and use that information to direct intervention.
6. Critically analyze and apply principles of research in the area of early childhood special education.

**Admission Requirements**

1. Satisfy Admission Requirements for Master’s Degrees at the beginning of this chapter and Admission Requirements for Master of Education degrees at the beginning of this section.
2. Provide transcripts documenting a GPA of 3.00 in most recent 30 credits.
3. Training and/or coursework in early childhood special education or a related field. Students without such training and education may be required to take preparatory coursework as a condition of admission. Submit a resume documenting experience in early childhood special education, early childhood education or a related field. Students without the experience may be required to take additional coursework and enter the program on a provision admission status.
4. Submit a resume documenting training and/or experience in the field, or related field, educational experience and at least one year of appropriate professional experience. See department for more information.
5. Submit a goal statement on career goals and how they relate to the MEd program.
6. Submit three letters of recommendation or rating forms from professional references, of which one is from a supervisor.
7. Submit copy of applicable licenses, certificates or other professional credentials.
8. Participate in an interview if requested by the department.
9. Successfully complete the Praxis I: Pre-Professional skills test (PPST).

**Background Check Requirements**

See Field Placements located at the beginning of the College of Education section of this chapter.
Program Requirements

This program includes courses delivered by distance. Admitted students must have the technological knowledge, and skills, and access to equipment to engage in distance learning.

1. Complete required courses (36 credits):

   - EDRS A660 Fundamentals of Research in Education  2
   - EDRS A664 Developing and Writing Literature Reviews  2
   - Research courses by advisement
   - EDRS A662 Action Research or
   - EDRS A661 Data-Informed Instruction  2
   - EDSE A474 Special Children from Birth through Five  3
   - EDSE A610Y Assessment: Early Childhood Special Education  3
   - EDSE A620Y Advanced Internship: Early Childhood (3-6)  6
   - EDSE A622Y Strategies: Early Childhood Special Education  3
   - EDSE A633 Autism: Communication and Social Disorders  3
   - EDSE A674 Families: Developing Parent Professional Partnerships  3
   - EDSE A681 Issues in Early Childhood Special Education  3

   Electives by advisement  6

2. Complete a portfolio documenting attainment of CEC standards.

3. Take the Praxis II Special Education: Preschool/Early Childhood examination.

4. Satisfy College of Education Graduation Requirements at the beginning of this section.

5. Complete a total of 36 credits for the degree.

Alaska certification note: Prior to receiving an institutional recommendation for initial teacher certification, candidates must: a. pass the Praxis I or other EED-approved test at the level established by EED, and b. successfully complete 3 credits of multicultural education/cross-cultural communication and 3 credits of Alaska studies from the state’s approved list, and provide documentation of appropriate field experience in a public school setting. Also, prior to advancing to the professional certificate, EED requires passing scores on the Praxis II examination for elementary teachers. EED may have additional requirements for certification/endorsement. See the EED website for more information: www.eed.state.ak.us.
January 25, 2013

To: UAB/GAB Governance Boards
From: Lora Volden, University Registrar

Re: Placement scores utilized for pre-requisite checking

Issue
Courses submit specific placement test cut scores for pre-requisite checking as part of their CAR. These CARs have been approved by curriculum boards. We do not currently have an approved procedure for what should occur if there is a change to the placement test cut score later on.

Considerations
- The Office of the Registrar must be made aware of changes to cut scores and what classes are impacted by these changes in order to update Banner.
- Do curriculum boards need to weigh in on appropriate test scores?
- It is good to keep a historical record of these changes.

Proposal
Courses wishing to implement placement test scores as part of pre-requisite checking should indicate “or appropriate placement score” in box 13a of the current CAR. There should also be an attached memo for each CAR indicating what the appropriate placement score is.

If a change occurs to the cut score, the department would submit a memo to the Office of the Registrar and Governance Office which would outline the new cut scores and list specifically which courses are impacted.

The Office of the Registrar will keep a copy of the memo with each course file. Governance Office will provide a copy of the memo with the next Boards Agenda as an informational item.