

April 13, 2018

9:30-11:30am

Physical location: ADM 204

Audio Conference: 786-6755, Passcode: 284572

[Link to Live Skype Meeting](#)

I. Roll Call

[] Hsing-Wen Hu (COE)	[] Greg Protasel (FS)	[] Ajit Dayanandan (CBPP)
[] Cindy Knall (COH)	[] Ruth Terry (LIB)	[-] Vacant (CTC)
[] Terry Nelson (CBPP)	[] Sam Thiru (CAS)	
[] Anthony Paris (CoENG, Chair)	[] Jervette Ward (CAS)	

Ex-Officio Members

[] Helena Wisniewski (OAA)
[] Lindsey Chadwell (Office of the Registrar)
[] Elisa Mattison (Graduate School)
[] Alyona Selhay & Owen Tucker (Enrollment Services, Publications and Scheduling)

II. Approval of Agenda (pg. 1-3) 9:30

III. Approval of Meeting Summary (pg. 4-7) 9:31

IV. Administrative Reports (Written) 9:32

A. Vice Provost, Helena Wisniewski

B. Interim University Registrar, Lindsey Chadwell

i. [Dates & Deadlines](#)

C. Graduate School, Elisa Mattison

D. GAB Chair, Anthony Paris

V. Program/Course Action Request/Policy - Second Readings

10/20/2017 Chg [PM A601: Project Management Fundamentals](#)

1/15/2018 Chg Policy: Curriculum Handbook, Section 8 - Policy Additions and Changes (pg. 8-14)

VI. Program/Course Action Request/Policy – First Readings

2/7/2018 Chg [PM A602: Application of Project Management Processes](#)

2/7/2018 Chg [PM A612: Advanced Project Time Management](#)

11/17/2017 Chg [HS A698: MPH Practicum-Project](#)

11/17/2017	Chg	HS A699: MPH Practicum-Thesis
2/14/2018	Chg	ENGL-MA: Master of Arts in English
1/18/2018	Chg	ENGL A635: Advanced Critical Theory
2/14/2018	Chg	CHEM A611: Advanced Biophysical Chemistry
2/14/2018	Add	CHEM A618: Experiential Learning: Advanced Chemical Instrumentation and Methods
2/14/2018	Chg	CHEM A641: Advanced Biochemistry I
2/14/2018	Chg	CHEM A642: Advanced Biochemistry II
2/14/2018	Chg	CHEM A680: Advanced Molecular Spectroscopy and Structure
2/19/2018	Chg	SPED-GRCERT: Graduate Certificate in Special Education
2/19/2018	Chg	SPED-MED: Master of Education in Special Education
2/19/2018	Chg	ECSE-MED: Master of Education in Early Childhood Special Education
2/19/2018	Add	EDSE A607: Foundations for Infant and Toddler Social Emotional Health and Development
2/19/2018	Chg	EDSE A610Y: Assessment of Infants Toddlers in Early Childhood Special Education
2/19/2018	Add	EDSE A611Y: Assessment in Preschool Special Education
2/19/2018	Chg	EDSE A622: Curriculum and Strategies II: High Incidence
2/19/2018	Chg	EDSE A622Y: Strategies Interventions: Infant Toddler Special Education
2/19/2018	Add	EDSE A623Y: Strategies and Interventions: Preschool Special Education
2/19/2018	Add	EDSE A692Y: Internship Seminar in Early Childhood Special Education Teaching
2/19/2018	Chg	EDSE A695Y: Advanced Internship: Early Childhood Special Education
2/20/2018	Chg	Modification of Graduate Catalog - Project Review Policy (pg. 15)
2/20/2018	Chg	Modification of Graduate Catalog - Thesis Review Policy (pg. 16-17)
2/20/2018	Chg	Modification of Graduate Catalog - Commencement & Hooding Exemption Policy (pg. 18)
2/20/2018	Chg	Modification of Graduate Catalog - Reinstatement Policy (pg. 19-20)
1/24/2018	Chg	CIVL-MS: Master of Science in Civil Engineering (MSCE)
4/2/2018	Chg	ME A656: Renewable Energy Systems Engineering

VII. Old Business

VIII. New Business

IX. Informational Items and Adjournment

- A. Next Meeting: April 27, 2018 (ADM 204)
- B. Letter from the Provost Re: Project Management Stacked Courses (pg. 21)
- C. Change to Dietetics Program Copy Due to NS/NSG Changes
 - i Replace NS A625 with NSG A633. NS A625 will no longer be offered.
 - ii Change the registration restriction for NSG A633 to: "Admission to graduate nursing program or graduate dietetics program."

March 23, 2018

9:30-11:30am

Physical location: ADM 204

Audio Conference: 786-6755, Passcode: 284572

[Link to Live Skype Meeting](#)

I. Roll Call

[X] Hsing-Wen Hu (COE)	[X] Greg Protasel (FS)	[X] Ajit Dayanandan (CBPP)
[X] Cindy Knall (COH)	[X] Ruth Terry (LIB)	[-] Vacant (CTC)
[] Terry Nelson (CBPP)	[X] Sam Thiru (CAS)	
[X] Anthony Paris (CoENG, Chair)	[X] Jervette Ward (CAS)	

Ex-Officio Members

[X] Helena Wisniewski (OAA)
[X] Lindsey Chadwell (Office of the Registrar)
[X] Elisa Mattison (Graduate School)
[X] Alyona Selhay & Owen Tucker (Enrollment Services, Publications and Scheduling)

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B. Interim University Registrar, Lindsey Chadwell

i. [Dates & Deadlines](#)

C. Graduate School, Elisa Mattison

D. GAB Chair, Anthony Paris

V. Program/Course Action Request/Policy - Second Readings

2018-2019 Purge List (pg. 8-13)
Approved 2nd read, forward to Faculty Senate.

10/20/2017 Chg [PM A601: Project Management Fundamentals](#)
GAB requested that program copy be brought forward with courses.

1/15/2018 Chg Policy: Curriculum Handbook, Section 8 - Policy Additions and Changes (pg. 14-16)
Requested edits to policy.

1/31/2018	Chg	ANTH A602: Proseminar in Cultural Anthropology
1/31/2018	Chg	ANTH A605: Proseminar in Biological Anthropology
1/31/2018	Chg	ANTH A611: Proseminar in Archaeology
1/24/2018	Chg	ANTH A615: Advanced Applied Anthropology
1/31/2018	Chg	ANTH A620: Research Design
1/24/2018	Chg	ANTH A630: Advanced Research Methods in Cultural Anthropology
2/2/2018	Chg	ANTH A631: Advanced Field Methods in Archaeology and Bioanthropology
1/24/2018	Chg	ANTH A652: Advanced Studies in Culture and Human Biodiversity
1/24/2018	Chg	ANTH A654: Advanced Studies in Culture and Ecology
1/24/2018	Chg	ANTH A655: Advanced Studies on Culture and Health
1/24/2018	Add	ANTH A658: Advanced Applying Ethics in Anthropology
1/24/2018	Chg	ANTH A664: Adv Culture and Globalization
1/31/2018	Chg	ANTH A675: Cultural Resource Management
1/24/2018	Chg	ANTH A680: Advanced Analytical Techniques in Archaeology and Bioanthropology
2/14/2018	Add	ANTH A687: Advanced Field Methods in Cultural Anthropology
2/14/2018	Chg	ANTH A690: Special Topics in Anthropology
1/31/2018	Add	ANTH A690A: Advanced Studies in Health, Ritual, and Science
1/31/2018	Add	ANTH A690B: Advanced Studies in Historical Engagements
1/31/2018	Add	ANTH A690C: Advanced Studies in Belief and Identity
1/31/2018	Add	ANTH A690D: Advanced Studies on the Contemporary North
1/24/2018	Add	ANTH A690E: Advanced Studies in Culture, Environment, Place
2/14/2018	Chg	ANTH A695: Anthropology Practicum
2/14/2018	Chg	ANTH A698: Individual Research
2/14/2018	Chg	ANTH A699: Thesis Research
1/31/2018	Chg	ANTH-MA: Master of Arts in Anthropology

Approved 2nd read, forward to Faculty Senate.

VI. Program/Course Action Request/Policy – First Readings

2/2/2018	Del	AHSS-GRCERT: Graduate Certificate in Advanced Human Services
2/21/2017	Del	HUMS A610: Program Evaluation in Applied Settings
2/21/2017	Del	HUMS A630: Family and Community Systems
2/21/2017	Del	HUMS A640: Contemporary Issues in Rehabilitation
2/21/2017	Del	HUMS A650: Leadership and Organizational Development in Human Services
2/21/2017	Del	HUMS A670: Professional Ethics in Human Services

2/21/2017	Del	<u>HUMS A682: Advanced Topics in Human Development: Adulthood and Aging</u> <i>Waive 1st, approve 2nd read, forward to Faculty Senate.</i>
		Did not review the remaining agenda items
11/17/2017	Chg	<u>HS A698: MPH Practicum-Project</u>
11/17/2017	Chg	<u>HS A699: MPH Practicum-Thesis</u>
2/7/2018	Chg	<u>PM A602: Application of Project Management Processes</u>
2/7/2018	Chg	<u>PM A612: Advanced Project Time Management</u>
2/14/2018	Chg	<u>ENGL-MA: Master of Arts in English</u>
1/18/2018	Chg	<u>ENGL A635: Advanced Critical Theory</u>
2/14/2018	Chg	<u>CHEM A611: Advanced Biophysical Chemistry</u>
2/14/2018	Add	<u>CHEM A618: Experiential Learning: Advanced Chemical Instrumentation and Methods</u>
2/14/2018	Chg	<u>CHEM A641: Advanced Biochemistry I</u>
2/14/2018	Chg	<u>CHEM A642: Advanced Biochemistry II</u>
2/14/2018	Chg	<u>CHEM A680: Advanced Molecular Spectroscopy and Structure</u>
2/19/2018	Chg	<u>SPED-GRCERT: Graduate Certificate in Special Education</u>
2/19/2018	Chg	<u>SPED-MED: Master of Education in Special Education</u>
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2/20/2018	Chg	Modification of Graduate Catalog - Project Review Policy (pg. 17)
2/20/2018	Chg	Modification of Graduate Catalog - Thesis Review Policy (pg. 18)
2/20/2018	Chg	Modification of Graduate Catalog - Commencement & Hooding Exemption Policy (pg. 19)
2/20/2018	Chg	Modification of Graduate Catalog - Reinstatement Policy (pg. 20-21)

VII. Old Business

VIII. New Business

IX. Informational Items and Adjournment

- A. Next Meeting: April 13, 2018 (ADM 204)

Section 5 - Policy Additions and Changes

New or revised academic policies are proposed to UAB and/or GAB according to the level of student impacted. If approved they will be forwarded by the Governance Office to the UAA Faculty Senate, then to OAA, and finally to the Chancellor's Office.

UAA Academic Policy Proposals are presented to UAB/GAB in the form of a memo which should include:

1. Proposed policy language (include catalog copy in Word using the track changes function if policy is revised). <https://catalog.uaa.alaska.edu/academicpoliciesprocesses/>
2. List of documents in which proposed language will be inserted (catalog, curriculum handbook, etc.).
3. Proposed implementation date.

Upon recommendation of the Provost, the Chancellor reviews and acts on academic policies.

Revisions approved by UAB

Section 5 - Policy Additions and Changes

New or revised academic policies, including procedures, guidelines, handbooks, and CIM fields and help bubble or balloon instructions, are proposed to the UAB/GAB. When approved or disapproved, the Governance Office forwards them to the UAA Faculty Senate, then to the OAA, and finally to the Provost's and/or Chancellor's Office as appropriate. Initiators of policy additions and changes are required to consult and coordinate with stakeholders, e.g., impacted program faculty and students, appropriate offices, e.g., OAA, early in the development and review process and prior to submission at UAB/GAB. New and revisions to policy proposals to be reviewed by the UAB/GAB require a cover letter and the proposed policy language.

1. In the cover letter, address the following as applicable:
 - a. Need and/or issue that the proposed policy addresses
 - b. Rationale for the proposed policy
 - i. Other solutions considered
 - ii. Practices by peer and aspirational institutions
 - iii. Related studies published in the literature
 - iv. Coordination with stakeholders and administration, feedback, and related changes made to the proposed policy
 - c. Governing policies (e.g. NWCCU Policy, BOR Policy, and UAA Policy)
 - i. Conflicts with governing policies and plan to address the conflict
 - ii. Redundancy with any current policies
 - d. Current and foreseeable impacted practices
 - e. Plan to implement the policy
 - i. Communication
 - ii. Training
 - iii. If new, where the policy will appear
 - iv. Body or office responsible for administering the policy
 - v. Anticipated exceptions to the policy and the plan for granting exceptions
 - f. Resources required (personnel, space, etc.)
 - g. Implementation date
 - h. Other considerations
2. Proposed new or changes to policy language
 - a. Use language consistent with existing, especially governing, policies
 - b. For changes to existing policy, include the policy language changes in a copy of the Word document using the Track Changes function
 - c. For new policy, include the document(s) or links to documents in which the proposed language will be inserted (catalog, curriculum handbook, etc.)

New and changes to policy proposals, including the cover letter and policy language, must be sent to the Governance Office at least 5 working days before being considered by UAB/GAB. All new and changes to policy proposals require a first and second reading by the UAB/GAB.

A coordination email must be sent to the Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu) at least 10 working days before being presented at UAB/GAB and in the same academic year as the presentation to the UAB/GAB. The coordination email must contain the following information:

1. Proposed new or change to policy title:
2. Policy language (If a change to current policy, a Word document using the Track Changes function):
3. Where the policy currently appears or will appear:
4. Implementation date:
5. Board(s) to review the policy: UAB/GAB
6. Initiator to whom feedback and questions should be directed:
7. Optional suggested other considerations (Rationale, identified stakeholders, impact, etc.):

Revisions informed by GAB March 23, 2018, meeting—Track Changes

Section 5 - Policy Additions and Changes

New ~~or revised academic policies,~~ or revisions to existing policies that affect the method of approval, content, or delivery of university courses or programs (including procedures, guidelines, handbooks, the catalog academic policies and processes, curriculum handbook, and online course information management system functions, CIM fields, and help bubbles, or and balloon instructions, etc.) are proposed to the UAB/GAB. When approved or disapproved, the Governance Office forwards them to the UAA Faculty Senate, then to the OAA, and finally to the Provost's and/or Chancellor's Office as appropriate. Initiators of policy additions and changes are required to consult and coordinate with stakeholders, e.g., impacted program faculty and students, appropriate offices, e.g., OAA, early in the development and review process and prior to submission at UAB/GAB. New and revisions to policy proposals to be reviewed by the UAB/GAB require a cover letter and the proposed policy language.

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- c. For new policy, include the document(s) or links to documents in which the proposed language will be inserted (catalog, curriculum handbook, [course information management system](#), etc.)

New and changes to policy proposals, including the cover letter and policy language, must be sent to the Governance Office at least 5 working days before being considered by UAB/GAB. All new and changes to policy proposals ~~require~~[are subjected to](#) a first and second reading by the UAB/GAB.

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7. Optional suggested other considerations (Rationale, identified stakeholders, impact, etc.):

Revisions informed by GAB March 23, 2018, meeting—W/O Track Changes

Section 5 - Policy Additions and Changes

New policies or revisions to existing policies that affect the method of approval, content, or delivery of university courses or programs (including the catalog academic policies and processes, curriculum handbook, and online course information management system functions, fields, help bubbles, and balloon instructions, etc.) are proposed to the UAB/GAB. When approved or disapproved, the Governance Office forwards them to the UAA Faculty Senate, then to the OAA, and finally to the Provost's and/or Chancellor's Office as appropriate. Initiators of policy additions and changes are required to consult and coordinate with stakeholders, e.g., impacted program faculty and students, appropriate offices, e.g., OAA, early in the development and review process and prior to submission at UAB/GAB. New and revisions to policy proposals to be reviewed by the UAB/GAB require a cover letter and the proposed policy language.

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7. Optional suggested other considerations (Rationale, identified stakeholders, impact, etc.):



Subject: Modification of Graduate Catalog – Project Review Policy

WHEREAS, the University of Alaska Anchorage (UAA) Graduate Council acts as a council of advisors to the Dean of the Graduate School providing recommendations to be considered for adoption.

WHEREAS, the UAA Graduate Catalog of section of concern currently states has no existing content on the proposed policy

WHEREAS, changes are required to the existing catalog describe project review in a similar manner to thesis review.

NOW, THEREFORE, THE GRADUATE COUNCIL RESOLVES:

The Graduate Catalog section shall be revised to:

Project Review

Before final acceptance, all members of a student's project committee, department/program chair/director, and college dean must approve a project as required by the student's graduate program. Changes or corrections to the project may be required at any of these levels. The project committee is primarily responsible for project evaluation, grammar, punctuation, and usage, but the department chair/director and college dean will conduct reviews to monitor the quality of projects and check for any overlooked errors. Students should check with their programs for required formatting. Ideally, formatting checks should be made before the defense of the project. In addition, the college dean will review projects and will not give final approval until all required corrections are made. Project credits will be given a deferred grade (DF) until all requirements are met.

Passed and approved by the University of Alaska Anchorage Graduate Council on this 21st day of December 2017.

Amanda Walch

Chair, UAA Graduate Council

CC: Graduate Council Website



Subject: Modification of Graduate Catalog – Thesis Review Policy

WHEREAS, the University of Alaska Anchorage (UAA) Graduate Council acts as a council of advisors to the Dean of the Graduate School providing recommendations to be considered for adoption.

WHEREAS, the UAA Graduate Catalog of section of concern currently states:

Thesis Review

Before final acceptance, all members of a student's graduate committee, department/program chair, school/college dean, and the Graduate School dean must approve a thesis as required by the student's graduate program. Changes or corrections to the thesis may be required at any of these levels. The graduate committee is primarily responsible for thesis evaluation, grammar, punctuation, and usage, but the department chair and college dean may also conduct reviews to monitor the quality of theses and check for any overlooked errors. The Graduate School checks that format and style conform to UAA standards. Ideally, these checks should be made before the defense of a thesis or dissertation. Thesis signature pages must be approved by the Graduate School prior to the thesis defense. In addition the Graduate School dean may review selected theses in detail and does not given final approval until all required corrections are made.

WHEREAS, changes are required to the existing catalog to update to reflect current practice that does not require signature pages.

NOW, THEREFORE, THE GRADUATE COUNCIL RESOLVES:

The Graduate Catalog section shall be revised to:

Thesis Review

Before final acceptance, all members of a student's graduate committee, department/program chair/director, college dean, and the Graduate School dean must approve a thesis as required by the student's graduate program. Changes or corrections to the thesis may be required at any of these levels. The graduate committee is primarily responsible for thesis evaluation, grammar, punctuation, and usage, but the department chair/director, and college dean will also conduct reviews to monitor the quality of theses and check for any overlooked errors. The Graduate School checks that format and style conform to UAA standards. Ideally, these checks should be made before the defense of a thesis or dissertation. In addition, the Graduate School dean will review theses and will not give final approval until all required corrections are made. Thesis credits will be given a deferred grade (DF) until all requirements are met.

Passed and approved by the University of Alaska Anchorage Graduate Council on this 21st day of December 2017.

Amanda Walch

Chair, UAA Graduate Council

CC: Graduate Council Website

Thesis Review

Before final acceptance, all members of a student's graduate committee, department/program chair, school/college dean, and the Graduate School dean must approve a thesis as required by the student's graduate program. Changes or corrections to the thesis may be required at any of these levels. The graduate committee is primarily responsible for thesis evaluation, grammar, punctuation, and usage, but the department chair and college dean may also conduct reviews to monitor the quality of theses and check for any overlooked errors. The Graduate School checks that format and style conform to UAA standards. Ideally, these checks should be made before the defense of a thesis or dissertation. Thesis signature pages must be approved by the Graduate School prior to the thesis defense. In addition, the Graduate School dean may will review ~~selected~~ theses ~~in detail~~ and does will not give a final approval until all required corrections are made. Thesis credits will be given a deferred grade (DF) until all requirements are met.



Subject: Modification of Graduate Catalog – Commencement/Hooding Exemption

WHEREAS, the University of Alaska Anchorage (UAA) Graduate Council acts as a council of advisors to the Dean of the Graduate School providing recommendations to be considered for adoption.

WHEREAS, the UAA Graduate Catalog of section of concern currently states has no existing content on the proposed policy.

WHEREAS, changes are required to the existing catalog to better describe current practice as described currently on graduate school website.

NOW, THEREFORE, THE GRADUATE COUNCIL RESOLVES:

The Graduate Catalog section shall be revised to:

Commencement and Hooding Ceremony Walk-Through Exemption Policy (New)

To participate in Commencement and the Hooding Ceremony before all degree requirements have been met, student must have essentially completed all degree requirements. Whereas “essentially completed” is defined as:

1) completion of all required tests, course work, and thesis/project defense (with a Pass grade, only) *prior* to Commencement and/or the Hooding Ceremony; and

2) submission of fully signed “Request for Commencement & Hooding Ceremony Walk-Thru Request Form” to the Graduate School by April 15th or December 1st, depending upon graduation date. This form certifies any required revisions to the project or thesis/dissertation, or completion of the internship will be completed by July 31st for May or March 1st for December walk-through exemption.

Passed and approved by the University of Alaska Anchorage Graduate Council on this 26th day of January 2018.

Amanda Walch
Chair, UAA Graduate Council

CC: Graduate Council Website



Subject: Modification of Graduate Catalog – Reinstatement Policy

WHEREAS, the University of Alaska Anchorage (UAA) Graduate Council acts as a council of advisors to the Dean of the Graduate School providing recommendations to be considered for adoption.

WHEREAS, the UAA Graduate Catalog of section of concern currently states:

Reinstatement to Degree-Seeking Status

Students who have been removed from graduate degree-seeking status for failure to undertake continuous registration or failure to make continuous progress toward a graduate degree as indicated by the Annual Report of Student Progress must re-apply for graduate study and pay the appropriate fee after one calendar year from the semester in which they were removed. When re-applying for graduate studies, it is the student's responsibility to demonstrate ability to succeed in the graduate program. Readmission may be conditional on maintaining minimum academic standards within the first semester of study

WHEREAS, changes are required to the existing catalog due to current language being confusing.

NOW, THEREFORE, THE GRADUATE COUNCIL RESOLVES:

The Graduate Catalog section shall be revised to:

Reinstatement to Degree-Seeking Status

A graduate student who fails to register for at least one graduate or 400-level credit per semester as listed on their official Graduate Studies Plan (GSP) for two consecutive semesters; voluntarily withdraws from the program; or fails to obtain an approved Leave of Absence will have to apply for Reinstatement before resuming graduate studies. Students seeking re-enrollment in multiple degree programs must file a reinstatement application for each program. Eligibility for Reinstatement is only valid up to 6 semesters, inclusive of summer semesters, beyond the last semester of attendance. If beyond 6 semesters, the student must apply for graduate studies with a new Graduate School application to the program.

To be considered for reinstatement, a student must be in good standing (with a cumulative GPA of 3.0 or higher) during their last semester of attendance and pay the fee for reinstatement.

The decision to approve or deny reinstatement into the original degree program is made by the student's home department. Departments are not obliged to approve reinstatements of students. Decisions may be based on the applicant's academic status when last enrolled; activities while away from campus; the length of the absence; the perceived

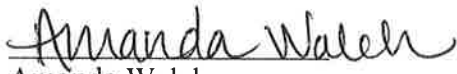


1 potential for successful completion of the program; the ability of the department to
2 support the student both academically and financially; as well as, any other factors or
3 considerations regarded as relevant by the department or program.
4

5 International students should contact UAA International Student Services regarding
6 information about F-1 and J-1 federal regulations. Students should allow approximately
7 6 weeks for processing before requesting reinstatement to their program.
8

9 Reinstatement does not negate the policy which requires that all credits counted toward a
10 master's degree, including transfer credits, be earned within a consecutive seven-year
11 period prior to graduation, and for all credits counted toward a doctoral degree, including
12 transfer credits, be earned within a consecutive 10-year period prior to graduation.
13

14 Passed and approved by the University of Alaska Anchorage Graduate Council on this 16th day
15 of February 2018.
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20 Amanda Walch

21 Chair, UAA Graduate Council
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23 CC: Graduate Council Website
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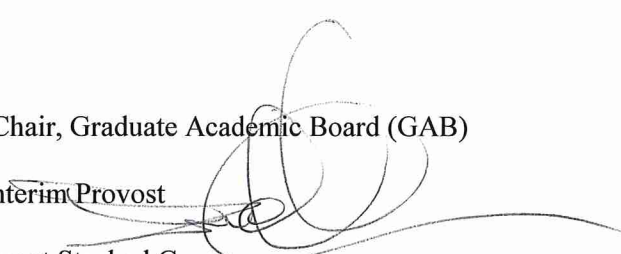


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March 29, 2018

To: Anthony Paris, Chair, Graduate Academic Board (GAB)
Fr: Duane Hrnair, Interim Provost
Re: Project Management Stacked Courses



Since our brief conversation on Friday, I have had a fuller discussion around the Project Management stacked courses currently going through the curriculum review process. I want to clarify that I have no general concern about stacking these courses.

In its review of the courses, I understand GAB raised two issues that, from my perspective, are not germane to the GAB discussion. The first is the tuition differential between a 400-level course and a 600-level course. As this is true of all stacked courses, this is not an issue of concern for these particular courses. The second issue is how the 400-level courses will play out, if a student who has taken the 400-level courses decides to earn the Master's degree. Since all graduate programs must develop a Graduate Studies Plan for each student and must take into consideration the student's previous preparation and coursework, this also is not an issue of concern for these particular courses.

I am asking that GAB review the Project Management courses at its next meeting. At the same time, I will strongly encourage the program to submit a proposal for a minor in Project Management at the soonest possible time.

I will be happy to answer any questions you might have.