I. Roll Call

- Hsing-Wen Hu (COE)
- Greg Protasel (FS)
- Vacant (CBPP)
- Cindy Knall (COH)
- Ruth Terry (LIB)
- Vacant (CTC)
- Terry Nelson (CBPP)
- Sam Thiru (CAS)
- Anthony Paris (CoENG, Chair)
- Jervette Ward (CAS)

Ex-Officio Members

- Helena Wisniewski (OAA)
- Lindsey Chadwell (Office of the Registrar)
- Elisa Mattison (Graduate School)
- Alyona Selhay & Owen Tucker (Enrollment Services, Publications and Scheduling)

II. Approval of Agenda (pg. 1-2) 9:30

III. Approval of Meeting Summary (pg. 3-6) 9:31

IV. Administrative Reports 9:32

A. Vice Provost, Helena Wisniewski

B. Interim University Registrar, Lindsey Chadwell
   i. Dates & Deadlines

C. Graduate School, Elisa Mattison

D. GAB Chair, Anthony Paris

V. Program/Course Action Request/Policy - Second Readings 9/13/2017 Chg CLIN-MS: Master of Science in Clinical Psychology 9:35

VI. Program/Course Action Request/Policy – First Readings

10/25/2017 Chg EDL A695: Principal Internship 9:47
10/25/2017 Chg EDLD-MED: Master of Education in Educational Leadership 9:52
10/23/2017 Chg TCPR-GRCERT: Graduate Certificate in Education Leadership: Principal (K-8, 7-12, or K-8 7-12) 9:57
11/30/2017  Add  Graduate Faculty Proposal (pg. 7-8)  10:08
12/1/2017   Chg  DN A601: Professional Practice in Dietetics and Nutrition  10:23
12/1/2017   Chg  DN A612: Advanced Nutrition Counseling  10:27
12/1/2017   Chg  DN A615: Public Health Nutrition  10:31
12/1/2017   Chg  DN A641: Clinical Nutrition Assessment and Intervention  10:35
12/1/2017   Add  DN A690: Selected Topics in Advanced Dietetics and Nutrition  10:43
12/4/2017    Chg  EDSE A622: Curriculum and Strategies II: High Incidence  10:52
12/21/2017   Chg  EDSE A686: Transition Services for Secondary Students with Disabilities  10:56
12/4/2017  Add  EDSE A692: Internship Seminar in Special Education Teaching  11:00
12/6/2017  Add  EE A637: Electrical Machines  11:04
12/6/2017  Add  GEOL A661: Advanced Geochemistry  11:09
12/6/2017  Add  GEOL A677: Integrated Subsurface Mapping and Analysis  11:14
12/18/2017  Add  ATA A603: Human Error Analysis in Aviation  11:18
12/18/2017  Add  ATA A690: Graduate Selective Topics in Aviation  11:27

VII. Old Business

VIII. New Business

IX. Informational Items and Adjournment
   A. Next Meeting: January 26, 2018 (ADM 204)  11:30
Graduate Academic Board
Audio: 786-6755 | ID: 284572 | Summary

December 8, 2017
9:30-11:30am
Physical location: ADM 204
Audio Conference: 786-6755, Passcode: 284572
Link to Live Skype Meeting

I. Roll Call
[X] Hsing-Wen Hu (COE)  [X] Greg Protasel (FS)  [-] Vacant (CBPP)
[X] Cindy Knall (COH)  [X] Ruth Terry (LIB)  [-] Vacant (CTC)
[X] Terry Nelson (CBPP)  [X] Sam Thiru (CAS)
[X] Anthony Paris (CoENG, Chair)  [X] Jervette Ward (CAS)

Ex-Officio Members
[X] Helena Wisniewski (OAA)
[E] Lindsey Chadwell (Office of the Registrar)
[X] Elisa Mattison (Graduate School)
[X] Alyona Selhay & Owen Tucker (Enrollment Services, Publications and Scheduling)

II. Approval of Agenda (pg. 1-2)
Approved

III. Approval of Meeting Summary (pg. 3-5)
Approved

IV. Administrative Reports

A. Vice Provost, Helena Wisniewski
   i. Next weekend is the hooding ceremony
   ii. 38 graduates have RSVP’d so far

B. Interim University Registrar, Lindsey Chadwell
   i. Dates & Deadlines
   ii. Fall grading is now available through UAOnline. All grades are due no later than Dec. 20th at 11:59pm. It is important that every student receive a grade. This includes DF grades. Monique shared an email earlier this week over the faculty listserv that included detailed information about final grading. Late grades can negatively impact students in many ways (delay spring financial aid disbursement, delay fall graduation, affect their fall academic standing, etc.). If you have urgent grading questions or concerns today, please email uaa.records@alaska.edu or call Kay Robinson at 6-6186.
   iii. Dec. 20th is also the deadline for my office to receive any necessary paperwork for fall graduates, including change of grade forms.
   iv. Today is the deadline for students to apply for fall gradation. The commencement ceremony is Sunday, Dec. 17, at 1pm at the Alaska Airlines Center. I believe student RSVP numbers for this ceremony are higher than previous fall ceremonies (400+), which is exciting. President Johnsen will attend.
   v. Reminder that summer 2018 schedule proofs are due to us Dec. 22nd.
C. Graduate School, Elisa Mattison
   i. 41 Faculty RSVP’d
   ii. Approved 20 theses
   iii. 24 project approved for Fall graduation

D. GAB Chair, Anthony Paris
   i. The Curriculum Handbook was approved by Faculty Senate on December 1, 2017
   ii. Proposed revisions for section 8 policy was approved by UAB on 11/17/17 with minor edits. GAB will review the revised version in January 2018.

V. Program/Course Action Request/Policy - Second Readings
   9/13/2017 Chg CLIN-MS: Master of Science in Clinical Psychology
          Postponed

VI. Program/Course Action Request/Policy – First Readings
   10/4/2017 Chg LOG A661: Logistics and Global Supply Chain Management: Applications and Strategy
   10/4/2017 Chg LOG A662: Supply Chain Technology and Systems
   10/4/2017 Chg LOG A663: The Role of Global Supply Chain Management in International Trade
   10/4/2017 Chg LOG A664: Leadership Principles and Management Skills for Global Supply Chain Managers
   10/4/2017 Chg GSCM-MS: Master of Science in Global Supply Chain Management
          Motion to waive first, approve second read of Logistics curriculum/program as a package. Approved.
   10/25/2017 Chg EDL A695: Principal Internship
   10/25/2017 Chg EDLD-MED: Master of Education in Educational Leadership
   10/23/2017 Chg TCPR-GRCERT: Graduate Certificate in Education Leadership: Principal (K-8, 7-12, or K-8 7-12)
          Postponed
   10/27/2017 Chg GMGT-MBA: Master of Business Administration in General Management
          Motion to waive first, approve second read. Approved pending suggested changes.
   09/07/2017 Del Advanced Human Service Systems Graduate Certificate (pg. 8)
10/25/2017  Del  Career & Technical Education, Graduate Certificate (pg. 10)
10/25/2017  Del  Career & Technical Education, Master of Science (pg. 11)
10/25/2017  Del  Master of Applied Environmental Science & Technology (pg. 13)
10/25/2017  Del  Applied Environmental Science & Technology, Master of Science (pg. 14)
10/25/2017  Del  Arctic Engineering, Master of Science (pg. 15)
10/25/2017  Del  Master of Civil Engineering (pg. 16)
10/25/2017  Del  Environmental Regulation & Permitting, Graduate Certificate (pg. 17)
10/26/2017  Del  Science Management, Master of Science (pg. 19)
10/26/2017  Del  Engineering Management, Master of Science (pg. 20)
Motion to waive first, approve second read of all deletions. Approved.

11/1/2017  Add  ENGL A690: Advanced Topics in English Studies
Motion to waive first, approve second read. Approved.

11/17/2017  Chg  HS A605: Public Health and Society
11/17/2017  Chg  HS A610: Environmental and Occupational Health
11/17/2017  Chg  HS A615: Health Services Administration
11/17/2017  Chg  HS A624: Circumpolar Health Issues
11/17/2017  Chg  HS A625: Biostatistics for Health Professionals
11/17/2017  Chg  HS A626: Principles of Epidemiology
11/17/2017  Chg  HS A628: Program Evaluation
11/17/2017  Chg  HS A629: Public Health Research Tools and Methods
11/30/2017  Chg  HS A630: Public Health Emergencies and Disasters
11/17/2017  Chg  HS A698: MPH Practicum-Project
11/17/2017  Chg  PUHL-MPH: Master of Public Health in Public Health Practice
Motion to waive first, approve second read of Public Health curriculum/program package. Approved pending possible changes to the Registration Restrictions of HS A698 and HS A699.

*Did not review the remaining items*
11/27/2017  Chg  CSCE A605: Advanced Artificial Intelligence
11/30/2017  Add  Graduate Faculty Proposal (pg. 21-22)

VII.  Old Business

VIII.  New Business
IX. Informational Items and Adjournment
   A. Next Meeting: January 12, 2018 (ADM 204)
1. Proposed new policy title: Graduate Faculty Designation

2. Policy language:

**UAA Graduate Faculty Designation:**

Full-time tenured or tenure-track faculty from any department at the University of Alaska Anchorage who have ongoing responsibility for the graduate program are automatically part of this designation. Graduate Program Faculty status for other individuals who have graduate degrees and relevant expertise (e.g., may include emeritus faculty, research scientists, term faculty, and/or adjunct faculty) may be assigned by a department.

Departments will determine the criteria and provide the Dean of the Graduate School with lists of their current Graduate Faculty. The Dean of the Graduate School will send letters of recognition to the Graduate Faculty to complete the designation of this honor. Departments are also responsible for notifying the Dean of the Graduate School of faculty who are to be added (such as new hires) or removed from the list of Graduate Faculty.

3. Where the policy currently appears or will appear: If approved, this policy will appear in the a. UAA Faculty Handbook; and b. UAA Graduate School website.

4. Implementation date: Fall 2018

5. Board(s) to review the policy: GAB (Chair Anthony Paris, ajparis@alaska.edu, 907.786.1912).

6. Initiator to whom feedback and questions should be directed: Dr. Helena Wisniewski (hswisniewski@alaska.edu or 907.786.4833) and the following members of the UAA Graduate Council’s Subgroup for Policy on Graduate Faculty:

   Clare Dannenberg (cjdannenberg@alaska.edu or 907.786.4386)
   Aaron Dotson (addotson@alaska.edu or 907.786.6041)
   Vivian Gonzalez (vmgonzalez@alaska.edu or 907.786.6779)
   Grant Sasse (gmsasse@alaska.edu or 907.786.6314)
   Jonathan Stecyk (jstecyk@alaska.edu or 907.786.4791)
   Cassie Wells (cdwells@alaska.edu or 907.786.4910)

7. Optional suggested other considerations (Rationale, Identified Stakeholders, Impact, etc): See above language, which includes the rationale and impact.

**Rationale:**

Establishing a Graduate Faculty designation recognizes the importance and excellence of graduate education at UAA. UAA’s graduate programs have grown, and UAA is now a doctoral granting institution. This includes a Ph.D. in Clinical Psychology and a Doctor of Nursing Practice. We want to acknowledge these achievements.

In addition, a graduate faculty designation has the following benefits:
- It puts us on par with our peer and aspiring peer institutions, which all have graduate faculty.
- It makes it clear which faculty on campus are eligible to:
  - Teach graduate courses,
  - be the primary advisor to a graduate student, and
  - serve on graduate thesis and project committees.
- It is easier for our faculty to serve as external committee members for students at other institutions that also have a graduate faculty designation requirement.
- It can be valuable in the recruitment of quality faculty and students.
- It improves how UAA is perceived.